GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

A G E N D A

MONDAY, MARCH 16, 2020
REGULAR SESSION AT THE CONCLUSION OF THE BOARD OF SUPERVISORS MEETING

I. CALL TO ORDER

II. CLOSED SESSION - Section 2.2-3711 (a) 1) Personnel Matters

A. Personnel Matters

III. RETURN TO REGULAR SESSION

IV. CERTIFICATION OF CLOSED MEETING – Resolution # WS-20-31

V. APPROVAL OF AGENDA

VI. APPROVAL OF CONSENT AGENDA

A. Approval of Minutes – See Attachment – B.

B. Budgetary Matters – See Attachment – C.

C. Warrants – See Attachment – D.

D. Resolution #WS-20-33 – Personnel Matters Resulting from Closed Session

VII. PUBLIC HEARING – None

VIII. ITEMS WITH APPOINTMENTS – None

IX. OLD BUSINESS – None

X. NEW BUSINESS

A. Resolution #WS-20-32 - Meeting Time Revision – See Attachment – E.

B. Recommended Policy for the Approval of Change Orders – See Attachment - F

XI. ADJOURNMENT

ATTACHMENT B

At the Regular Meeting of the Greensville County Water and Sewer Authority, Monday, March 2, 2020, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Center, 1781 Greensville County Circle, Emporia, Virginia

Present: William B. Cain, Chairman
James R. Brown, Vice-Chairman
Tony M. Conwell
Belinda D. Astrop

Chairman Cain called the meeting to order.

In Re: Approval of Agenda

Mrs. Parson, Director stated that Staff recommended approval of the Agenda with one added item – the Skippers Wastewater Treatment Plant Agreement with Dominion Power.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Agenda, as amended. Voting aye: Mrs. Astrop, Mr. Brown, and Mr. Conwell. Chairman Cain did not vote.

In Re: Approval of the Consent Agenda

Mrs. Parson stated that Staff recommended approval of the Consent Agenda containing the following items:

In Re: Approval of Minutes for the meeting of February 18, 2020.

Warrants:

Approval of Total Accounts Payable for March 2, 2020, in the amount of, $490,422.66

Approval of General Accounts Payable, in the amount of, $488,343.66
Approval of Special Projects, in the amount of, $2,079

Approval of Payroll for February 28, 2020, in the amount of, $107,394.49

Mr. Conwell moved, seconded by Mr. Brown, to approve the Consent Agenda. Voting aye: Mrs. Astrop, Mr. Brown, and Mr. Conwell. Chairman Cain did not vote.

In Re: Resolution #WS-20-26 – Contract with Ralph Construction Company

Mr. Glen Gibson, Assistant Director, addressed the Authority stating there was a resolution added to the agenda that was prepared by Mr. Russell Slayton, Authority's Attorney, regarding the agreement that was discussed during the Board of Supervisors Meeting for the Dominion Power Transmission Line. He stated that Staff recommended approval of the following resolution and Staff was requesting authorization that the Director sign the resolution.

Chairman Cain stated that he would be available to sign.

THE NEW SKIPPERS WASTEWATER TREATMENT PLANT
RESOLUTION #WS-20-30

WHEREAS, Greensville County Water and Sewer Authority ("GCWSA") is in the process of constructing the new Skippers Wastewater Treatment Plant ("Skippers WWTP"); and

WHEREAS, in order to meet the need of GCWSA's construction contractor for electric service at the Skippers WWTP by August 1, 2020, Dominion Energy Virginia ("Dominion") must construct three-phase power service to the Skippers WWTP.

IT IS HEREBY RESOLVED by the GCWSA Board of Directors that its Chairman and Vice-Chairman, either of whom may act alone, are hereby authorized to execute and deliver the "Reply to Customer Service Request and Agreement for Underground Service" and "Authorization to Proceed" this day presented by Dominion, subject to review, approval and modification by the GCWSA Attorney and the GCWSA engineer.

ADOPTED this 2nd day of March, 2020.

Mr. Conwell moved, seconded by Mr. Brown, to approve Resolution #WS-20-30, as presented. Voting aye: Mrs. Astrop, Mr. Brown, and Mr. Conwell. Chairman Cain did not vote.

In Re: Miscellaneous Matters

Mrs. Parson stated that located in the Friday Memo were the Staff Meeting Minutes and Departmental Reports for the Authority's review and comments.

Chairman Cain asked if there were any questions or comments. There were none.

Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mrs. Astrop, to adjourn. Voting aye: Mrs. Astrop, Mr. Brown, Mr. Conwell and Chairman Cain.

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William B. Cain, Chairman
Greensville County Water and Sewer Authority

ATTACHMENT C

GREENSVILLE COUNTY WATER & SEWER

Fund # 1 & 2 VOUCHER JV# 6

ACCOUNT	AMOUNT	ACCOUNT	AMOUNT
VOID CHECK #44454	495.60	VOID CHECK #44454	495.60
TOTAL	-	TOTAL	-

EXPLANATION

Void Check # 44454 payable to Quill Corporation dated 12/2/2019 in the amount of the $495.60.

This check has not cleared our bank account. Void and reissue payment to Quill Corporation.

Prepared By — Date 3/3/2020 — Approved By — Date

Posted By — Date

GREENSVILLE COUNTY WATER & SEWER

Fund # 1 **VOUCHER** JV# 7

ACCOUNT	AMOUNT	ACCOUNT	AMOUNT
20000 UTILITY MAINTENANCE - WATER		22000 WATER TREATMENT - JARRATT	
6007 Repair & Mainenance Supplies	3,823.18	6007 Repair & Maintenance Supplies	4,927.89
23000 SKIPPERS WELL SYSTEM			
6007 Repair & Mainenance Supplies	1,104.71		
TOTAL	4,927.89	**TOTAL**	4,927.89

EXPLANATION

Transfer expense to the correct departments.

Shad Sharpe 3/5/2020

Prepared By **Date** **Approved By** **Date**

Posted By **Date**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
		DEPT # - 000110 **OTHER ASSETS**			
	OTHER ASSETS				
JABUANA PITT	ACCOUNTS RECEIVABLE - WATER		REFUND/7352	3/04/2020	22.62
ASHLY JOHNSON	ACCOUNTS RECEIVABLE - WATER		REFUND/8053	3/04/2020	22.65
JOANN TERRY	ACCOUNTS RECEIVABLE - WATER		REFUND/8266	3/04/2020	5.61
RENIA MOORE	ACCOUNTS RECEIVABLE - WATER		REFUND/8426	3/04/2020	61.68
ANGELA JONES	ACCOUNTS RECEIVABLE - WATER		REFUND/8751	3/04/2020	15.02
SUSIE HAYES	ACCOUNTS RECEIVABLE - WATER		REFUND/8856	3/05/2020	194.04
COURTNEY WYCHE	ACCOUNTS RECEIVABLE - WATER		REFUND\8328	3/04/2020	64.64
					386.26 *
				TOTAL	386.26
		DEPT # - 000200 **LIABILITY**			
	LIABILITY				
TREASURER, GREENSVILLE COU	DEPOSITS		CLIFTON THREATT	2/18/2020	66.32
TREASURER, GREENSVILLE COU	DEPOSITS		MAURI CRAWFORD	2/18/2020	182.49
WHITMAN PROPERTIES INC	DEPOSITS		REFUND/8331	3/04/2020	66.32
WHITMAN PROPERTIES INC	DEPOSITS		REFUND/8332	3/04/2020	66.32
PURCELL JEFFERSON JR	DEPOSITS		REFUND/8355	3/04/2020	66.32
					447.77 *
TOWN OF JARRATT	TAXES ACCURED		U TAX/2-2020	2/27/2020	423.79
CITY OF EMPORIA	TAXES ACCURED		U TAX/2-2020	2/27/2020	127.52
TREASURER OF GREENSVILLE C	TAXES ACCURED		U TAX/2-2020	2/27/2020	8,361.01
					8,912.32 *
				TOTAL	9,360.09
		DEPT # - 010000 **ADMINISTRATION-WATER**			
	ADMINISTRATION-WATER				
VACORP	WORKMAN'S COMPENSATION*		64055	3/02/2020	273.07
					273.07 *
BENCHMARK COMMUNITY BANK	PROF.SERVICES:TIME CLOCK		EASYTIME/589552	2/12/2020	2.00
					2.00 *
PITNEY BOWES GLOBAL	MAINTENANCE CONTRACTS		3310655707	2/20/2020	11.88
					11.88 *
TELPAGE	TELECOMMUNICATIONS		1655	3/01/2020	100.96
					100.96 *
QUILL CORPORATION	OFFICE SUPPLIES		2212686	10/28/2019	14.74
QUILL CORPORATION	OFFICE SUPPLIES		2222143	10/29/2019	181.09
QUILL CORPORATION	OFFICE SUPPLIES		2224168	10/29/2019	58.11
QUILL CORPORATION	OFFICE SUPPLIES		4443494	11/06/2019	24.32
QUILL CORPORATION	OFFICE SUPPLIES		5157125	3/02/2020	20.46
					218.72 *
SADLER BROTHERS OIL	VEHICLE SUPPLIES		3966493	2/29/2020	8.91
					8.91 *
				TOTAL	615.54

