

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Monday, November 5, 2018, beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Raymond L. Bryant, Jr., Chairman
Jacqueline T. Jordan, Vice-Chairman
Michael W. Ferguson
Tony M. Conwell

Chairman Bryant called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mr. Ferguson moved, seconded by Mrs. Jordan, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Ferguson, Mrs. Jordan and Chairman Bryant.

In Re: Regular Session

Mr. Whittington stated that Staff recommended the Authority return to Regular Session.

Mr. Ferguson moved, seconded by Mrs. Jordan, to go into Regular Session. Voting aye: Mr. Ferguson, Mrs. Jordan and Chairman Bryant.

In Re: Certification of Closed Meeting – Resolution #WS-19-06

Mr. Ferguson moved, seconded by Mrs. Jordan, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Ferguson, aye; Mrs. Jordan, aye; and Chairman Bryant, aye.

**RESOLUTION #WS-19-06
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve the Agenda as submitted. Voting aye: Mr. Conwell, Mr. Ferguson Mrs. Jordan and Chairman Bryant.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Conwell moved, seconded by Mrs. Jordan, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Conwell, Mr. Ferguson, Mrs. Jordan and Chairman Bryant.

Minutes from the meeting of October 15, 2018.

Budgetary Matters consisting of: Fund #001 and #002 – Journal Voucher #1, in the amount of \$2,617.87 and Fund #002 - Journal Voucher #2, in the amount of \$64.00, both of which are incorporated herein by reference.

Warrants:

Approval of Total Accounts Payable for November 5, 2018, in the amount of, \$1,085,400.99

Approval of the Accounts Payables for the General Fund, in the amount of, \$100,460.10

Approval of Accounts Payables for Special Projects, in the amount of, \$984,940.89

Approval of Payroll for October 31, 2018, in the amount of, \$103,217.63

In Re: Resolution #WS-19-07 – Water Non-User Agreement

Mrs. Lois Powell addressed the Authority stating that a customer had applied for a water non-user agreement and met all of the requirements to become a non-user. She stated that the address was 1130 Purdy Road. She then stated that Staff requested approval of the agreement by way of the following resolution.

**RESOLUTION # WS –19-07
WATER NON-USER AGREEMENT**

WHEREAS, the Greenville County Water and Sewer Authority (Authority) currently has one (1) customer from the 301 North/Westover Hills Water Interconnector Project applying for Water Non-User status; and

WHEREAS, the customer has completed the Water Non-User agreement.

WHEREAS, the customer has presented an approved certification from an approved testing facility regarding their well water quality; and

WHEREAS, Staff recommends the Authority approve the one (1) Water Non-User Agreement.

IT IS, ACCORDINGLY, hereby resolved by the Authority’s Board of Directors, Approved Water Non-User Agreements: 1130 Purdy Road.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve Resolution #WS-19-07. Voting aye: Mr. Conwell, Mr. Ferguson, Mrs. Jordan and Chairman Bryant.

In Re: Resolution #WS-19-08 – DOT Drug & Alcohol Policy

Mr. Whittington stated that this was the same item discussed in the Board of Supervisors Meeting and Staff recommended approval of the policy by way of the following resolution.

**RESOLUTION #WS-19-08
DOT DRUG/ALCOHOL USE & TESTING POLICY**

WHEREAS, the Greenville County Water & Sewer Authority has a DOT Drug/Alcohol Use & Testing Policy in the Personnel Manual; and

WHEREAS, the Department of Transportation has instituted procedural regulations to deter and detect the use of illegal drugs and the misuse of alcohol by employees performing safety-sensitive transportation functions; and

NOW THEREFORE, BE IT RESOLVED, the Greenville County Water & Sewer Authority approves the updated DOT Drug/Alcohol Use & Testing Policy and approves replacing the old policy in the Personnel Manual with the updated policy.

Mr. Ferguson moved, seconded by Mrs. Jordan, to approve Resolution #WS-19-08. Voting aye: Mr. Conwell, Mr. Ferguson, Mrs. Jordan and Chairman Bryant.

In Re: Miscellaneous Matters

Mr. Whittington stated that located in the Friday Memo were the Staff Meeting Minutes and Departmental Reports for the Authority’s review and comments.

Chairman Bryant asked if there were any questions. There was none.

In Re: Adjournment

There being no further business to discuss, Mr. Ferguson moved, seconded by Mrs. Jordan, to adjourn the meeting. Voting aye: Mr. Conwell, Mr. Ferguson, Mrs. Jordan and Chairman Bryant.

Raymond L. Bryant, Chairman
Greenville County Water and Sewer Authority