

GREENSVILLE COUNTY WATER AND SEWER AUTHORITY
A G E N D A
MONDAY, OCTOBER 1, 2018
REGULAR SESSION AT THE CONCLUSION OF THE BOARD OF SUPERVISORS
MEETING

- I. CALL TO ORDER
- II. CLOSED SESSION – Section 2.2-3711 (a) 1) Personnel Matters
 - A. Personnel Matters
- III. RETURN TO REGULAR SESSION - At the Conclusion of the Board of Supervisors Meeting
- IV. CERTIFICATION OF CLOSED MEETING - Resolution #WS-19-01
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF CONSENT AGENDA
 - A. Approval of Minutes – See Attachments – B&C.
 - B. Budgetary Matters – See Attachment – D.
 - C. Warrants – See Attachment – E.
 - D. Resolution #WS-19-04- Regarding Personnel Matters resulting from Closed Session
- VII. PUBLIC HEARING – None
- VIII. ITEMS WITH APPOINTMENTS – None
- IX. OLD BUSINESS - None
- X. NEW BUSINESS
 - A. Resolution #WS-19-03 - General Environmental Services – See Attachment – F.
 - B. Uniform Rental Services for the County and the Authority - See Attachment – G.

XI. MISCELLANEOUS MATTERS

A. Staff Work Programs

B. Staff Meeting Minutes

XII. ADJOURNMENT

At the Regular Meeting of the Greensville County Water and Sewer Authority, Monday, September 17, 2018, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Raymond L. Bryant, Chairman
 Jacqueline T. Jordan, Vice-Chairman
 Michael W. Ferguson
 Peggy R. Wiley

Chairman Bryant called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mr. Ferguson moved, seconded by Mrs. Jordan, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

In Re: Regular Session

Mr. Whittington stated that Staff recommended the Authority return to Regular Session.

Mr. Ferguson moved, seconded by Mrs. Jordan, to go into Regular Session. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

In Re: Certification of Closed Meeting – Resolution #WS-18-63

Mr. Ferguson moved, seconded by Mrs. Jordan, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Ferguson, aye; Mrs. Jordan, aye; Mrs. Wiley, aye and Chairman Bryant, aye.

**RESOLUTION #WS-18-63
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve the Agenda as submitted. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

Minutes from the meeting of September 4, 2018.

Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #19, in the amount of \$5,159.00, Journal Voucher #25, in the amount of \$64,747.00, Budget Amendment Resolution #WS-18-64, in the amount of \$95,597.00 and Budget Amendment Resolution #WS-18-68, in the amount of \$312,046.00 and Fund #002 – Journal Voucher #26, in the amount of \$41,984.00, all of which are incorporated herein by reference.

Warrants:

Approval of Total Accounts Payable for September 17, 2018, in the amount of, \$727,330.86

Approval of the Accounts Payables for the General Fund, in the amount of, \$138,009.97

Approval of Accounts Payables for Special Projects, in the amount of, \$589,320.89

In Re: Resolution #WS-18-65 Approval of Fiscal Year 2018-2019 Budget

Mr. Glen Gibson stated that the recommended Operating and Capital Budgets for FY2019 had been duly presented to the Authority and revisions made. He then requested approval and read the following resolution into record.

**RESOLUTION # WS #18-65
APPROVAL OF FISCAL YEAR 2018-2019 BUDGET**

WHEREAS, the Recommended Operating and Capital Budget for the Fiscal Year 2019 has been duly presented to the Authority and revisions made;

NOW, THEREFORE, BE IT RESOLVED that for informational and fiscal planning purposes, the Greenville County Water and Sewer Authority adopts, as incorporated herein by reference, an Operating Budget – Water of \$2,708,415 and an Operating Budget – Sewer of \$2,627,996.

NOW, THEREFORE, BE IT RESOLVED that for informational and fiscal planning purposes, the Greenville County Water and Sewer Authority adopts, as incorporated herein by reference, a Capital Budget – Water of \$41,500 and a Capital Budget – Sewer of \$1,973,771.

FURTHER, BE IT RESOLVED, that no expenditure shall be made or money shall be paid out until an appropriation is made by this governing body.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve Resolution #WS-18-65. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

In Re: Non-User Agreement – 745 Belfield Road

Mrs. Lois Powell stated that 745 Belfield Road had completed the Non-User Water Agreement and presented an approved certification from the Roanoke Rapids Sanitary District regarding their well water quality. She stated that Staff recommended Authority approve the Water Non-User Agreement for 745 Belfield Road.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve the Water Non-User Agreement. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Ferguson.

In Re: Adjournment

There being no further business to discuss, Mr. Ferguson moved, seconded by Mrs. Jordan, to adjourn the meeting to September 4, 2018 at 5:00 P.M. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

Raymond L. Bryant, Chairman
Greensville County Water and Sewer Authority

At the Called Meeting of the Greenville County Water and Sewer Authority, held on Wednesday, September 19, 2018 at 5:00 p.m., in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia.

