

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Tuesday, January 19, 2016, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman  
Dr. Margaret T. Lee, Vice Chairman  
Peggy R. Wiley  
Raymond L. Bryant, Jr.

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Chairman Ferguson called the meeting to order.

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In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 3) Acquisition of Real Property Matters.

Mr. Bryant moved, seconded by Mrs. Wiley, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Regular Session

Dr. Lee moved, seconded by Mr. Bryant, to go into Regular Session. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Certification of Closed Meeting – Resolution #WS-16-20

Mr. Bryant moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Bryant, aye; Dr. Lee, aye; Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-16-20  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

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In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Agenda as submitted. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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Minutes from the meeting of January 4, 2016.

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Budgetary Matters consisting of the following: Fund #001 – Budget Amendment Resolution #WS-16-21, in the amount of \$5,754.52 and Budget Amendment Resolution #WS-16-22, in the amount of \$10,575.71, both of which are incorporated herein by reference.

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Warrants:

Approval of Accounts Payable for January 19, 2016, in the amount of \$185,713.19

Approval of Accounts Payables for the General Fund, in the amount of \$141,621.19

Approval of Accounts Payables for Special Projects, in the amount of \$44,092.00

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In Re: Resolution #WS-16-23 – Determination to Procure Goods and Nonprofessional Services by Competitive Negotiation for the Procurement of Industrial Controls Electrician Services

Mr. Glen Gibson, Utility Projects Coordinator, addressed the Authority stating that the Authority needed to procure the services of an Industrial Controls Electrician. He stated that the electrician would respond to calls for electrical problems, process control issues and or emergencies at any of the Authority's water or wastewater facilities. He also stated that the contractor's services may also be used on new electrical projects the Authority planned and implemented. He further stated that the service would be procured for a three year period. Mr. Gibson stated that in order to properly procure the services, he respectfully requested that the Authority approve the following Resolution #WS-16-23.

**RESOLUTION WS-16-23**  
**DETERMINATION TO PROCURE GOODS AND NONPROFESSIONAL**  
**SERVICES BY COMPETITIVE NEGOTIATION FOR PROCUREMENT OF**  
**INDUSTRIAL CONTROLS ELECTRICIAN SERVICES**

**WHEREAS**, Virginia code Section 2.2-4303.C requires that when goods and nonprofessional services are to be procured by competitive negotiation, rather than by competitive sealed bidding, the governing body shall adopt a resolution declaring its intent to procure by competitive negotiation, and stating the reasons therefore; and

**WHEREAS**, the Greensville County Water and Sewer Authority, ("Authority"), wishes to request proposals for a Industrial Controls Electrician; and

**WHEREAS**, the Industrial Controls Electrician will respond to calls, for electrical problems, process control issues and or emergencies at any of the Authority's water or wastewater facilities. The contractor's services may also be used on new electrical projects the Authority plans and implements. The procurement will be valid for three (3) years; and

**WHEREAS**, the Authority has determined that procurement of said services by competitive sealed bidding is neither practicable nor fiscally advantageous to the Authority's customers; and

**WHEREAS**, the Authority has determined that the best interests of the Authority's customers would be served by procurement of said services by competitive negotiation to afford vendors some flexibility in making proposals, and enable the Authority Staff to evaluate the proposals regarding equipment and services to be procured.

**IT IS, ACCORDINGLY, HEREBY RESOLVED** that the Authority has determined that procurement of a Industrial Controls Electrician by competitive sealed bidding is neither practicable nor fiscally advantageous to the Authority's customers, and that the said services and equipment should therefore be procured by competitive negotiation.

Dr. Lee moved, seconded by Mrs. Wiley, to approve Resolution #WS-16-23. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Proposed Agreement for Fire Hydrant Rental, Fire Protection Services and Water Supply Services between the Greenville County Water and Sewer Authority and Greenville County

Mr. Whittington addressed the Authority stating this was the same agreement that action was taken on by the Greenville County Board of Supervisors.

Mrs. Wiley moved, seconded by Mr. Bryant, to approve the Agreement. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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In Re: Girl Scouts Troop 5012 and 5013

Troop Leader, Christina Dickens, addressed the Authority stating that she had eight girl scouts present and she then introduced each who included Addison Swenson, Blair Dickens, Tania Burwell, Abby Moseley, Natalie Hall, Emily Lynch, Hannah Wright and Dakota Dickens. Each girl scout asked the Authority members questions such as "sharing their various accomplishments while serving on the Board"; "what made each of them interest in being a member of the Board of Supervisors"; "why were there empty chairs available"; "how does the clerk type so fast during the meeting"; "how were things different today from when they first became members of the Board"; "how does the Board help the Government make decisions"; how can the Girl Scouts be active citizens" and "would anyone like to buy Girl Scout cookies". The Authority Board answered each

question. Ms. Dickens thanked the Board for their time and for taking the time to answer the scout's questions. Pictures were taken.

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There being no further business to discuss, Dr. Lee moved, seconded by Mr. Bryant, to adjourn the meeting. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

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Michael W. Ferguson, Chairman  
Greenville County Water and Sewer Authority