

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, November 3, 2014, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice-Chairman
James C. Vaughan
Peggy R. Wiley

Chairman Ferguson called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 3) Acquisition and Disposition of Real Property Matters.

Dr. Lee moved, seconded by Mr. Vaughan, to go into Closed Session, as recommended by Staff. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Regular Session

Dr. Lee moved, seconded by Mrs. Wiley, to go into Regular Session. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Certification of Closed Meeting – Resolution #WS-15-16

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Dr. Lee, aye; Mr. Vaughan, aye Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-15-16
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

Chairman Ferguson recessed the meeting until the Conclusion of the Board of Supervisors Meeting.

Chairman Ferguson reconvened the meeting.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with three added items: 2nd Addendum on the Spruce Creek Option Agreement, Timber Contract with Spruce Creek and an Appropriation of \$35,000.

Dr. Lee moved, seconded by Mr. Vaughan, to approve the Agenda as amended. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Vaughan moved, seconded by Dr. Lee, to approve the Consent Agenda consisting of the following items. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Minutes from the meeting of October 20, 2014

Budgetary Matters consisting of the following: Fund #001 –Budget Amendment Resolution #WS-15-17, which is incorporated herein by reference.

Warrants:

Approval of Accounts Payable for November 3, 2014, in the amount of \$136,079.83

Approval of Payroll for October 31, 2014, in the amount of \$92,721.85

In Re: Timbering of the Reservoir Site

Mr. Moses Clements addressed the Board of Supervisors stating that Staff had been working on a project to cut the standing timber on a small portion of the reservoir site. He stated that the area consisted of approximately 36 acres and had already been acquired by the Authority. Mr. Clements stated that in order to timber the area, the Authority staff created a bid package, publicly advertised the project, directly solicited twelve timber companies and arranged site visits with five different timber buyers. He then stated that unfortunately, no bids were received. He further stated that in order to move the project forward, Staff requested that the Authority authorize his department to utilize competitive negotiation to sell the standing timber contingent upon successful negotiations. He then stated that Staff also requested that the County Attorney be authorized to draft a timber deed for the sale and that the Authority Director be authorized to execute the deed.

Mrs. Wiley moved, seconded by Dr. Lee, to approve Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Reservoir Clearing Project

Mr. Clements stated that the project would clear an area of small pine plantation from the reservoir site. He stated that Staff publicly advertised the project and directly solicited companies on the County's bid list. He also stated that three bids were received from and Staff recommended awarding to the lowest bidder who was Crowder and White Contracting LLC, in the amount of \$31,630.00. He further stated that he reviewed the qualifications of the lowest bidder and found them to have the manpower, equipment and expertise to complete the work. He then stated that Staff also recommended the Authority authorize the Director to execute the contract, contingent on a positive review by the County's Attorney.

Mrs. Wiley moved, seconded by Dr. Lee, to approve Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Property Acquisition for the Reservoir

Mr. Clements stated that in order to construct the reservoir project, the Authority was purchasing a number of properties. He stated that Staff had completed the negotiations on an 8.73 acre tract that was owned by Ms. Carolyn Fajna and in order to complete the transaction, Staff requested that the Authority accept the property and authorize the Director to execute the deed.

Mrs. Wiley moved, seconded by Dr. Lee, to accept the property and authorize the Director to sign. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Heavy Equipment Services

Mr. Clements stated that the Authority occasionally needed to utilize heavy equipment services. He stated that in order to adhere to the Authority's procurement requirements, Staff generated a bid package for the services, publicly advertised the work, and directly solicited companies on the County's bid list. Mr. Clements stated that only one bid was received from Dickens Construction, Inc. He also stated that he had reviewed the hourly rates provided by Dickens and their qualifications. He further stated that Staff determined that the company had the necessary manpower, equipment and expertise to fulfill the heavy equipment requirements. He then requested that the Authority award a two year contract to Dickens Construction, Inc., authorize the County Attorney to draft that contract and that the Director execute the contract.

Dr. Lee moved, seconded by Mrs. Wiley, to accept Staff's recommendations.
Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Second Addendum to the Spruce Creek Option Agreement

Mr. Clements stated that there was an existing option agreement with Spruce Creek who was the main landholder on the reservoir project. He stated that one addendum was done with them previously and he was bringing a second addendum which was drafted by the County Attorney for approval and authorize the Director to sign.

Dr. Lee moved, seconded by Mrs. Wiley, to accept the second addendum with Spruce Creek. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Timber Contract with Spruce Creek

Mr. Clements stated that the Authority wanted to purchase the standing timber on the Spruce Creek site. He stated that the County Attorney negotiated with Spruce Creek and determined this was the best way for Staff to proceed and was requesting that the Timber Contract be accepted and authorization that the Director sign.

Dr. Lee moved, seconded by Mr. Vaughan, to accept Staff's recommendations.
Voting aye: Supervisors Ferguson, Lee, Vaughan and Chairman Wiley.

In Re: Appropriation

Mr. Whittington stated that Staff was requesting an additional \$35,000 appropriation to implement the agreements.

Mrs. Wiley moved, seconded by Dr. Lee, to appropriate the \$35,000 for the agreements. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Miscellaneous Matters

Staff meeting minutes was prepared for the Authority's review and comments.

Chairman Ferguson asked if anyone had any questions. There were none.

There being no further business to discuss, Dr. Lee moved, seconded by Mr. Vaughan, to adjourn the meeting. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority