

GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

A G E N D A

MONDAY, MARCH 7, 2016

**REGULAR SESSION AT THE CONCLUSION OF THE BOARD OF SUPERVISORS
MEETING**

- I. CALL TO ORDER
- II. CLOSED SESSION - Section 2.2-3711 (a) 1) Personnel, 5) Business or Industry and 7) Legal Matters
 - A. Personnel Matters
 - B. Business or Industry Matters
 - C. Legal Matters
- III. RETURN TO REGULAR SESSION – At the Conclusion of the Board of Supervisors Meeting
- IV. CERTIFICATION OF CLOSED MEETING – Section 2.2-3712 Resolution #WS-16-28
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF CONSENT AGENDA
 - A. Minutes – See Attachment - C
 - B. Budgetary Matters – See Attachment – D.
 - C. Warrants – See Attachment – E.
 - D. Resolution
- VII. PUBLIC HEARING -None
- VIII. ITEMS WITH APPOINTMENTS

6:00 P.M. – Mr. Matt McClearen with Robinson Farmer Cox
- IX. OLD BUSINESS – None

X. NEW BUSINESS

- A. Procurement of Industrial Controls Electrician Services – See Attachment
– F.

XI. MISCELLANEOUS MATTERS

- A. Staff Work Programs

XII. ADJOURNMENT

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Tuesday, February 16, 2016, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice Chairman
Peggy R. Wiley
Raymond L. Bryant, Jr.

Chairman Ferguson called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 3) Acquisition of Real Property Matters.

Dr. Lee moved, seconded by Mrs. Wiley, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Regular Session

Dr. Lee moved, seconded by Mr. Bryant, to go into Regular Session. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Certification of Closed Meeting – Resolution #WS-16-26

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Bryant, aye; Dr. Lee, aye; Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-16-26
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Agenda as submitted. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Minutes from the meeting of February 1, 2016.

Warrants:

Approval of Accounts Payable for February 16, 2016, in the amount of \$147,673.56

Approval of Accounts Payables for the General Fund, in the amount of \$82,250.06

Approval of Accounts Payables for Special Projects, in the amount of \$65,548.50

In Re: Public Hearing

Mr. Whittington stated that Staff recommended the Authority to go into Public Hearing to solicit public comments regarding a Proposed Easement Condemnation for the Route 58 West Water and Sewer Extension Project

Dr. Lee moved, seconded by Mr. Bryant, to go into Public Hearing. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Proposed Easement Condemnation for the Route 58 West Water and Sewer Extension Project

Mr. Moses Clements, Assistant Director, addressed the Authority stating that there was a small easement needed by the Authority to construct Route 58 West Water and Sewer Extension Project. He stated that it was on Greensville County Tax Parcel 11-29 and that a Public Hearing was required to condemn the easement. He further stated that the property was near the northern end of Otterdam Road. Mr. Clements stated that during the past four to five months, Staff had repeatedly tried to contact the property owners; unfortunately, the owners had not responded to any of Staff's requests. He stated that Staff was requesting that the Authority receive public comments on the proposed condemnation and formally adopt the following Resolution #16-19.

RESOLUTION #WS-16-19

**AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE GREENSVILLE COUNTY WATER AND SEWER AUTHORITY
HELD AT THE GREENSVILLE COUNTY GOVERNMENT CENTER**

FEBRUARY 16, 2016

**RESOLUTION ADOPTED AFTER DULY ADVERTISED PUBLIC
HEARING, WHICH RESOLUTION DIRECTS CONDEMNATION BY
THE BOARD OF DIRECTORS OF GREENSVILLE COUNTY WATER
AND SEWER AUTHORITY, ON BEHALF OF SAID AUTHORITY, FOR
PUBLIC USE AND TO ENTER UPON THE PROPERTY TO BE
ACQUIRED AND INITIATE CONSTRUCTION BEFORE THE
CONCLUSION OF CONDEMNATION PROCEEDINGS PURSUANT TO
VIRGINIA CODE SECTION 15.2-1904, VIRGINIA CODE SECTION 15.2-
5114, AND CHAPTER 3 OF TITLE 25.1 (SECTION 25.1-300, *ET SEQ.*),
AND TAKE**

A PERMANENT WATER UTILITY EASEMENT TRAVERSING

REAL PROPERTY IDENTIFIED AS TAX MAP PARCEL NUMBER 11-29

WHEREAS, the Greenville County Water and Sewer Authority (“GCWSA”) has the need to acquire a permanent water utility easement (“Easement”) traversing a ±0.057 acre (±2,500 square feet) portion of certain real property which is identified on the Greenville County Tax Maps as Tax Map Parcel Number 11-29 (“Property”) for the purpose of constructing facilities and making improvements for the provision of public water, which provision is necessary to the public health, safety, convenience and welfare of the citizens of Greenville County, Virginia; and

WHEREAS, GCWSA has reviewed the acquisition of the Easement for the purposes of complying with Virginia Code Section 1-219.1, and by adoption of this Resolution certifies that the acquisition is for the possession, ownership, occupation and enjoyment of the Easement by the public, for the purposes of construction and maintenance of public facilities and improvements for the provision of public water; and

WHEREAS, despite contacting the owners of the Property, Alonza T. Jefferson and Shirley M. Williams-Jefferson, and conducting negotiations for voluntary conveyance of the Easement in August of 2015, said owners ceased communications with GCWSA and have since been nonresponsive to telephone calls and mailings, as a result of which GCWSA has been unable to consummate a voluntary conveyance of the Easement; and

WHEREAS, it is now necessary to enter upon the Property to install the facilities and improvements prior to the completion of condemnation proceedings; and

WHEREAS, the Easement is necessary for the purpose of constructing facilities and making improvements for the provision of public water, and GCWSA is therefore authorized to condemn the Easement pursuant to Virginia Code Section 15.2-5114.6., and to institute and conduct condemnation proceedings under Chapter 3 of Title 25.1 of the Code of Virginia; and

WHEREAS, after proper publication of notice, a public hearing was conducted to consider the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Greenville County Water and Sewer Authority (“Board”), as follows:

1. The Board hereby declares the necessity to enter upon the Property and take the Easement prior to or during the condemnation proceedings, such necessity arising from GCWSA’s need to immediately acquire the Easement in order to meet deadlines in connection with the public purposes stated herein, and the Board further declares GCWSA’s intent to enter and take the Easement for the purpose of constructing facilities and making improvements for the provision of public water, as permitted by Virginia Code Section 15.2-1904, to exercise the powers afforded to GCWSA pursuant to Virginia Code Section 15.2-5114.6., prior to the conclusion of a condemnation

proceeding instituted under Virginia Code Section 25.1-300, *et seq.*, and for all other purposes incidental thereto.

2. GCWSA has secured an appraisal prepared by a certified, licensed appraiser, which indicates the fair market value of the Easement to be \$125.00. GCWSA shall acquire the Easement through condemnation based on a value of \$125.00, as compensation for the Easement, and for damages (if any) to the residue of the Property.

3. It is necessary to enter upon the Property to begin constructing facilities and making improvements for the provision of public water prior to the completion of condemnation proceedings in order to adhere to the project schedule.

4. GCWSA shall, upon the deposit of \$125.00 compensation as determined by appraisal, and in compliance with all statutory requirements, including recordation of a Certificate of Take in the Clerk's Office of the Circuit Court for Greensville County, Virginia, enter upon the Property of Alonza T. Jefferson and Shirley M. Williams-Jefferson and take possession of the Easement prior to the conclusion of condemnation proceedings.

5. The GCWSA Attorney, or his designee, shall deposit with the Clerk of the Circuit Court for Greensville County, Virginia, the sum of \$125.00 which is the appraised value of the Easement, and damages (if any) to the residue of the Property, and simultaneously record a Certificate of Take in the Clerk's Office of the Circuit Court for Greensville County, Virginia.

