

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Monday, July 20, 2015, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice Chairman
James C. Vaughan
Peggy R. Wiley

Chairman Ferguson called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mrs. Wiley moved, seconded by Dr. Lee, to go into Closed Session, as recommended by Staff. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Regular Session

Dr. Lee moved, seconded by Wiley, to go into Regular Session. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Certification of Closed Meeting – Resolution #WS-15-52

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Dr. Lee, aye; Mr. Vaughan, aye Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-15-52
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

Chairman Ferguson recessed the meeting until the Conclusion of the Board of Supervisors Meeting.

Chairman Ferguson reconvened the meeting.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Dr. Lee moved, seconded by Mrs. Wiley, to approve the Agenda as submitted. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Dr. Lee moved, seconded by Mr. Vaughan, to approve the Consent Agenda consisting of the following items. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Minutes from the meeting of July 6, 2015

Budgetary Matters consisting of the following: Fund #001 – Budget Amendment Resolution #15-53, in the amount of \$8,453.82, which is incorporated herein by reference.

Warrants:

Approval of Accounts Payable for July 20, 2015, in the amount of \$109,498.34

Approval of Accounts Payables for the General Fund, in the amount of \$99,955.18

Approval of Accounts Payables for Special Projects, in the amount of \$9,543.16

In Re: Real Estate Appraisal Services for Route 58 West Water and Sewer Extensions

Mr. Moses Clements addressed the Authority stating that a number of large water and sewer projects were being contemplated over the next few years and was confident that real estate appraisal services would be needed. He stated that the services would be associated with the projects because there were a large number of easements and few fee simple parcels that Staff would be acquiring on which to construct the utilities. He also stated that in order to obtain the appraisal services, the Authority Staff followed the procurement requirements for professional services and had selected Virginia-Carolina Appraisal Company of South Hill, VA to provide the services. He further stated that Staff was requesting approval to award the real estate appraisal work as outline in the RFP to Virginia-Carolina Appraisal Company and authorize the Authority's Director to execute the contract once it was prepared by the County Attorney.

Dr. Lee moved, seconded by Mrs. Wiley, to accept Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Chemical Bids

Mr. Clements stated that the Authority used a large amount of chemicals at its water plants, wastewater plants and in the maintenance department. He stated that in order to insure that the Authority obtained the items at the least possible cost and in accordance with the County's procurement policy; Staff had put together a set of sealed bids and submitted them out to the various chemical companies that were on the bid list and publically advertised the items in the public newspaper. He further stated that ten

different chemical companies submitted bids on the products. He then stated that the results of the bids for the 19 products from the ten companies were attached in the agenda package. Mr. Clements stated that Staff recommended the Authority award the chemical procurements as specified and authorize the Director to execute the associated documents.

Dr. Lee moved, seconded by Mrs. Wiley, to accept Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

There being no further business to discuss, Mr. Vaughan moved, seconded by Mrs. Wiley, to adjourn the meeting. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority