

GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

A G E N D A

MONDAY, JUNE 3, 2019

**REGULAR SESSION AT THE CONCLUSION OF THE BOARD OF SUPERVISORS
MEETING**

- I. CALL TO ORDER
- II. CLOSED SESSION - Section 2.2-3711 (a) 1) Personnel Matters
 - A. Personnel Matters
- III. RETURN TO REGULAR SESSION
- IV. CERTIFICATION OF CLOSED MEETING – Resolution #WS-19-37
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF CONSENT AGENDA
 - A. Approval of Minutes – See Attachment – B.
 - B. Warrants – See Attachment – C.
 - C. Resolution #WS-19-39 – Personnel Matters Resulting from Matters in Closed Session
- VII. PUBLIC HEARING - None
- VIII. ITEMS WITH APPOINTMENTS - None
- IX. OLD BUSINESS - None
- X. NEW BUSINESS
 - A. Resolution #WS-19-38 – Approval of Skippers Wastewater Treatment Plant – See Attachment – D.

XI. MISCELLANEOUS MATTERS

A. Staff Work Programs

B. Staff Meeting Minutes

XII. ADJOURNMENT

At the Regular Meeting of the Greensville County Water and Sewer Authority, Monday, May 20, 2019, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Raymond L. Bryant, Chairman
William B. Cain
Michael W. Ferguson
Tony M. Conwell

Chairman Bryant called the meeting to order.

In Re: Closed Session

Mrs. Parson, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and Legal Matters.

Mr. Conwell moved, seconded by Mr. Ferguson, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson and Chairman Bryant.

In Re: Regular Session

Mrs. Parson stated that Staff recommended the Authority return to Regular Session.

Mr. Conwell moved, seconded by Mr. Ferguson, to go into Regular Session. Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson and Chairman Bryant.

In Re: Certification of Closed Meeting – Resolution #WS-19-35

Mr. Ferguson moved, seconded by Mr. Conwell, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Cain, aye; Mr. Ferguson, aye; Mr. Conwell, aye and Chairman Bryant, aye.

RESOLUTION #WS-19-35

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Mrs. Parson stated that Staff recommended approval of the Agenda with no added items.

Mr. Conwell moved, seconded by Mr. Ferguson, to approve the Agenda, as submitted. Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson and Chairman Bryant.

In Re: Approval of the Consent Agenda

Mrs. Parson stated that Staff recommended approval of the Consent Agenda containing the following items:

Mr. Conwell moved, seconded by Mr. Cain, to approve the Consent Agenda. Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson and Chairman Bryant.

In Re: Approval of Minutes for the meeting of May 6, 2019.

Warrants:

Approval of Total Accounts Payable for May 20, 2019, in the amount of,
\$136,187.90

In Re: Adjournment

There being no further business to discuss, Mr. Ferguson moved, seconded by Mr. Conwell, to adjourn the meeting. Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson and Chairman Bryant.

Raymond L. Bryant, Chairman
Greenville County Water and Sewer Authority

ACCOUNTS PAYABLE LIST
GREENSBORO COUNTY WATER
DEPT # - 010000 **ADMINISTRATION-WATER**

FROM DATE- 6/03/2019
THRU DATE- 6/03/2019
FUND # - 001 **OPERATING EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE	DATE	\$\$\$ PAY \$\$\$
SLAYTON & CLARY	**ADMINISTRATION-WATER**	13472	5/20/2019	162.00 *	162.00 *
TREASURER OF GREENSBORO	PURCHASE SERVICES FROM GREENSBORO	16040-10/JUN 19	6/01/2019	2,222.23	2,222.23 *
BOAI MUNICIPAL SOFTWARE	TRAVEL AND TRAINING	2019P50001	5/20/2019	160.00 *	160.00 *
		TOTAL			2,544.23

DEPT # - 020000 **UTILITY MAINTENANCE-WATER**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE	DATE	\$\$\$ PAY \$\$\$
GREENE'S SERVICE CENTER	**UTILITY MAINTENANCE-WATER**	10572	5/21/2019	14.40	14.40
TONY COPELAND	REPAIR & MAINTENANCE SERVICES	0800001/PHONELIST	5/17/2019	429.00	429.00 *
YITCO, INC	REPAIR & MAINTENANCE SERVICES	519549	5/12/2019	434.40 *	434.40 *
	MAINTENANCE CONTRACTS			445.56 *	445.56 *
HECKLERBURG ELECTRIC CORP	ELECTRICAL SERVICES	4393400500/5-19	5/14/2019	28.42	28.42
HECKLERBURG ELECTRIC CORP	ELECTRICAL SERVICES	9000005178/5-19	5/29/2019	1,011.00	1,011.00
GENTRON ENERGY VIRGINIA	ELECTRICAL SERVICES	9500175006/5-19	5/14/2019	7.55	7.55
VERIZON	TELECOMMUNICATIONS	336-1587/5-19	5/19/2019	1,046.97 *	1,046.97 *
				49.40 *	49.40 *
RAWLINS BROTHERS GARAGE &	VEHICLE SUPPLIES	INV# 02282019	2/28/2019	31.68	31.68 *
PARKER OIL CO INC	HEAVY EQUIPMENT SUPPLIES	98250	5/22/2019	31.88 *	31.88 *
				212.05	212.05 *
				212.05 *	212.05 *
		TOTAL			2,220.86

DEPT # - 022000 **WATER TREATMENT - JARRATT**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE	DATE	\$\$\$ PAY \$\$\$
GRANITE TELECOMMUNICATIONS	**WATER TREATMENT - JARRATT**	454015320	5/01/2019	145.15	145.15 *
	TELECOMMUNICATIONS			145.15 *	145.15 *
JOHN OF JARRATT	LEASE-FACILITIES (12-2022)	LEASE/JUN 2019	6/01/2019	2,299.00	2,299.00 *
HACH COMPANY	LAB SUPPLIES	11452099	5/08/2019	166.15	166.15
COLORADO SCIENTIFIC, INC	LAB SUPPLIES	INV0160042	5/14/2019	99.80	99.80
				265.95 *	265.95 *
HACH COMPANY	REPAIR & MAINTENANCE SUPPLIES	11465517	5/14/2019	371.17	371.17
SHERMAN-LEON & ASSOCIATE	REPAIR & MAINTENANCE SUPPLIES	32235	5/10/2019	533.51	533.51
DORSETT TECHNOLOGIES INC	REPAIR & MAINTENANCE SUPPLIES	4032970	5/14/2019	879.85	879.85
				1,784.53 *	1,784.53 *
UNITAR USA INC	CHEMICALS	81754601	5/07/2019	1,056.25	1,056.25
WATER BOND, INC	CHEMICALS	0265626-IN	5/09/2019	545.60	545.60
				1,601.85 *	1,601.85 *
		TOTAL			6,094.48

ACCOUNTS PAYABLE LIST
GREENSBORO COUNTY WATER
DEPT # - 022000 **WATER TREATMENT - JARRATT**

FROM DATE- 6/03/2019
TO DATE- 6/03/2019
FUND # - 601 **OPERATING EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DEPT # - 023000 **SKIPPERS WELL SYSTEM**					
SKIPPERS WELL SYSTEM					
DENISON ENERGY VIRGINIA		ELECTRICAL SERVICES	263472350/5-19	5/14/2019	237.80
GRANITE TELECOMMUNICATION		TELECOMMUNICATIONS	454015320	5/01/2019	50.72
		TOTAL			288.52

DEPT # - 024000 **JACKSON FIELD HOME WATER SYSTEM**					
JACKSON FIELD HOME WATER SYSTEM					
GRANITE TELECOMMUNICATION		TELECOMMUNICATIONS	454015320	5/01/2019	56.94
		TOTAL			56.94

DEPT # - 061100 **CAPITAL PROJECTS - WATER**					
CAPITAL PROJECTS - WATER					
B & B CONSULTANTS, INC.		PER: JARRATT WTP EXPANSION	23192	5/20/2019	10,347.50
		TOTAL			10,347.50
		FUND TOTAL			21,553.73

ACCOUNTS PAYABLE LIST
GREENSVILLE COUNTY WATER
DEPT # - 010100 **ADMINISTRATION-SERVICES**

FROM DATE- 6/03/2019
TO DATE- 6/03/2019
FUND # - 002

MEMORANDUM NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	AMOUNT
SLAYTON & CLARY	**ADMINISTRATOR-SERVICES**		13472	5/20/2019	312.00
TREASURER OF GREENSVILLE	PROF. SERVICES-LEGAL		16040-10/JUN 19	6/01/2019	3,333.34
BAT MUNICIPAL SUFFRAGE	PURCHASE SERVICES FROM GREENSV		20190520001	5/20/2019	240.00
	TRAVEL AND TRAINING				240.00 *
		TOTAL			3,885.34

DEPT # - 020100 **UTILITY MAINTENANCE-SERVICES**

MEMORANDUM NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	AMOUNT
GREENE'S SERVICE CENTER	**UTILITY MAINTENANCE-SERVICES**		10572	5/21/2019	21.60
TONY COWLAND	REPAIR & MAINTENANCE SERVICES		0000001/NOV04/17	5/17/2019	280.00
	REPAIR & MAINTENANCE SERVICES				301.60 *
LYNN, LLC	MAINTENANCE CONTRACTS		519549	5/12/2019	668.34
					668.34 *
HECKLEMBURG ELECTRIC GROUP	ELECTRICAL SERVICES		339260600/5-19	5/13/2019	77.37
HECKLEMBURG ELECTRIC GROUP	ELECTRICAL SERVICES		3886801000/5-19	5/13/2019	116.88
HECKLEMBURG ELECTRIC GROUP	ELECTRICAL SERVICES		4395500700/5-19	5/14/2019	34.47
HECKLEMBURG ELECTRIC GROUP	ELECTRICAL SERVICES		9080085810/5-19	5/20/2019	358.97
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		0131782504/5-19	5/14/2019	37.94
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		0222282410/5-19	5/10/2019	453.30
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		3691790094/5-19	5/14/2019	76.66
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		9910851972/5-19	5/14/2019	250.25
		TOTAL			1,408.52 *
					49.40
VERIZON	TELECOMMUNICATIONS		336-1587/5-19	5/19/2019	24.95
VERIZON	TELECOMMUNICATIONS		634-9713/5-19	5/22/2019	24.95
VERIZON	TELECOMMUNICATIONS		348-8879/5-19	5/25/2019	24.95
GRANITE TELECOMMUNICATION	TELECOMMUNICATIONS		454015320	5/01/2019	48.35
GRANITE TELECOMMUNICATION	TELECOMMUNICATIONS		454015320	5/01/2019	50.72
GRANITE TELECOMMUNICATION	TELECOMMUNICATIONS		454015320	5/01/2019	48.35
GRANITE TELECOMMUNICATION	TELECOMMUNICATIONS		454015320	5/01/2019	56.95
GRANITE TELECOMMUNICATION	TELECOMMUNICATIONS		454015320	5/01/2019	61.64
FARMER DEL CO INC	HEAVY EQUIPMENT SUPPLIES		989250	5/22/2019	365.31 *
		TOTAL			317.54
					317.54 *
		TOTAL			3,061.31

DEPT # - 031000 **FALLING RUN SEWAGE TREAT. PLANT**

MEMORANDUM NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	AMOUNT
JAMES R REED & ASSOC INC	**FALLING RUN SEWAGE TREAT. PLANT**		1905084	5/21/2019	222.00
	LABORATORY SERVICES				222.00 *
		TOTAL			222.00

5/20/2019 FROM DATE- 6/03/2019
 6PZTS TO DATE- 6/03/2019
 FUND # - 602

ACCOUNTS PAYABLE LIST
 GREENSBORO COUNTY WATER
 DEPT # - 031000 **FALLING RUN SEWAGE TREAT. PLANT**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE	INVOICE DATE	SE PAY \$\$
JAMES R REED & ASSOC INC	LABORATORY SERVICES	**THREE CREEK SEWAGE TREAT. PLANT**	1905086	5/21/2019	973.00 *
GREENE'S SERVICE CENTER	REPAIR & MAINTENANCE SERVICES		10579	5/22/2019	52.00
EDWARDS WASTE REMOVAL INC	REPAIR & MAINTENANCE SERVICES		77143	5/18/2019	275.00
REPAIR TECH INDUSTRIAL CORP	REPAIR & MAINTENANCE SERVICES		9913	5/09/2019	1,337.00
HECKLERBURG ELECTRIC COMPE	ELECTRICAL SERVICES		36839010075-19	5/10/2019	1,664.00 *
DARBARAK, INC	REPAIR & MAINTENANCE SUPPLIES		112409	3/22/2019	8,257.87 *
GREENE'S SERVICE CENTER	VEHICLE SUPPLIES		10579	5/22/2019	6,181.15 *
JCI JONES CHEMICALS, INC	CHEMICALS		789215	5/21/2019	205.00
PARKER OIL CO INC	HEAVY EQUIPMENT SUPPLIES		982270	5/15/2019	205.00 *
		TOTAL			1,098.00
					1,098.00 *
					855.93
					855.93 *
					19,234.35

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE	INVOICE DATE	SE PAY \$\$
JAMES R REED & ASSOC INC	LABORATORY SERVICES	**JARRATT SEWAGE TREAT. PLANT**	1905083	5/21/2019	348.00 *
SEARITE TELECOMMUNICATION	TELECOMMUNICATIONS		454015320	5/01/2019	58.31
		TOTAL			58.31 *
					396.31

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE	INVOICE DATE	SE PAY \$\$
JAMES R REED & ASSOC INC	LABORATORY SERVICES	**SKIPPEERS SEWAGE TREAT. PLANT**	1905085	5/21/2019	184.00
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		555897862275-19	5/14/2019	1,153.11
		TOTAL			1,153.11 *
					1,337.11

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE	INVOICE DATE	SE PAY \$\$
B & B CONSULTANTS, INC.	SKIPPERS RD PUMP STATION #3 RE	**CAPITAL PROJECTS - SEWER**	20193	5/20/2019	270.00
		TOTAL			270.00 *

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE	INVOICE DATE	SE PAY \$\$
B & B CONSULTANTS, INC.	SKIPPERS WRTFRS	**SKIPPEERS SEWAGE TREAT. PLANT**	23189	5/20/2019	27,229.90
		TOTAL			27,229.90 *

5/29/2019 FROM DATE- 6/03/2019 ACCOUNTS PAYABLE LIST
 48325 TO DATE- 6/03/2019 GREENSVILLE COUNTY WATER
 FUND # - 002 DEPT # - 061102 WASKIPPERS SHIP**

VENOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
SLAYTON & CLARY	ATTORNEY FEES & APPRAISALS		13472	5/20/2019	1,768.00
INDEPENDENT MESSENGER	ADVERTISING		80585/4-2019	5/13/2019	1,768.00 *
CLERK, GREENSVILLE COUNTY	EASEMENT ACQUISITION	CERTIFICATE MFL		6/03/2019	167.40 *
CLERK, GREENSVILLE COUNTY	EASEMENT ACQUISITION	CERTIFICATE MFL2		6/03/2019	435.00
		TOTAL			1,669.00 *
					30,269.30

DEPT # - 061103 *ROSS HW PUMP STATION**

B & B CONSULTANTS, INC.	PROF. SERVICES: ENGINEERING		23191	5/20/2019	210.00
		TOTAL			210.00 *
					210.00

DEPT # - 061104 *MANHAC OFF-SITE WASTEWATER SYS**

TIERRAS GROUP	MANHAC OFF-SITE WASTEWATER SYS**		222127	5/07/2019	135,450.00
SLAYTON & CLARY	EASEMENT PURCHASE FOR SEWER		19472	5/20/2019	135,450.00 *
		TOTAL			576.00 *
		FUND TOTAL			576.00 *
		TOTAL AVE			136,026.00
					194,914.32
					216,468.05

Approved _____
 Signed Oliver Whitley 5/29/19
 Title Date

5/28/2019 FROM DATE- 6/03/2019
AP375 TO DATE- 6/03/2019
FUND # - 001 ***EXPENDITURES***

ACCOUNTS PAYABLE LIST
GREENSVILLE CO HAS AUTH
DEPT # - 074000 MAINTANCE AND PUMP STATIONS**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	INVOICE PER	CHECK DATE	\$\$\$ PAY \$\$\$
DEPT # - 074000 **INTAKE AND PUMP STATIONS**							
B & B CONSULTANTS INC	**INTAKE AND PUMP STATIONS**		23190	5/20/2019		6/03/2019	1,767.08
	PROF. SERVICES: ENGINEERING						1,767.08 *
B & B CONSULTANTS INC	INSPECTION		23190	5/20/2019		6/03/2019	5,752.50
							5,752.50 *
		TOTAL					7,519.58
DEPT # - 077000 **RESERVOIR/WINTER PUMP STATIONS**							
RESERVOIR/WINTER PUMP STATIONS							
B & B CONSULTANTS INC			23190	5/20/2019		6/03/2019	2,070.02
	PROF. SERVICES: ENGINEERING						2,070.02
B & B CONSULTANTS INC			23190	5/20/2019		6/03/2019	2,862.50
	PROF. SERVICES: ENGINEERING						2,862.50
B & B CONSULTANTS INC			23190	5/20/2019		6/03/2019	830.00
	PROF. SERVICES: ENGINEERING						830.00
		TOTAL					5,762.52 *
B & B CONSULTANTS INC	INSPECTION		23190	5/20/2019		6/03/2019	14,170.00
							14,170.00 *
		TOTAL					19,932.52
	FUND TOTAL						27,452.10
	TOTAL DUE						27,452.10