ATTACHMENT D

FUND # - 001 **OPERATING EXPENDITURES** DEPT # - 010000 **ADMINISTRATION-WATER**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
		DEPT # - 011000 **AUTHORITY BOARD-WATER**			
	AUTHORITY BOARD-WATER				
QUILL CORPORATION	OFFICE SUPPLIES		5052483	2/26/2020	5.32
					5.32 *
				TOTAL	5.32
		DEPT # - 020000 **UTILITY MAINTENANCE-WATER**			
	UTILITY MAINTENANCE-WATER				
VACORP	WORKMAN'S COMPENSATION*		64055	3/02/2020	946.79
					946.79 *
BENCHMARK COMMUNITY BANK	PROF.HEALTH SERVICES		FMCSA D&A	2/25/2020	4.06
COMMONWEALTH OCCUPATIONAL	PROF.HEALTH SERVICES		9951	2/26/2020	169.20
					173.26 *
VIRGINIA UTILITY PROTECTIO	CONTRACTUAL SERVICES:MISS UTIL		02200235	2/29/2020	29.40
					29.40 *
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SERVICES		01-12308	2/03/2020	15.42
GREENE'S SERVICE CENTER	REPAIR & MAINTENANCE SERVICES		12973	2/25/2020	4.00
REDWIRE INTERNATIONAL INC	REPAIR & MAINTENANCE SERVICES		3200640010	3/04/2020	406.14
					425.56 *
PITNEY BOWES GLOBAL	MAINTENANCE CONTRACTS		3310655787	2/20/2020	11.88
					11.88 *
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		2000201100/3-20	3/04/2020	29.52
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		9000005270/2-20	2/26/2020	30.72
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		9000005356/2-20	2/26/2020	680.39
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		3031085001/3-20	3/03/2020	10.99
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		9500175006/2-20	2/27/2020	7.56
					759.18 *
VERIZON WIRELESS	TELECOMMUNICATIONS		9849047952	2/23/2020	378.19
					378.19 *
CINTAS CORPORATION #143	UNIFORM RENTAL		4037900878	12/19/2019	19.32
CINTAS CORPORATION #143	UNIFORM RENTAL		4043923341	2/27/2020	16.80
CINTAS CORPORATION #143	UNIFORM RENTAL		4044490083	3/05/2020	16.80
					52.92 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035035	2/03/2020	5.00
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035153	2/04/2020	17.00
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035232	2/05/2020	8.28
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035696	2/11/2020	64.22
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036373	2/19/2020	198.95
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036427	2/20/2020	6.40
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-12308	2/03/2020	160.66
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-12362	2/07/2020	2.50
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-12391	2/10/2020	130.37
VULCAN MATERIALS COMPANY	REPAIR & MAINTENANCE SUPPLIES		41349166	2/26/2020	489.57
CITY AUTO HARDWARE	REPAIR & MAINTENANCE SUPPLIES		446425	2/25/2020	3.09
					1,086.06 *

FUND # - 001 **OPERATING EXPENDITURES**

DEPT # - 020000 **UTILITY MAINTENANCE-WATER**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
SADLER BROTHERS OIL	VEHICLE SUPPLIES		3966493	2/29/2020	65.19
SADLER BROTHERS OIL	VEHICLE SUPPLIES		3966496	2/29/2020	243.74
					308.93 *
SAFEWARE INC	SAFETY EQUIPMENT SUPPLIES		3779883	2/19/2020	29.00
RED BUD SUPPLY INC	SAFETY EQUIPMENT SUPPLIES		165302	2/26/2020	45.19
					74.19 *
FARM & LAWN SERVICE	POWER EQUIPMENT SUPPLIES		01-12309	2/03/2020	17.98
					17.98 *
SADLER BROTHERS OIL	HEAVY EQUIPMENT SUPPLIES		3966496	2/29/2020	23.80
					23.80 *
FARM & LAWN SERVICE	C.O.:MAINTENANCE TOOLS		01-12674	2/28/2020	275.00
FARM & LAWN SERVICE	C.O.:MAINTENANCE TOOLS		01-12756	3/03/2020	499.90
FARM & LAWN SERVICE	C.O.:MAINTENANCE TOOLS		01-12757	3/03/2020	894.55
WALMART COMMUNITY/SYNCB	C.O.:MAINTENANCE TOOLS		TR#02336	2/21/2020	67.80
WALMART COMMUNITY/SYNCB	C.O.:MAINTENANCE TOOLS		TR#06966	2/21/2020	56.22
LOWES BUSINESS ACCOUNT	C.O.:MAINTENANCE TOOLS		904509	2/28/2020	876.15
LOWES BUSINESS ACCOUNT	C.O.:MAINTENANCE TOOLS		905492	2/13/2020	2,639.14
BENCHMARK COMMUNITY BANK	C.O.:MAINTENANCE TOOLS		HARBOR FREIGHT	2/28/2020	281.67
					5,590.43 *
FARM & LAWN SERVICE	C.O.:GENERATOR		01-12536	2/20/2020	341.60
					341.60 *
				TOTAL	10,220.17

DEPT # - 021000 **WATER PURCHASE**

	WATER PURCHASE				
CITY OF EMPORIA	WATER PURCHASE FOR DEP:EMPORIA		85985/2-2020	2/29/2020	7,435.15
					7,435.15 *
				TOTAL	7,435.15

DEPT # - 022000 **WATER TREATMENT - JARRATT**

	WATER TREATMENT - JARRATT				
VACORP	WORKMAN'S COMPENSATION**		64055	3/02/2020	2,217.62
					2,217.62 *
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2002120	2/28/2020	19.00
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2002121	2/28/2020	270.00
					289.00 *
CINTAS CORPORATION #143	REPAIR & MAINTENANCE SERVICES		4044121896	3/02/2020	8.76
					8.76 *
PITNEY BOWES GLOBAL	MAINTENENCE CONTRACTS		3310655787	2/20/2020	29.70
					29.70 *
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		3920872508/2-20	3/02/2020	3,580.63
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		5684134157/2-20	3/02/2020	45.89
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		7878512891/2-20	3/02/2020	4,481.32
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		8910975815/2-20	3/02/2020	13,384.89
					21,492.73 *

FUND # - 001 ***OPERATING EXPENDITURES***

DEPT # - 022000 **WATER TREATMENT - JARRATT**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
VERIZON WIRELESS	TELECOMMUNICATIONS		9849047952	2/23/2020	102.58
					102.58 *
CINTAS CORPORATION #143	UNIFORM RENTAL		4044123896	3/02/2020	101.07
					101.07 *
QUILL CORPORATION	OFFICE SUPPLIES		5052485	2/26/2020	19.99
					19.99 *
JARRATT HARDWARE	LAB SUPPLIES		2002-036794	2/25/2020	26.31
					26.31 *
JARRATT HARDWARE	HOUSEKEEPING SUPPLIES		2002-035571	2/10/2020	7.99
JARRATT HARDWARE	HOUSEKEEPING SUPPLIES		2002-036696	2/24/2020	18.78
					26.77 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035421	2/07/2020	7.96
ELECTRICAL EQUIPMENT COMPA	REPAIR & MAINTENANCE SUPPLIES		3899475-00	2/26/2020	82.67
					90.63 *
SADLER BROTHERS OIL	VEHICLE SUPPLIES		3966495	2/29/2020	107.59
					107.59 *
				TOTAL	24,512.75

DEPT # - 023000 **SKIPPERS WELL SYSTEM**

	SKIPPERS WELL SYSTEM				
HOWKINS INC	CHEMICALS		4669177	2/24/2020	397.10
					397.10 *
				TOTAL	397.10

DEPT # - 024000 **JACKSON FEILD HOME WATER SYSTEM**

	JACKSON FEILD HOME WATER SYSTEM				
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		3940850005/2-20	2/26/2020	243.31
					243.31 *
				TOTAL	243.31

DEPT # - 061103 **CHLORINE DIOXIDE GENERATOR**

	CHLORINE DIOXIDE GENERATOR				
D & D CONSULTANTS, INC.	PROF.SERVICES:ENGINEERING		25908	2/24/2020	470.00
					470.00 *
CITY AUTO HARDWARE	PVC PIPE & FITTINGS		444883	2/03/2020	13.57
					13.57 *
				TOTAL	483.57

FUND TOTAL 53,659.26

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
		DEPT # - 010100 **ADMINISTRATION-SEWER**			
	ADMINISTRATION-SEWER				
VACORP	WORKMAN'S COMPENSATION*		64055	3/02/2020	409.60
					409.60 *
BENCHMARK COMMUNITY BANK	PROF.SERVICES:TIME CLOCK		EASYTIME/589552	2/12/2020	3.00
					3.00 *
PITNEY BOWES GLOBAL	MAINTENANCE CONTRACTS		3310655787	2/20/2020	17.82
					17.82 *
TELPAGE	TELECOMMUNICATIONS		1655	3/01/2020	151.44
					151.44 *
QUILL CORPORATION	OFFICE SUPPLIES		2212686	10/28/2019	22.10
QUILL CORPORATION	OFFICE SUPPLIES		2222143	10/29/2019	151.63
QUILL CORPORATION	OFFICE SUPPLIES		2224168	10/29/2019	87.15
QUILL CORPORATION	OFFICE SUPPLIES		4443494	11/06/2019	36.46
QUILL CORPORATION	OFFICE SUPPLIES		5157125	3/02/2020	30.69
					328.03 *
SADLER BROTHERS OIL	VEHICLE SUPPLIES		3766493	2/29/2020	13.36
					13.36 *
				TOTAL	923.25
		DEPT # - 011100 **AUTHORITY BOARD-SEWER**			
	AUTHORITY BOARD-SEWER				
QUILL CORPORATION	OFFICE SUPPLIES		5052483	2/26/2020	7.99
					7.99 *
				TOTAL	7.99
		DEPT # - 020100 **UTILITY MAINTENANCE-SEWER**			
	UTILITY MAINTENANCE-SEWER				
VACORP	WORKMAN'S COMPENSATION*		64055	3/02/2020	1,251.65
					1,251.65 *
BENCHMARK COMMUNITY BANK	PROF.HEALTH SERVICES		FMCSA D&A	2/25/2020	4.06
COMMONWEALTH OCCUPATIONAL	PROF.HEALTH SERVICES		9951	2/26/2020	253.80
					257.86 *
VIRGINIA UTILITY PROTECTIO	CONTRACTUAL SRVCS:MISS UTILITY		02200235	2/29/2020	44.10
					44.10 *
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SERVICES		01-12308	2/03/2020	23.12
GREENE'S SERVICE CENTER	REPAIR & MAINTENANCE SERVICES		12973	2/25/2020	6.00
REDWINE INTERNATIONAL INC	REPAIR & MAINTENANCE SERVICES		5200640018	3/04/2020	609.20
					638.32 *
PITNEY BOWES GLOBAL	MAINTENANCE CONTRACTS		3310655787	2/20/2020	17.82
					17.82 *
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		2881600600/3-20	3/04/2020	131.63
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		2883100100/3-20	3/04/2020	101.33
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		2884102100/3-20	3/04/2020	100.06

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		2884200700/3-20	3/04/2020	88.17
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		4394600400/3-20	3/04/2020	479.41
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		1250870001/2-20	3/02/2020	159.66
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		1447433572/2-20	2/27/2020	10.65
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		1872052103/2-20	3/02/2020	806.01
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		2250097507/2-20	2/27/2020	17.16
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		3880912500/2-20	3/02/2020	71.17
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		4200342501/3-20	3/03/2020	18.61
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		4917433379/2-20	3/02/2020	23.40
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		5481667508/3-20	3/03/2020	59.00
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		5611025080/3-20	3/03/2020	59.22
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		5913123120/2-20	3/02/2020	559.78
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		6960860002/2-20	3/02/2020	13.19
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		7061950312/2-20	3/02/2020	898.00
					3,596.45 *
VERIZON	TELECOMMUNICATIONS		348-4276/2-20	2/27/2020	24.95
VERIZON	TELECOMMUNICATIONS		634-9713/2-20	2/21/2020	24.95
VERIZON	TELECOMMUNICATIONS		348-8079/2-20	2/27/2020	24.95
VERIZON WIRELESS	TELECOMMUNICATIONS		9849047952	2/23/2020	123.31
					198.16 *
CINTAS CORPORATION #143	UNIFORM RENTAL		4037900878	12/19/2019	28.97
CINTAS CORPORATION #143	UNIFORM RENTAL		4043923341	2/27/2020	25.20
CINTAS CORPORATION #143	UNIFORM RENTAL		4044490083	3/05/2020	25.20
					79.37 *
EMPORIA HARDWARE CO., INC	REPAIR & MAINTENANCE SUPPLIES		12104	2/28/2020	5.25
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035085	2/03/2020	7.49
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035159	2/04/2020	25.49
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035561	2/10/2020	39.98
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036354	2/19/2020	19.90
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036361	2/19/2020	79.46
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036427	2/20/2020	9.59
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-12308	2/03/2020	241.00
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-12362	2/07/2020	3.87
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-12391	2/18/2020	195.56
CITY AUTO HARDWARE	REPAIR & MAINTENANCE SUPPLIES		446425	2/25/2020	4.55
					632.14 *
SADLER BROTHERS OIL	VEHICLE SUPPLIES		3966493	2/29/2020	97.79
SADLER BROTHERS OIL	VEHICLE SUPPLIES		3966496	2/29/2020	365.62
					463.41 *
RED BUD SUPPLY INC	SAFETY EQUIPMENT SUPPLIES		165302	2/26/2020	67.79
					67.79 *
FARM & LAWN SERVICE	POWER EQUIPMENT SUPPLIES		01-12309	2/03/2020	26.96
					26.96 *
SADLER BROTHERS OIL	HEAVY EQUIPMENT SUPPLIES		3966496	2/29/2020	35.71
					35.71 *
FARM & LAWN SERVICE	C.O.:GENERATOR		01-12536	2/20/2020	512.40
					512.40 *
				TOTAL	7,822.14

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
		DEPT # - 031000 **FALLING RUN SEWAGE TREAT. PLANT**			
	FALLING RUN SEWAGE TREAT. PLANT				
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2002124	2/28/2020	300.00
					300.00 *
PITNEY BOWES GLOBAL	MAINTENANCE CONTRACTS		3310655787	2/20/2020	29.70
					29.70 *
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		3389301802/3-20	3/04/2020	3,030.31
					3,030.31 *
VERIZON	TELECOMMUNICATIONS		348-3778/2-20	2/27/2020	24.95
TELPAGE	TELECOMMUNICATIONS		272299	3/02/2020	59.95
					84.90 *
EMPORIA HARDWARE CO., INC	REPAIR & MAINTENANCE SUPPLIES		12101	2/26/2020	7.95
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036381	2/19/2020	31.98
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-12342	2/05/2020	12.78
CITY AUTO HARDWARE	REPAIR & MAINTENANCE SUPPLIES		445375	2/10/2020	22.98
					75.69 *
JCI JONES CHEMICALS, INC	CHEMICALS		815136	3/03/2020	440.00
					440.00 *
				TOTAL	3,960.60
		DEPT # - 032000 **THREE CREEK SEWAGE TREAT. PLANT**			
	THREE CREEK SEWAGE TREAT. PLANT				
VACORP	WORKMANS COMPENSATION*		64055	3/02/2020	1,532.27
					1,532.27 *
BENCHMARK COMMUNITY BANK	PROF.HEALTH SERVICES		FNCSA D&A	2/25/2020	8.13
					8.13 *
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2002123	2/28/2020	142.00
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2002126	2/28/2020	1,202.00
					1,344.00 *
BENCHMARK COMMUNITY BANK	PROF.SERVICES:TIME CLOCK		EASYTIME/589552	2/12/2020	1.00
					1.00 *
RIDEOUT EQUIPMENT COMPANY	REPAIR & MAINTENANCE SERVICES		RER228	2/28/2020	225.00
					225.00 *
PITNEY BOWES GLOBAL	MAINTENANCE CONTRACTS		3310655787	2/20/2020	29.70
					29.70 *
VERIZON WIRELESS	TELECOMMUNICATIONS		9849047952	2/23/2020	102.78
					102.78 *
CINTAS CORPORATION 0143	UNIFORM RENTAL		4043923341	2/27/2020	7.00
CINTAS CORPORATION 0143	UNIFORM RENTAL		4043923412	2/27/2020	41.78
CINTAS CORPORATION 0143	UNIFORM RENTAL		4044490093	3/05/2020	48.78
					97.56 *
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		HARDEES/8413504	2/12/2020	7.85
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		ITALIAN GARDEN	2/10/2020	31.63
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		RAMADA/8101	2/13/2020	287.40
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		SAGEBRUSH/83-1	2/12/2020	31.71

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		SONIC/8102511	2/11/2020	10.32
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		SONIC/#404503	2/10/2020	9.65
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		TA/#42589912	2/09/2020	6.73
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		TA/#42590543	2/11/2020	7.18
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		TA/#503	2/09/2020	9.65
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		TA/#720190	2/09/2020	18.18
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING		WYTHEVILE CC	2/12/2020	157.50
					577.80 *
QUILL CORPORATION	OFFICE SUPPLIES		5052483	2/26/2020	261.17
WALMART COMMUNITY/SYNCB	OFFICE SUPPLIES		TR#01259	2/19/2020	153.57
					414.74 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036030	2/15/2020	1.99
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036164	2/17/2020	2.98
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036777	2/25/2020	25.66
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-036992	2/27/2020	6.99
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-037003	2/27/2020	15.98
LUBRICATION ENGINEERS INC	REPAIR & MAINTENANCE SUPPLIES		IN416964	2/27/2020	410.24
LUBRICATION ENGINEERS INC	REPAIR & MAINTENANCE SUPPLIES		IN416965	2/27/2020	431.95
LUBRICATION ENGINEERS INC	REPAIR & MAINTENANCE SUPPLIES		IN416966	2/27/2020	34.48
LUBRICATION ENGINEERS INC	REPAIR & MAINTENANCE SUPPLIES		IN416967	2/27/2020	276.26
WALMART COMMUNITY/SYNCB	REPAIR & MAINTENANCE SUPPLIES		TR#01259	2/19/2020	44.88
USA BLUEBOOK	REPAIR & MAINTENANCE SUPPLIES		153472	2/24/2020	480.90
USA BLUEBOOK	REPAIR & MAINTENANCE SUPPLIES		156770	2/26/2020	166.72
MICHAEL D. SMITH	REPAIR & MAINTENANCE SUPPLIES		ACE HARDWARE	2/26/2020	12.21
NORFOLK BEARING & SUPPLY C	REPAIR & MAINTENANCE SUPPLIES		378861	2/27/2020	2,967.59
					4,878.75 *
GREENE'S SERVICE CENTER	VEHICLE SUPPLIES		13034	3/05/2020	20.00
JON'S AUTO GLASS INC	VEHICLE SUPPLIES		41235	3/05/2020	325.00
SADLER BROTHERS OIL	VEHICLE SUPPLIES		3966494	2/29/2020	237.16
					582.16 *
TRAVIS WAYNE KEETER	WEARING APPAREL		BOOTS/3-2020	3/03/2020	65.00
					65.00 *
JCI JONES CHEMICALS, INC	CHEMICALS		815135	3/03/2020	1,140.00
					1,140.00 *
PARKER OIL CO INC	HEAVY EQUIPMENT SUPPLIES		242937	1/31/2020	310.91
LUBRICATION ENGINEERS INC	HEAVY EQUIPMENT SUPPLIES		IN416964	2/27/2020	225.70
SADLER BROTHERS OIL	HEAVY EQUIPMENT SUPPLIES		3966494	2/29/2020	145.75
O'REILLY AUTO PARTS	HEAVY EQUIPMENT SUPPLIES		2269-250467	2/18/2020	38.28
					720.64 *
				TOTAL	11,719.53

DEPT # - 033000 **SEWAGE SERVICES**

	SEWAGE SERVICES				
CITY OF EMPORIA	CONTRACT.SRVCS FOR DEP:EMPORIA		86122/2-2020	2/29/2020	9,880.01
					9,880.01 *
				TOTAL	9,880.01

