

GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

A G E N D A
MONDAY, MARCH 21, 2016

**REGULAR SESSION AT THE CONCLUSION OF THE BOARD OF SUPERVISORS
MEETING**

- I. CALL TO ORDER
- II. CLOSED SESSION - Section 2.2-3711 (a) 1) Personnel, 3) Acquisition of Real Property, 5) Business or Industry and Legal Matters
 - A. Personnel Matters
 - B. Acquisition of Real Property Matters
 - C. Business or Industry Matters
 - D. Legal Matters
- III. RETURN TO REGULAR SESSION
- IV. CERTIFICATION OF CLOSED MEETING – Resolution #WS-16-32
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF CONSENT AGENDA
 - A. Minutes – See Attachment – E.
 - B. Budgetary Matters – See Attachment – F.
 - C. Warrants – See Attachment – G.
 - C. Resolution #WS-16-34 – Regarding Personnel Matters Resulting from Closed Session
- VII. PUBLIC HEARING – None
- VIII. ITEMS WITH APPOINTMENTS - None
- IX. OLD BUSINESS – None
- X. NEW BUSINESS
 - A. Financial Advisory Services – See Attachment – H.
- XII. ADJOURNMENT

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, March 7, 2016, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice-Chairman
Peggy R. Wiley
Raymond L. Bryant, Jr.

Mr. Ferguson called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 5) Business or Industry and 7) Legal Matters.

Mrs. Wiley moved, seconded by Mr. Bryant, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Regular Session

Mr. Whittington stated that Staff recommended the Authority return to Regular Session.

Dr. Lee moved, seconded by Mr. Bryant, to go into Regular Session. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Certification of Closed Meeting – Resolution #WS-16-28

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Bryant, aye; Dr. Lee, aye and Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-16-28
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda.

Dr. Lee moved, seconded by Mrs. Wiley, to approve the Agenda as submitted. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Bryant moved, seconded by Dr. Lee, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Minutes from the meeting of February 16, 2016

Warrants:

Approval of Total Accounts Payable for March 7, 2016, in the amount of \$389,072.65

Approval of Accounts Payables for the General Fund, in the amount of \$322,955.05

Approval of Accounts Payables for Special Projects, in the amount of \$66,117.60

Approval of Payroll for February 29, 2016, in the amount of \$97,020.00

In Re: Mr. Matt McClearen with Robinson Farmer Cox

Mr. McClearen addressed the Authority to present the Fiscal Year 2015 Audit results for the Water and Sewer Authority. He stated that there were a few required communications between the auditor and the governing body. He also stated the first required communication was to report any difficulties encountered in performing the audit and he was pleased to report that there were no difficulties encountered. He further stated that the second item was corrected and/or uncorrected statements or adjustments in the financial records and he was pleased to report there were no uncorrected misstatements. He then stated that the next was that there were no disagreements in applying accounting principles and there were no consultation with other auditors, also known as opinion shopping. Mr. McClearen stated that there were no material violations or significant audit findings for the fiscal year of 2015. He further stated his firm had issued no significant deficiencies or material weaknesses in the reporting structure nor had they identified any violations with laws or other matters relating to the audit process. Mr. McClearen also stated that the Authority received a clean and unmodified report upon receiving federal awards. He then asked if there were any questions.

He also stated that the firm net position was approximately \$25.1 million. Mr. McClearen went to review the solid waste fund which was reported separately and considered a business type activity under governmental reporting standards. He also stated that the revenue/expenses or change in that position resulting in a decrease or increase was an increase of approximately \$2.9 million. He further stated that a large portion of that was reflected in the capital grants line as far as income received for a specific project. He then stated that the ending cash position was approximately \$3.7 million that reflected the increase of approximately \$2.9 million for payments received from large projects. Mr. McClearen stated that if large payment received was removed, the Authority would still have an increase of approximately \$400,000 in net position or equity for the year. He then asked if the Authority had any questions.

Mr. Whittington commented that it seemed that the Authority's finances were equally as healthy as the County's. Mr. McClearen state yes it was.