6. The GCWSA Attorney, or his designee, is authorized and directed to acquire the Easement for public use by condemnation or other means, and to institute and conduct condemnation proceedings in the manner authorized and provided by Chapter 19 of Title 15.2 (Sections 15.2-1900, *et seq.*), and Chapters 2 and 3 of Title 25.1 (Sections 25.1-200, *et seq.*, and 25.1-300, *et seq.*) of the Code of Virginia, 1950, as amended.

7. GCWSA made a bonafide effort to purchase the Easement from Alonza T. Jefferson and Shirley M. Williams-Jefferson as required by Virginia Code Section 25.2-204.

8. The Board approves the proposed public use of the Easement.

9. The Board approves the condemnation and acquisition of the Easement, which is necessary and incidental to constructing facilities and making improvements for the provision of public water, as authorized by Virginia Code Section 15.2-5114.6.

10. The Board certifies that this acquisition has been reviewed by GCWSA for purposes of complying with Virginia Code Section 1-219.1.

11. The Board directs the GCWSA Attorney, and, to the extent necessary, the Chairman or Vice Chairman of the Board, and the GCWSA Executive Director, to

complete the procedure, and prepare and execute any necessary documents, in order to acquire the Easement, including filing a Certificate of Take and payment of the sum of \$125.00 into the Greensville County Circuit Court, and thereafter filing a condemnation petition to initiate the condemnation action in the Board's name, and any other necessary actions in accordance with the procedures of Chapter 3 of Title 25.1 of the Code of Virginia.

12. This Resolution shall be effective upon its adoption.

Chairman Ferguson asked if there were anyone present who wished to speak in favor of or in opposition of the proposed condemnation. There was no one.

In Re: Return to Regular Session

Mr. Whittington stated that Staff recommended the Authority return to Regular Session.

Dr. Lee moved, seconded by Mrs. Wiley, to return to Regular Session. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of Resolution #WS-16-19, Condemnation Utility Easements Associated with the Jefferson Property

Dr. Lee moved, seconded by Mr. Bryant, to approve Resolution #WS-16-19. A Roll call vote was taken as follows: Mr. Bryant, aye; Dr. Lee, aye; Mrs. Wiley, aye and Chairman Ferguson, aye.

In Re: Resolution #WS-16-24 - Determination to Procure Goods and Nonprofessional Services by Competitive Negotiation for the Procurement of Financial Planning Services

Mr. Whittington stated that #WS-16-24 was a similar resolution as adopted in the Board of Supervisors Meeting. He then requested approval of the following resolution.

**RESOLUTION # WS-16-24
DETERMINATION TO PROCURE GOODS AND NONPROFESSIONAL
SERVICES BY COMPETITIVE
NEGOTIATION FOR PROCUREMENT OF FINANCIAL PLANNING
SERVICES**

WHEREAS, Virginia Code Section 2.2-4303.C requires that when goods and nonprofessional services are to be procured by competitive negotiation, rather than by competitive sealed bidding, the governing body shall adopt a resolution declaring its intent to procure by competitive negotiation, and stating the reasons therefore; and

WHEREAS, the Greensville County Water and Sewer Authority, ("Authority"), wishes to request proposals for Financial Planning Services; and

WHEREAS, the financial outlook shall cover a five year period for planning purposes of the Authority; and

WHEREAS, the Authority has determined that procurement of said services by competitive sealed bidding is neither practicable nor fiscally advantageous to the Authority's customers; and

WHEREAS, the Authority has determined that the best interests of the Authority's customers would be served by procurement of said services by competitive negotiation to afford consultants some flexibility in making proposals, and enable the Authority Staff to evaluate the proposals regarding financial planning services to be procured.

NOW THEREFORE, BE IT RESOLVED, that the Authority has determined that procurement of Financial Planning Services by competitive sealed bidding is neither practicable nor fiscally advantageous to the Authority's customers, and that the said services should therefore be procured by competitive negotiation.

Mr. Bryant moved, seconded by Mrs. Wiley, to approve #WS-16-24. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: I-95, Exit 4 Water and Sewer Extension Project

Mr. Clements stated that the Authority was considering two small water and sewer extensions at I-95, Exit 4 and a professional engineering firm needed to be employed to design the project. He stated that Staff had advertised for the services in the local newspaper and solicited every engineering firm on the bid list, in which only two bids were received. He further stated that the responding companies were B&B Consultants and Dewberry Engineers Inc. He also stated that a committee reviewed the proposals and interviewed the engineering firms. Mr. Clements stated that the committee came to a conclusion that Dewberry Engineers should be selected to complete the design project. He then recommended that the Authority authorize Staff to negotiate a contract with Dewberry Engineers and that the Authority Director execute the contract once it was reviewed by the County Attorney.

Mr. Bryant moved, seconded by Mrs. Wiley, to approve the Agreement. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

There being no further business to discuss, Mrs. Wiley moved, seconded by Dr. Lee, to adjourn the meeting. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority

GREENSVILLE COUNTY WATER & SEWER

Fund # 1

VOUCHER

JV# 5

ACCOUNT	AMOUNT	ACCOUNT	AMOUNT
68200 RT 301 N.MANHOLE-LIFT ST. REHAB		35000 SKIPPERS SEWAGE TREAT. PLANT	
3140 Prof. Services: Engineering	3,000.00	8201 C.O.: Blower System	1,951.50
9301 Construction	294.04		
68500 EXIT 4 POTABLE WELL INTEG I95		68200 RT 301 N.MANHOLE-LIFT ST. REHAB	
9301 Construction	1,537.84	3150 Prof. Services: Legal	176.50
69500 MOONLIGHT/CRESCENT INTERCONNECT		69000 NOTTOWAY RESERVOIR	
3150 Prof. Services: Legal	135.00	5815 Property Acquisition	1,659.07
		69500 MOONLIGHT/CRESCENT INTERCONNECT	
		3140 Prof. Services: Engineering	811.80
		9301 Construction	368.01
TOTAL	4,966.88	TOTAL	4,966.88

EXPLANATION

Transfer funds to cover overages for VRA 2014C Projects.

<u>Shad Skye</u>	<u>2/16/2016</u>		
Prepared By	Date	Approved By	Date
	Posted By		Date

RESOLUTION # WS-19-29

FY 2016 BUDGET AMENDMENT

BE IT RESOLVED by the Greenville County Water & Sewer Authority that the following amendment be and hereby is made for the period of October 1, 2015 through September 30, 2016.

FUND # 001

REVENUE

3-001-11000	OPERATING REVENUES	
0085	G-P Water Intake Reimbursement	\$6,869.29

EXPENDITURE

4-001-22000	JARRATT WATER TREATMENT PLANT	
3300	G-P Intake Repairs	\$6,869.29

Michael W. Ferguson, Chairman
Greenville County Water & Sewer Authority

ATTEST:

Denise Banks-Chatham, Clerk
Greenville County Water & Sewer Authority

Adopted this _____ day of _____, 20__.

RESOLUTION # WS-16-30

FY 2016 BUDGET AMENDMENT

BE IT RESOLVED by the Greenville County Water & Sewer Authority that the following amendment be and hereby is made for the period of October 1, 2015 through September 30, 2016.

FUND # 001

REVENUE

3-001-13000	CAPITAL REVENUE	
0116	I95/Exit 4: W&S Extension Project (TIC)	\$50,000.00
3-001-14000	OTHER REVENUE	
9999	Fund Balance	<u>\$40,767.00</u>
	Total	<u>\$90,767.00</u>

EXPENDITURE

4-001-69600	I95/EXIT 4 W&S EXTENSION PROJECT	
3140	Engineering	\$ 7,290.00
5840	Permitting & Testing	\$ 1,100.00
9202	Contingency (10%)	\$ 7,290.00
9301	Potable Water Extension	\$44,200.00
9302	Sanitary Sewer Extension	\$28,700.00
9305	Inspection (3%)	<u>\$ 2,187.00</u>
	Total	<u>\$90,767.00</u>

Michael W. Ferguson, Chairman
Greenville County Water & Sewer

ATTEST:

Denise Banks-Chatham, Clerk
Greenville County Water & Sewer Authority

Adopted this _____ day of _____, 20__.

2/22/2016 2:00 PM DATE- 3/07/2016
 01325 TO DATE- 3/07/2016
 1906 \$ - 601 SADDLEBILTING FORDERS

ACCOUNT PAYABLE LIST
 ASHEVILLE HOBBY STORE
 DEPT 5 - 000250 SADDLEBILTING

ORDER NAME	CHARGE TO	INVOICE	INVOICE DATE	50 PAY AM
------------	-----------	---------	--------------	-----------

DEPT 5 - 000250 SADDLEBILTING

NAME OF SUPPLIER	TERMS RECEIVED	DATE RECEIVED	AMOUNT
NAME OF COMPANY	TERMS RECEIVED	DATE RECEIVED	AMOUNT
CITY OF ASHEVILLE	TERMS RECEIVED	DATE RECEIVED	AMOUNT
CITY OF FAYETTEVILLE	TERMS RECEIVED	DATE RECEIVED	AMOUNT
RESOURCES OF GREENSBORO	TERMS RECEIVED	DATE RECEIVED	AMOUNT
RESOURCES OF GREENSBORO	TERMS RECEIVED	DATE RECEIVED	AMOUNT
TOTAL			17,489.95

DEPT 5 - 000000 SADDLEBILTING

B & B CONSULTANTS, INC.	PAGE SERVICES: ESTIMATING	19551	2/16/2016	875.00
B & B CONSULTANTS, INC.	PAGE SERVICES: ENGINEERING	19552	2/16/2016	4,725.00
RESOURCES OF GREENSBORO	PACKAGE SERVICES FROM GREENSBORO	15048-10/000 16	3/01/2016	6,250.00
PIPER SUPPLY	PIPERAGE	408E 15-000 16	2/12/2016	6,250.00
PIPER SUPPLY	PIPERAGE	408E 15-000 16	2/12/2016	886.00
SYNCHI (COURTESY)	TELECOMMUNICATIONS	59020162508102	2/16/2016	10.82
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	10.02
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	225.00
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	225.00
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	127.68
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	2.37
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	39.52
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	22.10
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	148.75
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	88.45
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	316.36
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	747.15
U S POSTMASTER	ANNUAL MEETS AND FEES	PERMIT 100/3-16	2/20/2016	38.19
TOTAL				13,758.16

DEPT 5 - 011000 SADDLEBILTING

ASHEVILLE RESERVE	SADDLEBILTING	40565/1-2016	1/31/2016	291.77
ASHEVILLE RESERVE	SADDLEBILTING	40565/1-2016	1/31/2016	291.77
ASHEVILLE RESERVE	SADDLEBILTING	40565/1-2016	1/31/2016	6.84
ASHEVILLE RESERVE	SADDLEBILTING	40565/1-2016	1/31/2016	19.09
ASHEVILLE RESERVE	SADDLEBILTING	40565/1-2016	1/31/2016	11.88
ASHEVILLE RESERVE	SADDLEBILTING	40565/1-2016	1/31/2016	38.71
TOTAL				930.40