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
		DEPT # - 034000 **JARRATT SEWAGE TREAT. PLANT**			
	JARRATT SEWAGE TREAT. PLANT				
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2002122	2/28/2020	559.00
					559.00 *
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		3000035003/2-20	3/02/2020	1,428.51
					1,428.51 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2002-035156	2/04/2020	42.77
					42.77 *
				TOTAL	2,030.28
		DEPT # - 035000 **SKIPPERS SEWAGE TREAT. PLANT**			
	SKIPPERS SEWAGE TREAT. PLANT				
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2002125	2/28/2020	282.00
					282.00 *
PARKER OIL CO INC	REPAIR & MAINTENANCE SUPPLIES		248827	2/05/2020	127.99
					127.99 *
				TOTAL	409.99
		DEPT # - 061100 **CAPITAL PROJECTS - SEWER**			
	CAPITAL PROJECTS - SEWER				
WALMART COMMUNITY/SYNCB	TCWWTP CENTRIFUGE MAINTENANCE		TR#01259	2/19/2020	71.13
WALMART COMMUNITY/SYNCB	TCWWTP CENTRIFUGE MAINTENANCE		TR#07873	2/20/2020	39.73
O'REILLY AUTO PARTS	TCWWTP CENTRIFUGE MAINTENANCE		2269-250650	2/19/2020	112.83
ALFA LAVAL INC	TCWWTP CENTRIFUGE MAINTENANCE		280010967	2/24/2020	2,116.33
DAVID WHITE CRANE SERVICE	TCWWTP CENTRIFUGE MAINTENANCE		2890	2/27/2020	500.00
					2,840.02 *
				TOTAL	2,840.02
		DEPT # - 061102 **SKIPPERS WWTP**			
	SKIPPERS WWTP				
B & B CONSULTANTS, INC.	PROF.SERVICES:ENGINEERING CONS		23985	2/24/2020	1,633.79
					1,633.79 *
B & B CONSULTANTS, INC.	INSPECTION SERVICES		23985	2/24/2020	7,085.00
					7,085.00 *
				TOTAL	8,718.79
		DEPT # - 061103 **DSS WW PUMP STATION**			
	DSS WW PUMP STATION				
B & B CONSULTANTS, INC.	PROF.SERVICES:ENGINEERING		23987	2/24/2020	350.00
					350.00 *
				TOTAL	350.00

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	$$ PAY $$
		DEPT # - 061104 **NAMAC OFF-SITE WASTEWATER SYS**			
	NAMAC OFF-SITE WASTEWATER SYS				
SLAYTON & CLARY	PROF.SERVICES:LEGAL		13703	2/20/2020	133.00
					133.00 *
RALPH HODGE CONSTRUCTION C	CONSTRUCTION		NAMACOFFSITE #1	2/27/2020	632,560.56
					632,560.56 *
				TOTAL	632,693.56
				FUND TOTAL	681,356.16
				TOTAL DUE	735,015.42

Approved

Signed Alice Whitley Finance Manager 3/11/2020
Title Date

FUND NO.	DESCRIPTION	$$ PAY $$
001	***OPERATING EXPENDITURES***	$53,659.26
002		$681,356.16
	TOTAL	735,015.42

FUND # - 001 ***OPERATING EXPENDITURES*** DEPT # - 021000 **WATER PURCHASE**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	$$ PAY $$
		DEPT # - 021000 **WATER PURCHASE**					
	WATER PURCHASE						
NORTHAMPTON COUNTY PUBLIC	WATER PURCHASE:NORTHAMPTO		21006227/3-2020	2/29/2020		3/12/2020	860.00
NORTHAMPTON COUNTY PUBLIC	WATER PURCHASE:NORTHAMPTO		43006548/3-2020	2/29/2020		3/12/2020	23.80
							883.80 *
				TOTAL			883.80
				FUND TOTAL			883.80

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	$$ PAY $$
		DEPT # - 033000 **SEWAGE SERVICES**					
	SEWAGE SERVICES						
NORTHAMPTON COUNTY PUBLIC	CONTRACTUAL SERVICES:REST		210062273-2020	2/29/2020		3/12/2020	881.50
							881.50 *
				TOTAL			881.50
				FUND TOTAL			881.50
				TOTAL DUE			1,765.30

Approved

Signed Alice Whitley Finance Manager 3/11/2020
Title Date

FUND NO.	DESCRIPTION	$$ PAY $$
001	***OPERATING EXPENDITURES***	$883.80
002		$881.50
	TOTAL	1,765.30

FUND # - 001 **OPERATING EXPENDITURES** DEPT # - 070000 **ADMINISTRATION-PH II INTEREST**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	$$ PAY $$
		DEPT # - 070000 **ADMINISTRATION-PH II INTEREST**					
CODANK	**ADMINISTRATION-PH II INTEREST** INTEREST ON PHASE II		00101411/2-2020	2/28/2020		3/20/2020	10,325.39
							10,325.39 *
				TOTAL			10,325.39
				FUND TOTAL			10,325.39
				TOTAL DUE			10,325.39