In Re: Procurement of Industrial Controls Electrician Services

Mr. Glen Gibson addressed the Authority stating that the Authority needed to procure the services of an Industrial Controls Electrician. He stated that the Authority previously took formal action to approve Resolution #WS-16-23 that allowed the Authority to procure the services via competitive negotiations. He also stated that Staff advertised for the service in the local newspaper and mailed requested proposals to electrical contractors on the Authority's Bid List. He further stated that Staff interviewed three electrical contractors and concluded that Colonial Reliability Services should be selected to provide the service. Mr. Gibson stated that Staff respectfully requested approval to authorize Staff to negotiate a contract with Colonial Reliability Services and that the Authority Director be authorized to execute the contract once it was prepared by the County's Attorney.

Dr. Lee moved, seconded by Mrs. Wiley, to approve Staff's recommendations. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Miscellaneous Matters

Mr. Whittington stated that the Staff Work Programs were prepared for the Authority's review and comments.

Chairman Ferguson asked if anyone had any questions. There were none.

There being no further business to discuss, Dr. Lee moved, seconded by Mrs. Wiley, to adjourn the meeting. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority

RESOLUTION #WS-16-33

FY 2016 BUDGET AMENDMENT

BE IT RESOLVED by the Greenville County Water & Sewer Authority that the following amendment be and hereby is made for the period of October 1, 2015 through September 30, 2016.

FUND # 001

REVENUE

3-001-11000	OPERATING REVENUES	
0085	G-P Water Intake Reimbursement	\$2,787.67

EXPENDITURE

4-001-22000	JARRATT WATER TREATMENT PLANT	
3300	G-P Intake Repairs	\$2,787.67

Michael W. Ferguson, Chairman
Greenville County Water & Sewer Authority

ATTEST:

Denise Banks-Chatham, Clerk
Greenville County Water & Sewer Authority

Adopted this _____ day of _____, 20__.

MEMBER NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
OTHER ASSETS					
DEBORAH WILLIAMS	ACCOUNTS RECEIVABLE	REFUND/6697		2/26/2016	50.45
STEPHANIE D BOTTLE	ACCOUNTS RECEIVABLE	REFUND/7034		2/26/2016	42.92
KERRY HANSEN SR	ACCOUNTS RECEIVABLE	REFUND/7161		2/26/2016	57.78
MARTA J RYBANI	ACCOUNTS RECEIVABLE	REFUND/7253		2/26/2016	65.52
FRANCO LUNDY	ACCOUNTS RECEIVABLE	REFUND/7390		2/26/2016	125.54
FRANCIS JONES	ACCOUNTS RECEIVABLE	REFUND/7414		2/26/2016	3.88
PAULICE BOSELL	ACCOUNTS RECEIVABLE	REFUND/7513		2/26/2016	63.75
CORSTARCE RIEKS	ACCOUNTS RECEIVABLE	REFUND/7524		2/26/2016	53.49
JASON P SLADE	ACCOUNTS RECEIVABLE	REFUND/7601		2/26/2016	9.40
TOTAL					472.73 *
					472.73

MEMBER NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
ADMINISTRATION					
VANDEP	WORKMAN'S COMPENSATION*		10580	4/01/2016	516.04
					516.04 *
ROBINSON, FARRER, COX	PROF. SERVICES-AGREEMENT		51371	3/07/2016	10,900.00
					10,900.00 *
PITNEY BOWES	MAINTENANCE CONTRACTS		6912166-FR16	3/03/2016	59.40
					59.40 *
VERIZON	TELECOMMUNICATIONS		634-2351/2-16	2/28/2016	199.45
SPRINT	TELECOMMUNICATIONS		54020162580103	2/16/2016	11.82
					211.27 *
BUSINESS CARD (6874)	TRAVEL AND TRAINING		SHONEYS/0041	2/26/2016	22.15
BUSINESS CARD (6874)	TRAVEL AND TRAINING		WILSHUSUR07011	2/25/2016	46.99
RYANMI SAFETY AND HEALTH	TRAVEL AND TRAINING		358416	1/13/2016	50.00
GOAT VISA CARD 21503	TRAVEL AND TRAINING		BRIGORS/10778101	3/02/2016	44.17
GOAT VISA CARD 21603	TRAVEL AND TRAINING		FIMBS/*27	3/10/2016	29.95
					193.26 *
BULL CORPORATION	OFFICE SUPPLIES		3479879	2/19/2016	7.96
					7.96 *
JABRETT HARDWARE	REPAIR AND MAINTENANCE SUPPLIE		8128576	3/09/2016	50.97
					50.97 *
SABLE BROTHERS BIL ED.	VEHICLE SUPPLIES		HP46791912	3/01/2016	13.50
SABLE BROTHERS BIL ED	VEHICLE SUPPLIES		HP46791914	3/01/2016	15.04
					28.62 *
TOTAL					11,967.52

MEMBER NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
UTILITY MAINTENANCE					
VANDEP	WORKMAN'S COMPENSATION*		10580	4/01/2016	2,507.91
					2,507.91 *

FROM DATE- 3/21/2016
 TO DATE- 3/21/2016
 FUND # - 001 MAINTENANCE EXPENDITURES**

ACCOUNTS PAYABLE LIST
 GREENSBORO COUNTY WATER
 DEPT # - 02000 MOBILITY MAINTENANCE**

VENOR NAME	CHARGE ID	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
VIRGINIA UTILITY		CONTRACTUAL SERVICES: MISS UTIL	02160226	2/29/2016	89.25*
FLYMEY DONES		MAINTENANCE CONTRACTS	6912166-FR16	3/03/2016	29.70*
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	1250878001/2-16	3/02/2016	111.34
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	144743357/2-16	2/29/2016	13.84
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	1872052103/2-16	3/02/2016	615.36
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	2250897507/2-16	3/02/2016	17.42
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	3031885001/3-16	3/03/2016	14.54
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	3860912500/2-16	3/02/2016	140.42
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	4200342501/3-16	3/03/2016	16.00
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	5481667508/3-16	3/03/2016	27.33
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	5611825000/3-16	3/03/2016	54.95
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	5913123120/2-16	3/02/2016	540.62
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	6960868002/2-16	3/02/2016	194.10
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	7061959312/2-16	3/02/2016	668.12
DUNEDON VIRGINIA POWER		ELECTRICAL SERVICES	7140812509/2-16	3/02/2016	19.82
VERIZON		TELECOMMUNICATIONS	336-012972-16	3/02/2016	2,433.86*
VERIZON		TELECOMMUNICATIONS	336-117972-16	2/25/2016	53.45
VERIZON		TELECOMMUNICATIONS	348-051372-16	2/25/2016	53.24
VERIZON		TELECOMMUNICATIONS	348-051372-16	3/07/2016	87.82
VERIZON		TELECOMMUNICATIONS	348-427672-16	2/28/2016	21.45
VERIZON		TELECOMMUNICATIONS	348-934472-16	2/25/2016	21.45
VERIZON		TELECOMMUNICATIONS	535-809272-16	2/28/2016	50.40
VERIZON		TELECOMMUNICATIONS	535-841572-16	2/25/2016	50.19
VERIZON		TELECOMMUNICATIONS	535-851972-16	2/25/2016	50.40
VERIZON		TELECOMMUNICATIONS	535-856972-16	2/28/2016	51.90
VERIZON		TELECOMMUNICATIONS	535-875372-16	2/25/2016	50.40
VERIZON		TELECOMMUNICATIONS	634-030572-16	2/28/2016	213.81
VERIZON		TELECOMMUNICATIONS	634-673172-16	3/04/2016	21.77
VERIZON		TELECOMMUNICATIONS	634-917872-16	2/28/2016	108.10
VERIZON		TELECOMMUNICATIONS	634-96072-16	3/01/2016	43.22
VERIZON WIRELESS		TELECOMMUNICATIONS	247382	3/01/2016	29.98
VERIZON WIRELESS		TELECOMMUNICATIONS	8761463814	3/02/2016	30.45
VERIZON WIRELESS		TELECOMMUNICATIONS	54020162588103	2/16/2016	6.96
ARABARK UNIFORM SERV INC		UNIFORM RENTAL	46395220	2/25/2016	82.43
ARABARK UNIFORM SERV INC		UNIFORM RENTAL	46427494	3/03/2016	82.43
DRYVAT SAFETY AND HEALTH		TRAVEL AND TRAINING	358416	1/13/2016	164.86*
DEAT VISA CARD #7264		TRAVEL AND TRAINING	8086/7001178671	2/26/2016	175.00
TREASURER OF VIRGINIA		PERMITS AND FEES	1965095495/388	2/29/2016	73.50
EMERSON AUTO PARTS		REPAIR & MAINTENANCE SUPPLIES	991931	2/03/2016	80.00*
EMERSON AUTO PARTS		REPAIR & MAINTENANCE SUPPLIES	991933	2/03/2016	9.00
CANSAIT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	4128074	2/17/2016	22.37
					15.12

MEMBER NAME	CHARGE ID	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
*FALLING RUN SEWAGE TREAT. PLANT**					
JAMES R REED & ASSOC INC		LABORATORY SERVICES	1602117	2/29/2016	186.00
JAMES R REED & ASSOC INC		LABORATORY SERVICES	1603021	3/04/2016	192.00
PITNEY BOWES		MAINTENANCE CONTRACTS	6912166-F016	3/03/2016	378.00 *
DEZIZON SPRENT		TELECOMMUNICATIONS	348-3778/2-16	2/28/2016	29.70 *
		TELECOMMUNICATIONS	54020162588103	2/16/2016	21.45
USA BLUEBOOK		LOW SUPPLIES	878214	2/19/2016	7.27
EMPHRIA AUTO PARTS		REPAIR & MAINTENANCE SUPPLIES	972489	2/05/2016	28.72 *
LUBRICATION ENGINEERS INC		REPAIR & MAINTENANCE SUPPLIES	1M299170	2/23/2016	1,599.88 *
OWYAR USA INC		CHEMICALS	8169731	2/26/2016	66.00
JCI JONES CHEMICALS, INC		CHEMICALS	682859	3/02/2016	397.60
		TOTAL			463.80 *
					1,530.00 *
					77.50
					31.50
					39.17
					18.36
					22.36
					188.89 *
					6,119.71
					2,285.80
					250.33
					51.49 *
					345.00
					345.00
					330.00
					490.00
					350.00
					10,403.55 *
					29.70 *

MEMBER NAME	CHARGE ID	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
*THREE CREEK SEWAGE TREAT. PLANT**					
WACHSP		WORKMAN'S COMPENSATION	10580	4/01/2016	1,209.64
JAMES R REED & ASSOC INC		LABORATORY SERVICES	1602118	2/29/2016	1,209.64 *
JAMES R REED & ASSOC INC		LABORATORY SERVICES	1603018	3/04/2016	760.00
JAMES R REED & ASSOC INC		LABORATORY SERVICES	1603022	3/04/2016	65.00
EMPHRIA HARDWARE CO., INC		DISINFECTOR BLDG REPAIRS	2607	2/02/2016	705.00
HARTING SUPPLY, INC.		DISINFECTOR BLDG REPAIRS	80092	2/12/2016	1,530.00 *
JARRETT HARDWARE		DISINFECTOR BLDG REPAIRS	8127913	2/09/2016	77.50
JARRETT HARDWARE		DISINFECTOR BLDG REPAIRS	8231175	2/05/2016	31.50
JARRETT HARDWARE		DISINFECTOR BLDG REPAIRS	8231487	2/10/2016	39.17
					18.36
					22.36
					188.89 *
					6,119.71
					2,285.80
					250.33
					51.49 *
					345.00
					345.00
					330.00
					490.00
					350.00
					10,403.55 *
					29.70 *

3/11/2016 FROM DATE- 3/21/2016 ACCOUNTS PAYABLE LIST
 8F375 TO DATE- 3/21/2016 GREENSBORO COUNTY WATER
 FUND # - 001 ***OPERATING EXPENDITURES*** DEPT # - 032000 ***THREE CREEK SEWAGE TREAT. PLANT**

MEMBER NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
TELEPHONE		TELECOMMUNICATIONS	247243	3/01/2016	59.95
SPRINT		TELECOMMUNICATIONS	54020162588103	2/16/2016	5.92
					65.87 *
ARMARK UNIFORM SERV INC		UNIFORM RENTAL	46395223	2/25/2016	94.29
ARMARK UNIFORM SERV INC		UNIFORM RENTAL	46427497	3/03/2016	94.29
ARMARK UNIFORM SERV INC		UNIFORM RENTAL	46459569	3/10/2016	94.29
					282.87 *
EMERY SAFETY AND HEALTH		TRAVEL AND TRAINING	358416	1/13/2016	100.00
					100.00 *
MALDEN COMMUNITY/SEB		OFFICE SUPPLIES	TR800240	3/04/2016	77.94
					77.94 *
MOPE COMPANY		L&O SUPPLIES	9805035	2/19/2016	829.77
MALDEN COMMUNITY/SEB		L&O SUPPLIES	TR800240	3/04/2016	47.70
					877.47 *
JARRATT HARDWARE		HOUSEKEEPING SUPPLIES	A128450	3/03/2016	13.99
					13.99 *
EMORIA HARDWARE CO., INC		REPAIR & MAINTENANCE SUPPLIES	2632	2/05/2016	62.15
EMORIA HARDWARE CO., INC		REPAIR & MAINTENANCE SUPPLIES	2645	2/08/2016	39.60
JARRATT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	A128274	2/26/2016	28.99
JARRATT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	A128556	3/08/2016	4.98
JARRATT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	A128637	3/10/2016	3.44
ELECTRICAL EQUIPMENT		REPAIR & MAINTENANCE SUPPLIES	3442563-00	2/19/2016	261.94
ELECTRICAL EQUIPMENT		REPAIR & MAINTENANCE SUPPLIES	3446481-00 CH	3/01/2016	24.04-
FIRE-X CORPORATION		REPAIR & MAINTENANCE SUPPLIES	570108	2/25/2016	65.00
FIRE-X CORPORATION		REPAIR & MAINTENANCE SUPPLIES	570109	2/25/2016	13.50
					445.56 *
EMORIA AUTO PARTS		VEHICLE SUPPLIES	991749	2/03/2016	4.57
SUNBEL BROTHERS OIL CO		VEHICLE SUPPLIES	NP4679145	3/01/2016	201.51
BUNNY'S TIRE & AUTO CARE		VEHICLE SUPPLIES	0054303	3/08/2016	29.95
					236.03 *
HEMMIT GERALD HARDWARE		WEARING APPAREL	0881373-2016	2/29/2016	65.00
					65.00 *
UNIVAR USA INC		CHEMICALS	81693732	2/26/2016	348.75
JCI JONES CHEMICALS, INC		CHEMICALS	682858	3/02/2016	546.30
					895.05 *
PARKER OIL CO INC		HEAVY EQUIPMENT SUPPLIES	014666	2/24/2016	63.54
FUEL FREEDOM CARD		HEAVY EQUIPMENT SUPPLIES	0109721	2/29/2016	107.07
					170.61 *
		TOTAL			16,592.16

DEPT # - 034000 ***JARRATT SEWAGE TREATMENT PLANT**

***JARRATT SEWAGE TREATMENT PLANT**
 JAMES R REED & ASSOC INC LABORATORY SERVICES 2/29/2016 256.00
 JAMES R REED & ASSOC INC LABORATORY SERVICES 3/04/2016 347.00
 DORINION VIRGINIA FISH ELECTRICAL SERVICES 3/02/2016 603.00 *
 1,303.96 *

MEMBER NAME	CHARGE TO	DESCRIPTION	INVOICE #	INVOICE DATE	AMOUNT
VERIZON	TELECOMMUNICATIONS		535-873072-16	3/04/2016	45.60
JARRATT HARDWARE	LAB SUPPLIES		6128647	3/11/2016	45.60 *
JARRATT HARDWARE	LAB SUPPLIES		0233207	3/10/2016	8.99
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		0232913	3/05/2016	17.37 *
ELECTRICAL EQUIPMENT	REPAIR & MAINTENANCE SUPPLIES		3445886-00	3/02/2016	5.99
COLUMBIAN RELIABILITY	REPAIR & MAINTENANCE SUPPLIES		590575	3/03/2016	359.40
COLUMBIAN RELIABILITY	REPAIR & MAINTENANCE SUPPLIES		590576	3/07/2016	490.00
		TOTAL			315.00
					1,170.39 *
					3,140.92

DEPT # - 055000 **SKIPPERS SEWAGE TREAT. PLANT**

			1602115	2/29/2016	226.00
JAMES R NEED & ASSOC INC	LABORATORY SERVICES				226.00 *
WATER CORP, INC	CHEMICALS		0225104-IN	2/25/2016	594.00
WATER CORP, INC	CHEMICALS		0225355-IN	3/03/2016	766.10
		TOTAL			1,360.10 *
					1,586.10

DEPT # - 069300 **JUMP - IN-TAKE**

SLAYTON & CLARY	PROF. SERVICES-LEGAL		12340	2/29/2016	1,305.00
SLAYTON & CLARY	PROF. SERVICES-LEGAL		12342	2/29/2016	185.00
		TOTAL			1,410.00 *
					1,410.00

FUND TOTAL					79,519.76
TOTAL DUE					79,519.76

Approved _____
 Signed Alice Whitley Finance Department
 Date 3/14/16

ACCOUNTS PAYABLE CHECKS
GREENVILLE COUNTY WATER

FROM DATE- 3/21/2016
TH DATE- 3/21/2016

FUND NO.	DESCRIPTION	DOLLARS	CENTS	TOTAL
001	ADMINISTRATIVE EXPENDITURES	579	519.76	579,519.76
	TOTAL			79,519.76

ACCOUNTS PAYABLE LIST
 GREENSVILLE COUNTY WATER
 DEPT # - 021000 WATER PURCHASE**

MEMBER NAME GEORGE TH CHECK DATE \$\$\$ PAY \$\$\$

DESCRIPTION	INVOICES	INVOICE DATE	INVOICE PER	CHECK DATE	\$\$\$ PAY \$\$\$
DEPT # - 021000 **WATER PURCHASE**					
NORTHAMPTON COUNTY PUBLIC PURCHASE OF WATER: WASHPTD	2100622773-2016	2/29/2016		3/14/2016	793.50
NORTHAMPTON COUNTY PUBLIC PURCHASE OF WATER: WASHPTD	4300654073-2016	2/29/2016		3/14/2016	894.20
TOTAL					1,687.70 *
					1,683.20

DESCRIPTION	INVOICES	INVOICE DATE	INVOICE PER	CHECK DATE	\$\$\$ PAY \$\$\$
DEPT # - 033000 **SEWER SERVICES**					
NORTHAMPTON COUNTY PUBLIC CONTRACTUAL SERVICES: REST	2100622773-2016	2/29/2016		3/14/2016	793.50
TOTAL					793.50 *
					793.50

FUND TOTAL	TOTAL DUE
2,456.70	2,456.70

Approved

Signed Alicia Whitt Finance Supervisor Date 3/14/16

FROM DATE- 3/14/2016
TO DATE- 3/14/2016

ACCOUNTS PAYABLE CHECKS
GREENSVILLE COUNTY WATER

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
001	OPERATING EXPENDITURES**	\$2,456.70
	TOTAL	2,456.70