Present: Raymond L. Bryant, Chairman
Jacqueline T. Jordan, Vice-Chairman
Michael W. Ferguson
Peggy R. Wiley

Chairman Bryant called the meeting to order.

In Re: Approval of Agenda

Mr. Whittington, Director, stated that Staff recommended approval of the Agenda with no added items.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve the agenda as submitted. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

In Re: In Re: Resolution #WS-18-67

Mrs. Brenda Parson presented Resolution #WS-18-67 that amended the Authority's Amended and Restated Resolution previously adopted on September 4, 2018. She stated that the changes were in Section 4.3 in regards to the timing of the debt service payments. The original resolution stated that the payments were due monthly; however, USDA required annual debt service payments. She stated that the same change also affected the Operation and Maintenance Fund, along with the Reserve Fund. Mrs. Parson then stated that Staff requested approval of the following Resolution.

RESOLUTION #WS-18-67 AMENDING THE AMENDED AND RESTATED RESOLUTION AUTHORIZING THE FINANCING OF A WATER RESERVOIR AND INTAKE STRUCTURE FOR THE WATER SYSTEM OF THE GREENSVILLE COUNTY WATER AND SEWER AUTHORITY AND THE ISSUANCE, SALE AND AWARD OF WATER REVENUE BONDS IN AN AGGREGATE AMOUNT NOT TO EXCEED \$22,153,000, AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF

WHEREAS, the Greenville County Water and Sewer Authority (the "Authority") is a public body politic and corporate of the Commonwealth of Virginia duly created pursuant to the

Virginia Water and Waste Authorities Act (Chapter 51, Title 15.2, Code of Virginia of 1950, as amended) (the "Act") by the Board of Supervisors of Greensville County, Virginia (the "County"), and presently owns, operates and maintains water and sewer systems to provide for the water and sewer needs of the residents and businesses of the County; and

WHEREAS, the Authority is authorized to borrow money and to issue its revenue bonds to pay all or part of the cost of such systems; and

WHEREAS, the Authority has determined to construct improvements to its water system in the County and to issue its revenue bonds, the proceeds of which, together with other available funds, are estimated to be sufficient to pay the cost of the Project hereinafter authorized;

WHEREAS, the United States of America, acting through Rural Utilities Service, United States Department of Agriculture (the "Government"), has offered to purchase such revenue bonds upon certain terms and conditions, and the Authority, after mature consideration of the condition of the municipal bond market and other methods of selling its bonds, has determined to satisfy such terms and conditions and award the bonds to the Government;

WHEREAS, the Authority previously adopted on September 4, 2018 a resolution entitled "AMENDED AND RESTATED RESOLUTION AUTHORIZING THE FINANCING OF A WATER RESERVOIR AND INTAKE STRUCTURE FOR THE WATER SYSTEM OF THE GREENSVILLE COUNTY WATER AND SEWER AUTHORITY AND THE ISSUANCE, SALE AND AWARD OF WATER REVENUE BONDS IN AN AGGREGATE AMOUNT NOT TO EXCEED \$22,153,000, AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF" (the "Amended and Restated Resolution"); and

WHEREAS, the Authority desires to amend certain provisions of the Amended and Restated Resolution to reflect a change in the flow of funds for the debt service fund and debt service reserve fund and to make other corresponding changes as may be appropriate;

NOW, THEREFORE, BE IT RESOLVED BY THE GREENSVILLE COUNTY WATER AND SEWER AUTHORITY:

1. Terms used but undefined in this Resolution shall have the meaning set forth in the Amended and Restated Resolution.
2. Section 4.3 of the Amended and Restated Resolution shall be amended to read as follows:

Section 4.3. Funds. The funds described below are, to the extent not previously established by the Authority, hereby established to be held by the Authority for the following purposes:

Construction Fund: Simultaneously with the delivery of the Project Bonds, the proceeds from the sale thereof shall be deposited in the Construction Fund and shall be applied to the cost of the Project, unless the Project Bonds are issued in the alternative form providing for

periodic advances, in which case the amount of any such advance may be immediately applied to the cost of the Project. The Authority shall preserve at its office accurate records available at all times which show that payments from the Construction Fund or, if applicable, advances under the Project Bonds were made solely to pay costs of the Project. Any balance remaining in the Construction Fund shall, at the option of the Authority, be used to prepay installments of principal and interest on the Project Bonds or shall be transferred to the Reserve Fund.

Revenue Fund: All Revenues shall be collected and, so far as may be practicable, deposited not less frequently than weekly in the Revenue Fund. Moneys on deposit in the Revenue Fund shall be used only in the manner and priority set out below.

Debt Service Fund: The Authority shall transfer on not less than an annual basis from the Revenue Fund to the Debt Service Fund an amount equal to the installments of interest or principal and interest, as the case may be, coming due on the Project Bonds. The Authority may transfer funds from time to time from the Revenue Fund to the Debt Service Fund for the next installment due on the Project Bonds. If there should be insufficient moneys in the Revenue Fund and the Reserve Fund for this purpose, the deficit shall be added to the required payment or payments next ensuing until such deficit is eliminated. When the balances in the Debt Service Fund and the Reserve Fund shall equal the principal of and interest on the Project Bonds then outstanding to their respective maturities, no further transfers to the Debt Service Fund shall be required. The Authority shall pay installments of principal and interest on the Project Bonds from the Debt Service Fund as the same become due.

Operation and Maintenance Fund: After making any required transfers to the Debt Service Fund as set forth above, the Authority shall transfer from the Revenue Fund to the Operation and Maintenance Fund such amount, if any, needed to increase the balance in the Operation and Maintenance Fund to the sum of (a) the amount of the Operating Expenses for the current month and (b) the aggregate amount of all checks outstanding and unpaid drawn upon the Operation and Maintenance Fund. Each month the Authority shall pay from the Operation and Maintenance Fund all Operating Expenses for the then current month.

Reserve Fund: After making any required transfers to the Debt Service Fund and the Operation and Maintenance Fund as set forth above, the Authority shall transfer an amount equal to 10% of the annual combined installment of principal and interest on the Project Bonds from the Revenue Fund to the Reserve Fund, until there has been accumulated and maintained therein an amount equal to one (1) year of the combined annual installment of principal and interest due on the Project Bonds, after which no further deposits shall be required except to eliminate any deficiency in the Reserve Fund. The Reserve Fund shall be used, with the prior written approval of the Government, to make transfers to the Debt Service Fund to the extent necessary (a) to pay the principal of and interest on the Project Bonds as the same become due in the event the balance on the Debt Service Fund is insufficient therefor, (b) to pay the cost of repairing or replacing any damage to the System, or (c) to pay the cost of extensions or improvements to the System.

Any balance remaining in the Reserve Fund, after the transfers to the Debt Service Fund, the Operation and Maintenance Fund and the Reserve Fund are made as required above, may be

used by the Authority, with the Government's consent, for any lawful purpose related to the System.

3. This Resolution shall take effect immediately.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve Resolution #WS-18-67.
Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

In Re: Adjournment

There being no further business, Mr. Ferguson moved, seconded by Mrs. Jordan, to adjourn the meeting. Voting aye: Mr. Ferguson, Mrs. Jordan, Mrs. Wiley and Chairman Bryant.

Raymond L. Bryant, Chairman

RESOLUTION # WS-19-02**FY 2018-2019 RE-APPROPRIATIONS RESOLUTION**

BE IT RESOLVED by the Greenville County Water & Sewer Authority that the following re-appropriations be and hereby is made for the period of October 1, 2018 through September 30, 2019.

FUND # 001

EXPENDITURE

4-001-61102	MOORE'S FERRY ROAD	
3150	Prof. Services: Legal	\$1,728.00
5815	Property Acquisition	\$4,825.00
9202	Contingency (15%)	\$8,687.00
9301	Construction	<u>\$57,910.00</u>
	TOTAL	\$73,150.00

Raymond L. Bryant, Jr., Chairman
Greenville County Water & Sewer

ATTEST:

Denise A. Banks, Clerk
Greenville County Water & Sewer Authority

Adopted this _____ day of _____, 20__.

ACCOUNTS PAYABLE LIST
 SEEFERSVILLE CO HAS ROUTH
 DEPT # - 070000 *PHASE I.A.ADMISTRATION**

FROM DATE-10/01/2018
 TO DATE- 10/01/2018
 FUND # - 001 ***EXPENDITURES***

VENUE NAME	CHANGE YR	DESCRIPTION	INVOICE DATE	INVOICE PRG	CHECK DATE	AM PAY	AM
*PHASE I: ADMINISTRATION**							
SLAYTOR & CLARY		13230	9/21/2018		10/01/2018	893.23	
SLAYTOR & CLARY		13243	9/21/2018		10/01/2018	126.00	
CHRISTIAN MARTIN LLP		39435	9/17/2018		10/01/2018	976.20	
TOTAL						1,995.43 *	
TOTAL						1,995.43	

DEPT # - 072000 *DEPT 506301 BUDGETER/M. EVER HILL**

*DEPT 506301 BUDGETER/M. EVER HILL**

ROBINSON LAW OFFICE		10012	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10014	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10019	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10027	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10028	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10029	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10030	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10033	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10034	9/14/2018		10/01/2018	350.00	
TOTAL						3,150.00 *	
TOTAL						3,150.00	

DEPT # - 073000 *ROUTE 50/607/005 WATERLINE**

*ROUTE 50/607/005 WATERLINE**

ROBINSON LAW OFFICE		10004	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10005	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10011	9/14/2018		10/01/2018	822.00	
ROBINSON LAW OFFICE		10015	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10022	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10034	9/14/2018		10/01/2018	350.00	
TOTAL						2,572.00 *	
TOTAL						2,572.00	

DEPT # - 074000 *SOCIETY SEWER SYSTEM IMP**

*SOCIETY SEWER SYSTEM IMP**

ROBINSON LAW OFFICE		10021	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10022	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10023	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10024	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10026	9/14/2018		10/01/2018	350.00	
ROBINSON LAW OFFICE		10031	9/14/2018		10/01/2018	350.00	
TOTAL						2,100.00 *	
TOTAL						2,100.00	

9/21/2018 FROM DATE- 9/20/2018
98375 TO DATE- 9/20/2018
FUND # - 001 ***REVENUE***

ACCOUNTS PAYABLE LIST
GREENSBLE DE WAS AUTH
DEPT # - 04100 ***PRECEDES FROM INDEBTEDNESS***

VENOR NAME	CHARGE TO	DESCRIPTION	INVOICE DATE	INVOICE DATE	CHECK DATE	AMT	PRY	\$\$\$
		DEPT # - 04100 ***PRECEDES FROM INDEBTEDNESS***						

PRECEDES FROM INDEBTEDNESS
RURAL DEVELOPMENT/CEBARK

9/20/2018 9/20/2018 9/20/2018 9/20/2018
9,764,877.94 *
9,764,877.94

TOTAL

DEPT # - 07000 ***PHASE I: ADMINISTRATION***

PHASE I: ADMINISTRATION
PHASE I: INTEREST SURVE C

9/20/2018 9/20/2018 9/20/2018 9/20/2018
35,542.80
35,542.80 *
35,542.80

TOTAL

FUND TOTAL 9,800,420.74

TOTAL DUE 9,800,420.74

APPROVED

Signed Aussie Whitley

Title Finance Manager

Date 9/25/18

ACCOUNTS PAYABLE CHECKS
GREENVILLE CD HAS AUTH

FY08 DATE- 9/20/2018
TB DATE- 9/20/2018

9/21/2018

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
001	*****RETIRES****	\$9,000,420.74
	TOTAL	9,000,420.74

9/19/2018 FROM DATE- 9/19/2018
9/19/2018 TO DATE- 9/19/2018
FUND 5 - 001 *****
ACCOUNTS PAYABLE LIST
GREENSBORO CO WAS ADTH
DEPT 4 - 073000 *ROUTE 58/607/605 WATERLINE*

NUMBER	REMARKS	CHARGE TO	DESCRIPTION	INVOICE	INVOICE DATE	INVOICE PUB	CHECK	DATE	AMOUNT
			DEPT 4 - 073000 *ROUTE 58/607/605 WATERLINE*						
			ROUTE 58/607/605 WATERLINE						500.00
			LEGAL/LAND ACQUISITION	275 WAGES ROAD	9/19/2018			9/17/2018	500.00 *
									500.00
				TOTAL					500.00
				FUND TOTAL					500.00
				TOTAL DUE					500.00

Approved
Signed Alex Whiteley
Title Finance Manager
Date 9/19/18

ACCOUNTS PAYABLE CHECKS
GREENSVILLE CD HAS AUTH

FROM DATE- 8/19/2018
TO DATE- 9/19/2018

\$\$\$ PAY \$\$\$

\$\$\$ 500.00
\$\$\$ 500.00

FUND NO. DESCRIPTION

001 *****
TOTAL

8/19/2018

FUND NO. DESCRIPTION

ACCOUNTS PAYABLE LIST
GREENSBORO COUNTY WATER
DEPT # - 01000 MAINTENANCE-WATER**

FROM DATE-10/01/2018
TO DATE- 10/01/2018
DEPT # - 001 MAINTENANCE-WATER**

MEMO NAME CHARGE TO INVOICE DATE \$ \$ PAY \$ \$

DEPT # - 01000 MAINTENANCE-WATER**

ADMINISTRATION-WATER**				
PROP. SERVICES-TIME CLOCK				
REPAIR & MAINTENANCE SERVICES				
PURCHASE SERVICES FROM GREENSBORO				
GREENSBORO ELECTRIC CORP. (2018)				
GREENSBORO ELECTRIC CORP. (2018)				
TOTAL				

DEPT # - 01100 MAINTENANCE-WATER**

MAINTENANCE-WATER**				
ADVERTISING				
TOTAL				

DEPT # - 02000 UTILITY MAINTENANCE-WATER**

UTILITY MAINTENANCE-WATER**				
REPAIR & MAINTENANCE SERVICES				
REPAIR & MAINTENANCE SERVICES				
ELECTRICAL SERVICES				
ELECTRICAL SERVICES				
ELECTRICAL SERVICES				
ELECTRICAL SERVICES				
ELECTRICAL SERVICES				
ELECTRICAL SERVICES				
ELECTRICAL SERVICES				
ELECTRICAL SERVICES				
TELECOMMUNICATIONS				
TELECOMMUNICATIONS				
UNIFORM RENTAL				
UNIFORM RENTAL				
TRAVEL AND TRAINING				
TRAVEL AND TRAINING				
REPAIR & MAINTENANCE SUPPLIES				
REPAIR & MAINTENANCE SUPPLIES				
REPAIR & MAINTENANCE SUPPLIES				
REPAIR & MAINTENANCE SUPPLIES				
TOTAL				