Approved

Signed Alice Whelby Finance Manager 3/11/2020
Title Date

FUND NO.	DESCRIPTION	** PAY **
001	***OPERATING EXPENDITURES***	$10,325.39
	TOTAL	10,325.39

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	$$ PAY $$
		DEPT # - 077000 **RESERVOIR/INTER.PUMP STATION**					
	RESERVOIR/INTER.PUMP STATION						
B & B CONSULTANTS INC	PROF.SERVICES:ENGINEERING		23986	2/24/2020		3/16/2020	12,420.12
B & B CONSULTANTS INC	PROF.SERVICES:ENGINEERING		23986	2/24/2020		3/16/2020	425.00
							12,845.12 *
B & B CONSULTANTS INC	INSPECTION		23986	2/24/2020		3/16/2020	3,185.00
B & B CONSULTANTS INC	INSPECTION		23986	2/24/2020		3/16/2020	2,905.00
							6,090.00 *
					TOTAL		18,935.12
		DEPT # - 078000 **RAW WATER MAINS**					
	RAW WATER MAINS						
SLAYTON & CLARY	LEGAL/LAND ACQUISITION		13703	2/20/2020		3/16/2020	418.00
							418.00 *
					TOTAL		418.00
		DEPT # - 083000 *RESERVOIR AERATION*					
	RESERVOIR AERATION						
SLAYTON & CLARY	PROF.SERVICES:LEGAL		13703	2/20/2020		3/16/2020	228.00
							228.00 *
					TOTAL		228.00
					FUND TOTAL		19,581.12
					TOTAL DUE		19,581.12

Approved at meeting of _____ on _____

Signed Alice Whitby Finance Manager 3/11/2020
Title Date

FUND NO.	DESCRIPTION	$$ PAY $$
001	****EXPENDITURES****	$19,581.12
	TOTAL	19,581.12

ATTACHMENT E

RESOLUTION #WS-20-32
MEETING TIME
REVISION

WHEREAS, the Greensville County Water and Sewer Authority at its first meeting of the year 2020 set its regular session meeting time to begin directly after the conclusion of the Greensville County Board of Supervisors meeting beginning at 7:00 P.M.; and

WHEREAS, the Greensville County Board of Supervisors has requested that their regular session meeting time revert to its original time beginning at 6:00 P.M.; and

WHEREAS, the Greensville County Water and Sewer Authority's meeting begins directly at the conclusion of the Greensville County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED the Greensville County Water and Sewer Authority authorizes staff to change the beginning time of the Authority's meeting to the conclusion of the Greensville County Board of Supervisors, which begins at 6:00 P.M. effective April 6, 2020.

_____
William B. Cain, Chairman
Greensville County Water and Sewer Authority

ATTEST:

_____
Denise A. Banks, Clerk
Greensville County Water and Sewer Authority

BOARD OF DIRECTORS OF GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

POLICY RE: CHANGE ORDERS

ADOPTED MARCH 16, 2020

Occasionally there is an urgent need for a project Change Order to be executed without delay in order to keep the project moving forward on schedule. To address that circumstance, the Board of Directors of Greensville County Water and Sewer Board of Directors ("GCWSA") hereby adopts the following as its policy regarding Change Orders:

A. WHEN FUNDS ARE AVAILABLE WITHIN THE PROJECT BUDGET:

1. When a request for a Change Order in an amount not to exceed $15,000.00 is presented with the representation that it must be signed prior to the next-scheduled meeting of the Board of Directors, the GCWSA Director is authorized to sign the Change Order, subject to the availability of funds within the project budget, whether within the contingency line item, or elsewhere.

2. When a request for a Change Order in an amount in excess of $15,000.00 is presented with the representation that it must be signed prior to the next-scheduled meeting of the Board of Directors, the GCWSA Director is authorized to sign the Change Order, subject to the availability of funds within the project budget, whether within the contingency line item, or elsewhere, and subject to the following:

   a. The GCWSA Director will afford all members of the Board of Directors notice, via email, of the GCWSA Director's intent to sign the Change Order, the reason for urgency, and the amount of the Change Order.

   b. The GCWSA Director will not be responsible to assure receipt of the email by the members of the Board of Directors. Receipt will be assumed.

   c. If no member of the Board of Directors objects to the GCWSA Director signing the proposed Change Order, prior to 4:00 p.m. on the second business day following emailing of notice by the GCWSA Director, then the GCWSA Director will be authorized to sign the Change Order.

   d. However, if any one member of the Board of Directors objects to the GCWSA Director signing the proposed Change Order, then the GCWSA Director may not sign the Change Order until specifically authorized to do so by the Board of Directors at its next regularly scheduled meeting, or at a special meeting convened on a date prior to its next regularly scheduled meeting.

B. WHEN FUNDS ARE NOT AVAILABLE WITHIN THE PROJECT BUDGET: When a Change Order in any amount is presented with the representation that it must be signed prior to the next-scheduled meeting of the Board of Directors, if funds are not available within the project budget, whether within the contingency line item, or elsewhere, the GCWSA Director cannot sign the Change Order until authorized by the Board of Directors, whether at its next regularly scheduled meeting, or at a special meeting convened on a date prior to its next regularly scheduled meeting.

C. MODIFICATION OF POLICY: The Board of Directors reserves the right to change any of the foregoing policy terms, including increasing, or decreasing, the maximum amount of Change Order which the GCWSA Director may sign in compliance with the foregoing terms, if funds are available within the project budget, whether within the contingency line item, or elsewhere.

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