

At the Regular Meeting of the Greensville County Water and Sewer Authority, Monday, November 19, 2018, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia

Present: Raymond L. Bryant, Chairman  
Michael W. Ferguson  
Tony M. Conwell  
William B. Cain

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Chairman Bryant called the meeting to order.

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In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mr. Ferguson moved, seconded by Mr. Conwell, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Ferguson, Mr. Cain, Mr. Conwell and Chairman Bryant.

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In Re: Regular Session

Mr. Whittington stated that Staff recommended the Authority return to Regular Session.

Mr. Ferguson moved, seconded by Mr. Conwell, to go into Regular Session. Voting aye: Mr. Ferguson, Mr. Cain, Mr. Conwell and Chairman Bryant.

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In Re: Certification of Closed Meeting – Resolution #WS-19-12

Mr. Ferguson moved, seconded by Mr. Conwell, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Ferguson, aye; Mr. Cain, aye; Mr. Conwell, aye and Chairman Bryant, aye.

**RESOLUTION #WS-19-12  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

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In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with two added items: Closed Meeting to discuss a pending Personnel Matter that came up today and a certification of a resolution number to be assigned referring back to the Personnel Matter discussed in Closed Meeting.

Mr. Ferguson moved, seconded by Mr. Conwell, to approve the Agenda as amended. Voting aye: Mr. Ferguson, Mr. Cain, Mr. Conwell and Chairman Bryant.

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In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Ferguson moved, seconded by Mr. Conwell, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Ferguson, Mr. Cain, Mr. Conwell and Chairman Bryant.

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Minutes from the meeting of November 1 and November 5, 2018.

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Warrants:

Approval of Total Accounts Payable for November 19, 2018, in the amount of, \$1,569,382.29

Approval of the Accounts Payables for the General Fund, in the amount of, \$124,710.22

Approval of Accounts Payables for Special Projects, in the amount of, \$1,444,672.07

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In Re: Resolution #WS-19-09 – Award of Construction Contract

Mr. Gary Mitchell addressed the Authority stating that the contract was for the DSS Pumping Station. He stated that the Authority had received sealed bids for the construction of the pumping station. He also stated that five bids were received with H.A. Phillingane being the lowest bidder. Mr. Mitchell further stated that the Authority's Staff and engineers reviewed the contractor's qualifications and determined that H.A. Phillingane and Sons, LLC had the manpower, equipment, experience and expertise to provide the service. He stated that the Staff recommended that the Authority adopt the following Resolution.

**RESOLUTION #WS-19-09  
DEPARTMENT OF SOCIAL SERVICES SEWER PUMP STATION  
CONSTRUCTION CONTRACT AWARD**

**WHEREAS**, The Greenville County Water & Sewer Authority ("Authority") issued a request for sealed bids for the construction of the Department of Social Services Sewer Pumping Station; and

**WHEREAS**, Five bids were received and opened on November 6, 2018; and

**WHEREAS**, H. A Phillingane & Son was the low bidder; and

**WHEREAS**, The Staff and Engineer have reviewed their bid and qualifications. Our evaluation determined that the lowest bidder, H. A. Phillingane & Son has the manpower and equipment to provide this service; and

**WHEREAS**, The Staff recommends awarding the construction contract to H. A. Phillingane and Son.

**THEREFORE, IT IS ACCORDINGLY, HEREBY RESOLVED:** the Authority accepts the bid of H. A. Phillingane & Son for the construction of the DSS Sewer Pumping Station.

The Authority awards the construction contract to H. A. Phillingane & Son, in the amount of \$112,000.

The Authority authorizes the Authority's Director to execute the construction contract prepared by the Authority's Attorney.

Mr. Ferguson moved, seconded by Mr. Conwell, to approve Resolution #WS-19-09. Voting aye: Mr. Ferguson, Mr. Cain, Mr. Conwell and Chairman Bryant.

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In Re: Resolution #WS-19-10 – Determination to Procure Industrial Controls Electrician Services by Competitive Negotiation

Mr. Gary Mitchell stated that the Authority needed to procure the services of Industrial Controls Electricians. He stated that the electricians would respond to calls, electrical problems, process control issues and or emergencies at any of the Authority's water or wastewater facilities. He also stated that the services would also be used on new electrical projects that the Authority planned and implemented. Mr. Mitchell stated that the services would procure for a three-year period. He stated that in order to procure the services, Staff recommended that Authority approve the following resolution.

**RESOLUTION #WS-19-10**  
**DETERMINATION TO PROCURE GOODS AND NONPROFESSIONAL**  
**SERVICES BY COMPETITIVE NEGOTIATION FOR PROCUREMENT OF**  
**INDUSTRIAL CONTROLS ELECTRICIAN SERVICES**

**WHEREAS**, Virginia code Section 2.2-4303.C requires that when goods and nonprofessional services are to be procured by competitive negotiation, rather than by competitive sealed bidding, the governing body shall adopt a resolution declaring its intent to procure by competitive negotiation, and stating the reasons therefore; and

**WHEREAS**, the Greenville County Water and Sewer Authority, ("Authority"), wishes to request proposals for two Industrial Controls Electricians; and

**WHEREAS**, the Industrial Controls Electricians will respond to calls, for electrical problems, process control issues and or emergencies at any of the Authority's water or wastewater facilities. The contractor's services may also be used on new electrical projects the Authority plans and implements. The procurement will be valid for three (3) years; and

**WHEREAS**, the Authority has determined that procurement of said services by competitive sealed bidding is neither practicable nor fiscally advantageous to the Authority's customers; and

**WHEREAS**, the Authority has determined that the best interests of the Authority's customers would be served by procurement of said services by competitive negotiation to afford vendors some flexibility in making proposals, and enable the Authority Staff to evaluate the proposals regarding equipment and services to be procured.

**IT IS, ACCORDINGLY, HEREBY RESOLVED** that the Authority has determined that procurement of a Industrial Controls Electricians by competitive sealed bidding is neither practicable nor fiscally advantageous to the Authority's customers, and that the said services and equipment should therefore be procured by competitive negotiation.

Supervisor Ferguson moved, seconded by Supervisor Cain, to approve Resolution #WS-19-10. Voting aye: Supervisors Ferguson, Cain, Conwell and Chairman Bryant.

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In Re: Adjournment

There being no further business to discuss, Mr. Ferguson moved, seconded by Mr. Cain, to adjourn the meeting. Voting aye: Mr. Ferguson, Mr. Cain, Mr. Conwell and Chairman Bryant.

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Raymond L. Bryant, Chairman  
Greenville County Water and Sewer Authority