3/21/2016 FROM DATE- 3/21/2016
 AP375 TO DATE- 3/21/2016
 FUND # - 001 ***EXPENDITURES***

ACCOUNTS PAYABLE LIST
 GREENSVILLE CO HES AUTH
 DEPT # - 070000 **PROJECT ADMINISTRATION**

MEMBER NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	CHECK DATE	\$\$ PAY \$\$
SLAYTOR & CLARY		**PROJECT ADMINISTRATION**				
		PROF. SERVICES-RADIUM ROAD	12338	2/29/2016	3/21/2016	120.00
				TOTAL		120.00 *
				TOTAL		120.00
RICHARD TINES-DISPATCH		**ELEVATED WATER STORAGE TANK**				
		ADVERTISING	0000276613-01	2/29/2016	3/21/2016	441.80
				TOTAL		441.80 *
				TOTAL		441.80
SLAYTOR & CLARY		**RT 594301 BONSTER/H. OVER BILL**				
		PERMITS & FEES	12340	2/29/2016	3/21/2016	287.50
				TOTAL		287.50 *
				TOTAL		287.50
SLAYTOR & CLARY		**ROUTE 58/607/605 WATERLINE**				
		LEGAL/LAND ACQUISITION	12337	3/21/2016	3/21/2016	30.00
		RUSSELL SLAYTOR TRUST	STEVEN LITTLE	3/09/2016	3/21/2016	16,667.00
				TOTAL		16,697.00 *
				TOTAL		16,697.00
SLAYTOR & CLARY		**SANITARY SEWER SYSTEM IMP**				
		LEGAL/LAND ACQUISITION	12340	2/29/2016	3/21/2016	305.00
				TOTAL		305.00 *
				TOTAL		287.50
SLAYTOR & CLARY		PERMITS & FEES	12340	2/29/2016	3/21/2016	287.50 *
				TOTAL		572.50
SLAYTOR & CLARY		**ALLEN ROBERTSDRUM RD WATERLINE**				
		LEGAL/LAND ACQUISITION	12340	2/29/2016	3/21/2016	590.00
			12342	2/29/2016	3/21/2016	165.00
				TOTAL		755.00 *
				TOTAL		755.00
				FUND TOTAL		18,893.80
				TOTAL DUE		18,893.80

Approved

Signed Alice Whittier Jessica Depew 3/11/16

FUND NO.	DESCRIPTION	SS PAY
801	EXPENSES	518,873.80
	TOTAL	10,873.80

B.3. Proposed Scope of Services

Having historically worked with the County/Authority over the years, we have assisted with a variety of multi-year capital planning assignments and developed numerous plans of finance related to both new money projects and refunding transactions.

We understand that the County/Authority has a unique opportunity with the new Dominion Virginia Power plant that is to be built. Specifically, this new facility has the potential to be transformative in providing both short term and long term economic benefits. Management of this transformation, establishment of the appropriate financial safeguards, and planning for the long-term will be critical to best positioning the County/Authority for the future.

As Financial Advisor, we have assisted numerous localities in analyzing large scale, multi-year development projects and developed related plans of finance for funding the related capital investment needs. For this engagement we understand that County/Authority needs Non-Transaction Related Financial Planning Services with respect to the development of the Five Year Capital Plan and may need Transaction Related Services with respect to implementing the plan(s) of finance related to the County/Authority's capital investments associated with the new Dominion Virginia Power plant. As such, we have described below our approach with respect to both types of services that we would anticipate providing during our engagement.

Non-Transaction Related Financial Planning Services

In undertaking the development of the Five Year Capital Plan for the County/Authority, Davenport will work with the County/Authority in analyzing the potential short-term and long-term financial impacts and benefits from the new Dominion Virginia Power plant by reviewing existing County/Authority financial statements and budgets, project budget and timing of cash flows, contracts, financial forecasts and other related documents. Our approach and work plan for Greensville is designed with the following Goals and Objectives in mind:

- Quantify the Short-term and Long-term financial obligations and financial impacts to the County/Authority;
- Analyze the net operational revenues to the County/Authority and assist in developing a budgetary framework that protects the long-term fiscal health of the County/Authority;
- Assist with future budget projections by Developing a Multi-Year Budget pro-forma to Incorporate Operations, Capital, Fund Balances, Tax Rates, and other revenues;
- Determine the Long-Term Debt Affordability and Debt Capacity of the County/Authority;
- Assist in establishing Financial Policy Guidelines that will provide the County/Authority with a financial framework for maximizing its debt affordability and debt capacity in future years;
- Assist in Developing a Multi-Year Plan of Finance for the County/Authority's financial commitments related to the infrastructure needed for the new Dominion Power Plant.

Our proposed work plan would begin with providing the County/Authority with a series of key “Deliverables”. These Deliverables or combinations of these deliverables may be included in one or more documents and are anticipated to include and may not be limited to:

Key Deliverable 1: Project Cash Flow Analysis

Goal:

- Develop a cash flow model of the County/Authority's projected infrastructure investment and financing needs so as to confirm the County/Authority's observations and anticipated cash flow commitments. In addition, this model will form the basis for the development of the multi-year Plan of Finance.

Key Deliverable 2: Multi-Year Plan of Finance Scenario Analysis

Goal:

- Analyze various financing options in context of the County/Authority's projected infrastructure investment and develop a Plan of Finance to maximize Capital Funding while best positioning the County/Authority for long-term fiscal balance and stability.

Key Deliverable 3: Peer Group Comparative Analysis

Goal:

- Provide a framework for the County/Authority to measure its current and projected financial ratios (before and after the Plan of Finance) in context of:
 - Peer Virginia Localities;
 - The National Averages for 'AAA' Localities; and
 - Other Comparative Groups, as Necessary.

Key Deliverable 4: Debt Capacity/Affordability Analysis

Goal:

- Provide a tool that will measure the County/Authority's ability to responsibly incur additional debt while:
 - Maintaining Compliance with Proposed Financial Policies; and
 - Maintaining Key Debt Ratios in line with levels viewed as “Best Practices” by the Rating Agencies.
- Determine the Cash-Flow impact, if any of funding infrastructure investment related to the new Dominion Power Plant and potential future capital projects under a variety of scenarios.

Key Deliverable 5: Financial Policy Guidelines

Goal:

- Provide the County/Authority with a series of financial benchmarks and goals by analyzing the Historical Trends of Key Financial Ratios related to Debt and Fund Balance, amongst others. Project these Key Financial Ratios into the future to provide a basis for setting policy limits.

Key Deliverable 6: Five Year Capital Plan and Multi-year Budget Pro-forma

Goal:

- Develop a Five Year Capital Plan and high level Multi-year Budget Pro-forma that allows the County/Authority to understand the short-term and long-term revenue and expenditure (debt service) impacts related to the new Dominion Power Plant. The goal of this work product is to be able to potentially identify new available ongoing resources for operational, capital and economic development needs. Additionally, the Five Year Capital Plan and Multi-year Budget pro-forma will incorporate the Debt Capacity/Affordability Analysis and potential Financial Policy Guidelines as described above.

Transaction Related Services

As a result of our Non-Transaction Related Financial Planning work above, Davenport will work at the request of the County/Authority to implement the desired Plan of Finance Approach via the most cost effective funding alternatives available under current market conditions. Such funding alternatives(s) may involve one or more transactions and may take the form of:

- A. Direct Bank Loan – Services will include, but not be limited to:
 - a. Development of a Request for Funding for the Plan of Finance to competitively solicit local, regional and national banking institutions;
 - b. Evaluation and analysis of the responses received in order to determine the lowest cost of funds at the best terms & conditions;
 - c. Final calculation of the Plan of Finance and its impact based on the most cost effective funding proposal; and
 - d. Facilitation of closing and funding.
- B. Public Offering through Virginia Resources Authority or Otherwise – Services will include, but not be limited to:
 - a. Development of the application for financing through VRA;
 - b. Coordination with VRA during its credit evaluation process;
 - c. Working with VRA in modeling the structure of the Plan of Finance so as to ensure the County/Authority's Goals & Objectives are met; and
 - d. Facilitation of closing and funding.
- C. Alternative financing programs that may include Rural Development or other sources of funding.