ORDER NAME	CHANGE TO	DESCRIPTION	INVOICE #	DATE	AMOUNT	SS	PAY	TS
GREENLE PROPERTY		TELECOMMUNICATIONS	5403016280102	2/16/2016	10			
PIPER PUMPS INC		OFFICE SUPPLIES	971809	2/05/2016	11.05			
JOHNSON HARDWARE		REPAIR & MAINTENANCE SUPPLIES	0230017	1/16/2016	11.05			
		TOTAL			1,390.79			
GREENLE PROPERTY		LABORATORY SERVICES	1602030	2/09/2016	731.00			
PIPER PUMPS INC		LABORATORY SERVICES	1602064	2/26/2016	390.00			
		TOTAL			1,121.00			
MANUFACTURING SERVICES, GREENSBLE COUNTY WATER		REPAIR & MAINTENANCE SERVICES	PD826 ANTENNA	2/22/2016	13,099.87			
			394096-00	2/17/2016	921.20			
			344170-00	2/17/2016	14.58			
			344174-00 CR	2/18/2016	140.40			
			590566	2/16/2016	495.09			
			590567	2/17/2016	140.00			
			590568	2/19/2016	455.00			
			590569	2/19/2016	350.00			
			590570	2/22/2016	490.00			
			01JENHTE614925	2/12/2016	352.07			
			4471	2/09/2016	13,681.34			
			3883900100/2-16	2/23/2016	808.34			
			634-609/2-16	2/16/2016	8,403.53			
			54030164830102	2/16/2016	6,403.53			
			46285815	2/04/2016	75.01			
			46331289	2/11/2016	74.12			
			46369224	2/10/2016	94.28			
			971809	2/05/2016	94.28			
			0137871	2/08/2016	312.60			
			0230108	1/20/2016	11.05			
			0230534	1/27/2016	158.99			
			0231995	2/04/2016	20.70			
			0231995	2/18/2016	15.90			
			11506143-00	2/08/2016	54.55			
			3438448-00	2/12/2016	28.38			
			3441274-00	2/18/2016	72.00			
			909777	2/11/2016	178.57			
					150.14			
					40.40			

FROM DATE- 3/27/2016
 TO DATE- 3/27/2016
 DEPT # - 061000 WASHINGTON STATE SERVICE

ACCOUNTS PAYABLE LIST
 SHELLETT COUNTY WATER
 DEPT # - 061000 WASHINGTON STATE SERVICE

VENOR NAME	CHARGE TO	DESCRIPTION	INVOICE	DATE	50 PAY 50
DEPT # - 061000 WASHINGTON STATE SERVICE					
WASTEWATER PROJECTIONS					
F & D CONSULTANTS, LTD.		EXTS TO GUY HARVEY STROY	19953	2/16/2016	1,545.00
		TOTAL			1,545.00 *

DEPT # - 065000 WASHINGTON STATE SERVICE					
WASTEWATER PROJECTIONS					
INDEPENDENT MEASUREMENT		WASTEWATER STAGE I-95PM	8056571-2016	1/31/2016	254.90
		TOTAL			254.90 *

DEPT # - 065000 WASHINGTON STATE SERVICE					
WASTEWATER PROJECTIONS					
WASTEWATER TREATMENT PLANT		WASTEWATER STAGE I-95PM	6861402119	2/19/2016	18,926.28
		TOTAL			18,926.28 *

FUND TOTAL					
					382,955.05
TOTAL DUE					
					382,955.05

Approved: *Oliver McKinley*
 Title: *Director of Accounts*
 Date: *2/25/16*

Approved

Signed

Oliver Wolf

Department of Economics

2/24/15
Date

**GREENSVILLE COUNTY
WATER AND SEWER AUTHORITY**

TO: Greensville County Water and Sewer Authority
FROM: Glen Gibson, Utility Projects Coordinator
RE: Procurement of Industrial Controls Electrician Services
DATE: February 29, 2016

The Authority needs to procure the services of an Industrial Controls Electrician. The Authority previously took formal action to approve Resolution No. 16-23. The resolution allowed the Authority to procure the services by competitive negotiations.

The Staff advertised for this service in the local newspaper and mailed requests for proposals to electrical contractors on the Authority's Bid List. Members of the Authority Staff interviewed three electrical contractors on February 11, 2016. The Staff concluded Colonial Reliability Services should be selected to provide the service.

Therefore, I recommend the following actions by the Authority:

- Authorize the Staff to negotiate a contract with Colonial Reliability Services for the above referenced work.
- Authorize the Authority Director to execute the contract contingent on a positive review by the County Attorney.

Please contact me if you have any questions or need additional information. Thank you for your attention to this matter.