

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Monday, March 7, 2016, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice-Chairman
Peggy R. Wiley
Raymond L. Bryant, Jr.

Mr. Ferguson called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 5) Business or Industry and 7) Legal Matters.

Mrs. Wiley moved, seconded by Mr. Bryant, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Regular Session

Mr. Whittington stated that Staff recommended the Authority return to Regular Session.

Dr. Lee moved, seconded by Mr. Bryant, to go into Regular Session. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Certification of Closed Meeting – Resolution #WS-16-28

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Bryant, aye; Dr. Lee, aye and Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-16-28
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda.

Dr. Lee moved, seconded by Mrs. Wiley, to approve the Agenda as submitted. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Bryant moved, seconded by Dr. Lee, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Minutes from the meeting of February 16, 2016

Warrants:

Approval of Total Accounts Payable for March 7, 2016, in the amount of \$389,072.65

Approval of Accounts Payables for the General Fund, in the amount of \$322,955.05

Approval of Accounts Payables for Special Projects, in the amount of \$66,117.60

Approval of Payroll for February 29, 2016, in the amount of \$97,020.00

In Re: Mr. Matt McClearen with Robinson Farmer Cox

Mr. McClearen addressed the Authority to present the Fiscal Year 2015 Audit results for the Water and Sewer Authority. He stated that there were a few required communications between the auditor and the governing body. He also stated the first required communication was to report any difficulties encountered in performing the audit and he was pleased to report that there were no difficulties encountered. He further stated that the second item was corrected and/or uncorrected statements or adjustments in the financial records and he was pleased to report there were no uncorrected misstatements. He then stated that the next was that there were no disagreements in applying accounting principles and there were no consultation with other auditors, also known as opinion shopping. Mr. McClearen stated that there were no material violations or significant audit findings for the fiscal year of 2015. He further stated his firm had issued no significant deficiencies or material weaknesses in the reporting structure nor had they identified any violations with laws or other matters relating to the audit process. Mr. McClearen also stated that the Authority received a clean and unmodified report upon receiving federal awards. He then asked if there were any questions.

He also stated that the firm net position was approximately \$25.1 million. Mr. McClearen went to review the solid waste fund which was reported separately and considered a business type activity under governmental reporting standards. He also stated that the revenue/expenses or change in that position resulting in a decrease or increase was an increase of approximately \$2.9 million. He further stated that a large portion of that was reflected in the capital grants line as far as income received for a specific project. He then stated that the ending cash position was approximately \$3.7 million that reflected the increase of approximately \$2.9 million for payments received from large projects. Mr. McClearen stated that if large payment received was removed, the Authority would still have an increase of approximately \$400,000 in net position or equity for the year. He then asked if the Authority had any questions.

Mr. Whittington commented that it seemed that the Authority's finances were equally as healthy as the County's. Mr. McClearen state yes it was.

In Re: Procurement of Industrial Controls Electrician Services

Mr. Glen Gibson addressed the Authority stating that the Authority needed to procure the services of an Industrial Controls Electrician. He stated that the Authority previously took formal action to approve Resolution #WS-16-23 that allowed the Authority to procure the services via competitive negotiations. He also stated that Staff advertised for the service in the local newspaper and mailed requested proposals to electrical contractors on the Authority's Bid List. He further stated that Staff interviewed three electrical contractors and concluded that Colonial Reliability Services should be selected to provide the service. Mr. Gibson stated that Staff respectfully requested approval to authorize Staff to negotiate a contract with Colonial Reliability Services and that the Authority Director be authorized to execute the contract once it was prepared by the County's Attorney.

Dr. Lee moved, seconded by Mrs. Wiley, to approve Staff's recommendations. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Miscellaneous Matters

Mr. Whittington stated that the Staff Work Programs were prepared for the Authority's review and comments.

Chairman Ferguson asked if anyone had any questions. There were none.

There being no further business to discuss, Dr. Lee moved, seconded by Mrs. Wiley, to adjourn the meeting. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority