

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Monday, October 6, 2014, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman  
Dr. Margaret T. Lee, Vice-Chairman  
James C. Vaughan  
Peggy R. Wiley

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Chairman Ferguson called the meeting to order.

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In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 3) Acquisition and Disposition of Real Property Matters.

Dr. Lee moved, seconded by Mr. Vaughan, to go into Closed Session, as recommended by Staff. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Regular Session

Dr. Lee moved, seconded by Mr. Vaughan, to go into Regular Session. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson,.

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In Re: Certification of Closed Meeting – Resolution #WS-15-01

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Dr. Lee, aye; Mr. Vaughan, aye Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #15-01  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

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Chairman Ferguson recessed the meeting until the Conclusion of the Board of Supervisors Meeting.

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Chairman Ferguson reconvened the meeting.

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In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Dr. Lee moved, seconded by Mr. Vaughan, to approve the Agenda as submitted. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mrs. Wiley moved, seconded by Dr. Lee, to approve the Consent Agenda consisting of the following items. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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Minutes from the meeting of September 15, 2014

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Budgetary Matters consisting of the following: Fund #001 –Budget Amendment Resolution #WS-15-02, in the amount of \$43,788.00, Re-Appropriations Resolution #WS-15-03, in the amount of \$26,524.09, Re-Appropriations Resolution #WS-15-04, in the amount of \$221,391.08 and Re-Appropriations Resolution #WS-15-05, in the amount of \$12,200.00, all of which are incorporated herein by reference.

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Warrants:

Approval of Accounts Payable for October 6, 2014, in the amount of \$91,436.93

Approval of Payroll for September 30, 2014, in the amount of \$90,632.77

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In Re: Resolution #WS-15-06 – Procurement of Goods by Competitive Negotiation

Mr. Moses Clements addressed the Authority stating that the Water & Sewer Authority needed to acquire a piece of flow metering equipment and Staff had tried unsuccessfully to acquire the equipment through normal procurement requirements. He stated that the procurement consisted of producing a set of specifications and submitting them for pricing to multiple organizations. He also stated that Staff found out that the piece of equipment they were trying to acquire was so different from one manufacturer to another that it was no way to compare like pieces of equipment. He then stated that Staff was requesting approval of the following resolution authorizing Staff to obtain the equipment via competitive negotiation rather than sealed bids or quotation prices. He then read the resolution into record.

**RESOLUTION #15-06**  
**PROCUREMENT OF GOODS BY COMPETITIVE NEGOTIATION**

**WHEREAS**, The Code of Virginia requires that when goods and nonprofessional services are to be procured by competitive negotiation, rather than by competitive sealed bidding, the governing body shall adopt a resolution declaring its intent to procure by competitive negotiation, and stating the reasons therefore; and

**WHEREAS**, the Greensville County Water and Sewer Authority, (“Authority”), wishes to request proposals for an influent flow meter for the sanitary sewer pump station

at the Jarratt Water Treatment Plant; including, all materials and labor associated with the project.

**WHEREAS**, the Board has determined that procurement of said equipment and services by competitive sealed bidding is neither practicable nor fiscally advantageous to Greenville County citizens; and

**WHEREAS**, the Board has determined that the best interests of the Authority would be served by procurement of said equipment and services by competitive negotiation to afford vendors some flexibility in making proposals, to enable the Authority Staff to become acquainted with the needed equipment and services and enable the Authority Staff to evaluate the proposals regarding equipment and services to be procured.

**IT IS, ACCORDINGLY, HEREBY RESOLVED** that the Authority has determined that procurement of the influent flow meter is neither practicable nor fiscally advantageous to the Authority, and that the said services should therefore be procured by competitive negotiation.

Supervisor Ferguson asked if each company had a different type of unit, what was being used to compare what type of equipment to buy.

Mr. Clements stated that it was being compared with equipment already in the Authority's system to find out what had the lowest cost of operations, as well as the lowest upfront cost, the reliability and the range of flow it could adequately and accurately measure the flow the Staff was trying to obtain.

Mrs. Wiley moved, seconded by Mr. Vaughan, to approve Resolution #15-06. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Miscellaneous Matters

Staff meeting minutes was prepared for the Authority's review and comments.

Chairman Ferguson asked if anyone had any questions. There were none.

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There being no further business to discuss, Dr. Lee moved, seconded by Mrs. Wiley, to adjourn the meeting. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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Michael W. Ferguson, Chairman  
Greenville County Water and Sewer Authority