

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Monday, August 15, 2016, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman  
Peggy R. Wiley  
Raymond L. Bryant, Jr., **via conference call**

Absent: Dr. Margaret T. Lee, Vice-Chairman

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Chairman Ferguson called the meeting to order.

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In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Mr. Bryant moved, seconded by Mrs. Wiley, to approve the Agenda as submitted. Voting aye: Mr. Bryant, Mrs. Wiley and Chairman Ferguson.

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In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Bryant moved, seconded by Mrs. Wiley, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Bryant, Mrs. Wiley and Chairman Ferguson.

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Minutes from the meeting of August 1, 2016

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Warrants:

Approval of Accounts Payable for August 15, 2016, in the amount of \$120,876.48.

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In Re: I-95 Exit 4 Water System Conversion Project

Mr. Glen Gibson addressed the Authority stating that this project was the next step in the Authority's plan to extend water service to the residents along Moore's Ferry Road. He stated that the project would enhance the treatment process in the existing facility. He also stated that on August 9, four bids were received as follows:

Company Name	Base Bid
Castle Heights Construction, Inc.	\$76,980
Repair Tech, LLC	\$79,820
Lyttle Utilities	\$80,750
H.G. Reynolds Company, LLC	\$84,480

Mr. Gibson stated that the Consulting Engineer was B&B Consultants and the Authority Staff reviewed the bids and the contractor's qualifications. He stated that everyone's evaluation determined that Castle Heights Construction had the manpower, equipment, experience and expertise to complete the project. He also stated that the lowest bid was higher than the Authority's budget of \$81,400 for the project. He further stated that the consultant was able to negotiate with the equipment supplier and the contractor to reduce their cost by \$7,230. He then stated that with the reduction, including all additional costs for engineering, control system interface, legal and advertising, the project would be \$6,888 over budget. Mr. Gibson stated that Staff recommended the following:

- Award the Water System Conversion project to Castle Heights Construction, Inc., in the base bid amount of \$76,980, contingent on the contractor executing change order #1, which reduces the contract price by \$7,230, to a contracted amount of \$69,750; and
- Authorize the Authority's Director to execute a contract prepared by the County Attorney, Mr. Russell Slayton.

Mr. Bryant moved, seconded by Mrs. Wiley, to approve the recommendations by Staff. Voting aye: Mr. Bryant, Mrs. Wiley and Chairman Ferguson.

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In Re: Proposed FY2017 Budget

Mrs. Brenda Parson addressed the Authority stating that the Authority should have received in its agenda packet budget information. She stated that the proposed budget that was different from prior years. She stated that, as required by Rural Development, there would be a water budget and a sewer budget, instead of a combined budget as in the past. Mrs. Parson then stated that the water budget proposed for the FY2017 year totaled \$2,013,282 and the sewer portion, which included a 2 ½ percent increase in sewer rates,

totaled \$2,563,467. She stated that there was \$310,600 in capital projects included in the budget. She then requested that the Authority schedule a work session on September 6, 2016 at 4:00 p.m. for a more thorough review of the budget.

Mr. Bryant moved, seconded by Mrs. Wiley, to approve the budget session for review on September 6, 2016. Voting aye: Mr. Bryant, Mrs. Wiley and Chairman Ferguson.

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In Re: Adjournment

There being no further business to discuss, Mr. Bryant moved, seconded by Mrs. Wiley, to adjourn the meeting until September 6, 2016 at 4:00 p.m.. Voting aye: Mr. Bryant, Mrs. Wiley and Chairman Ferguson.

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Michael W. Ferguson  
Greenville County Water and Sewer Authority