Approved _____
 Signed Oless Whitley 5/29/19
 Title Date

ACCOUNTS PAYABLE CHECKS
GREENSVILLE CO HAS AUTH

FROM DATE- 6/03/2019
TO DATE- 6/03/2019

5/28/2019

\$\$\$ PAY \$\$\$

FUND NR. DESCRIPTION

57,452.10
27,452.10

001 *****
TOTAL

**RESOLUTION WS 19-38
APPROVAL OF THE SKIPPERS WASTEWATER TREATMENT PLANT PROJECT**

WHEREAS, B&B Consultants prepared a preliminary engineering report (PER) for the project.

WHEREAS, the project budget developed in the PER was \$4,835,297

WHEREAS, the Greenville County Water & Sewer Authority (“Authority”) authorized the staff to enter into a contract with B&B Consultants to design the new Skippers Wastewater Treatment Plant (WWTP);

WHEREAS, six bids were received and opened on April 24, 2019;

WHEREAS, after receiving bids, the following revised budget was developed;

Skippers Wastewater Treatment Plant Project

Classification	Expenditure
Admin & legal expenses	\$ 26,000.00
Land, structures, rights-of-way, appraisals, etc.	\$ 428,144.00
Architectural and engineering fees	\$ 290,186.00
Other architectural and engineering fees	\$ 80,000.00
Project inspection fees	\$ 165,000.00
Electric Service to Site	\$ 25,000.00
Construction	\$ 6,100,419.20
Permits	\$ 34,500.00
Contingencies	\$ 305,020.00
Local Cost of Issuance	\$ 25,000.00
Total	\$ 7,479,269.20

WHEREAS, the project is \$2,643,972 over the initial budget developed in the PER;

WHEREAS, the 95 acre Skippers WWTP site property was purchased in 2018 at a cost of \$344,190.

This expenditure was paid out of the general fund and will not be included in the new loan. Whereas, the Authority previously approved using the Virginia Resources Authority (VRA) to finance this project.

WHEREAS, Greenville County Board of Supervisors previously approved, in Resolution 19-13, paying up to 88% of the new debt service, not to exceed \$225,000 annually, for the County's 88,000 gallons per day economic development reserve allocation.

WHEREAS, the staff has developed the following estimated payment plan for this project;

Skippers WWTP Proposed Payment Plan

100,000 Gallon Per Day Treatment Plant, Force Main & Pump Station	Cost
Estimated Loan Amount	\$ 7,150,270
Annual Debt Service / 3.5% interest at 30 years	\$ 385,295
15% Rate Covenant	\$ 57,794
Total New Annual Debt Service & Rate Covenant	\$ 443,089
2020 Sewer Debt Service Reduction: VRA Bond 2013C	\$ 234,281
Bond 2013C Rate Covenant Reduction	\$ 35,142
Total 2020 Sewer Debt Service and Rate Covenant Reduction: VRA Bond 2013C	\$ 269,423
Subtotal of New Debt Service After Applying 2020 Debt Reduction	\$ 173,666
Board of Supervisor Economic Development Support (80% of new debt)	\$ 138,933
Additional Authority Debt Service	\$ 34,733
FY 2019 Budgeted Sewer Service Charges	\$ 2,628,361
Percent Rate Increase Needed to Pay the New Debt Service	1.3%
Total Project Cost	\$ 11,558,850

NOW, THEREFORE, BE IT RESOLVED, That:

The revised budget of \$7,479,269 is approved;

The estimated loan amount of \$7,150,270 is approved;

The proposed payment plan is approved;

Staff is to continue the VRA loan process and return to the Authority with a resolution requesting the Authority's approval of the bond sale and financing agreement at the Authority's June 17, 2019 meeting.

Raymond L. Bryant, Jr., Chairman
Greenville County Water & Sewer Authority

ATTEST:

Denise A. Banks, Clerk
Greenville County Board of Supervisors

Adopted this 3rd day of June, 2019.