ACCOUNTS PAYABLE LIST
SHELBYVILLE COUNTY WATER
DEPT 9 - 026000 *UTILITY MAINTENANCE-WATERS*

FROM DATE-10/01/2018
TH DATE- 10/01/2018
PAGE 4 - 001 *OPERATING EXPENDITURES*

VENDOR NAME	CHARGE ID	DESCRIPTION	INVOICES	INVOICE DATE	\$\$\$ PAY \$\$\$
FARM & LAWN SERVICE		POWER EQUIPMENT SUPPLIES	185490	9/07/2018	36.90
FARM & LAWN SERVICE		POWER EQUIPMENT SUPPLIES	185877	9/12/2018	43.44
					80.42 *
		TOTAL			3,126.17

VENDOR NAME	CHARGE ID	DESCRIPTION	INVOICES	INVOICE DATE	\$\$\$ PAY \$\$\$
DEPT 9 - 023000 *WATER TREATMENT - JARRATT*					
GRAPHIC EQUIPMENT		WATER TREATMENT - JARRATT*	87169	9/11/2018	33.30
8007 VISA CARD STROBE		REPAIRS & MAINTENANCE SERVICES	8088DDY/UNT	9/17/2018	33.30 *
VERIZON WIRELESS		MAINTENANCE CONTRACTS	9813094001	9/02/2018	43.15 *
800 TELECOM INC		TELECOMMUNICATIONS	22576464	9/01/2018	40.01
TOWN OF JARRATT		LEASE FACILITIES (36 SF 40)	LEASE/INT 2018	10/01/2018	2.44
					42.45 *
					2,299.00
					2,299.00 *
BRANSON UNIFORM SERV INC		UNIFORM RENTAL	5136892	8/02/2018	72.13
BRANSON UNIFORM SERV INC		UNIFORM RENTAL	51407086	8/30/2018	72.13
BRANSON UNIFORM SERV INC		UNIFORM RENTAL	51549486	9/13/2018	72.13
					216.39 *
ROCK COMPANY		LAB SUPPLIES	11037053	8/10/2018	1,594.93
CELEBRAL SCIENTIFIC, INC		LAB SUPPLIES	180551166	9/13/2018	198.00
CELEBRAL SCIENTIFIC, INC		LAB SUPPLIES	180551146	9/18/2018	33.96
					1,826.89 *
JARRATT WAREHOUSE		HOUSEKEEPING SUPPLIES	6154592	9/17/2018	14.99
					14.99 *
JARRATT WAREHOUSE		REPAIR & MAINTENANCE SUPPLIES	8154365	9/10/2018	11.98
					11.98 *
WATER BOARD, INC		CHEMICALS	0258217-1R	9/10/2018	1,104.00
					1,104.00 *
		TOTAL			5,594.23

VENDOR NAME	CHARGE ID	DESCRIPTION	INVOICES	INVOICE DATE	\$\$\$ PAY \$\$\$
DEPT 9 - 026000 *WATTEPENS HELL SYSTEMS*					
WATTEPENS HELL SYSTEMS		WATTEPENS HELL SYSTEMS	269492680/9-18	9/17/2018	282.61
VEHICOR ENERGY VIRGINIA		ELECTRICAL SERVICES	336-1565/9-18	9/13/2018	282.61 *
VERIZON		TELECOMMUNICATIONS			59.52
					59.52 *
		TOTAL			342.13

VENDOR NAME	CHARGE ID	DESCRIPTION	INVOICES	INVOICE DATE	\$\$\$ PAY \$\$\$
DEPT 9 - 024000 *MUCKSON FIELD HUNE WATER SYSTEMS*					
MUCKSON FIELD HUNE WATER SYSTEMS		MUCKSON FIELD HUNE WATER SYSTEMS	834-0637/9-18	9/19/2018	58.41
VERIZON		TELECOMMUNICATIONS			58.41 *
		TOTAL			58.41

ACCOUNTS PAYABLE LIST
GREENVILLE COUNTY WATER
DEPT 5 - 05400 WAGGERSON FIELD HOME WATER SYSTEM

FORM DATE-10/01/2018
TO DATE- 10/01/2018
FUND 5 - 051 WAGGERSON EXPENDITURES

VENOR NAME	CHARGE TO	DESCRIPTION	INVOICE	DATE	AMOUNT
		DEPT 5 - 06100 HOSPITAL PROJECTS - WATER			
		HOSPITAL PROJECTS - WATER			
		PER. BENEFIT BY EXPANION	13262	9/21/2018	54.00 *
					54.00 *
				TOTAL	54.00
		DEPT 5 - 06100 WAGGERSON'S FERRY ROAD			
		WAGGERSON'S FERRY ROAD			
		PROP. SERVICES-LEGAL	13262	9/21/2018	3,024.00 *
					3,024.00 *
				TOTAL	3,024.00
				FUND TOTAL	15,327.73

ACCOUNTS PAYABLE LIST
GREENSBORO COUNTY NC
DEPT 3 - 010100 *ADMINISTRATION-SERVICES*

FROM DATE-10/01/2018
TO DATE- 10/01/2018

9/25/2018
02275
FUND 3 - 902

VENOR NAME	CHARGE TO	DESCRIPTION	INVOICE	DATE	AMOUNT
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DEPT 3 - 010100 *ADMINISTRATION-SERVICES*

**ADMINISTRATION-SERVICES*					
DEPT VICE CARD 27026	PROF. SERVICES-TIME CLOCK		EA0719E7406549	9/12/2018	3.00 *
GARARD EQUIPMENT	REPAIR & MAINTENANCE SERVICES		39160	9/11/2018	20.03 *
TREASURER OF GREENSBORO	PURCHASE SERVICES FROM SERVICES		16940-10/AUG18	10/01/2018	3,333.33 *
CARVER MACHERY CO., INC	HURRICANE FLORENCE (2018)		0502675	9/17/2018	1,142.67
PARKER DEL CB 430	HURRICANE FLORENCE (2018)		733317	9/18/2018	204.01
					1,346.68 *
			TOTAL		4,703.04

DEPT 3 - 011100 *UTILITY MAINTENANCE-SERVICES*

**UTILITY MAINTENANCE-SERVICES*					
INDEPENDENT MEASURES	ADVERTISING		3056579-2018	9/13/2018	287.49
					287.49 *
			TOTAL		287.49

DEPT 3 - 020100 *UTILITY MAINTENANCE-SERVICES*

**UTILITY MAINTENANCE-SERVICES*					
GENERAL RELIABILITY	REPAIR & MAINTENANCE SERVICES		850319	9/17/2018	188.10
GENERAL RELIABILITY	REPAIR & MAINTENANCE SERVICES		850320	9/17/2018	289.00
GENERAL RELIABILITY	REPAIR & MAINTENANCE SERVICES		850322	9/18/2018	460.00
GENERIC EQUIPMENT	REPAIR & MAINTENANCE SERVICES		39160	9/11/2018	20.03
					949.03 *
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		33342016079-18	7/12/2018	69.57
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		38837057079-18	9/11/2018	33.85
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		38837060679-18	9/11/2018	109.45
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		38865018079-18	9/12/2018	101.57
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		38865030079-18	9/10/2018	48.75
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		43830110179-18	7/11/2018	30.43
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		43835370079-18	9/17/2018	34.70
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		43864050079-18	9/13/2018	712.44
MEKLEBURG ELECTRIC CORP	ELECTRICAL SERVICES		98890501079-18	9/18/2018	391.75
EMERSON ENERGY VIRGINIA	ELECTRICAL SERVICES		01117025079-18	9/10/2018	36.20
EMERSON ENERGY VIRGINIA	ELECTRICAL SERVICES		02322424079-18	9/16/2018	483.62
EMERSON ENERGY VIRGINIA	ELECTRICAL SERVICES		36817600079-18	9/10/2018	75.53
EMERSON ENERGY VIRGINIA	ELECTRICAL SERVICES		437433079-18	9/18/2018	16.89
EMERSON ENERGY VIRGINIA	ELECTRICAL SERVICES		99180197279-18	9/12/2018	264.87
					2,409.34 *
VERIZON	TELECOMMUNICATIONS		335-154579-18	9/13/2018	59.32
VERIZON	TELECOMMUNICATIONS		335-158779-18	9/19/2018	49.40
VERIZON	TELECOMMUNICATIONS		335-727579-18	9/13/2018	50.86

ACCOUNTS PAYABLE LIST
GREENSBORO COUNTY WATER
DEPT # - 020100 WASTEWATER MAINTENANCE-SERVICES

9/15/2010 FROM DATE-10/01/2010
89375 TO DATE- 10/01/2010
FUND # - 602

VENOR NAME	CHARGE TO	DESCRIPTION	INVOICE	DATE	INVOICE	DATE	AMOUNT
WEIZON TELECOMMUNICATIONS	859-80657-10	TELECOMMUNICATIONS	9713/2010	9/13/2010	24.70		
WEIZON WIRELESS	9813894001	TELECOMMUNICATIONS	9702/2010	9/02/2010	130.49		
WEIZON WIRELESS	9813894001	TELECOMMUNICATIONS	9702/2010	9/02/2010	40.01		
					362.98 *		
SWANSON UNIFORM SERV INC	51518202	UNIFORMS RENTAL	9706/2010	9/06/2010	60.59		
SWANSON UNIFORM SERV INC	51579705	UNIFORMS RENTAL	9720/2010	9/20/2010	60.59		
					121.18 *		
J GREAT RUBY	TRAVEL AND TRAINING	TRAVEL AND TRAINING	9714/2010	9/14/2010	95.04		
STEVEN D THORPE	TRAVEL AND TRAINING	TRAVEL AND TRAINING	9720/2010	9/20/2010	31.73		
					126.77 *		
WELBART COMMUNITY/SVCS	REPAIR & MAINTENANCE SUPPLIES	REPAIR & MAINTENANCE SUPPLIES	TR090774	9712/2010	20.59		
					20.59 *		
WELBART WATER TECHNOLOGIES	CHEMICALS	CHEMICALS	983700482	9713/2010	9,493.54		
					9,493.54 *		
FARM & LAWN SERVICE	FURNER EQUIPMENT SUPPLIES	FURNER EQUIPMENT SUPPLIES	185610	9707/2010	55.40		
FARM & LAWN SERVICE	FURNER EQUIPMENT SUPPLIES	FURNER EQUIPMENT SUPPLIES	185877	9712/2010	65.15		
					120.55 *		
					13,345.06		

DEPT # - 021000 WASTEWATER TREAT. PLANT#							
JAMES W NEED & ASSOC INC	REPAIRING RUM SERVICE TREAT. PLANT#	REPAIRING RUM SERVICE TREAT. PLANT#	1809031	9710/2010	163.00		
					163.00 *		
GRAPHIC EQUIPMENT	LABORATORY SERVICES	LABORATORY SERVICES	30160	9711/2010	33.30		
					33.30 *		
USR ELECTRONIC	LAB SUPPLIES	LAB SUPPLIES	609911	9712/2010	364.30		
					364.30 *		
JARRETT WASTEWATER	REPAIR & MAINTENANCE SUPPLIES	REPAIR & MAINTENANCE SUPPLIES	3209793	9722/2010	4.50		
					4.50 *		
WATTS SQUARE, INC	CHEMICALS	CHEMICALS	0202270-IN	9710/2010	256.50		
					256.50 *		
					821.76		

DEPT # - 022000 WASTEWATER TREAT. PLANT#							
JAMES W NEED & ASSOC INC	LABORATORY SERVICES	LABORATORY SERVICES	1809033	9710/2010	186.00		
					186.00 *		
JAMES W NEED & ASSOC INC	LABORATORY SERVICES	LABORATORY SERVICES	1809034	9710/2010	577.00		
					577.00 *		
SWANSON SERVICE CENTER	REPAIR & MAINTENANCE SERVICES	REPAIR & MAINTENANCE SERVICES	50450	9720/2010	33.00		
SWANSON SERVICE CENTER	REPAIR & MAINTENANCE SERVICES	REPAIR & MAINTENANCE SERVICES	50451	9720/2010	52.00		
LABRY CENTER/ER'S	REPAIR & MAINTENANCE SERVICES	REPAIR & MAINTENANCE SERVICES	4340	9704/2010	210.00		
GRAPHIC EQUIPMENT	REPAIR & MAINTENANCE SERVICES	REPAIR & MAINTENANCE SERVICES	30160	9711/2010	33.30		
					328.30 *		
WELBART ELECTRONIC CORP	ELECTRONICAL SERVICES	ELECTRONICAL SERVICES	3083500100/9-10	9711/2010	8,564.44		
					8,564.44 *		

ACCOUNTS PAYABLE LIST
GREENSBLE COUNTY WATER
DEPT 6 - 09200 WATER SEWER TREAT. PLANT**

9/25/2018 FROM DATE-10/01/2018
AP/JS TO DATE- 10/01/2018
FUND 6 - 692

VENOR NAME	CHARGE TO	DESCRIPTION	INVOICE	DATE	SS	PAY	SS
VERIZON	TELECOMMUNICATIONS		824-609479-18	9/10/2018		50.65	
VERIZON WIRELESS	TELECOMMUNICATIONS		981389404	9/02/2018		40.91	
ROSEBARK WATER SERV INC	UNIFORM RENTAL		11518255	9/06/2018		90.66 *	
ROSEBARK WATER SERV INC	UNIFORM RENTAL		51529655	9/13/2018		115.39	
ROSEBARK WATER SERV INC	UNIFORM RENTAL		51579965	9/20/2018		115.39	
BOAT VISA CARD STATE	FERRIS AND FEES		OPEN/TH ALLEN	9/20/2018		346.17 *	
USA BLUEBOOK	LAB SUPPLIES		680911	9/12/2018		100.00 *	
ELECTRICAL EQUIPMENT	REPAIR & MAINTENANCE SUPPLIES		3741215-08	9/04/2019		364.30 *	
ICI NUNES CHEMICALS, INC	CHEMICALS		760996	9/11/2018		116.58	
PARKER OIL CO INC	HEAVY EQUIPMENT SUPPLIES		735958	9/11/2018		958.50 *	
PARKER OIL CO INC	HEAVY EQUIPMENT SUPPLIES		214407	9/10/2018		405.96	
						54.24	
						460.20 *	
						12,092.23	

DEPT 6 - 09200 WATER SEWER TREAT. PLANT**

			1809032	9/10/2018		224.00	
			680911	9/12/2018		234.00 *	
						364.30 *	
						598.30	
						598.30	

DEPT 6 - 09200 WATER SEWER TREAT. PLANT**

			1098090	9/10/2018		112.00	
			5558786270-12	9/12/2018		112.00 *	
			0258270-IN	9/10/2018		972.08	
						972.08 *	
						650.70	
						650.70 *	
						1,734.76	

						23,582.66	
						48,910.59	

Approved _____
 Signed Quinn Whiting 9/25/18
 Title Finance Manager Date

FORM NO.	DESCRIPTION	AMOUNT	AMOUNT
001	OPERATIONS EXPENDITURES	515,422.73	
002		533,532.66	
	TOTAL	1,048,955.39	

**RESOLUTION #WS#19-03
AWARD OF CONTRACT FOR GENERAL ENVIRONMENTAL SERVICES**

WHEREAS, the Greenville County Water & Sewer Authority (Authority) is required to collect and report ground water monitoring results to the Virginia Department of Environmental Quality at the Jarratt Water and Wastewater Treatment Plants; and

WHEREAS, the Greenville County Water & Sewer Authority issued a Request for Proposals, (RFP) for these services; and

WHEREAS, the Authority received proposals from Joyce Engineering and B&B Consultants; and

WHEREAS, after reviewing the proposals, the Authority's staff interviewed both firms; and

WHEREAS, the Authority's staff is recommending awarding this contract to Joyce Engineering.

IT IS ACCORDINGLY, HERBY RESOLVED:

1. The Board awards the contract to Joyce Engineering for the provision of General Environmental Services for a term of three years.
2. The Board Authorizes the Executive Director to execute the contract prepared by the County Attorney.

Raymond L. Bryant, Chairman
Greenville County Water & Sewer Authority

Attest:

Denise A. Banks, Clerk
Greenville County Water & Sewer Authority

Adopted this 1st day of October, 2018

**GREENSVILLE COUNTY
WATER AND SEWER AUTHORITY**

TO: Greensville County Water and Sewer Authority
FROM: Glen Gibson, Utility Projects Coordinator
RE: General Environmental Services
DATE: September 25, 2018

The Authority recently solicited proposals from qualified consulting environmental engineering firms to supply general environmental services. The Authority needs environmental services to conduct and report ground water monitoring at the Jarratt Water & Wastewater Treatment plants. The Authority Staff would like to secure these services via a three (3) year contract.

The Authority received proposals from two firms. The Staff interviewed Joyce Engineering and B&B Consultants.

Staff respectfully recommends that the Authority take the following actions:

- Approve the attached resolution to award the three year environmental services contracts to Joyce Engineering.
- Authorize the Authority Director to execute the contract prepared by the County Attorney.

Please contact me if you have questions or need additional information.

COUNTY OF GREENSVILLE
BUILDING AND PLANNING DEPARTMENT

TO: K. David Whittington, County Administrator
FROM: Mike Veliky, Building Official
RE: Uniform Rental Services for County and Authority
DATE: September 24, 2018

In response to the County and Authority's Request for Proposals for uniform leasing and servicing, two proposals were received. Interviews were conducted with both respondents. As a result of those interviews, the review committee, which consisted of Harvey Cifers, Gary Mitchell, Alice Whitby, and myself, is recommending that Cintas be procured to provide these services for the next three years.

Under this procurement, uniform services would be switching from Aramark, the current vendor. Weekly costs would be reduced on average by approximately one-half (1/2) of the current costs. Replacement costs for damaged or missing garments is also approximately one-half (1/2) of the current costs. The quoted garment and servicing costs would be locked in for a three year period. Under the Cintas proposal, there are no additional costs for labels, name tags, or oversized garments. The review committee is recommending the label size be reduced and not include the logos, but instead have Greenville County or GCWSA printed on them. This would enable the label to be less bulky and more uniform in size to the name label.

The committee is also proposing to switch to a cargo type pant for men and a ladies fit type of pant for women. The proposed colors would include navy pants and jacket and a lighter blue micro shirt. Quantities would remain the same per person at, 11 pairs of pants, 11 short sleeve shirts, 11 long sleeve shirts and two jackets. (County employees' jackets will be reduced to one per person).