

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Monday, April 6, 2015, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice-Chairman
James C. Vaughan
Peggy R. Wiley

Chairman Ferguson called the meeting to order.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Dr. Lee moved, seconded by Mrs. Wiley, to approve the Agenda as submitted. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Dr. Lee moved, seconded by Mrs. Wiley, to approve the Consent Agenda consisting of the following items. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Minutes from the meeting of March 16, 2015

Budgetary Matters consisting of the following: Fund #001 – Budget Amendment Resolution #WS-15-39, in the amount of \$7,944.30, which is incorporated herein by reference.

Warrants:

Approval of Accounts Payable for April 6, 2015, in the amount of \$83,164.83

Approval of Payroll for March 31, 2015, in the amount of \$92,070.63

In Re: Request for a new Bank Account

Mrs. Kathie Little addressed the Greenville County Water and Sewer Authority stating that Staff was requesting authorization to open a new bank account. She stated that the account would be used for the sole purpose of a special project, U.S. Route 58 West Utility Project. She also stated that the new account would be subject to the same bank regulations as the General Fund Account. She then stated that due to the size of the project, Staff felt that it would be a lot easier to maintain and keep track of the activities on the account if it was separate from the General Fund checking account.

Dr. Lee moved, seconded by Mrs. Wiley, to approve the opening of a new bank account. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Selection of Consulting Engineer for the design of the SCADA (Supervisory Control and Data Acquisition)

Mr. Whittington stated that SCADA system with the Authority was now outdated, worked independently of each other and was not efficient in the various infrastructure of water treatment and distribution system as well as the wastewater collection and treatment for the Authority's needs. He stated that Staff was recommending a SCADA system that would ultimately serve all water treatment and distribution systems in wastewater treatment and collection systems in an integrated fashion. He further stated that the implementation of the SCADA system would be phased such that Staff would do some water SCADA parts initially along with some wastewater parts. Mr. Whittington stated that there was one architect that would govern how it all would be used which was B&B Consultants and that Staff was recommending approval of an agreement with B&B Consultants.

Mrs. Wiley moved, seconded by Dr. Lee, to enter into an agreement with B&B Consultants for the SCAD system. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Selection of Consulting Engineer for the High Hills Sewer Pump Station

Mr. Clements stated that Staff had repeatedly studied the High Hills Sewer Pump Station in the Town of Jarratt had continuously presented operational problems for a number of years. He stated that Staff had determined that a complete replacement of the existing facility needed to be done at the most cost efficient method. He also stated that in order to move the project forward, Staff was recommending employing a consulting engineer to design the replacement of the pump station. He further stated that the Authority advertised for the services, received responses, and created a selection committee that ranked all of the proposals received. He then stated that the two top rated firms were interviewed with the conclusion that the project should be awarded to Dewberry Engineers, Inc. and Staff was requesting the following actions by the Authority.

- Authorize the Staff to negotiate a contract for the design, bidding and contract administration for this project with Dewberry Engineers, Inc., and
- Authority the Authority Director to execute the engineering contract contingent upon a positive review by the County Attorney.

Chairman Wiley moved, seconded by Dr. Lee, to accept Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Selection of Consulting Engineer for the I-95, Exit 4 Potable Water Storage Project

Mr. Clements stated that Staff had been working for a number of years to increase the potable water storage capacity of the I-95, Exit 4 water system. He stated that it was a part of the Moore's Ferry Road project which the Authority would like to see moved forward as quickly as possible. He further stated that the Authority advertised for the services, received a responses, developed a selection committee and it interviewed the two top firms. Mr. Clements concluded by stating that the engineering project should be awarded to Dewberry Engineers, Inc. and that Staff requested the following actions by the Authority.

- Authorize the Staff to negotiate a contract for the design, bidding and contract administration for this project with Dewberry Engineers, Inc., and
- Authority the Authority Director to execute the engineering contract contingent upon a positive review by the County Attorney.

Dr. Lee moved, seconded by Mr. Vaughan, to accept Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Mr. Whittington also introduced Mr. Randy Darden with Dewberry and Davis, Inc.

In Re: Miscellaneous Matters

Mr. Whittington stated that the Staff Work Program was prepared for the Authority's review and comments.

Chairman Ferguson asked if anyone had any questions. There were none.

There being no further business to discuss, Dr. Lee moved, seconded by Mrs. Wiley, to adjourn the meeting. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority