

COMPREHENSIVE PLAN 2013-2018

County of Greenville, Virginia

Revised June, 2013



ACKNOWLEDGMENTS

GREENSVILLE COUNTY, VIRGINIA

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This Plan was prepared cooperatively by members of County staff. The Plan was approved by the Planning Commission following a public hearing on June 9, 2013 and recommended to the Board of Supervisors. The Plan was adopted by the Board of Supervisors following a second public hearing on August 5, 2013.

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PURPOSE OF THE PLAN

Virginia planning legislation requires the County of Greensville to prepare a Comprehensive Plan indicating the County's long-range recommendations for general development. Once adopted by the County Board of Supervisors, the Comprehensive Plan becomes a public document. The plan is based on the study and analysis of existing conditions, growth trends, and probable future needs of the community. Recommendations of the plan are typically general and long-range in nature, allowing for a 20 year timeframe.

As will be developed in the following chapters, the Comprehensive Plan has a number of specific goals to be accomplished. Most important are certain aspects of the rural development pattern which need to be properly controlled in a manner that respects the overall rural nature of the County while allowing for growth in designated areas.

Virginia statutes authorizing planning as a function of local government include a list of elements that a plan may include and areas of importance that should be surveyed and studied during the preparation of the plan. These statutes also authorize methods of implementation such as a capital improvements program, subdivision ordinance, zoning ordinance, and zoning district map. The following chapters adequately comply with these directives of the statute.

This Comprehensive Plan includes the designation of areas for public and private development including various types of residential, business, industrial, agricultural, conservation, recreation and flood plain/drainage uses. Other designations include transportation facilities such as streets and bridges, utilities, and community service facilities such as schools, parks, and public buildings.

HISTORY

The area now known as Greensville County was once home to the Native American people known as the Saponi confederation. They occupied several forts and settlements throughout the area from 1680 until the mid-18th century when the last fort in Virginia (Christanna) was abandoned.

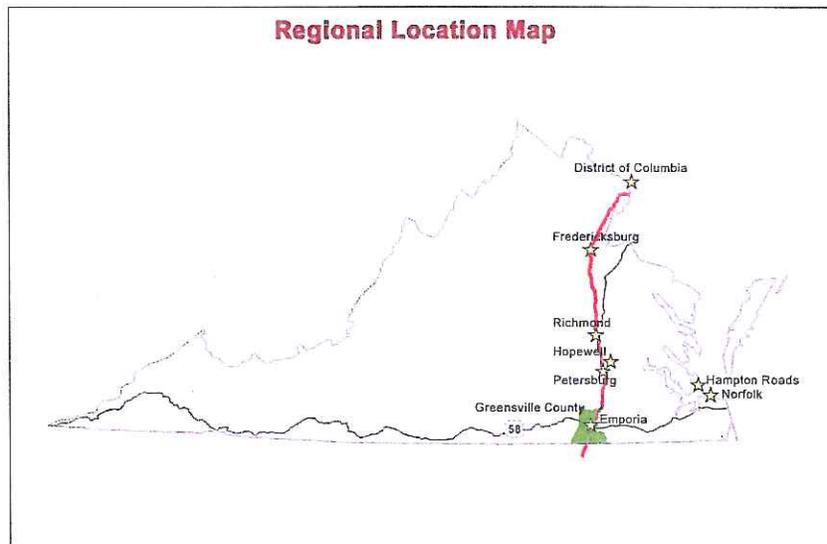
In 1781, Greensville County was divided from Brunswick County by an Act of the Virginia General Assembly. The County is thought to have been named after either Revolutionary War General Nathaniel Greene or Sir Richard Grenville, a Roanoke Island settler in 1585.

The original settlements of Hicksford (a Native American trading outpost founded by Captain Robert Hix) and Belfield, on opposite sides of the Meherrin River, eventually merged in 1887 to become the Town of Emporia. Emporia became an independent city in 1967, no longer being a part of Greenville County.



LOCATION

Located in southeastern Virginia along the Virginia-North Carolina state line, Greenville County encompasses approximately 300 square miles of low rolling hills and swampy lowlands. The county largely exhibits a rural character that has been evident from its founding until the present day. Interstate 95, a major east coast highway, bisects the county from north to south.



Greenville County is surrounded by four other Virginia counties: Brunswick, Dinwiddie, Sussex, and Southampton. Northampton County, North Carolina borders Greenville County's southern boundary. Greenville's regional location places it in a unique location as the primary southern entryway into the Commonwealth of Virginia along Interstate 95. This strategic location offers unique opportunities for economic development, tourism and related activities.

PHYSIOGRAPHIC FEATURES

The topography in Greenville County transitions from the low rolling hills of the Piedmont Plateau in the western part of the county to the swampy lowlands of the Atlantic Coastal Plain in the eastern portion of the county. The natural landscape



substantially influences the current and future development patterns throughout the County. Steep slopes, drainage patterns, wetlands, and flood plains determine the amount and nature of growth in and around the County. An examination of these physiographic conditions provides insight into growth patterns as well as the direction and location of future development.

TOPOGRAPHY

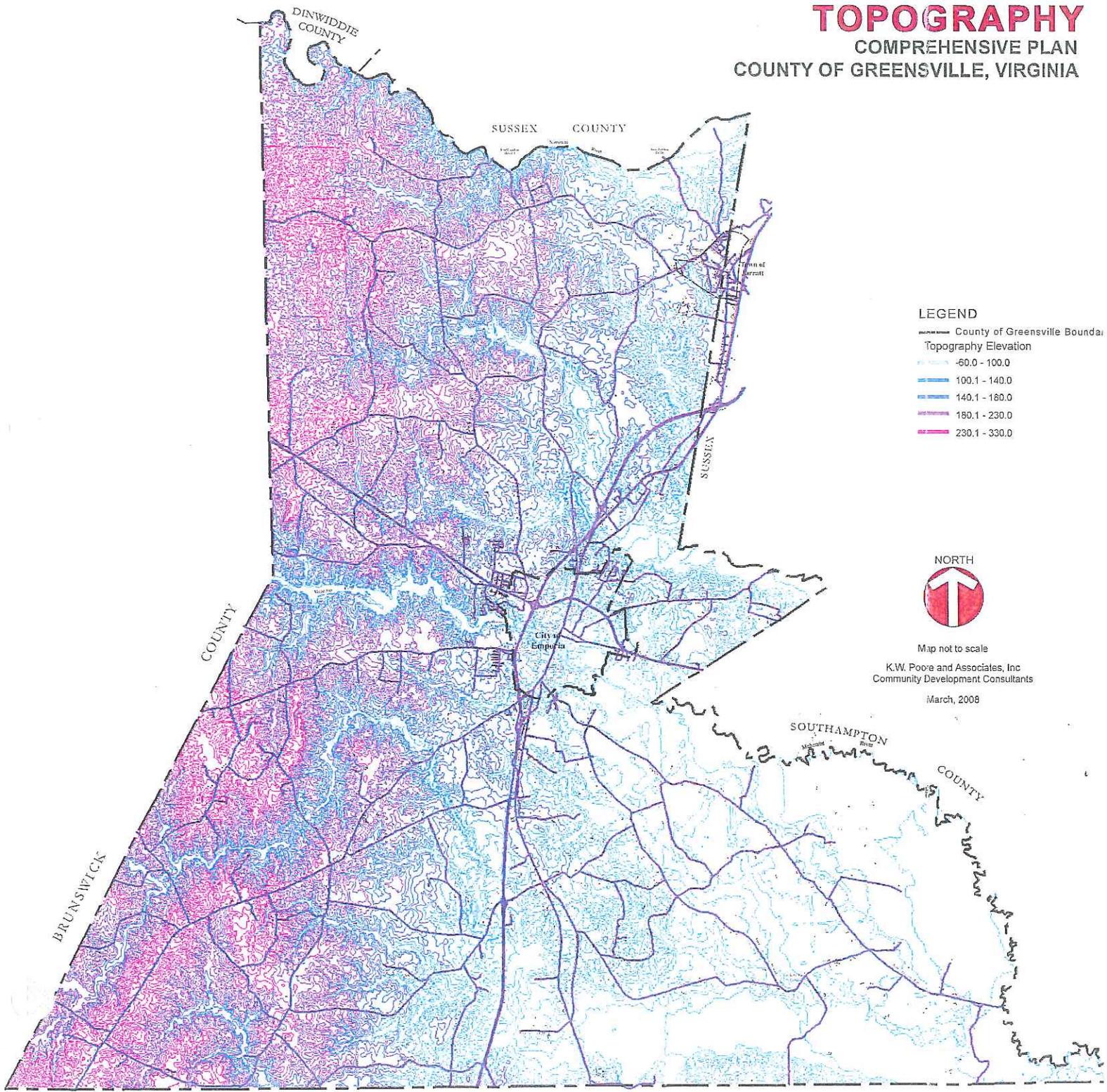
The topography of Greenville County takes its characteristics from two different physiographic provinces. The eastern portion of the County lies within the Coastal Plain Province while the western portion lies within the Piedmont Province. The Coastal Plain is relatively level; the difference in elevation between the higher land and the wetlands is minimal. Flood plains within the Coastal Plains are very wide and comprise a considerable amount of the County east of Interstate 95. The Piedmont Province varies from nearly level to mild inclines and the stream and drainage basins form deep and well-defined slopes. Flood plains in this area are narrow since they follow stream beds very closely and because of steep slopes along drainage ways.

The flood plains and wetlands found primarily in the eastern portion of the County constitute some obstruction to land development and road construction; however, the overall topography of the County presents only slight obstruction to future development. While there are a few areas in the western portion of the County that may present difficulties to development because of steep slopes, the percentage of the County that is rendered unsuitable for development due to these steep slopes is extremely small.

TOPOGRAPHY

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



LEGEND

- County of Greenville Boundary
- Topography Elevation
 - 60.0 - 100.0
 - 100.1 - 140.0
 - 140.1 - 180.0
 - 180.1 - 230.0
 - 230.1 - 330.0



Map not to scale
K.W. Poore and Associates, Inc
Community Development Consultants
March, 2008

FLOOD PLAINS

Areas subject to flooding are marked on Federal Flood Insurance Maps and serve as an effective tool for protecting families from buying or building homes in flood-sensitive areas. Because lending institutions and federal insuring agencies now require surveys showing whether or not a property is located in a flood zone, it becomes difficult to finance new housing within these flood plain areas.

The Environmental Constraints Map delineates areas within the County that are located within the 100 year flood plain. Most areas of active development lay outside of the flood plain, especially in portions of the County that are north of the City of Emporia. The areas along the County's southern and eastern border remain the most vulnerable to flooding due to the Meherrin River and low-lying wetlands.

WETLANDS

The National Wetlands Inventory Map delineates areas within the County that are classified as wetlands. According to the U.S. Fish and Wildlife Services, wetlands are defined as those lands that are

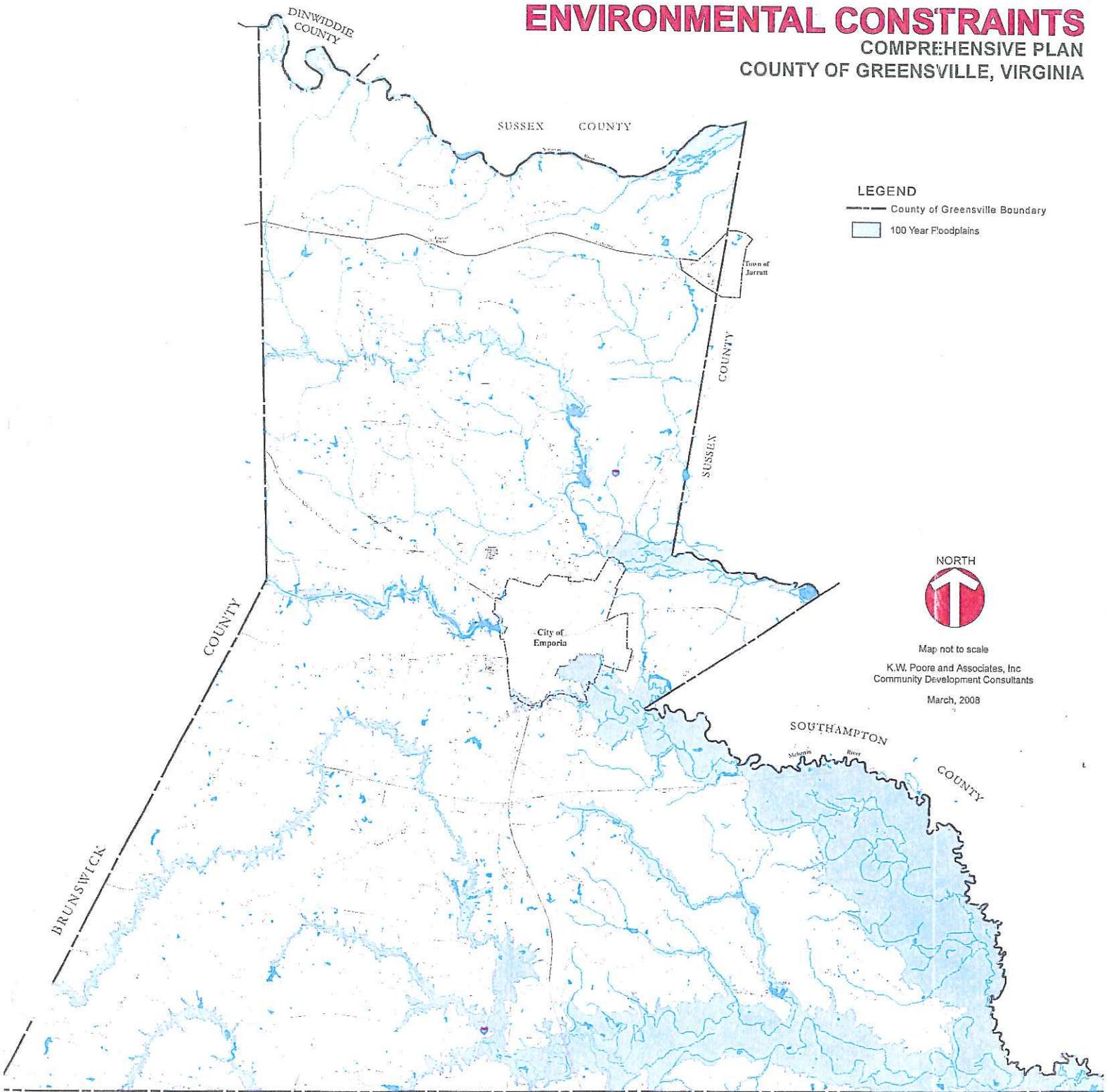


“transitional between terrestrial and aquatic systems where the water table is usually at or near the surface or the land is covered by shallow water.” Similar to the location of the County's flood plains, a large portion of the County's wetlands are in close proximity to the Meherrin River. The southeastern border of the County as well as those areas along the length of the Meherrin River contain a majority of the County's wetlands. Wetlands are federally protected because officials recognize that they promote important ecological functions: water storage and filtration, flood protection, and wildlife sustainability. For these reasons, the County should closely monitor any development in and around designated wetlands.

ENVIRONMENTAL CONSTRAINTS

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



LEGEND
--- County of Greenville Boundary
100 Year Floodplains

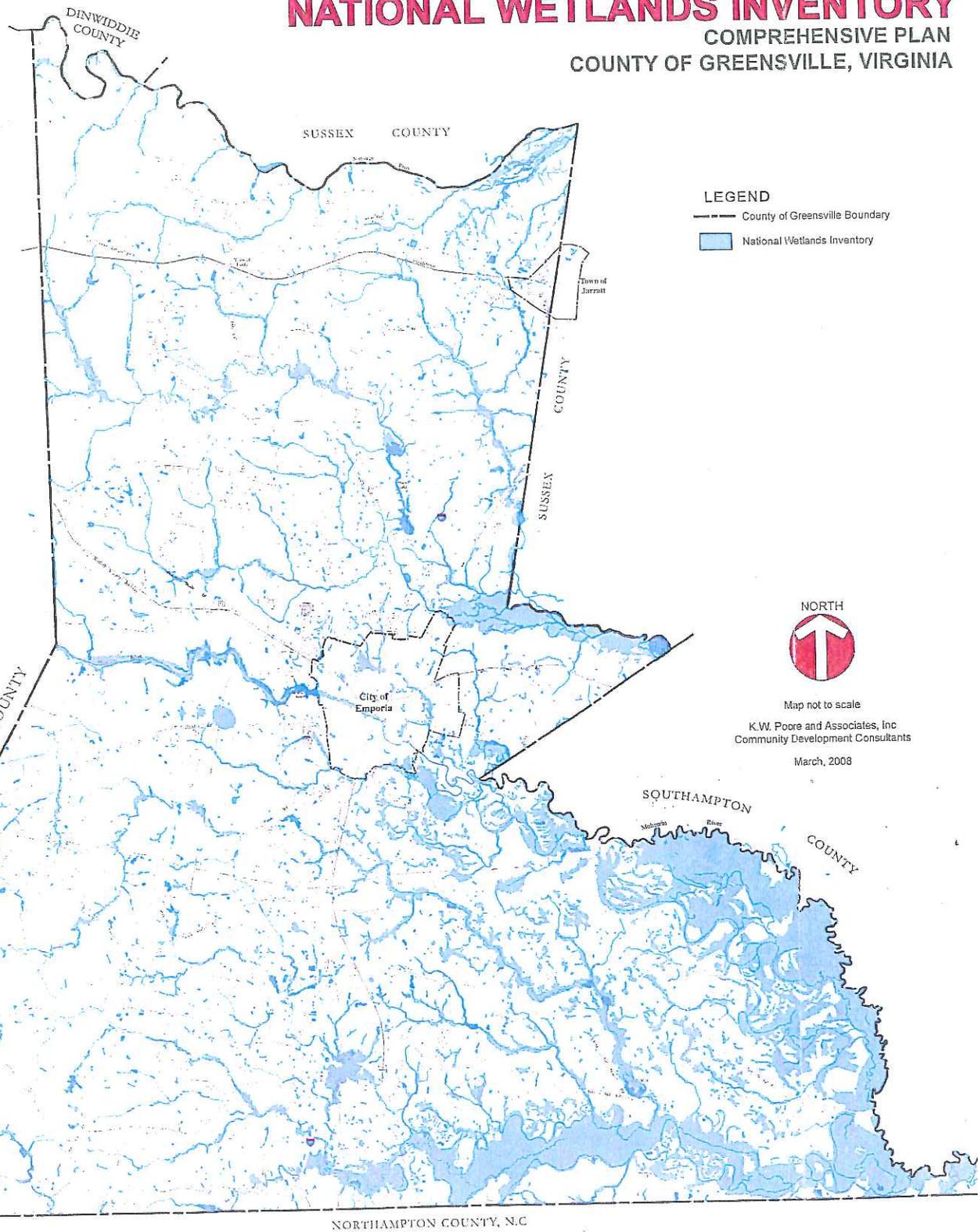


Map not to scale
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NATIONAL WETLANDS INVENTORY

COMPREHENSIVE PLAN

COUNTY OF GREENVILLE, VIRGINIA



LEGEND
--- County of Greenville Boundary
■ National Wetlands Inventory



Map not to scale
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Community Development Consultants
March, 2008

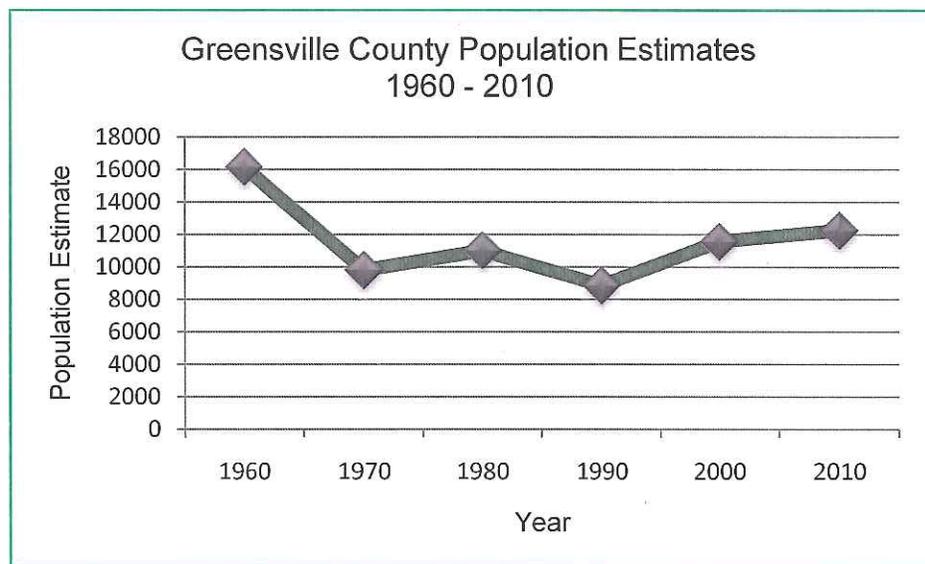
GREENSVILLE COUNTY TODAY

The study of Greenville's population characteristics provides an important foundation for the planning of capital improvements and county services. Growth in population and economic activity require increases in the level and extent of county infrastructure and services. Forecasting growth trends in association with a vision for the future will allow the County to plan accordingly.

WHO WE ARE: POPULATION, AGE & HOUSEHOLDS

BASE POPULATION

Greenville County has experienced population fluctuations since 1960. In that year, the County's population was 16,155. In 1967, the City of Emporia received its charter and became an independent jurisdiction. The separation of Emporia from Greenville County accounts for the significant decline in population for the County between 1960 and 1970. Since the 1980's, Greenville's population has remained relatively stable (between 10,000 and 12,000 persons) except when a portion of the County was annexed by Emporia. The U.S. Census Bureau estimated the County's 2010 population to be 12,243.



Source: U.S. Census

A large portion of the County's population is concentrated around the urban and suburban areas that surround Emporia. The rest of the County remains rural in character with low-density populations largely concentrated around small crossroad communities in the County. This dichotomy of population density is a strength for the County as it enables a resident to benefit easily from the amenities offered by both an urban center and a rural setting.

POPULATION PROJECTIONS

Existing infrastructure systems and services provided by the County for the current population are adequate at this time. However, an increase in population will place additional demands on the County for improved services such as schools, social services, infrastructure, emergency response and public safety. Estimates of future populations and their characteristics will affect budgets and capital improvement projects both now and in the future.



The Virginia Employment Commission (VEC) estimates relatively small population growth for the County over the next twenty-five years. VEC, using a cohort survival method, extrapolates existing population data to forecast future population figures that considers standard rates for births, deaths, immigration, and out-migration for the County.

Year	Population	Rate
2010	12,500	-
2020	13,001	+4.0%
2030	13,503	+3.9%

Source: Virginia Employment Commission, 2006

Using this method, VEC has calculated a population growth in the County over the next twenty-five years to be approximately 8.0%. The cohort expected to grow the most during this time period is the 65-69 year old age group, which will nearly double from 438 persons in 2010 to 829 persons in 2030 (99.0%). The group of persons from age 0 to 24 is expected to decrease by approximately 54% during the same time period.

This drastic re-organization of age groups in the population over the next thirty years will require the County to adjust its priorities and re-allocate funds to address changing needs. In the case of Greensville County, services required by an elderly population such as emergency response, medical facilities, and various types of elderly housing will become new priorities. Likewise, services for a younger population, including schools, will become less demanding.

AGE GROUPS

Currently, the population of Greenville follows the traditional age structure. In 2010 just as it was in 2000, the highest population concentration was the most economically productive age group, 20 to 44 years old. That age group comprises approximately 39% of the total 2010 population. The age group of 45 to 64 is the second highest concentration at 30% of the total population. The smallest age group population is comprised of residents over 85 years of age. Although Greenville has a higher median age than the surrounding localities, its overall age structure is essentially comparable to state and national trends.



Source: Virginia Employment Commission,
Greenville County, VA Community Profile

		Under 5	5 to 19	20 to 44	45 to 64	65 or over	85 & over
Jurisdiction	Median Age	%	%	%	%	%	%
Greenville County	39.6	4.1	14.3	39.3	30.2	10.9	1.2
Virginia	37.5	6.4	19.7	34.7	27.1	10.7	1.5
United States	37.2	6.5	20.4	33.6	26.4	11.3	1.8

Source: U.S. Census Bureau, 2010

That trend of aging populations is common in primarily rural areas. The national trend of urbanization continues to draw populations from low-density rural areas to high-density urban and suburban areas. Like most rural localities, Greenville must adjust to changing demographics and re-assess the services required by older populations.

HOUSEHOLDS

As the nature of American lifestyles change, household sizes have decreased over time. Like the rest of the nation, Greenville is currently experiencing a decrease in household size. In 1980, Greenville's average household size was 3.05. It decreased according to U.S. Census data over the next 20 years, as it was estimated to be 2.79 in 1990 and 2.51 in 2000. In 2010, it is reported the average household size is 2.44 persons.

WHO WE ARE: CULTURE & DIVERSITY

According to the 2010 Census, African-Americans comprise 60% of the population of Greenville County. The remaining racial composition of the County consists of 38.6% Caucasians, 1.5% Hispanics, .4% Asian, and 0.3% American Indian. In 2000, the County was 59.74% African-American, 38.94% Caucasian, .93% Hispanic, 0.39% Asian, and 0.10% American Indian.

In 2010, the City of Emporia has a similar racial composition with an African-American population of 62.5%, 32.7% Caucasian, 4.4% Hispanic, .7% Asian, and .3% American Indian.

SERVICE, CIVICS AND COMMUNITY

There are over 50 civic and service organizations in Greenville and Emporia combined. Among those active organizations are: Lions, Girl Scouts, Boy Scouts, various women's clubs, Rotary international, Jaycees, Emporia-Greenville Recreation Association, Greenville Cultural Arts Association, Greenville County Historical Society, Friends of Village View, Boys & Girls Club, 4-H, and YMCA.

Greenville County and Emporia are also home to several annual community events. They include the Virginia Peanut Festival, and the Virginia Pork Festival.

REGIONAL EMPLOYMENT

Greenville County serves as a labor market in conjunction with the City of Emporia. In 2012, the labor force of the Greenville Emporia region was estimated to be approximately 6,910, according to the 2010 Census.



Employment in that same year was 6,176 with an unemployment rate of 7.0 percent. That unemployment rate is higher than the state and national unemployment rates which were 5.9% and 8.0% respectively, during the same term.

However, the Greenville-Emporia region has a uniquely diverse labor market. Area major employers range from industrial companies to immediate care, from textile manufacturing to the restaurant business. The top seven major employers in the Greenville-Emporia region are shown in the chart below.

Greenville County's economy is largely based on government services, manufacturing, general commercial operations, and the service industry. Other important economic sections include health care and transportation.

ECONOMIC & BUSINESS ENVIRONMENT

The health of the economic and business environment can be determined by the stability of the workforce, strength and diversity of industry, levels of household income, poverty rates, revenues generated by the locality, and the location of viable businesses. All of these factors are interrelated and a deficit in one can negatively impact another.

EMPLOYMENT

Greenville's agricultural roots have made it known for its peanuts, tobacco, wheat, hay, corn, cotton, soybeans, hogs, cattle, and poultry. However, agriculture has been supplanted by manufacturing as the leading industry and employment sector in the region. In 2012, the Virginia Employment Commission reported that manufacturing firms employed approximately 29.4% of the workforce followed by governmental agencies that employed approximately 26% of the workforce. Agriculture provided less than 1% of County employment. Greenville Correctional Center, Georgia Pacific Corporation, and Boars Head Provisions Company represent the top three major employers in the County and reflect this economic shift from an agriculture based economy to a manufacturing and service based economy.

Greenville/Emporia – Major Employers		
EMPLOYER	Estimated Employment	PRODUCT
Greenville Correctional Center	1,000-1,499	Corrections
Georgia-Pacific Corp	300-599	Plywood
Boars Head Provisions	300-599	Deli-style meats
Greenville County Public Schools	300-599	Education
Southern VA Regional Medical Center	300-599	Healthcare
P&S, Inc.	100-299	Trucking
Iluka Resources	300-599	Mining

Source: Virginia's Growth Alliance, July 2013

Employment rates in Greenville have steadily decreased at a much higher rate than Virginia's rates. In 2005, Greenville's unemployment rate was almost twice the rate for the state. Over the past 10 years, Greenville has experienced higher unemployment rates than the state and nation. To a great extent, the increases in unemployment can be attributed to the decreased availability of agricultural, mining, manufacturing, and construction jobs in the region.

Unemployment Rates			
	Greenville County	Virginia	United States
2004	6.3%	3.7%	5.5%
2005	5.3%	3.5%	5.1%
2006	4.2%	3.0%	4.6%
2007	4.5%	3.1%	4.6%
2008	5.5%	4.0%	5.9%
2009	9.3%	6.9%	9.3%
2010	10.0%	7.1%	9.6%
2011	9.1%	6.4%	8.9%
2012	9.3%	5.9%	8.1%

Source: Virginia Employment Commission,
Local Area Unemployment Statistics, 2012

Despite the unemployment rates in Greenville, it remains a strong employment center with the potential to expand the job base. According to U.S. Census 2000 data, 637 persons lived and worked in Greenville, 2,787 persons commuted into Greenville for employment, and 3,834 persons commuted out of Greenville for employment. Workers are commuting primarily from Emporia, Brunswick County, Halifax County, Sussex County, Southampton County, and Chesterfield County. Residents commuting out of Greenville travel to nearby Emporia, Brunswick County, Halifax County, Sussex County, Southampton County, and Petersburg, among others.

INCOME AND POVERTY

Income and poverty levels are key measurements of the health of a local economy. They determine the amount of household income available to meet the basic needs of housing, food, and health care; dictate the amount of disposable income that will be used to make nonessential purchases; and can be used as a gauge to predict the level of economic activity and growth. In short, the level of available income in individual households impacts the viability and stability of the local economy.

Between 2007-2011, the median household income for Greenville was \$42,000 according to the U.S. Census. In Virginia, the median household income was \$63,302 and in the United States it was \$52,762. However, the average weekly wages in Greenville for all industries continue to increase over time.

Compared to Emporia, Greenville had a higher median household income and a lower percentage of individuals below the poverty line. Nonetheless, when compared to the state in its entirety, Greenville had lower incomes and a higher rate of poverty.

Comparative Income and Poverty Statistics (2010)

	Per Capita Income	Median Household Income	% Individuals below Poverty Level
Greenville County	\$18,004	\$42,000	18.4
Emporia	\$19,492	\$30,481	28.9
Virginia	\$33,040	\$63,302	10.7

Source: U.S. Census Bureau, 2010

SALES TAX REVENUE

Greenville has experienced a positive trend in sales tax revenue. Local option sales tax allows localities to diversify their revenue base and raise monies necessary to provide for public services. An increase in this revenue can point to a number of factors: increased consumer spending, increase in wages and consumer confidence, and/or inflation. Over the last 5 years, Greenville local option sales tax revenue has increased at a rate similar to the rate of the state. In 2012, Greenville received \$422,995.83 in sales tax revenue.

INCENTIVES FOR BUSINESS DEVELOPMENT

The health of a local economy depends greatly on the presence of successful businesses. Localities that actively attract businesses that will hire their residents, pay their employees well, and contribute economically to the community will have more stable and viable economies. A portion of Greenville has been designated as a Virginia Enterprise Zone, thereby providing resources from the state to businesses that locate in this area and contribute to local job creation.

ENTERPRISE ZONE

The Local Enterprise Zone was established in Greenville County in 1995. By designating the area northeast of Emporia as such, the County can offer businesses various local and state incentives such as tax credits, grants, waivers, and training. The zone encompasses the Emporia-Greenville Airport and the Greenville Industrial Park.



A second zone was awarded in 2013. This zone is a joint zone with the City of Emporia and incorporates industrial development as well as commercial.

REAL ESTATE AND MACHINERY AND TOOLS TAX REBATE

This incentive allows for rebates up to 50% for a maximum of ten years. Companies are evaluated individually and are evaluated based on the employment of low-to-moderate income persons, employment opportunities of a skilled and semi-skilled quality; job creation; and a compensation package being offered in the community.

WAIVER OF BUILDING PERMIT AND ZONING FEES

Waivers may be offered to commercial and industrial developments locating in the Enterprise Zone. Waivers are made on a case-by-case basis.

REBATE OF BUSINESS, PROFESSIONAL, OCCUPATIONAL LICENSE (BPOL)

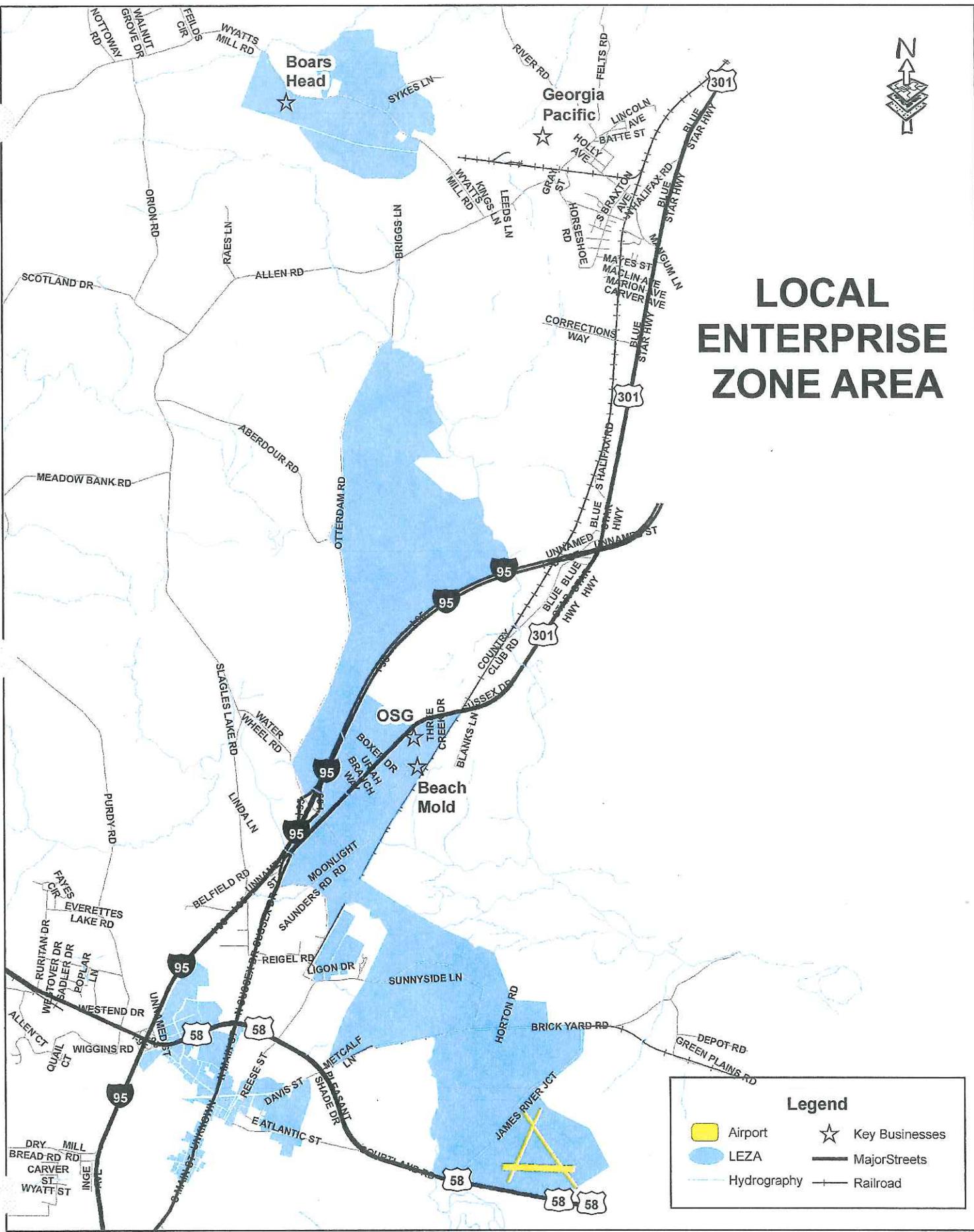
This incentive allows for rebates up to 50% of the BPOL fees paid by a commercial establishment for a maximum of five years. Preference is given to companies that employ low-to-moderate income persons or create a large number of new jobs.

UTILITY SERVICE IMPROVEMENTS

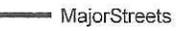
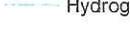
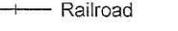
The Greenville County Water and Sewer Authority may provide for the extension of utility service improvements needed by a commercial or industrial establishment. This provision will be provided on a case-by-case basis and is dependent on the amount of available funding from the state level.



LOCAL ENTERPRISE ZONE AREA



Legend

 Airport	 Key Businesses
 LEZA	 Major Streets
 Hydrography	 Railroad

WAIVER OF WATER AND SEWER TAP FEES

The Greensville County Water and Sewer Authority may waive water and sewer tap fees for industries and commercial establishments if no utility service improvements are required. This is provided on a case-by-case basis.

ADULT EDUCATION AND EMPLOYEE TRAINING

This incentive provides opportunities for Greensville residents located in the Enterprise Zone to receive their GED or continue their adult education through college studies. Also, Southside Virginia Community College will assist employers with employee training.

COMMUNITY FACILITIES AND SERVICES

Community facilities consist of all buildings, utilities, and lands serving Greensville County area residents. One of the chief functions of local government is to provide an adequate level of public services, within the bounds of that community's legal authority and financial capability. The following briefly summarizes existing conditions of community facilities in the County.

PUBLIC WORKS DEPARTMENT

Greensville County Water and Sewer Authority is responsible for water and sewer service. The Greensville County maintenance Department is responsible for maintenance on County owned buildings and grounds. Greensville County owns and operates its own landfill.

WATER SERVICE

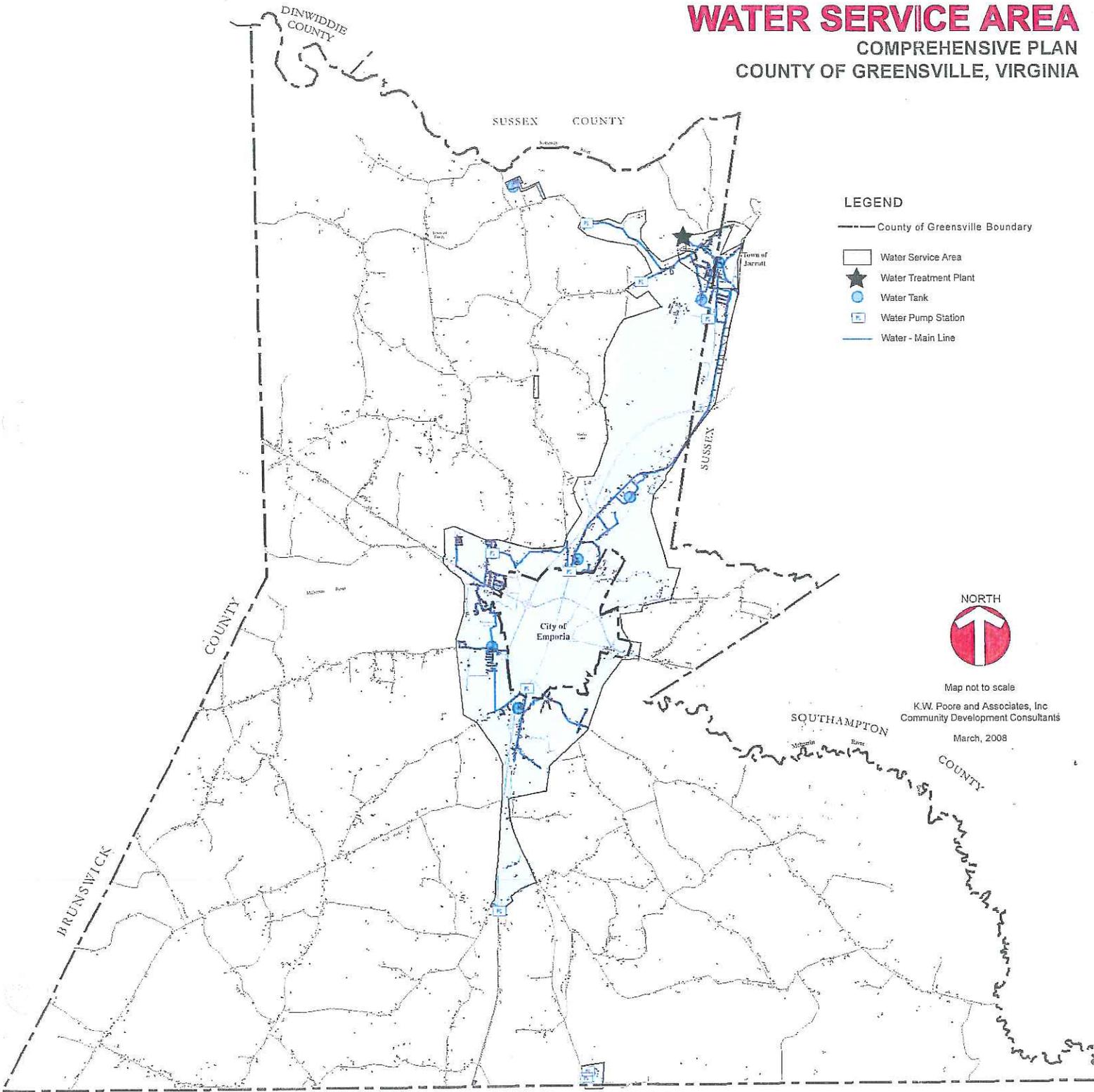
The Greensville County Water and Sewer Authority was created for the acquisition, construction, operation, and maintenance of water systems, sewer systems and sewage disposal systems, and to exercise the powers conferred by the Virginia Water and Sewer Authorities Act, Section 15.11-1250, Code of Virginia, 1950 as amended. The Authority provides water service to selected portions of Greensville County (north, south and west of Emporia) and selected portions of Sussex County and to the Town of Jarratt. In 2001, the total operating budget for that time was \$2,675,000 and the total assets amounted to \$26,222,633.

In January 2013, the Authority had 1839 water connections and 1556 sewer connections. The utility system contained approximately 39 miles of water lines and 45 miles of sewer lines. The Authority treats and distributes 1.0 million gallons of water per day. It also collects and treats approximately 600,000 gallons of sanitary sewer per day.

WATER SERVICE AREA

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



LEGEND

- County of Greenville Boundary
- Water Service Area
- ★ Water Treatment Plant
- Water Tank
- Water Pump Station
- Water - Main Line



Map not to scale

K.W. Poore and Associates, Inc
Community Development Consultants

March, 2008

The Authority operates four wastewater treatment plants, one surface water treatment plant, two potable well systems with chemical additional, one small non-community well system, eight water tanks, twenty-seven sewage pump stations, and two potable water booster stations.

WATER TREATMENT PLANT

Approximately 98% of the drinking water for Greensville County is treated at the Jarratt Water Treatment Plant. The water is directed from the Nottoway River into two 500,000 gallon treatment tanks. Solids such as clay and sediment are filtered out of the water. The water is disinfected with various chemicals and combined with fluoride before being sent to a 200,000 gallon storage tank. The Jarratt Water Treatment Plant has a production capacity of 2 million gallons per day.

SANITARY SEWER SERVICE

The Greensville County Water and Sewer Authority operates four treatment facilities ranging in capacity from 36,000 gallons per day to 750,000 gallons per day. Expansion of these facilities is possible as demand increases. The Authority services the areas surrounding the City of Emporia and west of the Town of Jarratt, as well as a small portion of Sussex County.

WASTEWATER TREATMENT PLANTS

Greensville County operates four wastewater treatment plants, which serve different areas of the County. They are the Three Creek Wastewater Treatment Plant, the Falling Run Wastewater Treatment Plant, the Jarratt Wastewater Treatment Plant, and the Skippers Wastewater Treatment Plant. An operator licensed by the Commonwealth of Virginia and monitored by the Department of Environmental Quality manages each plant. Operational staff is responsible for analytical testing, maintenance of the plants, and an overall responsibility for discharging a clean effluent to the receiving stream.

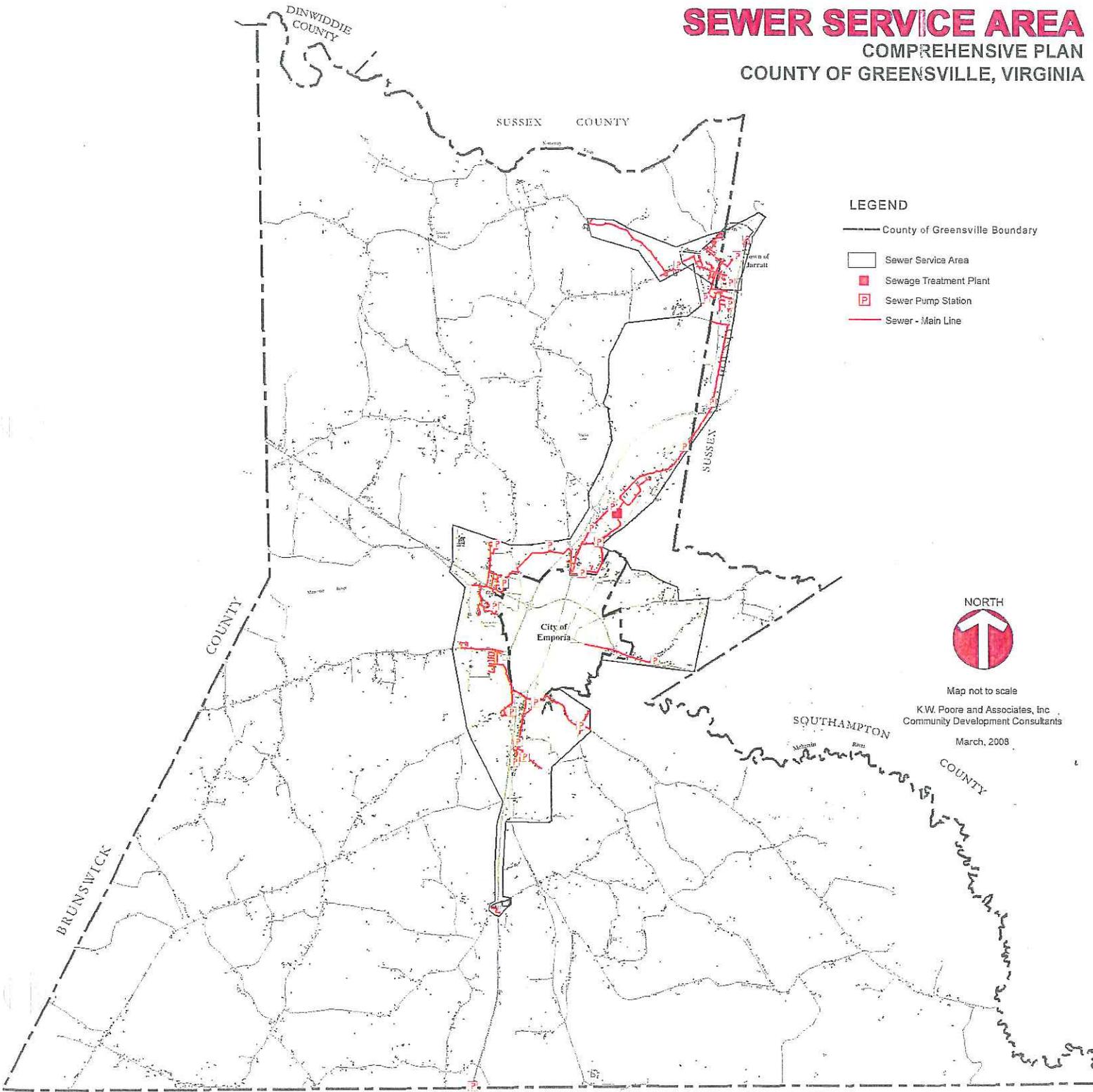
WASTEWATER TREATMENT PLANT CAPACITIES

TREATMENT PLANT	millions of gallons (MGD) per day
Three Creek	.75
Falling Run	.16
Jarratt	.16
Skippers	.036

SEWER SERVICE AREA

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



LEGEND

- County of Greenville Boundary
- Sewer Service Area
- Sewage Treatment Plant
- Sewer Pump Station
- Sewer - Main Line



Map not to scale

K.W. Poore and Associates, Inc.
Community Development Consultants

March, 2008

TELECOMMUNICATIONS

Verizon offers voice, data and video communications capability to the entire county. Fiber optic cable has been installed in portions of the County and provides state-of-art high-speed communications capability for residents and businesses.

Telpage Inc. is headquartered in Emporia and provides paging, radio, and internet access to county residents and businesses.

REFUSE COLLECTION AND DISPOSAL

The County does not provide curbside pick-up of trash from local residents. The County operates 11 Solid Waste Collection Sites that are located throughout the County (see map). Residents may use any site within the County to dispose of their trash. The hours of operation are 7:00 a.m. to 7:00 p.m. and the sites are open on various days of the week. The County supports a recycling program and encourages residents to recycle items accepted at the sites.

ANIMAL CONTROL

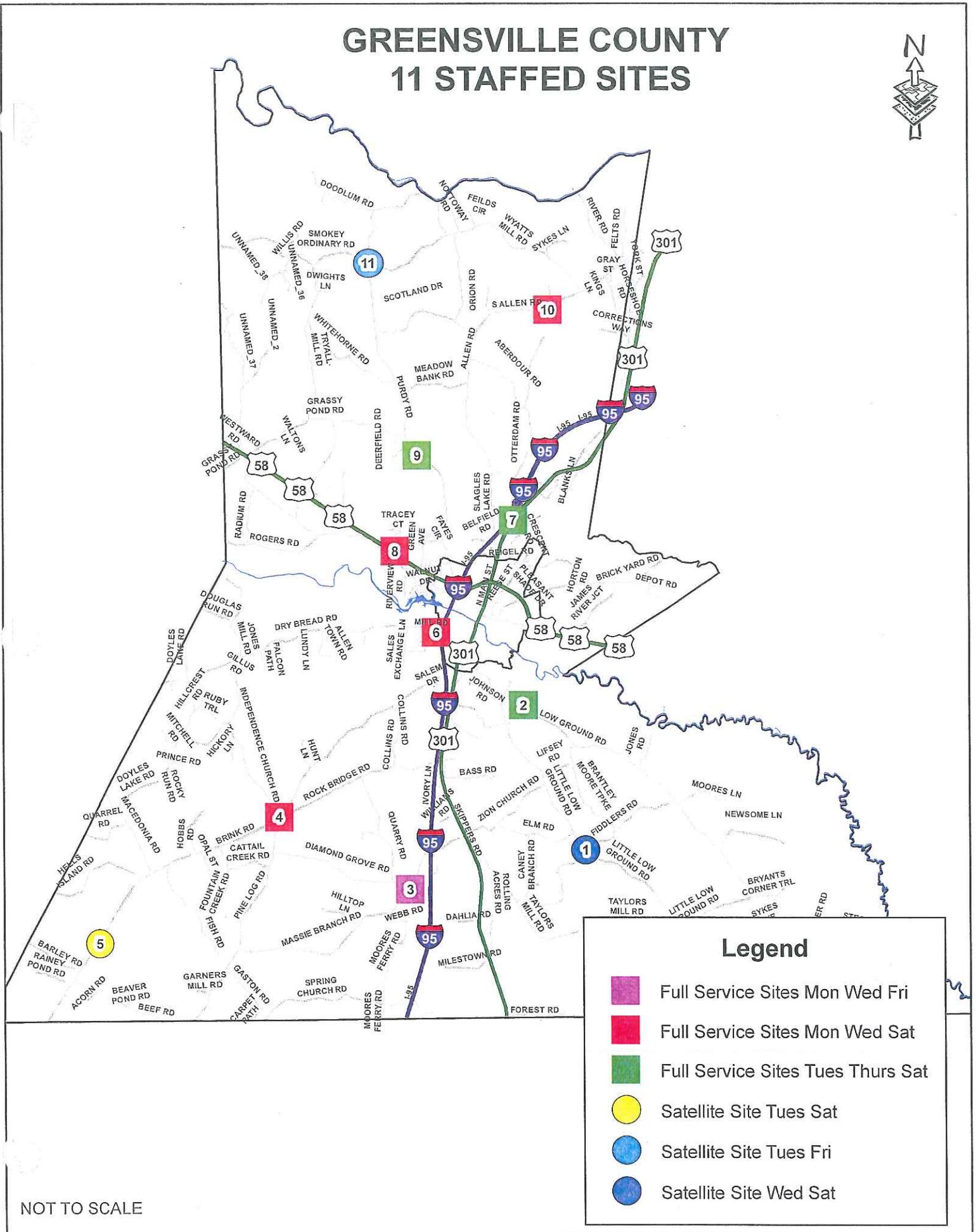
The Greensville County Board of Supervisors has adopted local ordinances that parallel state laws governing the licensing and control of canines within the County. Greensville County Animal Control Officers also patrol the Town of Jarratt and enforce the Leash Law adopted by Jarratt Town Council. The Animal Control Officer is also responsible for maintaining the animal shelter in accordance with guidelines established by the Department of Agriculture and Consumer Services. The shelter is located at 255 Falling Run Road, Emporia, VA and open to the public from 10:00 a.m. to 12 noon, Monday through Friday, except for holidays.

PUBLIC SCHOOLS

The County is presently served by four public schools within the Greensville County system: Greensville Elementary, Belfield Elementary, Edward W. Wyatt Middle School, and Greensville County High School. The Greensville County Public School Board has six members that oversee the policies and procedures utilized in the public school system.



GREENSVILLE COUNTY 11 STAFFED SITES



THE HIGHER EDUCATION SYSTEM

The County is home to the Southside Virginia Education Center. The center houses programs by Southside Virginia Community College, Longwood University, Mary Baldwin College and the SPACE program.

LIBRARY SERVICES

William E. Richardson, Jr. Memorial Library

The William E. Richardson, Jr., Memorial Library, a branch of the Meherrin Regional Library, offers a full range of library services, including an on-line catalog, reference services, photocopy and FAX services, public meeting facilities, notary public, programs for children and adults, and public-access computers with high-speed internet and a variety of software programs. Available materials include more than 55,000 print volumes, as well as videotapes, recorded books, and over 75 periodical subscriptions. Operating six days a week, the staff of five includes a professional librarian.

Greensville County Law Library

Located in the Circuit Court Clerk's Office, the Law Library provides a resource for legal research for the public. The research volumes include the Virginia Code, along with decisions from various courts of appeal, the state supreme court and the Code of Federal Regulations. The library also has legal research available by computer.

STREET LIGHTING

Since the early 1980's, Greensville County has responded to perceived, potential, and proven threats to the health, safety, and general welfare of its citizens by providing increased nighttime visibility through a street light program. The program is designed to provide this service to the citizens of Greensville County by identifying the most significant threats and formulating an appropriate response in an effort to improve vehicular and pedestrian safety. Streetlights also reduce crime, generate economic activity, and improve the overall quality of life for county residents. The program targets three specific categories in order to improve street lighting: road conditions, pedestrian accessibility, and special projects/developments specific to the County.

PARKS, RECREATION AND EVENTS

County recreational opportunities are managed by the Emporia-Greenville Recreation Association (EGRA), a non-profit group dedicated to enhancing the quality of life for area residents through recreation. The group serves the youth of both Emporia and Greenville County with a variety of organized sporting activities such as baseball, softball, tennis, football, soccer, basketball and volleyball. The County provides funding to EGRA to implement programs that promote the health and well-being of the county's residents. Recreational amenities managed by EGRA include tennis courts, athletic fields, playgrounds and picnic shelters, mostly located in Meherrin River Park and the Center Street complex.

The Community Youth Center (CYC) also provides recreational activities for area youth. The CYC hosts community and cultural events such as banquets, pageants and artistic expositions. Both EGRA facilities and the CYC



are located within the City of Emporia. Additionally, the Jarratt Recreational Association (JRA) operates a baseball/softball field near the intersection of Grigg and Braxton Avenues in nearby Sussex County.

The region has been very successful with special events and festivals. The most widely known event is the Virginia Pork Festival held each year in June. As one of the east coast's largest food festivals, the Virginia Pork Festival draws crowds in excess of 15,000 people.

Each year in September, the Peanut Festival celebrates the Virginia peanut, farmers, and the fall harvesting season in southeastern Virginia with a parade, carnival rides, food, music, car show, exhibits, antique farm equipment, arts & crafts, and fireworks.

ADMINISTRATIVE & MANAGEMENT SERVICES

COUNTY GOVERNMENT

The Greenville County Government Building is located in the county at 1781 Greenville County Circle. The building houses all county departments including the Board of Supervisors, County Administrator, Finance Department, Building Department, Planning Department, Treasurer's Office, Commissioner of the Revenue, Water and Sewer Authority, and Voter Registrar.

BOARD OF SUPERVISORS

The government of Greenville County is vested in a Board of Supervisors. Citizens regularly choose four members of the Board of Supervisors, through popular election on odd number years. Board members are elected to serve four year terms. The Board is responsible for preparing the budget; levying taxes; appropriating funds; pre-auditing claims against the County; constructing and maintaining county buildings; approving and enforcing the county's comprehensive land use plan; making and enforcing ordinances for police, sanitation, health, and other regulations permitted by state law; and providing for the care and treatment of indigent and handicapped citizens.

COUNTY ADMINISTRATOR

The County Administrator is the chief officer of the County and, as such, carries out the policies of the Board of Supervisors. The administrator is responsible for the overall management of county departments, operations, and personnel.

BUILDING DEPARTMENT

The Building Department is responsible for establishing and enforcing all building code regulations. Additionally, the Department issues all certificates of occupancy and all building permits.

PLANNING DEPARTMENT

The county's planning program involves the review and action on development site plans and subdivision plats, rezoning requests, special use permits, and preparation and upkeep of the Comprehensive Plan. It also clarifies regulations authorized by the Greenville County Zoning Ordinance, Subdivision Ordinance and the Code of Greenville County.

TREASURER'S OFFICE

The Treasurer is charged with the collection, custody, and disbursement of county funds. The governing body or the circuit court may require the Treasurer to furnish a periodic account of receipts and expenditures and a statement of the treasurer's account to the Board of Supervisors. The Treasurer also collects funds for the state, reporting on these accounts to the state comptroller.

COMMISSIONER OF THE REVENUE

The Commissioner of the Revenue is the chief tax assessing officer and is responsible for administering the assessments for businesses and individuals in the areas of real estate taxes, personal property taxes, business license fees, consumer utility taxes, machinery and tools tax, and special taxes on meals and lodging. The office is responsible for rendering taxpayer assistance as may be necessary for the preparation of any returns required by law. The office supplies annual reports to the Department of Taxation as may be required by law or as the rules and regulations adopted by the Tax Commissioner may require.

2013 GREENSVILLE COUNTY LOCAL REVENUE

SOURCE	AMOUNT
Real Property	\$3,286,407.09
Public Service Corporations	295,515.28
Personal Property – General	1,412,005.50
Personal Property – Mobile Home	22,655.50
Machinery and Tools	1,225,155.39
Penalties	130,036.73
Interest	60,267.96
Other Local Taxes	
Meals Tax, Transit Lodging, BPOL	533,204.08
Motor Carriers	46,920.80
Aircrafts	760.00
Permits, Privilege Fees, & Regulatory Licenses	44,769.15
Fines & Forfeitures	1,991,184.31
Charges for Services	192,378.22
Interest	4,904.43
Rental and Sale of Property	221,122.98
TOTAL LOCAL REVENUE	\$9,467,287.42

PUBLIC SAFETY AND EMERGENCY SERVICES

Emergency services include all activities undertaken to prevent, minimize, and repair injuries and damages resulting from natural or man-made disasters. The Virginia Emergency Services and Disaster Law provides for coordination of efforts to respond to disasters resulting from fires, floods, earthquakes, industrial or transportation accidents, power failure, oil spills, recourse shortages, enemy attack, or other causes. Each local jurisdiction must have a director of emergency services. The director must be either the chief administrative officer of the county or a member of the Board of Supervisors chosen by the other members. The County provides a full range of fire, rescue, police, and other public safety programs to its citizens.

FIRE PROTECTION

Greensville County is protected by two volunteer fire departments: Emporia Volunteer Fire Department and Jarratt Volunteer Fire Department.

EMPORIA VOLUNTEER FIRE DEPARTMENT

Chartered in 1935, the Emporia Volunteer Fire Department protects 20,000 people living in an area of 302 square miles. It operates out of one fire station that protects a primarily residential area in both the City of Emporia and Greensville County. The department has 35 professional members that serve as volunteers. The department receives an annual call volume that generally exceeds 400 service runs.



JARRATT VOLUNTEER FIRE DEPARTMENT

The Jarratt Ruritans organized the Jarratt Volunteer Fire Department in 1944, and over the years it has become one of the strongest organizations in the area. The department consists of a 25 man roster that is on call 24 hours a day and answers approximately 150 calls per year ranging from fire, EMS, agricultural, and vehicle extrication.

POLICE PROTECTION

GREENSVILLE COUNTY SHERIFF'S DEPARTMENT

The Greenville County Sheriff's Department is responsible for providing efficient, effective delivery of police service to the entire County. It is responsible for the enforcement of state laws and local ordinances. Additionally, the Sheriff's Department is responsible for the security of the courthouse, and serving court papers and civil processes. The Greenville County Sheriff's Department frequently works in cooperation with the City of Emporia and the Virginia State Police on joint drug enforcement operations and criminal investigations.

The Uniform Patrol Department is the first response to all reports and complaints in the County. The Investigations Department is responsible for all ongoing criminal investigation activities and consists of two upper level officers; however, the reporting officer also investigates all crimes. The Civil Department oversees all court activities including civil processing and security detail. The Sheriff's Department facilitates the Drug Abuse Resistance Education (D.A.R.E) program for all fifth grade elementary school students countywide.

The size of the force is currently twenty-nine sworn officers, including the sheriff, a major, two captains, two lieutenants and five sergeants. The County Sheriff is elected by residents of the County, serves a four-year term, and has the ability to appoint and remove officers in the department.

SOUTHSIDE REGIONAL JAIL

The Southside Regional Jail services Greenville County and the City of Emporia. The Regional Jail is located at 244 Uriah Branch Way in the Greenville County Office Park. The average daily population of the jail was 184 inmates during Calendar Year 2012.

HEALTH AND MEDICAL SERVICES

Originally established in 1961 as a community hospital, Southern Virginia Regional Medical Center (SVRMC) was relocated to its present location on December 18, 2003. The 80 bed acute care medical center provides health care's latest technology to more than 50,000 residents in the communities of Emporia, Lawrenceville, Jarratt, Skippers, and Freeman, and the surrounding counties of Greensville, Brunswick, Southampton and Sussex. Situated on 18.6 acres of land adjacent to Interstate 95, Hwy 58 and Hwy 301, SVRMC boast a physical plant of over 136,000 square feet. With more than 50 active and consulting physicians on its medical staff and more than 330 employees, SVRMC is one of the largest employers in the area. The medical center is accredited by the Joint Commission on Accreditation of Healthcare Organizations and is licensed by the Commonwealth of Virginia.

GOALS AND OBJECTIVES

The Comprehensive Plan must include stated goals supported by the citizens in order for it to be useful. The design of the plan and its various tools for implementation should be closely based on these goals.

GENERAL

- 1) Provide adequate governmental services, including public utilities, to meet the needs of Greenville's citizens.
- 2) Coordinate development with the provision for public utilities and services.
- 3) Preserve the rural character of the County by directing and controlling growth in designated areas.
- 4) Coordinate land use planning with adjoining localities.

LAND USE GENERAL

- 1) Encourage new development that compliments surrounding uses.
- 2) Concentrate development in appropriate locations by encouraging more efficient site design and incorporating proper buffers between differing uses.

RESIDENTIAL

- 1) Encourage the infill development of housing types and densities consistent with existing neighborhoods. Promote medium density housing in urban and suburban areas around Emporia. Promote low density housing in areas expanding outward from Emporia.
- 2) Promote housing development in areas that are serviced by public water and sanitary sewer.
- 3) Prevent the encroachment of conflicting land uses on existing viable neighborhoods.

COMMERCIAL/INDUSTRIAL

- 1) Encourage commercial uses to locate in or near existing commercial centers.
- 2) Encourage new commercial enterprises through the promotion of the County's Industrial Park.
- 3) Maintain an attractive economic and regulatory atmosphere to gain new commercial operations.
- 4) Plan future industrial sites near major transportation systems and utility lines.

- 5) Evaluate large scale industrial economic development projects that will provide an economic benefit to the County but that may not be in designated development areas or near major transportation systems.

PUBLIC FACILITIES

- 1) Provide adequate levels of public services to all people of the County as efficiently and economically as possible.
- 2) Maximize the best use of existing facilities and systems through renovation or expansion.
- 3) Plan accordingly for the future needs of the population.

HOUSING AND COMMUNITY DEVELOPMENT

- 1) Continue to encourage the provision of decent, safe and sanitary housing in a suitable living environment for all of the County's citizens regardless of race, gender, age or income level.
- 2) Promote compatible infill development in existing neighborhoods and encourage a diversity of housing types.
- 3) Encourage the construction of elderly housing, including assisted living centers, retirement homes and other housing types designed for the elderly and disabled.
- 4) Reduce blight in neighborhoods through code enforcement, state and federal housing programs, and redevelopment actions, as necessary.

PLANNING ISSUES & STRATEGIES

Specific planning issues were identified through the input of citizens and recommendations of County staff.

ECONOMIC DEVELOPMENT ISSUES

- 1) Unemployment rates in Greensville County, as in all of Southside Virginia, are higher than the rates of the Commonwealth of Virginia. In June 2013, the Greensville County unemployment rate was 8.7% and the Commonwealth's unemployment rate was 6.0%.

STRATEGIES/POLICIES

- a. Provide a zoning district in the zoning ordinance designed to accommodate hotel and office uses in selected hubs rather than as strip development along highways. Locate this district on the zoning map in appropriate locations to achieve the stated objective.
 - b. Update the County's current Economic Development Strategy regarding new commercial and industrial activities to include large scale economic development projects in areas outside of existing planned areas for commercial and industrial development. A recommended Economic Development Strategy is included in Appendix C.
 - c. Establish policies and standards governing highway access which are designed to protect against development of unsafe entrances to and exits from businesses and industries located on such highways. These policies should also promote the primary purpose of highways: the efficient movement of vehicular traffic.
- 2) Quality retail trade and commercial service establishments provide a solid base of revenue for local government through the collection of real estate taxes, sales tax revenues, meal taxes and transit lodging taxes. Improving the tax base of the County without imposing additional taxation burdens on its citizens presents a major opportunity for the County to improve services while providing a diversity of jobs.

- a. Provide a zoning district in the zoning ordinance to accommodate commercial hubs at appropriate places on the Land Use Plan.
 - b. Coordinate development activities with Virginia's Growth Alliance and the Chamber of Commerce. These groups are designed to promote the Greenville/Emporia trade region as the place to trade. (See Economic Development Strategy in Appendix C.)
- 3) The current land use around interstate interchanges has not been developed to its highest and best use.
- a. Continue to plan and implement water and sewer service extensions to serve the areas surrounding interstate interchanges so that such land can be developed to its highest and best use.
- 4) A low educational attainment rate exists in the County. Among citizens in the County, 71.6% of the citizens over the age of 25 years have a high school diploma or equivalent. Only 7.8% of citizens have a Bachelor's degree or higher educational attainment.
- a. Plan, construct and support the Southside Virginia Education Center to provide educational opportunities for workforce and career development as requested by local businesses and industries. The Southside Virginia Educational Center includes:
 - Workforce Development Center
 - Assembly Commons
 - Expansion of SVCC
 - Comprehensive One Stop Center

HOUSING ISSUES

- 1) Growth in housing units has been very slow in Greenville County. Except for a few older subdivisions near Emporia, few major residential subdivisions have been developed.

STRATEGIES/POLICIES

- a. Delineate an Urban Services District and establish as an official policy of the County government that future public investment in urban-type services will be focused within this district.

- b. Continue the existing strategy of extending water and sewer services to existing development within the Urban Services District.
 - c. Update development policies for the area outside the Urban Services District which restrict new housing units requiring septic tanks to sites with a demonstrated soil capacity to accommodate septic tank disposal fields.
- 2) Because of poor percolation, soils throughout the County present considerable limitations to finding sites which are satisfactory for septic tanks.
- a. Maintain a county-development policy requiring new residential lots established outside the Urban Services District to provide two drain field sites. Such sites shall be free and clear of all structures and be tested and approved by the environmental health specialist senior as a condition of approval of the subdivision plat.
 - b. Investigate and utilize drain field and wastewater treatment alternative systems approved by the Health Department.
- 3) There is a need to maintain a balanced community by means of a wide range of housing and services for present and future residents. Based on 2010 Census data and a 2010 Housing Study for Emporia/Greenville County, there are three population groups that should be addressed in the future: low and moderate income households, new residents attracted by employment opportunities, and the elderly (both current and future residents). Existing infrastructure systems and services provided for the current population are adequate at this time. However, an increase in population will place additional demands on the County for improved services such as infrastructure, emergency response, schools, social services, and public safety.
- a. Continue to identify and address community development problems at neighborhood levels including substandard housing and public facility deficiencies.
 - b. Identify alternative sources of public and private funding for the provision of housing to meet the needs of the citizens of Greenville County.

- c. Continue housing assistance programs through Indoor Plumbing Rehabilitation (IPR), Community Development Block Grant (CDBG), and SPARC programs
- 4) There are several residentially developed subdivisions in the County, which because of age, do not meet modern property development standards.
 - a. Review and make necessary changes to the Zoning and Subdivision Ordinance so the County policies are current and conform to the Code of Virginia.
 - 5) Promote a variety of safe, sanitary and affordable housing types for County residents of all groups.
 - a. Support programs which aid in the effort of the County to rehabilitate the existing housing stock and provide low-to-moderate income housing opportunities in a variety of areas.
 - b. Promote revitalization of substandard housing.
 - c. Work with organizations to identify new programs and funding sources, particularly at the state level, which may be utilized to meet the needs of the housing disadvantaged.

UTILITIES ISSUES

- 1) The County has made a major investment in water and sewerage systems to serve existing residential, commercial and industrial development. The service area established by these systems is the urban Services District. There is a need to define additional areas where the same type of services may be extended, either to serve existing development concentrations or potential future development. The water and sewer service area thus establishes an Urban Services District.

STRATEGIES/POLICIES

- a. Define the following areas:
 - areas that are presently served with water and/or sewer;
 - areas that have the potential to be served by extending existing systems; and
 - areas that may be served by the addition of new water and sewage treatment resources.

- b. Identify and develop plans for specific utility projects that encompass the extension of water and sewer services and facilities within the Urban Services District.
- c. The Greenville County Water and Sewer Authority (GCWSA) should continue its capital improvement program, which is updated on an annual basis, to include new service areas for future growth and future development opportunities.
- d. GCWSA should identify the location and conditions of streams and groundwater systems that are negatively impacted by inadequately treated household wastewater.

SOILS AND ENVIRONMENTAL ISSUES

- 1) Hazardous waste is transported through the County regularly over rail and interstate highway presenting threats to public safety.

STRATEGIES/POLICIES

- a. The County should enhance emergency response capabilities relating to the spillage of dangerous materials and chemicals.

COMMUNITY FACILITIES ISSUES

- 1) It is the perception of some citizens that public recreational opportunities are inadequate.

STRATEGIES/POLICIES

- a. Develop a Recreation Plan to specifically identify the recreational needs of the community and address how recreational opportunities can be provided for the citizens of Greenville County.
- b. Develop a linear park using former railroad right-of-way, which is also the right-of-way for the Virginia Beach Pipeline, as recommended at the community planning workshop.

AGRICULTURAL AND FORESTAL LANDS ISSUES

- 1) There is a concern to maintain the agricultural characteristics of the County not included in the Urban Services District.

STRATEGIES/POLICIES

- a. Re-evaluate current development standards to ensure all areas that lie within the Rural Development Area, with the exception of Major Commercial Hub, maintain these agricultural and rural development qualities.

TRANSPORTATION ISSUES

- 1) There is a lack of public transportation to meet the needs of low-to-moderate income families.

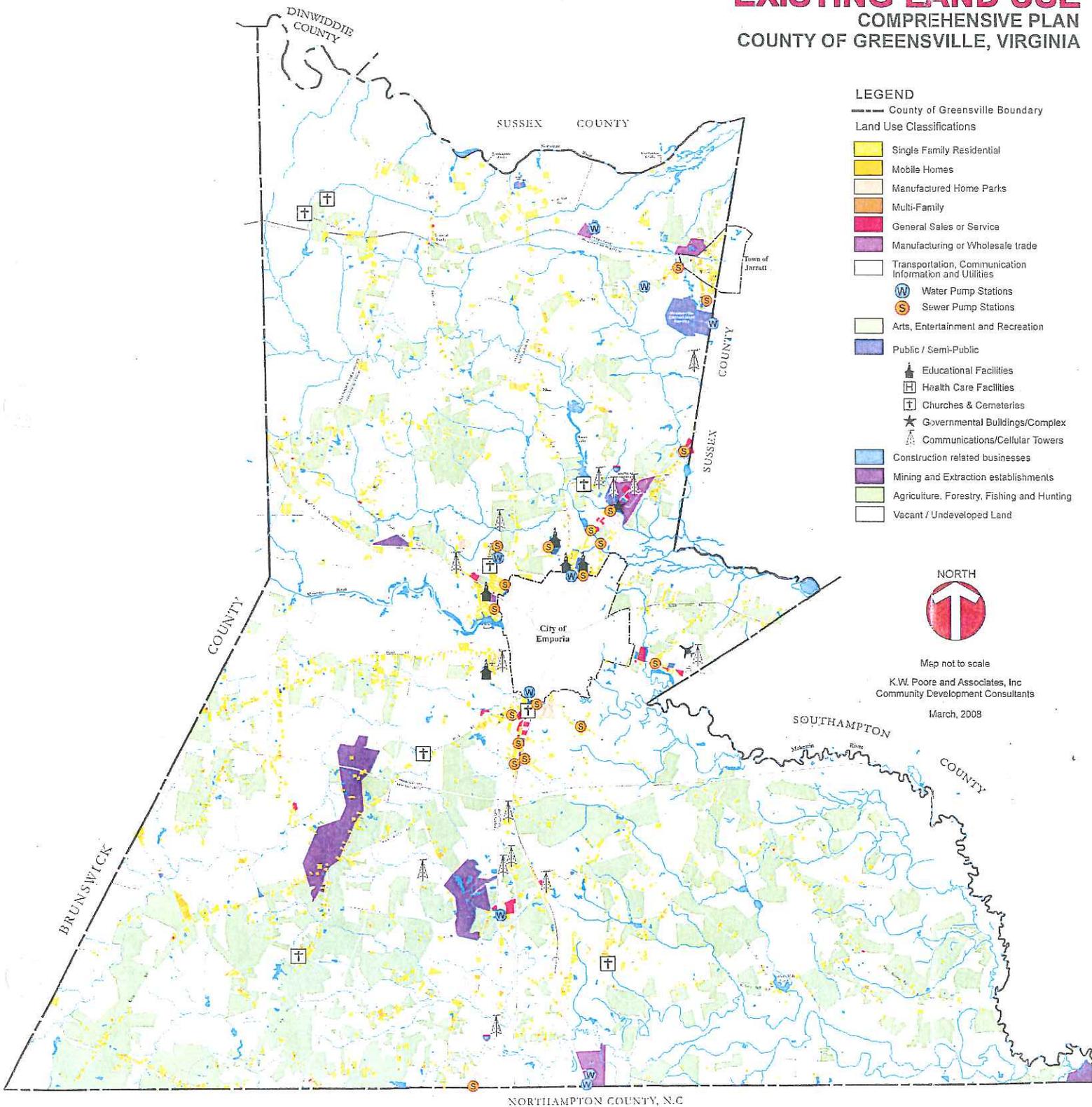
STRATEGIES/POLICIES

- a. Establish a transportation plan to address how transportation can be provided to low-to-moderate income families.
- 2) Existing roads through the County require improvement due to transportation funding shortfalls.
 - a. Continue to participate in the Rural Transportation Planning Program with the Virginia Department of Transportation (VDOT) and the Crater Planning District Commission.
 - b. Consider pedestrian access and the installation of bicycle lanes on all future highway projects in an effort to promote and provide alternative forms of transportation for use by the citizens of Greensville County.

EXISTING LAND USE

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



LEGEND

--- County of Greenville Boundary
 Land Use Classifications

- Single Family Residential
- Mobile Homes
- Manufactured Home Parks
- Multi-Family
- General Sales or Service
- Manufacturing of Wholesale trade
- Transportation, Communication Information and Utilities
- W Water Pump Stations
- S Sewer Pump Stations
- Arts, Entertainment and Recreation
- Public / Semi-Public
- Educational Facilities
- Health Care Facilities
- Churches & Cemeteries
- Governmental Buildings/Complex
- Communications/Cellular Towers
- Construction related businesses
- Mining and Extraction establishments
- Agriculture, Forestry, Fishing and Hunting
- Vacant / Undeveloped Land

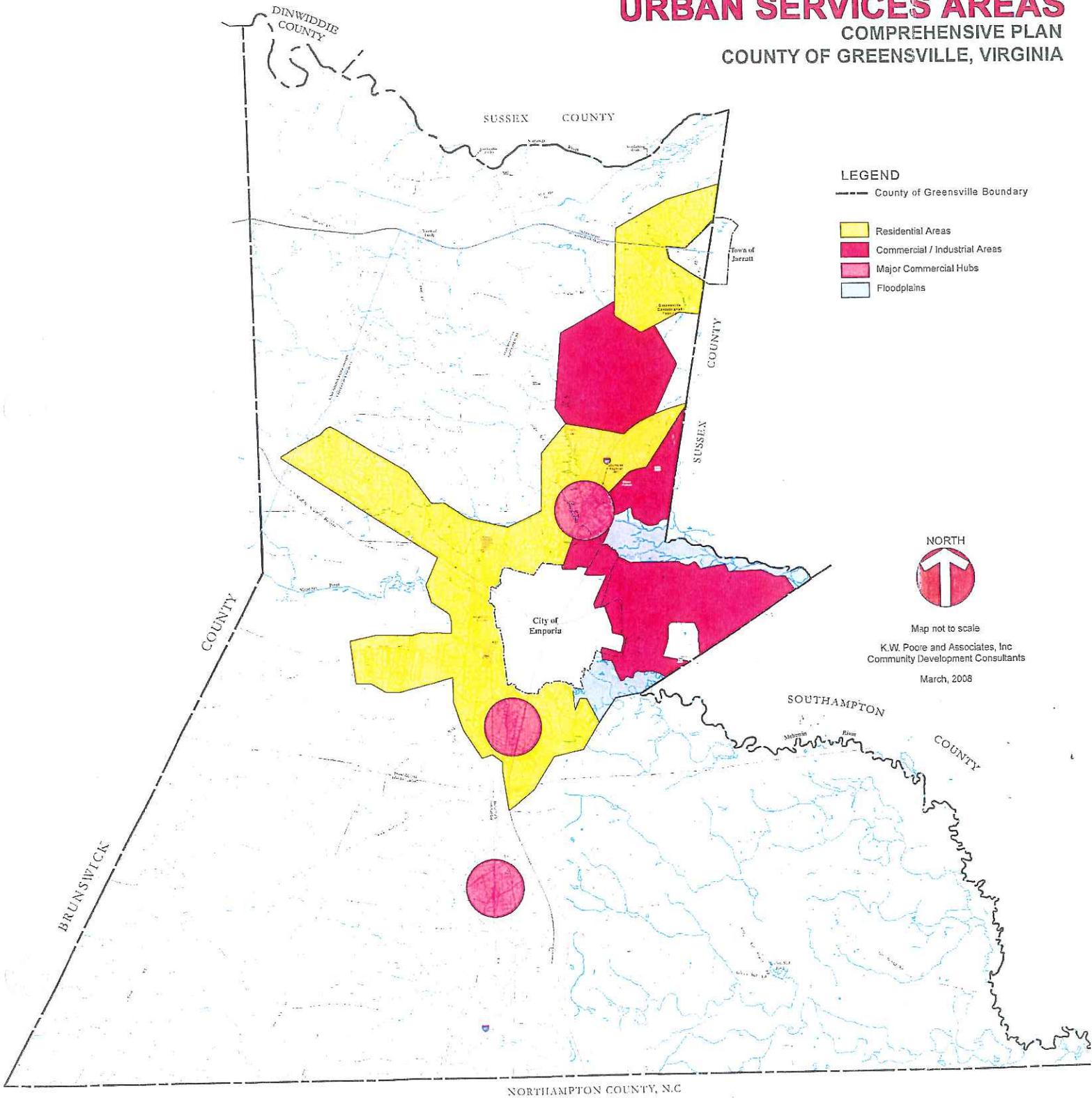


Map not to scale
 K.W. Poore and Associates, Inc
 Community Development Consultants
 March, 2008

URBAN SERVICES AREAS

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



LEGEND

-  County of Greenville Boundary
-  Residential Areas
-  Commercial / Industrial Areas
-  Major Commercial Hubs
-  Floodplains

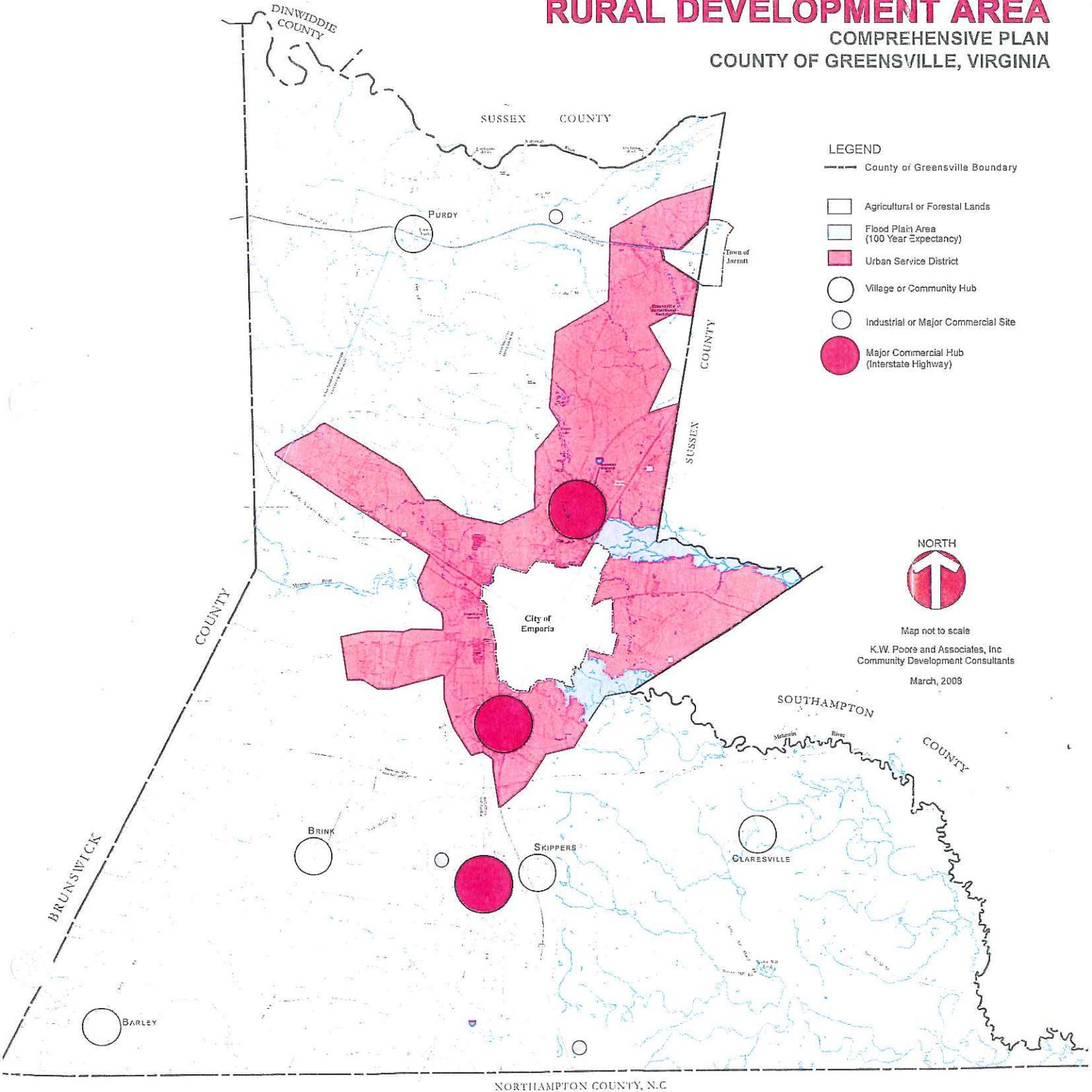


Map not to scale
 K.W. Poore and Associates, Inc.
 Community Development Consultants
 March, 2008

RURAL DEVELOPMENT AREA

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



- LEGEND**
- County of Greenville Boundary
 - Agricultural or Forestal Lands
 - Flood Plain Area (100 Year Expectancy)
 - Urban Service District
 - Village or Community Hub
 - Industrial or Major Commercial Site
 - Major Commercial Hub (Interstate Highway)



Map not to scale
 K.W. Poore and Associates, Inc
 Community Development Consultants
 March, 2008

THE LAND USE PLAN

The Land Use Plan, illustrated on the Future Land Use map, depicts general land use concepts for Greenville County. The purpose of this plan is to recommend the orderly development of the County. The plan outlines the recommended development patterns for the County over the next twenty years.

In most cases, differing land uses are kept separate from each other. The trend of multi-use designations applies mainly to urbanized areas, not rural or suburban locations. Recommendations for community facilities are also depicted in general terms.

RECOMMENDED LAND USE CATEGORIES

The categories prescribed by the Plan are organized under major land use classifications: Residential, General Sales and Service, Manufacturing/Wholesale Trade, Transportation, Arts and Entertainment, Public and Semi-public Space, Construction-related Business, Mining, and Agriculture.

Land use categories are general indications of what the community would like to see in the future. They are not the same as zoning classifications. Zoning designations are more detailed and site-specific and carry the power of law. The land use categories are set forth in this plan as a guide for future rezoning and review of zoning requests.

Two types of residential districts are proposed based on housing type, density and environmental setting. These districts relate to housing density and surrounding uses.

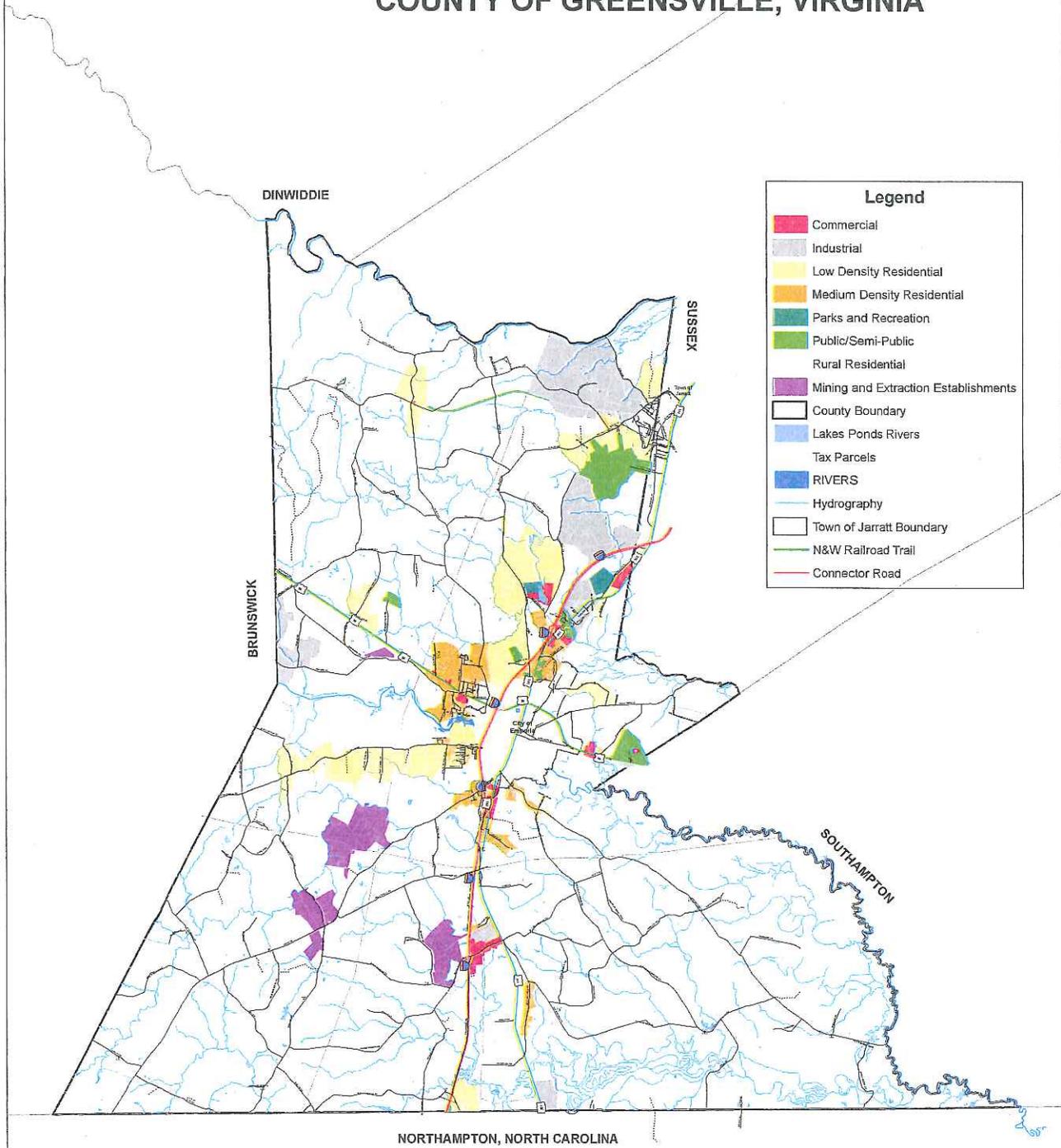
- 1) Low-Density Residential (1-5 units/acre)
- 2) Medium-Density Residential (up to 8 units/acre)

The general size and location of proposed residential development is indicated on the Future Land Use Map. These areas are ideal for residential development due to current development trends as well as the location of public utilities.

- 1) Low-Density Residential
Neighborhoods or areas intended primarily for detached, single-family development. Manufactured homes, apartment complexes and other types of high-density residential development are discouraged.
- 2) Medium-Density Residential

FUTURE LAND USE

COMPREHENSIVE PLAN COUNTY OF GREENSVILLE, VIRGINIA



MAP TO TO SCALE

Areas which allow a greater density and variation of housing types. Permitted uses generally include apartment buildings and complexes, townhouses, condominiums, room houses or other forms of multi-family development.

3) Rural Residential; Conservation Area

Characterized by low-density residential development such as detached single-family units on lots larger than urban or suburban lots. Certain agricultural and farming uses are typically allowed. In addition, large scale economic development projects may be allowed subject to required land use approvals as approved by the Board of Supervisors.

4) Manufactured Housing/Mobile Home Parks

Areas of developments reserved for large concentrations of manufactured housing or mobile homes. No new areas are recommended for manufactured/mobile homes within the County.

RESIDENTIAL USES

The primary goal of the Land Use Plan is to guide future development in a manner that preserves the overall rural character of the County while providing adequate housing, services, facilities and amenities to the residents. Additionally, the plan seeks to concentrate residential development in compact growth areas to assist with minimizing the costs for public services.

SINGLE-FAMILY RESIDENTIAL

Single-family use is designated for established low-density areas of the County as well as vacant areas along major thoroughfares adjacent to existing single-family uses. Additionally, infill development opportunities on undeveloped lots are available in existing neighborhoods and should be a focus of new residential development.



The Land Use Plan identifies four main areas for new single-family residential growth. The greatest opportunity for new development exists on the west side of the City of Emporia along Route 58. The area immediately adjacent to Emporia is an established neighborhood and development to the west is a natural extension of this use. Public water lines are already in place along this corridor. Future single-family development has also been identified along Dry Bread Road and Brink Road on the west side of Emporia for similar reasons. Extending existing

infrastructure from the established neighborhoods allows the County to minimize cost.

The Town of Jarratt and the crossroads community of Purdy offer two additional locations for future single-family development. Jarratt and the areas surrounding the town have existing sanitary sewer and access to public water lines. Housing development is already occurring in this area and should be continued. Purdy, as a small community crossroad, offers the limited opportunity to expand residential uses around this commercial node. The low density housing opportunities at this crossroad will support the proposed low-impact commercial development in this area.

The Washington Park neighborhood near the west side of Emporia has recently benefited from a Community Development Block Grant (CDBG) project that involved blight removal, housing rehabilitation and infrastructure improvements. This neighborhood project has been extremely successful in addressing the needs of the community and provides an excellent example of how the County can improve housing and neighborhoods through program-based projects. Additional projects expanding on the success of the Washington Park neighborhood project will support the growth of new housing development throughout the County.

MULTI-FAMILY RESIDENTIAL

Areas designated for multi-family residential development have not been identified in the Land Use Plan. At this time, new multi-family residential units are not in demand; however, at such time when multi-family development becomes desired, existing residential areas around Emporia and along the major thoroughfares (i.e. Route 58, Route 301) provide sufficient locations conducive to high-density development.

MANUFACTURED AND MOBILE HOME PARKS

The plan does not identify future locations for additional mobile home parks or manufactured housing sites. Any additional locations for mobile homes should be in the immediate vicinity of existing mobile home parks. Manufactured or modular housing can be easily incorporated into traditional "stick-built" housing developments, if they meet certain criteria:

- High quality construction and materials
- Comparable lot sizes and setbacks as stick-built units
- Permanent masonry foundations
- Traditional landscaping amenities

The County should make every effort to control the type and quality of manufactured housing.

COMMERCIAL USES

The Land Use Plan focuses on three categories of commercial development in Greenville County: industrial, manufacturing and wholesale trade; mining and extraction establishments; and, general sales and service. Each of these uses plays a large role in the County's economy and current trends. Future development plans indicate that these uses will continue to expand.

INDUSTRIAL, MANUFACTURING AND WHOLESALE TRADE

Areas surrounding the existing industrial park located on Route 301 north of Emporia are ideal locations for future industrial growth in the County. The industrial park offers easy access to Interstate 95 and Route 58 and existing infrastructure is sufficient to handle future growth. The local Enterprise Zone that surrounds the industrial park offers additional incentives to focus industrial growth in this area.



Additionally, the large area to the east and north of Slagles Lake offers an opportunity for a large scale industrial development. The proximity of this area to Interstate 95, Routes 301 and 58, and rail lines suggests that transportation-related manufacturing or industry would be a logical use. The County should take measures to preserve the aesthetic and environmental quality of Slagles Lake so that residential and commercial development on the west side is not discouraged. Such measures may include the establishment of an environmental buffer between the lake and the industrial/manufacturing development.

The introduction of a large scale industrial development near Slagles Lake will require improvements to the transportation system that serves this location. In addition to the possible widening of roads, the County should consider extending a rail spur to this location.

MINING AND EXTRACTION ESTABLISHMENTS

Mining operations have been located in the County for many years. Over time, these operations have reduced their capacity, and in some cases, ceased operation. Iluka Resources is currently mining titanium in the Brink area of Greenville County. The Land Use Plan allows for small growth of the existing clay mine along the Meherrin River in the western portion of the County.

GENERAL SALES AND SERVICE

Four primary areas have been identified in the Land Use Plan for future sales and service development. This commercial use category includes all retail, professional, and sales uses.

The two areas of greatest opportunity for general sales and service development are along the southern portion of Interstate 95. The first area of potential future development is located at the state line. The recommended development relates to the needs of the expected primary user: interstate travelers. Possible development for this area includes retail stores, gas and convenience goods, lodging, and restaurants. As a gateway to the County and the state, this area should be developed with particular attention paid to building design and site layout to prevent the typical, generic development commonly seen along the interstate.

The second location for general sales and service development is located farther north in the incorporated area of Skippers between Interstate 95 and Route 301. This location is ideal for additional traveler-related development due to its location between these two major thoroughfares. As such, the County should apply the same design guidelines and site plan review of any proposed development in this area to ensure compatible development.

The Slagles Lake area in the north-central portion of the County offers another development opportunity for general sales and service development. With the pending large scale development on the east side of the lake and potential for single-family housing development on the west shore, the Slagles Lake area offers an excellent opportunity for commercial development. Retail outlets specializing in convenience goods (i.e. grocery, automotive, professional services, etc.) would serve the immediate residential and business community and reduce some of the economic leakage to Emporia. This location offers the County an

opportunity for low density, mixed-use development around Slagles Lake that incorporates New Urbanist principles.

PUBLIC OPEN SPACES

Trail development has become a unique and successful way to promote outdoor activity and economic development. The Commonwealth of Virginia has embraced trail



development and successfully developed two trails in the state: The Creeper Trail (Abingdon) and the Washington and Old Dominion Trail (Northern Virginia). Additional trails are in the planning stages.

The County has three opportunities to supplement the recreation choices currently available to Greenville residents. Two opportunities are public trails that can be developed on existing rights-of-way. The third opportunity is a small trail that connects the north end of Slagles Lake to Purdy. The first proposed trail begins in Purdy and runs eastward to Jarratt along an abandoned rail bed that currently serves as the easement for the Lake Gaston Water Line. By locating the endpoints of the trail in Purdy and Jarratt, the trail will have easy access points and provide several opportunities for the development of amenities such as bicycle rental shops, dining, and other entertainment establishments.

The second proposed trail traverses the southern portion of the County along the Transco gas line easement. This trail could serve as a portion of a regional trail system that spans the entire length of the gas line. The Virginia Outdoors Plan (Department of Conservation and Recreation, 2002) indicates that efforts have already begun to implement this trail (tentatively called the Virginia Southside Trail). The County should encourage the development of this trail and assist with its planning and execution.

Both proposed trails utilize existing easements or rights-of-way, thereby eliminating the need for acquisition of land. While agreements must be made with the holders of the easements, the County has an opportunity to expand the recreational opportunities for its citizens and foster regional cooperation.

The third proposed trail would span from Slagles Lake to Purdy and could eventually serve as a connector trail between the Purdy-Jarratt trail and the proposed Virginia Southside Trail. This

third, smaller trail would run along the lake shore and creek beds up to Purdy.

TRANSPORTATION PLAN

VISION

Development and land use patterns directly influence the demand on transportation systems and facilities. As communities expand, the need for improved transportation services grows. Likewise, an effective and efficient transportation system encourages community growth. The primary purpose of all transportation systems is to provide an unimpeded flow of people, goods and services to and from all areas.



The County provides an extensive transportation system of roadways, freight rail, public transit, commuter support and regional air service that accommodates present and future needs for County residents, business and industry and visitors alike. The transportation system largely meets current and projected capacity for travel both within and through the County. It is designed to move people and goods in an efficient manner, with an emphasis on ensuring maximum accessibility by all users. While transportation planning will continue its focus on private automobile use, the County favors a multi-modal transportation system as a means to encourage environmental sustainability, economic development and equity in transportation access.

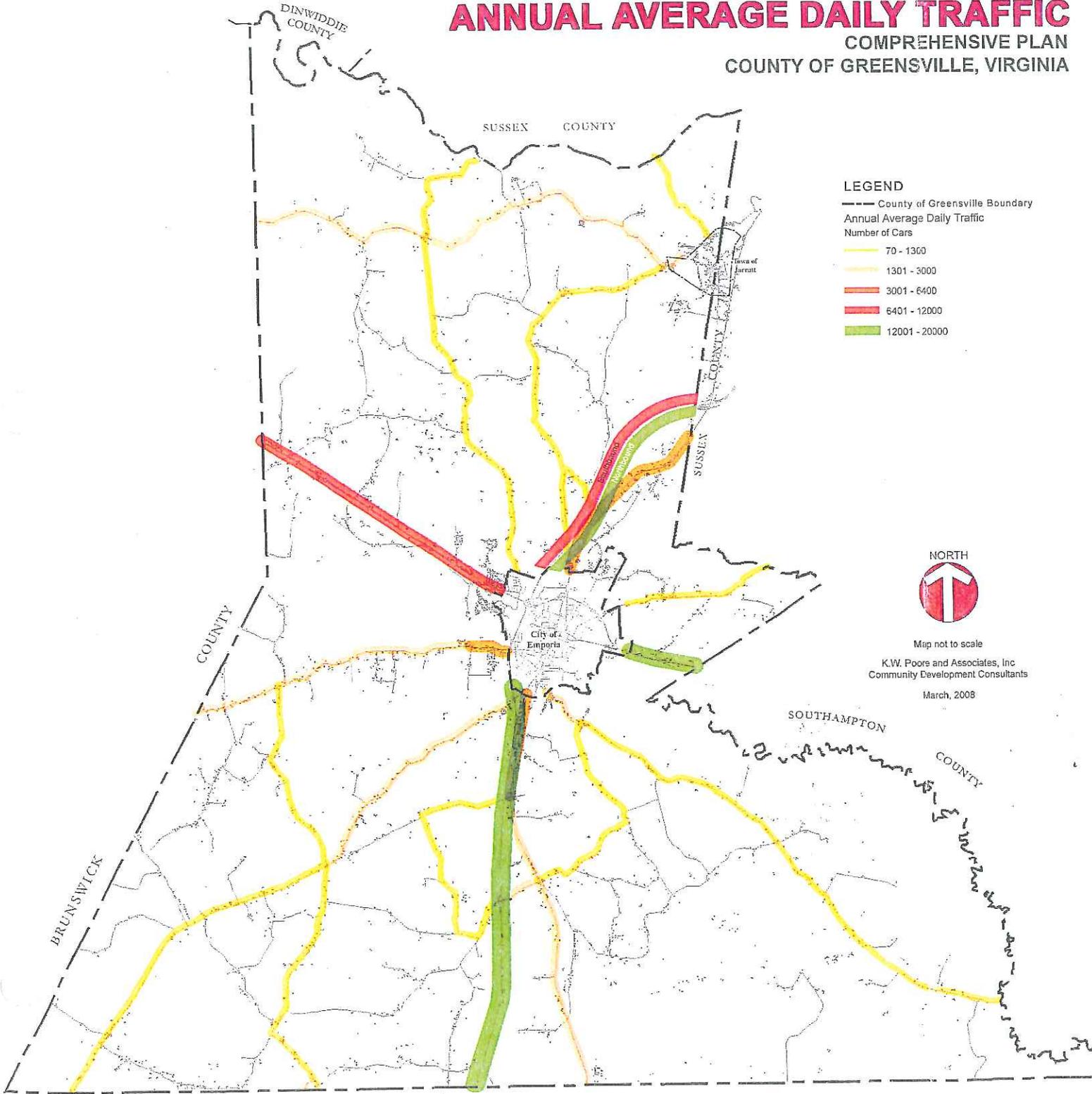
Primary roads subject to heavy commercial, industrial and residential traffic are designed and constructed to handle the capacity of expected use. The scenic byways that crisscross the County provide efficient transportation without an undue loss of rural character.

In designated growth areas near the City of Emporia, subdivisions and businesses are linked by hard surface paths so that bicycling and walking are a practical means of transportation between residential and commercial areas. Pedestrian and bicycle access is also provided in other appropriate settings, such as across bridges, in rural subdivisions and in the Town of Jarratt. Increasingly, there is a good mix of public and for-hire transportation options to support the wide range of emerging business and industrial activity. Two commuter park-and-ride facilities, one in Jarratt with easy access to Route 301 and I-95 for commuters traveling to the Tri-Cities and Metropolitan Richmond areas, and one just north of the Virginia state line for

ANNUAL AVERAGE DAILY TRAFFIC

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



LEGEND

- County of Greenville Boundary
- Annual Average Daily Traffic Number of Cars
- 70 - 1300
- 1301 - 3000
- 3001 - 6400
- 6401 - 12000
- 12001 - 20000



Map not to scale
 K.W. Poore and Associates, Inc
 Community Development Consultants
 March, 2008

employees of entertainment and recreational themed businesses in North Carolina, are a popular and essential component in the County's transportation strategy.

The County has forged new partnerships with the railway industry to plan and develop secure railroad crossings to ensure the safety of motorists, rail passengers and others who move in and out of railroad intersections.

EXISTING TRANSPORTATION SYSTEMS AND FACILITIES

A safe and efficient transportation system is vital to community development. Transportation facilities serve the needs of existing residents and influence the location of future development and economic activity. The County's highway system is made up of primary and secondary roads and those roadways listed in the National Highway System (NHS). The Virginia Department of Transportation (VDOT) breaks down total road mileage by road type (improved vs. unimproved) as follows:

Virginia Department of Transportation Data (2000)
Greensville County Total Road Mileage

Hard Surface Roads	266.43 miles
All-weather Surface Roads	18.62 miles
Unimproved Roads	1.14 miles

VDOT is responsible for planning, constructing, maintaining and improving Greensville County's highways. County officials cooperated with VDOT to develop a Six-Year Plan (updated every two years) to guide improvements to the County's secondary road system. VDOT's Secondary Six-Year Road Plan is attached as Appendix A.

NATIONAL HIGHWAY SYSTEM (NHS)

The NHS includes all roads considered important to the security, economy and general welfare of the United States. NHS roadways may be interstate or other primary highways. The highways in Greensville County included in the NHS are:

- US Interstate 95 – A multi-lane divided interstate highway and the north-south corridor for the eastern United States. Interstate 95 spans 15.5 miles through the County. Access to the interstate is available at three interchanges.
- US Highway 301 – A multi-lane divided highway spanning 14.3 miles from north to south through the length of the County.

- US Highway 58 – A multi-lane divided highway spanning 9.8 miles from Brunswick County to the west and Southampton County to the east. This roadway length includes a short distance within the City of Emporia.

SECONDARY ROADS

Secondary roads are usually two-lane roadways with widths up to 22 feet. Secondary roads provide the greatest access within Greensville County, especially in less developed areas. Secondary roads may be hard surface (asphalt/cement), all-weather surface (gravel), light surface (light application of gravel) or non-surfaced.

SCHEDULED HIGHWAY IMPROVEMENTS

The Virginia Department of Transportation (VDOT) and the Greensville County Board of Supervisors have produced a Priority Road List for the County (See Appendix A). This comprehensive list of road improvements contains not only road projects on the VDOT Six Year Plan but additional long-term projects that will require years of planning to fund and construct. There is a direct correlation between the Priority Plan and the VDOT Six Year Plan. As a road project is completed on the Six Year Plan, the next project is taken from the Priority List and placed in the Six Year Plan. New road improvements are placed at the bottom of the Priority List unless otherwise approved by the Board of Supervisors.

RAIL TRANSPORTATION

Two Class I railroads serve the County: Norfolk-Southern and CSX. Class I railroads are defined by the Surface Transportation Board as having annual operating revenues in excess of \$277.7 million (2004). CSX and



Norfolk-Southern are the 3rd and 4th largest railroads in the United States, respectively. Rail spurs leading from the main rail lines may be needed depending upon the type and location of future manufacturing, mining, or other industrial development.

AIR TRANSPORTATION

The Emporia-Greensville Regional Airport is located in Greensville County three miles east of the Emporia corporate limits on US Route 58. Improvements to the airport in 1999 resulted in a new terminal, improved navigation devices, expanded accommodations for executive, business and jet-sized aircraft, and additional fuel storage tanks. The airport features

one lighted, hard-surface runway 5,010 feet long by 100 feet wide. If additional services are needed, other airports in Richmond (1 hour away), Norfolk (1.5 hours away) and Washington, D.C. (3 hours away) can accommodate a wide range of air transportation needs.

TRUCKING

Three trucking firms operating in Greenville County provide overnight service to markets and ports throughout the northern and eastern United States. Greenville County truckers also transport goods to major markets across the United States. In addition to general freight carriers, many firms specialize in transporting petroleum products, pipe, and steel. Also, the Norfolk-Southern Railway offers "piggy-back" freight service (rail to road) from its general freight terminal.

TRANSPORTATION RECOMMENDATIONS SUMMARY

As illustrated on the Land Use Plan map, the County may want to consider the following transportation improvements:

- 1) Construct a connector road from Purdy Road to Slagles Lake Road below Slagles Lake to allow for easy access to Emporia from new housing development.
- 2) Construct a new interchange on Interstate 95 just above the Virginia-North Carolina state line to facilitate commercial and residential development.
- 3) Allow for a rail spur to run from existing rail lines to access the east side of Slagles Lake and potential new industrial development.
- 4) Implement all of VDOT's scheduled road improvements included on the Six Year Plan.

PLAN IMPLEMENTATION

ZONING AND SUBDIVISION ORDINANCE

With each revision of the Land Use Plan, the County must review its zoning and subdivision ordinances. Changes in land use must be reflected in the ordinances, thereby requiring possible revisions to the existing regulations.

Zoning is the legal means by which land uses, lot sizes, building setbacks, height, bulk, and other related matters are controlled. The zoning ordinance and zoning map are the primary tools for implementing the Land Use Plan. While zoning enables all existing land uses to remain, it does provide methods for gradually phasing out non-conforming land uses as they become obsolete. In effect, the purpose of the ordinance is to regulate new development.

The County should pay particular attention to zoning designations on parcels that abut other jurisdictions. Incompatible zoning in the areas adjoining the County poses a potential conflict between existing and future uses. The County must make a concerted effort to minimize any zoning conflicts in these areas to ensure proper development and maintain a continuity of uses.

Recent state legislation now requires cities and counties to address single-family housing clustering in those localities that experienced a 10% or more population growth between the 1990 and 2000 decennial census. Greenville County's population grew by 30.6% during this time period, a growth largely attributable to the prison population at Greenville Correctional Center. The law mandates:

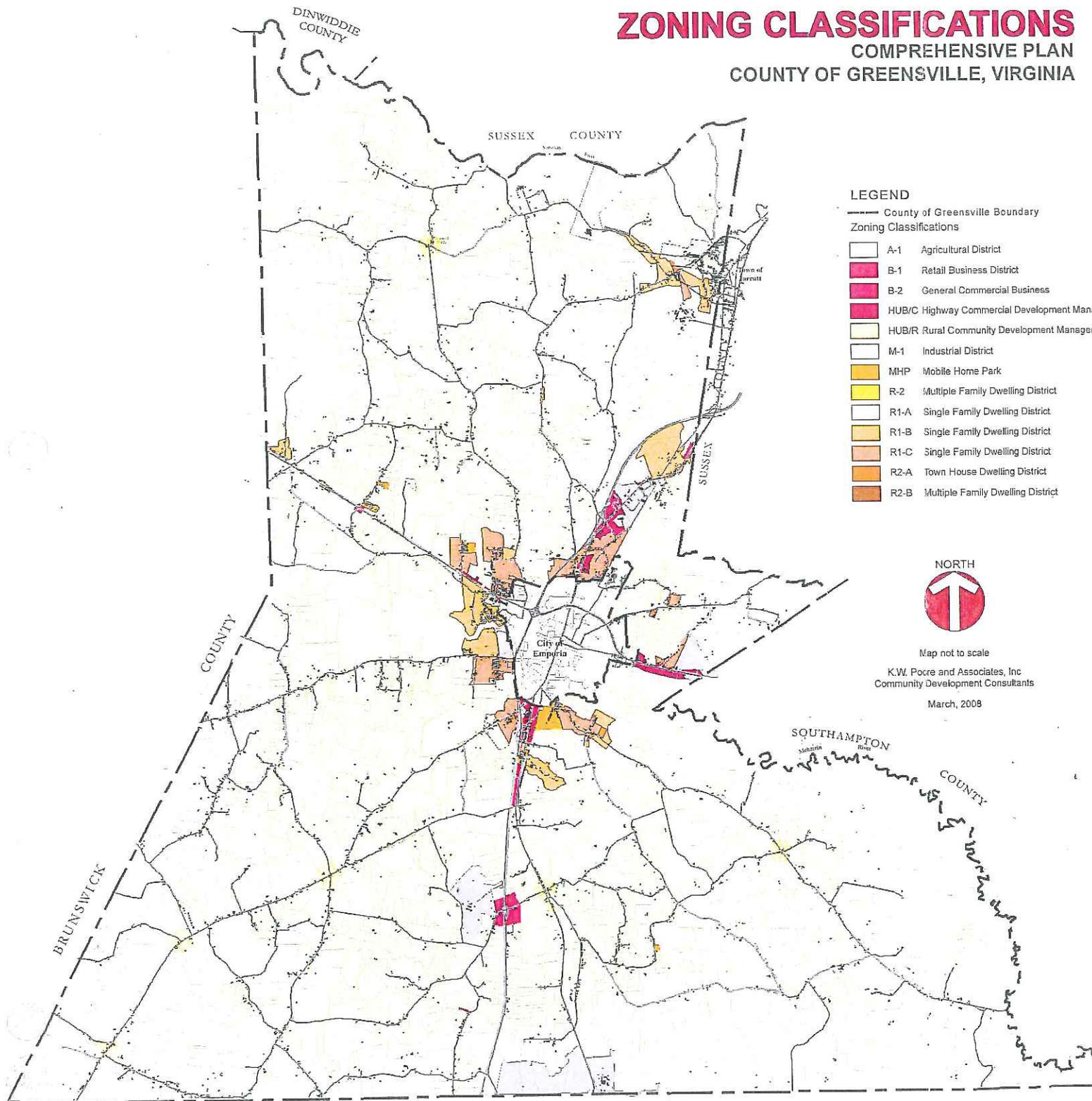
...such localities shall provide in their zoning or subdivision ordinances, applicable to a minimum of 40 percent of the unimproved land contained in residential and agricultural zoning district classifications, standards, conditions, and criteria for the clustering of single-family dwellings and the preservation of open space developments. In establishing such standards, conditions, and criteria, the localities may include any provisions they determine appropriate to ensure quality development, preservation of open space, and compliance with their comprehensive plan and land use ordinances (effective 7/1/07) (SB 374, CH 903).

The Virginia General Assembly has enabled counties, cities, and towns to establish by local ordinance a local tourism zone

ZONING CLASSIFICATIONS

COMPREHENSIVE PLAN

COUNTY OF GREENSVILLE, VIRGINIA



LEGEND

- County of Greenville Boundary
- Zoning Classifications
- A-1 Agricultural District
- B-1 Retail Business District
- B-2 General Commercial Business
- HUB/C Highway Commercial Development Man
- HUB/R Rural Community Development Manager
- M-1 Industrial District
- MHP Mobile Home Park
- R-2 Multiple Family Dwelling District
- R1-A Single Family Dwelling District
- R1-B Single Family Dwelling District
- R1-C Single Family Dwelling District
- R2-A Town House Dwelling District
- R2-B Multiple Family Dwelling District



Map not to scale
 K.W. Poore and Associates, Inc
 Community Development Consultants
 March, 2008

with tax incentives and regulatory flexibility (HB 518, CH 642). At this point, the County does not have a viable location or need for such a zone; however, as the County grows, such a zone may provide sufficient development incentives to entice tourism-related businesses to locate in the County.

REGIONAL COOPERATION

Cooperation between surrounding localities will enable all jurisdictions to effectively implement neighborhood and infrastructure improvement programs, as well as development controls and expansion of amenities. The County currently has productive relationships with neighboring jurisdictions and should continue this effort. Proposed projects such as the regional trail will require the County to work cooperatively with other localities to implement.

CAPITAL IMPROVEMENTS PROGRAM

A Capital Improvements Program (CIP) is a 5 year schedule of capital expenditures by the County. The program's long-range plans are developed by the Planning Commission with consideration of the County's financial resources and other potential leverage funding sources. Section 15.1-464 of the Virginia Code permits a Planning Commission to prepare and review annually a Capital Improvements Program based upon the Comprehensive Plan and to do so either on its own initiative or at the direction of the governing body.

While adoption and implementation of the CIP is the responsibility of the County Administrator and Board of Supervisors, the Planning Commission should provide advice and direction since it is charged with preparing for the County's growth needs in the coming years.

Therefore, the Commission should become acquainted with local revenues and expenditures, as well as recently adopted budgets. The Commission can then meaningfully assist county staff and the Board of Supervisors in drafting a workable CIP amortized over a five year period.

The most recent CIP was submitted to the Planning Commission in June 2013. Appendix B outlines the item, cost, and timeframe of the requested expenditures through the year 2018.

APPENDIX A
PRIORITY ROAD LIST
(Updated 6/1/2015)

RESOLUTION # 15-150

SIX-YEAR PLAN

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

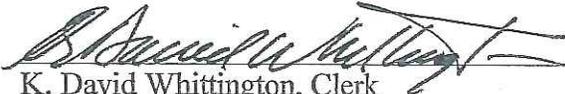
WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2016 through 2021) as well as the Construction Priority List (2016/2021) on June 1, 2015 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Joseph E. Lomax, II, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Road (2016 through 2021) and the Construction Priority List (2016/2021) for Greenville County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Greenville County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2016 through 2021) and Construction Priority List (2016/2021) are hereby approved as presented at the public hearing.


Peggy R. Wiley, Chairman
Greenville County Board of Supervisors

ATTEST:


K. David Whittington, Clerk
Greenville County Board of Supervisors

Adopted this 1st day of June, 2015.

GREENSVILLE COUNTY
SECONDARY SIX-YEAR PLAN
PRIORITY LIST

Priority # 1: Route 633, Independence Church Road
From: 1.5 mi south of Rte. 693
To : Route 693
Improve alignment, drainage, widen and pave
**AWAITING VDOT TO
CLOSE OUT*

Priority #2: Route 633, Independence Church Road
From: Route 627
To : 1.5 mi south of Rte. 693
Improve alignment, drainage, widen and pave
**A PORTION COMPLETED BY
ILUKA RESOURCES*

ADD →

614 TO 95
Priority #3: Route 614, Otterdam Road
Replace bridge and approaches at Otterdam Swamp
*IT WILL BE COMPLETED BY
USING VDOT REVENUE
SHARING FUNDS*

Priority #4: Route 610, Allen Road
From: Route 614
To : Route 608
Improve alignment, drainage, widen and pave

Priority #5: Route 630, River Road
From: WCL Jarratt
To : Sussex CL
Improve alignment, drainage, widen and pave

Priority #6: Route 633, Pine Log Road
From: N Intersection Rte. 603
To : Route 621
Improve alignment, drainage, widen and pave

Priority #7: Route 606, Grassy Pond Road
From: Route 58
To : Route 605
Improve alignment, drainage, widen and pave

Priority #8: Route 600, Macedonia Road
From: Route 627
To : Brunswick CL
Improve alignment, drainage, widen and pave

Priority #9: Route 606, Grassy Pond Road
From: W Intersection Route 605
To : Route 618
Improve alignment, drainage, widen and pave

Priority #10: Route 629, Moores Ferry Road
From: Route 621
To : 1.5 mi S Route 621
Improve alignment, drainage, widen and pave (replace bridge)

2016-17 through 2020-21

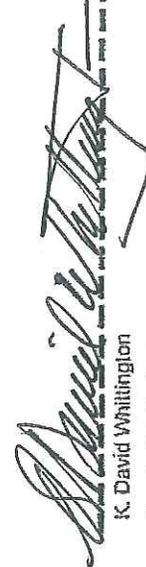
Route	Project #	Road Name	Estimated Cost	Traffic Count
PPMS ID	Description	FROM	Ad Date	Scope of Work
Type of Funds	TO	Length		FHWA #
Type of Project				Comments
Priority #				
0633	INDEPENDENCE CHURCH RD		\$573,030	305
11121	0633040183		\$319,246	Reconstruction w/o Added Capacity
RAAP CONTRACT	RTE 693 - MINOR WIDENING		\$1,501,939	14004
STP	1.586 MI. SOUTH OF INT. RTE. 693 (BOWEN RD.)		\$2,394,215	Completed will be removed from plan after
MIN	0.093 MI. SOUTH OF INT. RTE. 693 (BOWEN RD.)			closeout
PLAN,STATE,SECONDAR				
0001.00	1.4		9/13/2011	
0633	Independence Church Road		\$595,000	
84027	0633040706		\$185,000	Reconstruction w/o Added Capacity
RAAP CONTRACT	Rte 633 Reconstruction		\$1,281,000	14004
Minimum Plan	0.678 Miles North of Intersection Route 627		\$2,061,000	State funds - AC for future federal conversion. PE
0002.00	1.236 Miles North of Intersection Route 627			only, accruing for RW. Revised schedule required.
0002.00	0.6		4/10/2018	
0614	OTTERDAM ROAD		\$477,885	171
12993	0614040195		\$467,349	Bridge Replacement w/o Added Capacity
RAAP CONTRACT	RTE 614 - BRIDGE REPLACEMENT		\$1,848,204	16011
BROS	159 ft South of Otterdam Swamp		\$2,753,438	
MIN PLAN,FED-	500 ft North of Otterdam Swamp			
AID,SECONDARY				
0003.00	0.1		3/30/2024	
0610	ALLEN ROAD		\$581,032	615
12991	0610040182		\$499,100	Reconstruction w/o Added Capacity
RAAP CONTRACT	RTE 610 - RECONSTRUCTION		\$3,824,305	15004
S	ROUTE 614		\$5,004,437	Will be removed from active plan after funds
MIN	ROUTE 608			transfer of \$159,540 to UPC #104362
PLAN,STATE,SECONDAR				
Y				
0004.00	0.9		6/30/2017	
99974	1204805		\$0	
STATE FORCES/HIRED	COUNTYWIDE ENGINEERING & SURVEY		\$44,334	Preliminary Engineering
EQUIPMENT	VARIOUS LOCATIONS IN COUNTY		\$44,334	16015
S	VARIOUS LOCATIONS IN COUNTY			Minor survey and Engineering Work
9999.99			3/1/2011	
104362	0614040743		\$0	
NON VDOT	Otterdam Road Improvements		\$7,912,972	Reconstruction w/ Added Capacity
Page 1 of 1	Exit 13 I-95		\$7,912,972	16003

Secondary System
Greensville County
Construction Program
Estimated Allocations

Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	Total
CTB Formula - Unpaved State	\$30	\$36	\$41	\$44	\$43	\$0	\$194
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$37,528	\$37,529	\$37,529	\$37,529	\$37,529	\$37,529	\$226,174
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$37,559	\$37,565	\$37,570	\$37,573	\$37,572	\$37,529	\$225,368

Board Approval Date:

Joseph E. Lomax
Residency Administrator


K. David Whittington
County Administrator

Date

Date

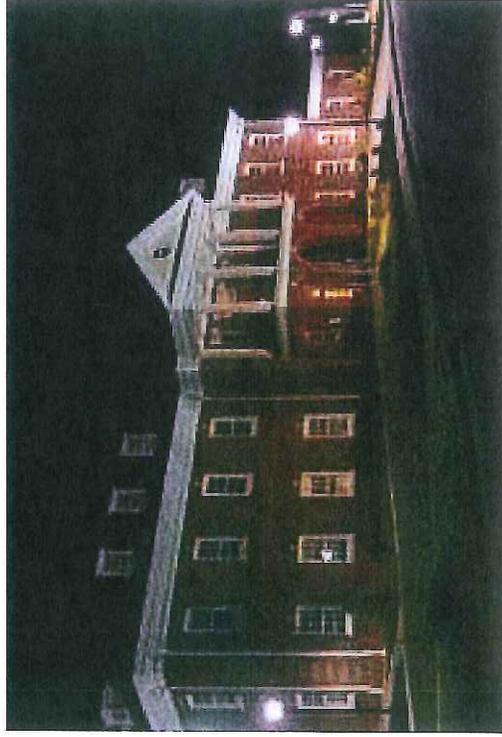
APPENDIX B

CAPITAL IMPROVEMENTS PROGRAM 2016-2020

Capital Improvements Program

FISCAL YEARS 2016-2020

GREENSVILLE COUNTY, VIRGINIA



Prepared by County Staff

K. David Whittington, County Administrator

Brenda N. Parson, Deputy County Administrator

TO: Attached List

FROM: Brenda N. Parson, Deputy County Administrator

RE: Capital Improvements Program (CIP) for Fiscal Years 2016 through 2020

DATE: November 3, 2014

As you know a Capital Improvements Program (CIP) plays an important role in the formulation of the County's Budget by anticipating current and future year needs in order to most efficiently use tax dollars. As such, you are being afforded an opportunity to submit requests for consideration in the CIP. Participation by all departments and agencies is essential for the development of an effective CIP.

Ultimately, the Board of Supervisors will make the final determination regarding projects as part of the budget process, but the Planning Commission may review and make a recommendation to the Board of Supervisors of which projects to fund and when.

In this initial stage, the two (2) basic guidelines to be followed in the identification of a Capital Project are:

1. The cost exceeds \$25,000.00, and
2. The frequency of the project is not of an annual outlay.

Accompanying this memo is a form for your use. Please reproduce the form as needed. Each item or project you request or have requested in the past within the time period noted above is to be presented on a separate form. Please give attention to providing the necessary and required supporting statements and figures. Detailed information will allow the reviewing authorities to adequately evaluate each and every proposal. Documentation without the form will exclude the project from consideration. The form and any supporting material for each capital project requested or modified should be submitted to me at 1781 Greenville County Circle, no later than **December 10, 2014**.

NON-PARTICIPATION IN THIS PROCESS MAY BE A SUFFICIENT REASON FOR THE BOARD OF SUPERVISORS TO DEFER OR DENY REQUESTS DURING THE REGULAR COUNTY BUDGET PROCESS. If you have any questions regarding this memo, or the program, I encourage you to contact me at 348-4205.

Thank you.

CAPITAL IMPROVEMENTS PROJECTS

PARTICIPANTS FY2016

COMMUNITY ENVIRONMENT

Solid Waste Collection	1781 Greenville Co. Cir.	Reggie Owens
Solid Waste Disposal	1781 Greenville Co. Cir.	Alamance Jones
Extension Office	105 Oak Street	Drexel Pierce

GENERAL GOVERNMENT ADMINISTRATION

Administration/Board of Supervisors	1781 Greenville Co. Cir.	Dave Whittington
Commissioner of Revenue	1781 Greenville Co. Cir.	Martha Swenson
Treasurer	1781 Greenville Co. Cir.	Pam Lifsey
Finance	1781 Greenville Co. Cir.	Alice Whitby
Board of Elections	1781 Greenville Co. Cir.	Dorothy Kea
Planning	1781 Greenville Co. Cir.	Lin Pope
Information Technology	1781 Greenville Co. Cir.	Chris Vaughan
GIS	1781 Greenville Co. Cir.	Kathy Howerton
Emergency Management	1781 Greenville Co. Cir.	Reggie Owens

PUBLIC SAFETY

Law Enforcement	174 Uriah Branch Way	Sheriff James Edwards
Fire - City of Emporia	P.O. Box 511	Brian Thrower/Chris Rawlings
Fire - Jarratt	P.O. Box 562, Jarratt, VA	Timmy Moseley
GVRs	P.O. Box 108	Pier Ferguson
Animal Control	1781 Greenville Co. Cir.	Reggie Owens

JUDICIAL

Circuit Court	P.O. Box 631	Chief Judge, Allan Sharrett
General District Court	315 S. Main St.	Chief Judge, Burr
Juvenile & Dom. Court	315 S. Main St.	Chief Judge, Carson Saunders
Clerk, Circuit Court	337 S. Main St.	Robert Wrenn
Commonwealth Attorney	320 S. Main St.	Patricia Watson

PUBLIC WORKS

Building Maintenance	1781 Greenville Co. Cir.	Chuck Edwards
Building Inspections	1781 Greenville Co. Cir.	Mike Veliky
Airport	139 Airport Drive	Rick Franklin
Southside Community		
Corrections and Pre-Trial Services	201 Uriah Branch Way	Debbie Clements

PUBLIC SERVICES

**Social Services
Meherrin Regional Library
Health Department
Boys & Girls Club**

P.O. Box 1136
133 W. Hicks St., Lawrenceville
P.O. Box 1033
P.O. Box 972

John Holtkamp
Susie Marston
Jeannie Harris
Stacy Gray

EDUCATION

Public Schools

105 Ruffin St.

Dr. Angela Wilson

CIP REQUESTS RECEIVED
FY2016 - 2020

<u>DEPARTMENT</u>	<u>DESCRIPTION OF PROJECT</u>	<u>COST</u>	<u>COMMENTS</u>
Administration	Laserfiche Document Imaging System	\$ 57,060.00	Includes the following departments: Admin, COR, Treasurer, Building & Planning, GCWSA(to share in cost)
Animal Control	Truck with dogbox	\$ 28,000.00	Replacement of Ford Ranger w/175K miles
IT	Vehicle for use by IT department	\$ 25,000.00	Currently using 2002, not dependable, need vehicle with storage/carrying space
Building Inspection	Vehicle	\$ 20,000.00	Replacement of older vehicle
Maintenance	Courthouse Controls upgrade - Phase II	\$ 36,000.00	Will decrease downtime and make system more efficient
Commonwealth's Attorney	Database System	\$ 45,000.00	Outdated system being used; IBM no longer processing
Sheriff's Office	Addition to existing building	\$ 1,010,000.00	Sheriff to contribute funds
Planning	301 North Sidewalk Project	\$ 398,965.00	Local Match is \$79,793
DSS	New office building	\$ 1,110,000.00	No cost estimate
Courthouse	Security/Building Upgrades	\$ 1,000,000.00	
Boys & Girls Club	New furniture, tables & chairs, study carrels and fitness center equipment	\$ 15,000.00	Furniture is outdated and needs replacing
EVFD	Replacement of chassis on brush truck	\$ 150,000.00	FY15-16
	Replacement of Engine # 33	\$ 600,000.00	FY16-17
	Replacement of Ladder 3	\$ 900,000.00	FY17-18
<u>FUND 17 : SWEF Requests</u>			
Solid Waste Collection	Recycle Center w/compactor	\$ 57,500.00	Estimated cost to retor-fit existing shop at LF
SWEF - Landfill	Vehicle: 3/4 ton pick-up w/ 4WD	\$ 27,000.00	Current shop can't handle heavy equipment/ need above the ground scales
SWEF - Landfill	Maintenance Shop with new scales	\$ 175,000.00	

GREENSVILLE COUNTY CAPITAL IMPROVEMENTS PROGRAM

		Requested Capital Expenditures for Fiscal Years 2016 - 2020 [Fund 75]						
Agency	ITEM/NOTE	Total Project Cost	FY - 15	FY - 16	FY - 17	FY - 18	FY - 19	FY - 20
Boys & Girls Club	Miscellaneous Building Improvements	\$ 60,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000		
Economic Dev	MAMaC FY2014							
	Right of Way Acq. Phase I	\$ 300,000	\$ 300,000					
	Total	\$ 300,000						
	MAMaC FY2015-16							
	Otterdam Road Construction	\$ 5,955,619	\$ 2,955,619	\$ 3,000,000				
	Contingency	\$ 595,562	\$ 295,562	\$ 300,000				
	Acquisition	\$ 735,500	\$ 735,500					
	CE&I	\$ 375,000	\$ 187,500	\$ 187,500				
	Environmental	\$ 166,500	\$ 166,500					
	Engineering	\$ 499,350	\$ 499,350					
	VDOT Design Review	\$ 16,650	\$ 16,650					
	Total	\$ 8,344,181	\$ 4,856,681	\$ 3,487,500				
Commonwealth Attorney	Data Base	\$ 45,000	\$ 45,000					
Admin	Laserfiche Imaging System	\$ 57,060			\$ 57,060			
Maintenance	Courthouse Controls Upgrade	\$ 36,000	\$ 36,000					
Planning	301 North Sidewalk Project-Match	\$ 398,965			\$ 39,867			
Site Collection	Recycle Center	\$ 57,500					\$ 57,500	
DSS	New office building - PAR	\$ 1,110,000			\$ 555,000			
Sheriff's Dept.	Addition to building - PAR	\$ 1,010,000			\$ 505,000			
Courthouse	CH Security Upgrades	\$ 1,000,000			\$ 500,000			
EVFD	Chassis Replacement	\$ 200,000	\$ 200,000					
	Replacement of Engine #33	\$ 600,000				\$ 600,000		
	Replacement of Ladder Tr. # 3	\$ 900,000						\$ 900,000
	TOTAL	\$ 12,573,706	\$ 10,309,362	\$ 8,909,068	\$ 1,171,927	\$ 15,000	\$ 57,500	\$ 900,000

Solid Waste Enterprise Fund

Vehicle \$ 27,000
 Maintenance Shop with scales \$ 175,000

County of Greenville
 FY 2016 Capital Projects
 Impact on Budget

Revenues

Agency	ITEM/NOTE	Expense FY 2015	Bond Proceeds	General Fund	VDOT	Tobacco Commission Grant	Other	Total Project
Boys & Girls Club	Miscellaneous Building Improvements	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
Economic Development	Otterdam Road	\$ 8,344,181			\$ 3,884,220	\$ 4,443,311	\$ 16,650	\$ 8,344,181
Maintenance	Courthouse Controls Upgrade-Phase II	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ 36,000.00
Commonwealth Atty.	Data Base	\$ 45,000					\$ 45,000	\$ 45,000
DSS	New office building	\$ 1,110,000	\$ 1,110,000				\$ -	\$ 1,110,000
Sheriff	Building addition	\$ 1,010,000	\$ 1,010,000				\$ -	\$ 1,010,000.00
Courthouse	Security Addition	\$ 1,000,000	\$ 1,000,000				\$ -	\$ 1,000,000
Fire Department	Chassis Replacement	\$ 200,000	\$ 100,000				\$ 100,000	\$ 200,000
Planning	301 North Sidewalk Project - Match	\$ 359,069		\$ 39,897	\$ 319,172		\$ -	\$ 359,069
	TOTAL	\$ 12,119,250	\$ 3,220,000	\$ 90,897	\$ 4,203,392	\$ 4,443,311	\$ 161,650	\$ 12,119,250

GREENSVILLE COUNTY 2016-2020 CAPITAL PROJECT REQUEST	
Department/Agency Commissioner of the Revenue	
1. Project Title: Installing Laserfiche	
2. Purpose of Request: <input checked="" type="checkbox"/> Add a Project <input type="checkbox"/> Delete a Project <input type="checkbox"/> Modify a Project	3. Department Priority <input type="checkbox"/> Urgent <input type="checkbox"/> Necessary <input type="checkbox"/> Desirable Ready to Proceed by Fiscal Year _____ Previous Planning Done Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Description/Location: Commissioner of the Revenue's Office	
5. Justification (Consider legal requirement, economic development, health/safety issues): Management of Documents is essential to this office. Information on a taxpayer can be pulled up easily in a timely manner through the computer for current year as well as past years. At present we have to look up every year in separate paper files. The information in the computer would show the personal property list & any notes explaining the method of assessment and in some cases, the reason for an abatement or supplement and DMV information.	
6. Cost Summary: \$ Amount Planning/Engineering/Legal _____ Acquisition _____ Construction _____ Equipment/Furniture X _____ (Includes installation) _____ * TOTAL <u>57,000</u> Source of Estimates: _____	7. Impact on Operation Costs/Personnel Requirements/Service Level: I am requesting funding for a portion of the Laserfiche Package that is designated for the Commissioner of the Revenue's Office. The Laserfiche Package includes the Commissioner of the Revenues portion.
8. Alternatives to Requested Project:	
9. Submitting Authority: Date: <u>11-20-2014</u> Submitted by: <u>Martha S. Swenson</u> Signature: <u>Martha S. Swenson</u> Position: Commissioner of the Revenue	10. Reserved:

* Cost of entire system for all designated users:

\$ 57,000

**GREENSVILLE COUNTY
2016 CAPITAL PROJECT REQUEST**

Department/Agency Information Technology Department

1. Project Title: Department Vehicle

2. Purpose of Request:

- Add a Project
 Delete a Project
 Modify a Project

3. Department Priority

Urgent Necessary Desirable

Ready to Proceed by Fiscal Year 2019

Previous Planning Done Yes No

4. Description/Location:

F.T. Department Vehicle

5. Justification (Consider legal requirement, economic development, health/safety issues):

- Department vehicle currently 2002 Crown vic driven by David Whittington. Vehicle in bad condition.

6. Cost Summary: \$ Amount

Planning/Engineering/Legal	_____
Acquisition	_____
Construction	_____
Equipment/Furniture (Includes installation)	_____
TOTAL	<u>25,000</u>
Source of Estimates:	_____

7. Impact on Operation Costs/Personnel Requirements/Service Level:

- More dependable
- Better gas mileage
- More storage capacity for transporting equipment

8. Alternatives to Requested Project:

N/A

9. Submitting Authority: Date: 12-30-15

Submitted by: Chris Vaughan

Signature: [Signature]

Position: IT systems specialist

10. Reserved:

5. COMMODITY INFORMATION & PRICING

(Changes with the Renewal notated in red text)

LINE #	BASE VEHICLE PRICING	Order Code	Contract Unit Price
1	2014 Ford Explorer, 4WD, 3.5L Ti-VCT V6 Engine, 6-SPD Automatic Transmission, K8B Base Model, 100A Equipment Group; inclusive of all standard features plus all specifications listed above. Interior Color = Medium Light Stone.	K8B / 100A	\$ 24,362.00 each
LINE #	DELIVERY CHARGES (See General Specifications #4.5)	Order Code	Contract Unit Price
3	Delivery Charges - Up to 40 miles		No Charge
4	Additional Delivery Charges - (41 miles and over), per mile, per vehicle. (No reduced rates apply)		\$0.60 per mile

(Note: www.Fueleconomy.gov combined MPG ratings of Gasoline-19mpg were used in the evaluation / Life Cycle Award.)

OPTIONS PRICING

Options (Add-ons and/or Deletes), listed herein, are available for purchase by all Authorized Users.
Local Government Additional Options, if listed herein, are available for purchase by Local Governments only.)

LINE	OPTIONS: ADD-ONS		Option Order Code	Contract Unit Price
A1	TRAILER TOW PKG	Class III Trailer Tow Package (includes SelectShift Automatic Transmission, Engine Oil Cooler and 4.7 – PIN Wiring Harness)	52T	\$ 513.00
A2	SERVICE MANUALS	One complete set of service-shop manuals and wiring diagrams. (Delivered with first vehicle ordered) (Do not add per vehicle.)	HELM	\$ 224.10
A3	SAFETY	SYNC Voice Activated Communications with SIRIUS Satellite Radio (Note: 53M requires 85B. Subscriptions not included or permitted)	53M / 85B	\$ 441.00
A4		Daytime Running Lamps	942	\$ 40.50
A5		Reverse Sensing	76R	\$ 247.50
A6	STANDARD EXTERIOR PAINT OPTIONS (MUST CHOOSE ONE)	Deep Impact Blue Metallic	J4	No Charge
A7		Tuxedo Black Metallic	UH	No Charge
A8		Ingot Silver Metallic	UX	No Charge
A9		Oxford White	YZ	No Charge
LINE	LOCAL GOVERNMENT ONLY OPTIONS		Option Order Code	Contract Unit Price
	None	None		

No other vehicle type, trim level or options are available or orderable under this contract.



COMMONWEALTH OF VIRGINIA
 DIVISION OF PURCHASES AND SUPPLY
 PO Box 1199
 RICHMOND, VA 23218-1199

Notice of Contract Renewal

CONTRACT # E194-1350

TITLE: Mid-Size Fleet Sport Utility Vehicle (SUV) – 2014 Ford Explorer

1	DATE:	May 21, 2013
2	CONTRACT PERIOD:	May 21, 2013 through May 20, 2014 *
3	SUPERCEDES:	n/a
4	AUTHORIZED USERS:	See Below
5	CONTRACTOR'S eVA VENDOR ID#:	E57154
6	CONTRACTOR / VENDOR	Sheehy Ford of Richmond
7	CONTRACTOR CONTACT	Leah Arnold (see page 3)
8	TERMS	NET 30
9	DELIVERY	120 DAYS ARO
10	F.O.B.	See Pricing Schedule
11	CONTRACT PRICES	See Pricing Schedule
12	DPS CONTRACT OFFICER	Kim Hatala Phone: 804-786-3849 Email: kim.hatala@dgs.virginia.gov

* See the Vehicle Contracts Webpage for Vehicle Order Cut-Off Date

ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES ARE AVAILABLE ON THE DPS WEBSITE: www.cva.virginia.gov under the State Contracts webpage.

AUTHORIZED USERS: This contract is the result of a competitive bid program and its use is **Mandatory** for all **STATE AGENCIES** (unless otherwise indicated in item 4 above) and Optional Use for other public bodies and entities authorized to use the contract by the *Code of Virginia* § 2.2-1120(D), to include private institutions of higher education chartered in Virginia and granted tax-exempt status under §501(c)(3) of the Internal Revenue Code, in the purchase of any commodity listed herein.

NOTE: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, §2.2-4343, or against a bidder or offeror because of race, religion, color, sex national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

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5	COMMODITY INFORMATION & PRICING
6	GENERAL TERMS AND CONDITIONS
7	SPECIAL TERMS AND CONDITIONS

1. CONTRACTOR / VENDOR INFORMATION

Contractor Name	eVA Vendor ID#	Location Address(es)	Contact Information (Name, Phone, Fax and Email)
Sheehy Ford of Richmond	E57154	641 Johnston Willis Drive, Chesterfield, VA 23236	Name: Leah Arnold Phone: 804-419-1381 Fax: 804-378-3685 Email: leaharnold@sheehy.com

2. GENERAL INSTRUCTIONS

1. Ordering Method: Unless otherwise instructed or exempted by DPS, all departments, institutions and agencies of the Commonwealth of Virginia using this contract must order items by issuing purchase orders through eVA. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions, they should place all purchase orders through eVA or eVA Lite.
 2. Purchase Order Information: When placing an eVA non-catalog order, each line of the requisition must be identified with the correct Contractor Name and Location (eVA Vendor ID#), contract item number, full item description and the contract unit price. The exact Contract Number, as shown on page 1, must be inserted in the Contract Number field for each line item of the eVA requisition. Purchase orders not bearing the correct contract number in the appropriate location will be non-compliant and may not be considered a purchase against this contract.
 3. Ordering Entity Acceptance: Inspection and acceptance upon delivery and approval of vendor's invoice is the responsibility of the receiving entity.
 4. Complaints: Any complaint that is due to a violation or breach of the Contract provisions, shall be reported on an official DPS "PROCUREMENT COMPLAINT FORM" (Form # DGS-41-024). To facilitate notification, this form shall be completed by the ordering entity and sent to the contract vendor, with a copy sent to DPS to the address shown on the form. Contract vendors shall also use this form to initiate complaints concerning entities. This form may be downloaded from the internet at the following link <http://eva.virginia.gov/learn-about-eva/files/VendorComplaintForm.doc>
 5. Changes: Any changes whether for increases or decreases in pricing, delivery terms or additional options must be approved by the Division of Purchases and Supply in advance of issuance of the purchase order. Disputes between the ordering agency and the vendor will be resolved in accordance with the terms of the contract and any change orders/renewals unless prior approval was granted by DPS.
 6. See Additional Information section below.
-

3. ADDITIONAL INFORMATION

1. Detailed Vehicle ordering instructions are available on the Vehicle Contracts webpage located under the State Contracts link from the www.cva.virginia.gov homepage.
 2. All orders must be accompanied by a completed Vehicle Ordering Spreadsheet for that Contract. Please complete the excel spreadsheet and attach it to your order. Please be sure to choose the applicable interior and/or exterior colors. **There is NO default color.**
 3. Renewals: Two (2) Optional renewal periods remain.
 4. This contract was bid by the vendor with the understanding that the dealer is not required to maintain an inventory of vehicles for this contract. The dealer factor orders the vehicles. Thus, purchasers are encouraged to order vehicles early in the contract cycle. The Factory Order Cut-Off / Build-out date is stated in the Contract or on the State Contracts – Vehicle Contract webpage and is the last date that the vendor can place an order with the factory for the vehicles(s). This date is sometimes adjusted by the manufacturer due to productions changes. Please check the build out date with the vendor before ordering.
 5. If you need to cancel an order, cancel it early in the process. After a vehicle has been on order for a short time, usually about 10 days, the manufacturer will not accept a cancellation. Note: This does not apply to dealer in-stock orders. The Vendor shall honor all delivery dates quoted for in-stock purchase orders.
-

4. SCOPE OF WORK /SPECIFICATIONS

- 4.1 **General:** The specifications contained herein and in all other IFB attachments describe and define the minimum level of quality and performance of the requested products, and are meant to be met or exceeded. All dimensions provided are minimums, unless otherwise specified. Where brand names are mentioned in text, the specifications are not meant to be proprietary to the brand name or manufacturer listed and alternates will be considered. The Commonwealth reserves the right to solely evaluate all bids and to make all determinations.
- 4.2 **Bidder Requirements:** Bidders shall submit complete technical data of the product being offered, with an itemized comparison of the product offered with these specifications. **Bidders shall indicate equivalence on Attachment B - Technical Specifications form, next to each specification item, using the lines provided across from the specification.** Attachment B has a separate form/tab for each IFB line item. If information is requested in the "Specifications" section, the bidder must provide the information where indicated in the blue cells. If the item bid meets a requirement exactly as stated, bidders may enter "meets spec", "included" or other word meaning the exact same. Bidders shall indicate any deviations with appropriate reasons and documentation. The Commonwealth reserves the right to obtain technical data and to request clarification when deemed necessary. **Failure on the part of the bidder to provide all requested documentation may be cause to deem the bid non-responsive.**
- 4.3 **Fleet Numbers:** If required by the Manufacturer, all ordering entities are required to have a Fleet Number prior to placing a Vehicle order with the Vendor. The Vendor shall verify if the ordering entity has an existing number. If the ordering entity does not have a required Fleet Number; the Vendor must fully assist them in obtaining one.
- 4.4 **Delivery Locations and Times:** Vehicles shall be delivered to various state agencies, cities, counties, towns and political subdivisions throughout the State as required and indicated in the purchase order. Normal hours for delivery shall be between the hours of 8:15AM and 4:30 PM, except on official state holidays and periods of shut down, unless otherwise instructed by the purchaser. The Vendor shall clarify and coordinate deliveries with the purchaser.
- 4.5 **Delivery Charges:** The vendor shall provide delivery for the product(s) purchased **in accordance with the following:**
- a. **Distance:** Shall be calculated by the number of actual miles from the vendor's physical address to the delivery point specified by the ordering entity. Mileage shall be determined using Yahoo (maps and directions) at <http://maps.yahoo.com>; with the results rounded up to the next whole mile.
 - b. **Included Miles - Distance equal to or less than 40 miles and all deliveries to DGS Office of Fleet Management Services (OFMS) in Richmond Virginia:** Vehicle(s) shall be delivered FOB Destination, **freight included.** No extra charges permitted.
 - c. **Additional Mileage - Distance equal to or more than 41 miles:** The vendor may add an additional delivery charge of no more than \$0.60 per mile of the difference between the actual total distance minus 40 included miles. (Example: Actual total distance= 112 miles, minus 40 included miles, equals 72 miles applicable to an additional delivery charge per vehicle.)
 - d. Bidders shall provide the additional delivery rates in accordance with the Pricing Schedule and as follows;
 - i) **Single purchase orders for multiple vehicles:** Bidders should offer a reduced delivery rate for multiple vehicles ordered on any single purchase order. The regular rate provided must be equal to or less than \$0.60 per mile applicable to the first vehicle and any reduced rates should apply to subsequent vehicles on the same purchase order. Partial shipments of any single order made at the option of the Vendor shall not change delivery charges.

- ii) Multiple purchase orders: If the vendor delivers multiple vehicles ordered on different purchase orders in a single shipment, the vendor should extend the reduced delivery rate(s) to the ordering entity. The Vendor must have prior written approval from the ordering entity and obtain any necessary change orders.
- iii) Additional delivery rates shall not apply to any vehicle ordered by OFMS.

4.6 **Delivery Lead Time**: Bidders shall provide a delivery lead time, after receipt of order (ARO), in the "Delivery Date" section of the solicitation. This lead time shall be for orders placed prior to the build out date. Any orders placed from the vendor's in-stock inventory, per 4.7 below, shall be delivered within 30 calendar days or less.

4.7 **Build Out/ Order Cut-off Date**: The build out date, also considered the order cut-off date, is typically set by the manufacturer and is the latest date the Vendor (dealer) can place an order with the factory. The bidder shall state the manufacturers build out date for each model quoted and must fill all orders placed prior to the build out date. The build out date is subject to change as promulgated by the vehicle manufacturer. Failure to honor an order placed after the build out date that requires the Vendor to place an order with the factory is not a breach of contract.

The Vendor is permitted to accept orders after the build out date, until the contract expiration date, if the Vendor has the vehicle meeting the contract specifications available for purchase. The Vendor shall provide inquiring entities with written confirmation of in-stock availability and honor resultant orders placed.

4.8 **Base Vehicle Bid Pricing**: The Base Vehicle bid price and any reduced delivery charges shall be submitted in Attachment C – Part A, Pricing Schedule, and be in the form of a firm unit price for the specified vehicle during the contract period. The Base Vehicle bid price(s) shall also be entered on the IFB document where indicated, regardless if your response is electronic or paper format. Base Vehicle bid prices shall include all costs for the goods and services to provide the vehicle(s) as described herein; which will include but not be limited to:

- o Any associated equipment installation charges that may be applicable (for those items that may not be factory installed)
- o Dealer vehicle prep (to include VA State Inspection)
- o Completed vehicle Titling paperwork labor
- o All applicable freight/delivery and preparation
- o Applicable eVA Vendor Transaction fees

Extra charges will not be allowed.

4.9 **Options (Add-ons & Deletes)**: Any Options listed in this solicitation and on any award will be authorized for use by all authorized users of the contract. No changes to the listed options will be permitted without a formal contract change issued by the DPS Contract Officer. The Commonwealth reserves the sole right to determine what options, *if any*, will be part of the award and make any changes as it deems necessary.

Unless an option is specifically identified in the bid as a dealer installed option, all options shall be factory installed. Further, if the factory installed option includes more features than specified in the bid, the additional features shall be considered as required by the resulting contract. The Options listed shall be based on the Manufacturer Suggested Retail Price (MSRP) for each option listed and include all charges including but not limited to installation and delivery charges. Features included in base vehicle price which are being deleted or changed in order to upgrade or accept listed/additional options must reflect credit at actual cost originally calculated in base price of vehicle.

The Bidder **MUST** reduce the MSRP no less than 10% or provide the option(s) at the Contractor's cost(s). Please provide DPS a list of optional equipment and option packages per Attachment C – Part B, Pricing Schedule, and submit with MSRP pricing or Contractor's cost if applicable. If an item listed on the Options list is not available for the model being bid, the bidder should enter "N/A" or "Not Available. Failure to provide the requested information/pricing when it is available may be cause for the bid to be considered non-responsive. The DGS-OFMS will be permitted to order up to two (2) specialized large size vehicles per contract term that

may include unlisted options, when the total of such options do not exceed 25% of the base vehicle unit price. The Contractor shall provide these options only upon request of the OFMS and must use the same price structure submitted as the listed Options. (If Additional Options appropriate for Local Government (Non-State) use are available for model bid, contractor is strongly encouraged to providing product information and pricing per 4.10 below)

- 4.10 **Local Government Additional Options:** The Bidder may submit all other options whether factory installed or aftermarket with their bid, in accordance with the following;
- a) The Additional Option should not be listed elsewhere in the IFB and will only be available for use by authorized users NOT TO INCLUDE STATE AGENCIES.
 - b) The Commonwealth reserves the sole right to determine what options, if any, will be part of the award and make any changes as it deems necessary.
 - c) Must be approved by the DPS Contract Officer.
 - d) Are restricted to the vehicle model code on contract, and in no case shall the model code change.
 - e) Shall be offered at same price structure and submitted the same as the Options. Failure to provide the requested information/pricing may be cause for the bid to be considered non-responsive. Features included in base vehicle price which are being deleted or changed in order to upgrade or accept listed/additional options must reflect credit at actual cost originally calculated in base price of vehicle.
 - f) Unless an option is specifically identified in the bid as a dealer installed option, all options shall be factory installed. Further if the factory installed option includes more features than specified in the bid, the additional features shall be considered as required by the resulting contract.
 - g) Local governments may purchase additional options *listed on the contract* by contacting the contractor directly for pricing and vehicle configuration on all additional options. An "Additional Option Spreadsheet", or other format designated by the Contract Officer after award, will be used and completed by local governments and attached with original vehicle spreadsheet to the eVA order.
- 4.11 **Restricted Options:** Contract vehicle with standard features, listed Options and Local Government Additional Options that are made part of the award, are available for purchase per terms and conditions of the contract. No other vehicle type, trim level or options will be available to purchase under this contract unless otherwise stated.
- 4.12 **Taxes:** No Federal Taxes are to be included in the Bid Response pricing, including tires. The ordering agencies as described herein shall furnish their Tax Exemption Registration number upon request.
- 4.13 **Warranty:** The warranty period must commence when vehicles are actually placed into service as evidenced by Purchaser's records, rather than commencing upon delivery. The warranty shall include the manufacturer's standard Bumper to Bumper Warranty (minimum 3 years or 36,000 miles). Also to include all standard manufacturer's vehicle warranty coverage warranty such as the Safety Restraint System, Corrosion Coverage Warranty, Emissions Defect Warranty, and Emissions Performance Warranty.
- 4.14 **Dealer Preparation:** Vehicles must be delivered clean and complete and ready for service including a current Virginia State Inspection. New vehicle service preparation must be performed by the dealer according to the manufacturer's specifications. Each vehicle must be delivered with a half (1/2) tank of gas. Vehicles delivered without proper dealer preparation must be picked up, serviced, and re-delivered by the dealer at no additional cost to the ordering agency.
- 4.15 **Temporary License:** A Thirty Day license tag shall be furnished with each vehicle.
- 4.16 **Title Papers:** All papers for titling purposes shall be delivered with each vehicle.
- 4.17 **Vehicle Publications, Forms and Documents:** The successful bidder must furnish one (1) copy each of the following per vehicle:
- o New Vehicle Warranty Information Manual
 - o New Vehicle Owner's Manual
 - o Manufacturer's Statement of Origin (MSO)
 - o Delayed Warranty Start Form, and any other such documents as necessary for delivery.

- o **Emissions Certifications:** Stating the vehicle meets U.S. Government Standards for sale in the Commonwealth of Virginia.
- 4.18 **Delivery Inspection:** Each vehicle delivered will be checked for compliance with the specifications. If any deviations from the specifications, damage, or improper dealer preparation exist, the invoice will not be approved for payment until the vendor corrects all defects.
- 4.19 **Miscellaneous:** Vehicle to be furnished shall conform to all applicable Federal and Motor Vehicle Safety Standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspector Sticker. No dealer identifications such as sticker, decal, metal emblem and so forth will be accepted on automobiles furnished under this contract.
- 4.20 **Ordering:** The parties agree that all orders issued under this contract by the Ordering Agency shall be processed through eVA. Orders against this contract which are not processed through eVA are not in compliance with the terms and conditions of this contract and Contractors receiving such non-eVA orders shall request the Ordering Agency to resubmit the order through eVA. If the contractor accepts an order under this contract, where the order has not been processed through eVA, the contractor will be in breach of contract. If an Ordering Agency issues an order which is not processed through eVA, but purports to be authorized by this contract, the Ordering Agency employees may be found in violation of Section 2.2-4376 of the Code of Virginia. Section 2.2-4376 prohibits public employees from knowingly making false statements or misrepresentations, and from using documents known to contain false statements or misrepresentations.
- 4.21 **Order Confirmation:** Dealers awarded items against this contract are required to send the ordering agency an electronic confirmation of receipt of the purchase order. This applies to all orders issued against this contract. This information must be completed within 10 days after receipt of order and must indicate the date the order was placed with the manufacturer. Confirmations should be emailed to the "**Ordering Person**" address shown on the order and to the attention of the contact person listed. **Each vehicle must be invoiced separately.**
- 4.22 **New Equipment:** The products offered in answer to this solicitation and delivered under the contract must be new and unused current production models of the equipment required. No prototype or demonstrator product will be accepted, and offering of such a product will be cause for bid rejection.

TECHNICAL SPECIFICATIONS

BID SPECIFICATIONS

This specification is written to meet the needs of the Commonwealth of Virginia, Department of General Services Office of Fleet Management Services (OFMS) and other Authorized Users. The vehicle bid herein must be new, unused and of the Manufacturer's 2012, or most current production Fleet model year, and shall remain factory orderable through approximately the first quarter of 2012, or later.

The Vehicle bid must meet the minimum specifications stated herein and must be suitable for the Commonwealth's intended uses, including but not limited to; Transport of personnel and cargo on all types of roads and road surfaces under typical ambient temperatures and weather conditions encountered in the Commonwealth; Under extreme weather and temperature conditions both on and off-road; Special applications such as Emergency Response, K9 and/or other uses that would require this vehicle mechanically built to perform equally both on and off-road. The vehicle bid must be built on a platform and of a design that offers a vehicle with the performance, capacities and capabilities to perform all of the Commonwealth's intended uses stated above. The Commonwealth reserves the sole right to conduct all evaluations and make all determinations.

All components, unless otherwise required by these specifications; shall be the standard or optional equipment specifically advertised and installed by the manufacturer for the vehicle which the bidder proposes to furnish. The source of information in determining whether or not the equipment is specifically advertised for the vehicle being offered shall be the manufacturer's published vehicle literature.

Not all equipment required by this specification may be factory installed. Certain items may not be available from the Manufacturer. It is the Bidder's responsibility to review the specifications in detail to insure that they have outside sources of supply where necessary and the capability to fulfill the dealer installation for these items. Any equipment called for in these specifications which is not listed by the manufacturer as standard or optional for the model being offered is subject to the Contract Officer's approval.

All items installed upon the vehicle shall be engineered, designed, or certified by the manufacturer of the vehicle to be compatible with all components, give dependable service, and not degrade the handling, performance, safety or appearance of the vehicle. The term "heavy duty" as used in these specifications shall mean that the item to which the term is applied shall exceed the usual quality, quantity, or capacity supplied with standard production vehicles. The product bid shall exhibit exceptional handling, performance, stability and maneuverability.

Authorized Users: The contract resulting from this bid will be made available for use by any state agency, institutions of higher education, public bodies, other entities authorized to use the contract by the Code of Virginia, to include private institutions of higher education chartered in Virginia and granted tax-exempt status under §501(c) (3) of the Internal Revenue Code, and any other entities as mutually agreed to by all parties.

The requirements below are for the Solicitation **BASE VEHICLE** which may differ from the Manufacturer's Standard Base Vehicles. Vehicles and equipment bid must conform to the Base Vehicle requirements contained herein and as required in Attachment A. Minimum requirements are stated for certain equipment and may be exceeded, subject to buyer approval.

MID-SIZE SPORT UTILITY VEHICLE, 4WD or AWD, with all standard features to include, but not limited to, the following minimum specifications and components to be included as this BASE VEHICLE;

Item #	Feature	Description	Order/Option Code
1	Model Year	2012, or most current model year.	K8B
2	Make/Model	New, Four (4) Door, All-Wheel Drive or 4-Wheel Drive, 5-passenger minimum, Mid-Size SUV, (incl. D&D)	100A
3	Engine	Six cylinder minimum (V6), gasoline or FFV.	998
4	Wheelbase	111.0 " minimum	
5	Overall Length	Minimum: 190.0 inches Maximum: 205.0 inches	
6	Axle/Springs/	Minimum 5,000 GVW rating. Limited Slip differential, or equivalent traction	

	Frame	control system.	
7	Transmission	Must be automatic transmission specifically recommended by the manufacturer for engine being offered	44J
8	Fuel System	Factory Standard	
9	Steering	Power Steering, adjustable tilt-wheel	
10	Brakes	Power disc brakes on all wheels with Four (4) wheel Anti-Lock Braking System (ABS)	
11	Restraint System	Minimum, Front driver and front passenger air bags, Driver and passenger side impact air bags, with manufacturer's standard seatbelts.	
12	Seating	Minimum Five (5) passenger, 2-row, cloth seating.	Color = Medium Light Stone
13	Tires/Wheels:	Shall be manufacturer's standard tire with standard wheels. All primary tires and wheels shall be identical with no cross brands or models. Each vehicle shall be equipped with a spare tire, jack and lug wrench. Spare tire may be mounted on a traditional steel wheel. All tires and wheels shall be properly balanced. Factory installed standard spare tire shall be included.	
14	Mirrors	Power right/left exterior mirrors.	
15	Locks	Power door locks with remote device for entry.	
16	Interior Lighting	Factory Standard with Dome light	
17	Floor Covering	Carpeted to include front and rear floor mats, color keyed to match carpet. Any mats other than OEM equipment will not be accepted.	
18	Glass	All glass shall be standard factory tinted.	
19	Windshield Wipers	Electric, two speed with intermittent wipe feature and washer system.	
20	Rear Window Wiper	Factory installed with rear window washing system.	
21	Rear Window Defrost/Defog	Factory installed standard	
22	Air Conditioning/ Heating	Factory installed front and rear air conditioning and heating system.	
23	License Plate Bracket	Vehicle shall be preconfigured for front and rear license plates or equipped with front and rear license plate brackets.	
24	Windows	Power - factory installed	
25	Keys	Provide two (2) sets of keys with vehicle with (2) key fobs.	
26	Speed control	Electronic, factory installed.	
27	Visors	Driver and front passenger sun visors.	
28	Technology	The vehicle shall not be equipped with any subscription based communication systems such as OnStar.	
29	Radio	Factory installed standard -AM/FM stereo. If the vehicle is normally equipped with a Satellite Radio, and the manufacturer provides a delete option, the Satellite Radio shall be deleted.	
30	Bumpers	Full width bumpers front and rear.	
31	Luggage Carrier	Manufacturer's Installed luggage carrier assembly on vehicle roof.	50N
32	Lift Gate	Factory standard rear life gate, to provide access to open rear of vehicle.	
33	Paint Options	Single paint color to be chosen by purchaser from manufacturer's regular production colors.	
34	Interior Options	Interior color shall be chosen by other purchasers from manufacturer's standard production colors.	

End of Technical Specifications

5. COMMODITY INFORMATION & PRICING

(Changes with the Renewal notated in red text)

LINE #	BASE VEHICLE PRICING	Order Code	Contract Unit Price
1	2014 Ford Explorer, 4WD, 3.5L Ti-VCT V6 Engine, 6-SPD Automatic Transmission, K8B Base Model, 100A Equipment Group; inclusive of all standard features <u>plus</u> all specifications listed above. Interior Color = Medium Light Stone.	K8B / 100A	\$ 24,362.00 each
LINE #	DELIVERY CHARGES (See General Specifications #4.5)	Order Code	Contract Unit Price
3	Delivery Charges - Up to 40 miles		No Charge
4	Additional Delivery Charges - (41 miles and over), per mile, per vehicle. (No reduced rates apply)		\$0.60 per mile

(Note: www.Fueleconomy.gov combined MPG ratings of Gasoline-19mpg were used in the evaluation / Life Cycle Award.)

OPTIONS PRICING

Options (Add-ons and/or Deletes), listed herein, are available for purchase by *all Authorized Users*.
Local Government Additional Options, if listed herein, are available for purchase by *Local Governments only*.)

LINE	OPTIONS: <u>ADD-ONS</u>		Option Order Code	Contract Unit Price
A1	TRAILER TOW PKG	Class III Trailer Tow Package (includes SelectShift Automatic Transmission, Engine Oil Cooler and 4.7 - PIN Wiring Harness)	52T	\$ 513.00
A2	SERVICE MANUALS	One complete set of service-shop manuals and wiring diagrams. (Delivered with first vehicle ordered) (Do not add per vehicle.)	HELM	\$ 224.10
A3	SAFETY	SYNC Voice Activated Communications with SIRIUS Satellite Radio (Note: 53M requires 85B. Subscriptions not included or permitted)	53M / 85B	\$ 441.00
A4		Daytime Running Lamps	942	\$ 40.50
A5		Reverse Sensing	76R	\$ 247.50
A6	STANDARD EXTERIOR PAINT OPTIONS (MUST CHOOSE ONE)	Deep Impact Blue Metallic	J4	No Charge
A7		Tuxedo Black Metallic	UH	No Charge
A8		Ingot Silver Metallic	UX	No Charge
A9		Oxford White	YZ	No Charge
LINE	LOCAL GOVERNMENT ONLY OPTIONS		Option Order Code	Contract Unit Price
	None	None		

No other vehicle type, trim level or options are available or orderable under this contract.

7. GENERAL TERMS AND CONDITIONS

A. VENDORS MANUAL: This solicitation is subject to the provisions of the Commonwealth of Virginia Vendors Manual and any changes or revisions thereto, which are hereby incorporated into this contract in their entirety. The procedure for filing contractual claims is in section 7.19 of the Vendors Manual. A copy of the manual is normally available for review at the purchasing office and is accessible on the Internet at www.eva.virginia.gov under "Vendors Manual" on the "Vendor" tab.

B. APPLICABLE LAWS AND COURTS: This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The agency and the contractor are encouraged to resolve any issues in controversy arising from the award of the contract or any contractual dispute using Alternative Dispute Resolution (ADR) procedures (Code of Virginia, § 2.2-4366). ADR procedures are described in Chapter 9 of the Vendors Manual. The contractor shall comply with all applicable federal, state and local laws, rules and regulations.

C. ANTI-DISCRIMINATION: By submitting their (bids/proposals), (bidders/offerors) certify to the Commonwealth that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the Virginia Public Procurement Act (VPPA). If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia, § 2.2-4343.1E). In every contract over \$10,000 the provisions in 1. and 2. below apply: 1. During the performance of this contract, the contractor agrees as follows: a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer. c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements. 2. The contractor will include the provisions of 1. above in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

D. ETHICS IN PUBLIC CONTRACTING: By submitting their (bids/proposals), (bidders/offerors) certify that their (bids/proposals) are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other (bidder/offeror), supplier, manufacturer or subcontractor in connection with their (bid/proposal), and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

E. IMMIGRATION REFORM AND CONTROL ACT OF 1986: By entering into a written contract with the Commonwealth of Virginia, the Contractor certifies that the Contractor does not, and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

F. DEBARMENT STATUS: By submitting their (bids/proposals), (bidders/offerors) certify that they are not currently debarred by the Commonwealth of Virginia from submitting bids or proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.

G. ANTITRUST: By entering into a contract, the contractor conveys, sells, assigns, and transfers to the Commonwealth of Virginia all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by the Commonwealth of Virginia under said contract.

H. MANDATORY USE OF STATE FORM AND TERMS AND CONDITIONS FOR IFB'S: Failure to submit a bid on the official state form provided for that purpose shall be a cause for rejection of the bid. Modification of or additions to any portion of the Invitation for Bids may be cause for rejection of the bid; however, the Commonwealth reserves the right to decide, on a case by case basis, in its sole discretion, whether to reject such a bid as nonresponsive. As a precondition to its acceptance, the Commonwealth may, in its sole discretion, request that the bidder withdraw or modify nonresponsive portions of a bid which do not affect quality, quantity, price, or delivery. No modification of or addition to the provisions of the contract shall be effective unless reduced to writing and signed by the parties.

I. CLARIFICATION OF TERMS: If any prospective (bidder/offeror) has questions about the specifications or other solicitation documents, the prospective (bidder/offeror) should contact the buyer whose name appears on the face of the solicitation no later than five working days before the due date. Any revisions to the solicitation will be made only by addendum issued by the buyer.

K. PRECEDENCE OF TERMS: The following General Terms and Conditions VENDORS MANUAL, APPLICABLE LAWS AND COURTS, ANTI-DISCRIMINATION, ETHICS IN PUBLIC CONTRACTING, IMMIGRATION REFORM AND CONTROL ACT OF 1986, DEBARMENT STATUS, ANTITRUST, MANDATORY USE OF STATE FORM AND TERMS AND CONDITIONS, CLARIFICATION OF TERMS, PAYMENT shall apply in all instances. In the event there is a conflict between any of the other General Terms and Conditions and any Special Terms and Conditions in this solicitation, the Special Terms and Conditions shall apply.

L. QUALIFICATIONS OF BIDDERS: The Commonwealth may make such reasonable investigations as deemed proper and necessary to determine the ability of the (bidder/offeror) to perform the services/furnish the goods and the (bidder/offeror) shall furnish to the Commonwealth all such information and data for this purpose as may be requested. The Commonwealth reserves the right to inspect (bidder's/offeror's) physical facilities prior to award to satisfy questions regarding the (bidder's/offeror's) capabilities. The Commonwealth further reserves the right to reject any (bid/proposal) if the evidence submitted by, or investigations of, such (bidder/offeror) fails to satisfy the Commonwealth that such (bidder/offeror) is properly qualified to carry out the obligations of the contract and to provide the services and/or furnish the goods contemplated therein.

M. TESTING AND INSPECTION: The Commonwealth reserves the right to conduct any test/inspection it may deem advisable to assure goods and services conform to the specifications.

N. ASSIGNMENT OF CONTRACT: A contract shall not be assignable by the contractor in whole or in part without the written consent of the Commonwealth.

O. CHANGES TO THE CONTRACT: Changes can be made to the contract in any of the following ways: 1. The parties may agree in writing to modify the scope of the contract. An increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract. 2. The Purchasing Agency may order changes within the general scope of the contract at any time by written notice to the contractor. Changes within the scope of the contract include, but are not limited to, things such as services to be performed, the method of packing or shipment, and the place of delivery or installation. The contractor shall comply with the notice upon receipt. The contractor shall be compensated for any additional costs incurred as the result of such order and shall give the Purchasing Agency a credit for any savings. Said compensation shall be determined by one of the following methods: a. By mutual agreement between the parties in writing; or b. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the contractor accounts for the number of units of work performed, subject to the Purchasing Agency's right to audit the contractor's records and/or to determine the correct number of units independently; or c. By ordering the contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract. The same markup shall be used for determining a decrease in price as the result of savings realized. The contractor shall present the Purchasing Agency with all vouchers and records of expenses incurred and savings realized. The Purchasing Agency shall have the right to audit the records of the contractor as it deems necessary to determine costs or savings. Any claim for an adjustment in price under this provision must be asserted by written notice to the Purchasing Agency within thirty (30) days from the date of receipt of the written order from the Purchasing Agency. If the parties fail to agree on an amount of adjustment, the question of an increase or decrease in the contract price or time for performance shall be resolved in accordance with the procedures for resolving disputes provided by the Disputes Clause of this contract or, if there is none, in accordance with the disputes provisions of the Commonwealth of Virginia Vendors Manual. Neither the existence of a claim nor a dispute resolution process, litigation or any other provision of this contract shall excuse the contractor from promptly complying with the changes ordered by the Purchasing Agency or with the performance of the contract generally.

P. DEFAULT: In case of failure to deliver goods or services in accordance with the contract terms and conditions, the Commonwealth, after due oral or written notice, may procure them from other sources and hold the contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the Commonwealth may have.

Q. TAXES: Sales to the Commonwealth of Virginia are normally exempt from State sales tax. State sales and use tax certificates of exemption, Form ST-12, will be issued upon request. Deliveries against this contract shall usually be free of Federal excise and transportation taxes. The Commonwealth's excise tax exemption registration number is 54-73-0076K.

R. USE OF BRAND NAMES: Unless otherwise provided in this solicitation, the name of a certain brand, make or manufacturer does not restrict (bidders/offerors) to the specific brand, make or manufacturer named, but conveys the general style, type, character, and quality of the article desired. Any article which the public body, in its sole discretion, determines to be the equivalent of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The (bidder/offeror) is responsible to clearly and specifically identify the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the Commonwealth to determine if the product offered meets the requirements of the solicitation. This is required even if offering the exact brand, make or manufacturer specified. Normally in competitive sealed bidding only the information furnished with the bid will be considered in the evaluation. Failure to furnish adequate data for

evaluation purposes may result in declaring a bid nonresponsive. Unless the (bidder/offeror) clearly indicates in its (bid/proposal) that the product offered is an equivalent product, such (bid/proposal) will be considered to offer the brand name product referenced in the solicitation.

S. TRANSPORTATION AND PACKAGING: By submitting their (bids/proposals), all (bidders/offerors) certify and warrant that the price offered for FOB destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with purchase order number, commodity description, and quantity.

T. INSURANCE: By signing and submitting a bid or proposal under this solicitation, the bidder or offeror certifies that if awarded the contract, it will have the following insurance coverage at the time the contract is awarded. For construction contracts, if any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with §§ 2.2-4332 and 65.2-800 et seq. of the Code of Virginia. The bidder or offeror further certifies that the contractor and any subcontractors will maintain these insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

MINIMUM INSURANCE COVERAGES AND LIMITS REQUIRED FOR MOST CONTRACTS: 1) Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the Commonwealth of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract. 2) Employer's Liability - \$100,000. 3) Commercial General Liability - \$1,000,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The Commonwealth of Virginia must be named as an additional insured and so endorsed on the policy 4) Automobile Liability - \$1,000,000 per occurrence. (Only used if motor vehicle is to be used in the contract.)

NOTE: In addition, various Professional Liability/Errors and Omissions coverage are required when soliciting those services as follows: Profession/Service /Limits, Accounting /\$1,000,000 per occurrence, \$3,000,000 aggregate Architecture/\$2,000,000 per occurrence, \$6,000,000 aggregate, Asbestos Design, Inspection or Abatement Contractors/ \$1,000,000 per occurrence, \$3,000,000 aggregate, Health Care Practitioner (to include Dentists, Licensed Dental, Hygienists, Optometrists, Registered or Licensed, Practical Nurses, Pharmacists, Physicians, Podiatrists, Chiropractors, Physical Therapists, Physical Therapist Assistants, Clinical Psychologists, Clinical Social Workers, Professional Counselors, Hospitals, or Health Maintenance Organizations.) \$1,750,000 per occurrence, \$3,000,000 aggregate, (Limits increase each July 1 through fiscal year 2008, as follows: July 1, 2005 - \$1,800,000, July 1, 2006 - \$1,850,000, July 1, 2007 - \$1,925,000, July 1, 2008 - \$2,000,000. This complies with §8.01-581.15 of the Code of Virginia. Insurance/Risk Management /\$1,000,000 per occurrence, \$3,000,000 aggregate, Landscape/Architecture/\$1,000,000 per occurrence, \$1,000,000 aggregate, Legal/\$1,000,000 per occurrence, \$5,000,000 aggregate. Professional Engineer/\$2,000,000 per occurrence, \$6,000,000 aggregate, Surveying/\$1,000,000 per occurrence, \$1,000,000 aggregate

U. ANNOUNCEMENT OF AWARD: Upon the award or the announcement of the decision to award a contract over \$50,000, as a result of this solicitation, the purchasing agency will publicly post such notice on the DGS/DPS eVA website (www.eva.virginia.gov) for a minimum of 10 days.

V. DRUG-FREE WORKPLACE: During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

W. NONDISCRIMINATION OF CONTRACTORS: A bidder, offeror, or contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the bidder or offeror employs ex-offenders unless the state agency, department or institution has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If the award of this contract is made to a faith-based organization and an individual, who applies for or receives goods, services, or disbursements provided pursuant to this contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, the public body shall offer the individual, within a reasonable period of time after the date of his objection, access to equivalent goods, services, or disbursements from an alternative provider.

X. eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION (ST&C #X): The eVA Internet electronic procurement solution, website portal www.eVA.virginia.gov, streamlines and automates government purchasing activities in the Division of Purchases and Supply * PO Box 1199 * Richmond, VA 23218-1199

Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet eprocurement solution either through the eVA Basic Vendor Registration Service or eVA Premium Vendor Registration Service. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in the bid/proposal being rejected.

Effective July 1, 2011, vendor registration and registration-renewal fees have been discontinued. Registration options are as follows:

- a. eVA Basic Vendor Registration Service: eVA Basic Vendor Registration Service includes electronic order receipt, vendor catalog posting, on-line registration, electronic bidding, and the ability to research historical procurement data available in the eVA purchase transaction data warehouse.
- b. eVA Premium Vendor Registration Service: eVA Premium Vendor Registration Service includes all benefits of the eVA Basic Vendor Registration Service plus automatic email or fax notification of solicitations and amendments.

Vendor transaction fees are determined by the date the original purchase order is issued and are as follows:

- a. For orders issued prior to August 16, 2006, the Vendor Transaction Fee is 1%, capped at a maximum of \$500 per order.
- b. For orders issued August 16, 2006 thru June 30, 2011, the Vendor Transaction Fee is:
 - (i) DMBE-certified Small Businesses: 1%, capped at \$500 per order.
 - (ii) Businesses that are not DMBE-certified Small Businesses: 1%, capped at \$1,500 per order.
- c. For orders issued July 1, 2011 thru June 30, 2013, the Vendor Transaction Fee is:
 - (i) DMBE-certified Small Businesses: 0.75%, capped at \$500 per order.
 - (ii) Businesses that are not DMBE-certified Small Businesses: 0.75%, capped at \$1,500 per order.
- d. For orders issued July 1, 2013 and after, the Vendor Transaction Fee is:
 - (i) DMBE-certified Small Businesses: 1%, capped at \$500 per order.
 - (ii) Businesses that are not DMBE-certified Small Businesses: 1%, capped at \$1,500 per order.

The specified vendor transaction fee will be invoiced, by the Commonwealth of Virginia Department of General Services, approximately 30 days after the corresponding purchase order is issued and payable 30 days after the invoice date. Any adjustments (increases/decreases) will be handled through purchase order changes.

Y. AVAILABILITY OF FUNDS: It is understood and agreed between the parties herein that the agency shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.

Z. SET ASIDES: This solicitation is set-aside for DMBE-certified small business participation only when designated "SET-ASIDE FOR SMALL BUSINESSES" in the solicitation. DMBE-certified small businesses are those businesses that hold current small business certification from the Virginia Department of Minority Business Enterprise. This shall not exclude DMBE-certified women-owned and minority-owned businesses when they have received the DMBE small business certification. For purposes of award, bidders/offerors shall be deemed small businesses if and only if they are certified as such by DMBE on the due date for receipt of bids/proposals.

J. PAYMENT: To Prime Contractor: a.) Invoices for items ordered, delivered and accepted shall be submitted by the contractor directly to the payment address shown on the purchase order/contract. All invoices shall show the state contract number and/or purchase order number; social security number (for individual contractors) or the federal employer identification number (for proprietorships, partnerships, and corporations); b.) Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however. c.) All goods or services provided under this contract or purchase order, that are to be paid for with public funds, shall be billed by the contractor at the contract price, regardless of which public agency is being billed. d.) The following shall be deemed to be the date of payment: the date of postmark in all cases where payment is made by mail, or the date of offset when offset proceedings have been instituted as authorized under the Virginia Debt Collection Act. e.) Unreasonable Charges. Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed.

In such cases, contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the Commonwealth shall promptly notify the contractor, in writing, as to those charges which it considers unreasonable and the basis

for the determination. A contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve an agency of its prompt payment obligations with respect to those charges which are not in dispute (Code of Virginia, § 2.2-4363). 2. To Subcontractors: a.) A contractor awarded a contract under this solicitation is hereby obligated: (1) To pay the subcontractor(s) within seven (7) days of the contractor's receipt of payment from the Commonwealth for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract; or (2) To notify the agency and the subcontractor(s), in writing, of the contractor's intention to withhold payment and the reason. b.) The contractor is obligated to pay the subcontractor(s) interest at the rate of one percent per month (unless otherwise provided under the terms of the contract) on all amounts owed by the contractor that remain unpaid seven (7) days following receipt of payment from the Commonwealth, except for amounts withheld as stated in (2) above. The date of mailing of any payment by U. S. Mail is deemed to be payment to the addressee. These provisions apply to each sub-tier contractor performing under the primary contract. A contractor's obligation to pay an interest charge to a subcontractor may not be construed to be an obligation of the Commonwealth. 3.) Each prime contractor who wins an award in which provision of a SWAM procurement plan is a condition to the award, shall deliver to the contracting agency or institution, on or before request for final payment, evidence and certification of compliance (subject only to insubstantial shortfalls and to shortfalls arising from subcontractor default) with the SWAM procurement plan. Final payment under the contract in question may be withheld until such certification is delivered and, if necessary, confirmed by the agency or institution, or other appropriate penalties may be assessed in lieu of withholding such payment. The Commonwealth of Virginia encourages contractors and subcontractors to accept electronic and credit card payments.

AA. BID PRICE CURRENCY: Unless stated otherwise in the solicitation, bidders/offerors shall state bid/offer prices in US dollars.

BB. AUTHORIZATION TO CONDUCT BUSINESS IN THE COMMONWEALTH: A contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law. Any business entity described above that enters into a contract with a public body pursuant to the Virginia Public Procurement Act shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of the contract. A public body may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section. 34 NOTE: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia 2.2-4343 or against a bidder because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

7. SPECIAL TERMS AND CONDITIONS

Note: This is not a complete list of all ST&C's contained in the Contract, however all ST&C's an Authorized User should need to place a Purchase Order are displayed. Contact the Contract Officer if further information is necessary. The T&C's are numbered according to their number in the awarded solicitation.

- 5.1 Not displayed, see "Note" above.
- 5.2 Deleted with Renewal
- 5.3 Not displayed, see "Note" above.
- 5.4 **AUDIT:** The Contractor shall retain all books, records, and other documents relative to this contract for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner. The agency, its authorized agents, and/or state auditors shall have full access to and the right to examine any of said materials during said period.
- 5.5 **AUTHORIZED DEALER:** By signing this bid, the Bidder certifies that it is a manufacturer-authorized dealer for all goods and services it proposes to furnish under any resulting contract. If requested by the Commonwealth, the Bidder shall provide supporting evidence from the manufacturer.
- 5.6 Not displayed, see "Note" above.
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- 5.7 **BID PRICES:** Bid shall be in the form of a firm unit price for each item during the contract period.
- 5.8 Not displayed, see "Note" above.
- 5.9 Not displayed, see "Note" above.
- 5.10 **CANCELLATION OF CONTRACT:** The purchasing agency reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the contractor. In the event the initial contract period is for more than 12 months, the resulting contract may be terminated by either party, without penalty, after the initial 12 months of the contract period upon 60 days written notice to the other party. Any contract cancellation notice shall not relieve the contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.
- 5.11 **CONTRACTOR/SUBCONTRACTOR LICENSE REQUIREMENT:** By submission of a response to this solicitation, I certify that this firm/individual and subcontractor is properly licensed for providing the goods/services specified.
- 5.12 **CONTRACTOR'S TITLE TO MATERIALS:** No materials or supplies for the work shall be purchased by the contractor or by any subcontractor subject to any chattel mortgage or under a conditional sales or other agreement by which an interest is retained by the seller. The contractor warrants that he has clear title to all materials and supplies for which he invoices for payment.
- 5.13 **DELIVERY:** The bidder shall include in their submitted solicitation response where requested the appropriate delivery days. This date may be a factor in making the award.
- 5.14 **EXTRA CHARGES NOT ALLOWED:** The bid price shall be for complete delivery ready for the Commonwealth's use, and shall include all applicable freight and installation charges; extra charges will not be allowed.
- 5.15 Not displayed, see "Note" above.
- 5.16 Not displayed, see "Note" above.
- 5.17 **FINAL INSPECTION:** The Contractor shall demonstrate to the authorized owners representative that the equipment delivered is fully operational and in compliance with the contract specifications. Any deficiencies shall be promptly and permanently corrected by the contractor at the contractor's sole expense prior to final acceptance.
- 5.18 **MAINTENANCE MANUALS:** The contractor shall provide with each piece of equipment a standard Owner's operation and maintenance manual with wiring diagrams, parts list, and a copy of all warranties.
- 5.19 **SMALL BUSINESS SUBCONTRACTING AND EVIDENCE OF COMPLIANCE:**
A. It is the goal of the Commonwealth that 40% of its purchases be made from small businesses. This includes discretionary spending in prime contracts and subcontracts. All potential bidders are required to submit a Small Business Subcontracting Plan. Unless the bidder is registered as a DMBE-certified small business and where it is practicable for any portion of the awarded contract to be subcontracted to other suppliers, the contractor is encouraged

to offer such subcontracting opportunities to DMBE-certified small businesses. This shall not exclude DMBE-certified women-owned and minority-owned businesses when they have received DMBE small business certification. No bidder or subcontractor shall be considered a Small Business, a Women-Owned Business or a Minority-Owned Business unless certified as such by the Virginia Department of Minority Business Enterprise (DMBE) by the due date for receipt of bids or proposals. If small business subcontractors are used, the prime contractor agrees to report the use of small business subcontractors by providing the purchasing office at a minimum the following information: name of small business with the DMBE certification number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product/service provided.

- B. Each prime contractor who wins an award in which provision of a small business subcontracting plan is a condition of the award, shall deliver to the contracting agency or institution on a yearly basis, evidence of compliance (subject only to insubstantial shortfalls and to shortfalls arising from subcontractor default) with the small business subcontracting plan. When such business has been subcontracted to these firms and upon completion of the contract, the contractor agrees to furnish the purchasing office at a minimum the following information: name of firm with the DMBE certification number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product or service provided. Payment(s) may be withheld until compliance with the plan is received and confirmed by the agency or institution. The agency or institution reserves the right to pursue other appropriate remedies to include, but not be limited to, termination for default.
- C. Each prime contractor who wins an award valued over \$200,000 shall deliver to the contracting agency or institution on an annual basis, information on use of subcontractors that are not DMBE-certified small businesses. When such business has been subcontracted to these firms and upon completion of the contract, the contractor agrees to furnish the purchasing office at a minimum the following information: name of firm, phone number, total dollar amount subcontracted, and type of product or service provided.

5.20 Not displayed, see "Note" above.

5.21 eVA BUSINESS-TO-GOVERNMENT CONTRACTS AND ORDERS (GT&C #59): The solicitation will result in multiple purchase orders with the eVA transaction fee specified below assessed for each order.

- a. For orders issued prior to August 16, 2006, the Vendor Transaction Fee is 1%, capped at a maximum of \$500 per order.
- b. For orders issued August 16, 2006 thru June 30, 2011, the Vendor Transaction Fee is:
- (i) DMBE-certified Small Businesses: 1%, Capped at \$500 per order.
 - (ii) Businesses that are not DMBE-certified Small Businesses: 1%, Capped at \$1,500 per order.
- c. For orders issued July 1, 2011 thru June 30, 2013, the Vendor Transaction Fee is:
- (i) DMBE-certified Small Businesses: 0.75%, Capped at \$500 per order.
 - (ii) Businesses that are not DMBE-certified Small Businesses: 0.75%, Capped at \$1,500 per order.
- d. For orders issued July 1, 2013, and after, the Vendor Transaction Fee is:
- (i) DMBE-certified Small Businesses: 1%, Capped at \$500 per order.
 - (ii) Businesses that are not DMBE-certified Small Businesses: 1%, Capped at \$1,500 per order.

The specified vendor transaction fee will be invoiced, by the Commonwealth of Virginia Department of General Services, approximately 30 days after the corresponding purchase order is issued and payable 30 days after the invoice date. Any adjustments (increases/decreases) will be handled through purchase order changes.

The eVA Internet electronic procurement solution, website portal www.eva.virginia.gov, streamlines and automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies and public bodies:

Vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution and agree to comply with the following: If this solicitation is for a term contract, failure to provide an electronic catalog (price list) or index page catalog for items awarded will be just cause for the Commonwealth to reject your bid/offer or terminate this contract for default. The format of this electronic catalog shall conform to the eVA Catalog Interchange Format (CIF) Specification that can be accessed and downloaded from www.eVA.virginia.gov. Contractors should email Catalog or Index Page information to eVA-catalog-manager@dgs.virginia.gov.

5.22 Not displayed, see "Note" above.

5.23 MANDATORY ACCEPTANCE OF SMALL PURCHASE CHARGE CARD (SPCC) / PAYMENT TERMS/OPTIONS: (for orders under \$5,000) Contract Users pay by check, electronic funds transfer (ETF), or with the Commonwealth's authorized procurement card. Standard payment terms are net 30 days from products delivery or properly executed invoice receipt. Purchasing charge cards offer State agencies and Institutions the opportunity to streamline their procedures for procuring and paying for small dollar goods and services. Vendors responding to this solicitation should note that acceptance of payment by purchase card is Mandatory unless waived by DPS) within 90 days of contract award. For current contracts where acceptance of the purchasing card is not in effect, Contractors must (unless waived by DPS) accept purchase card payments within 90 days of contract award.

Payment for orders issued against the contract(s) resulting from this solicitation must allow for the Purchase Order Number to be passed at the time of charge so that the Purchase Order Number is received by the card platform and passed to the Card provider. This can be accomplished by vendors establishing their card account at Level 2, which is mandatory or Level 3 which is optional. Information on the various Levels for the current SPCC vendor, (Bank of America Visa- subject to change) is indicated below.

Charge Card Levels: The amount of data passed for each charge card payment depends on the level at which the charge card is established. The levels are delineated below and the preferred level by the Commonwealth is level 2.

Level One (1): Vendors provide basic credit card purchase information, including but not limited to ITEMS A through D, as listed below. By passing Level 1 "Basic Data", the vendor has a standard interchange cost.

Level Two (2): Vendors provide purchase information, including, but not limited to ITEMS A through F, as listed below. By passing level 2 detail, the vendor will receive lower interchange costs. Level 2 is **mandatory** for any vendors who do business with the Commonwealth of Virginia and accepts the current SPCC vendor, Bank of America Visa card.

Level Three (3): Vendors provide purchase information, including, but not limited to ITEMS A through L, as listed below. By passing Level 3 (which is optional) data which is considered Superior data, the vendor will receive the lowest interchange costs.

- | | |
|---|------------------------------|
| A) Supplier Name, | G) Item Description, |
| B) Merchant Category Code, | H) Item Quantity, |
| C) Date, | I) Item Unit of Measure, |
| D) Total Purchase Amount | J) Product Code, |
| E) Customer Code (PCO Number from eVA), | K) Freight Amount, |
| F) Vendor Tax ID, | L) Extended line Item Amount |

5.24 PRODUCT AVAILABILITY/SUBSTITUTION: Substitution of a product, brand or manufacturer after the award of contract is expressly prohibited unless approved in writing by the Contract Officer. The Agency may, at its discretion, require the contractor to provide a substitute item of equivalent or better quality subject to the approval of the Contract Officer, for a price no greater than the contract price, if the product for which the contract was awarded becomes unavailable to the contractor.

In the event any item on the contract is to be discontinued and/or replaced by a new item, the Contractor must notify the Contract Officer in writing in advance of the product discontinuance/replacement. A formal contract modification will be processed by the Contract Officer to reflect these types of changes.

5.25 Not displayed, see "Note" above.

5.26 QUANTITIES: Quantities set forth in this solicitation are estimates only, no quantity or dollar volume of business shall be guaranteed. The contractor shall supply at bid prices actual quantities as ordered, regardless of whether such total quantities are more or less than those shown.

5.27 Not displayed, see "Note" above.

5.28 Not displayed, see "Note" above.

5.29 RENEWAL OF CONTRACT: Any contract resulting from this solicitation will be for effective for one-year and may be renewed by the Commonwealth upon written agreement of both parties for up to four (4) successive one-year or model

year periods, under the terms of the current contract, and at a reasonable time (approximately 90 days) prior to the expiration. A one-year period may be defined as one model year effective until a subsequent model year is available for purchase. This contract may not exceed 5 model years. Renewals of this contract are at the sole discretion of the Commonwealth.

5.30 **STATE CORPORATION COMMISSION IDENTIFICATION NUMBER:** Pursuant to Code of Virginia, §2.2- 4311.2 subsection B, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 is required to include in its bid or proposal the identification number issued to it by the State Corporation Commission (SCC). Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. Indicate the above information on the SCC Form provided in Exhibit 2. Contractor agrees that the process by which compliance with Titles 13.1 and 50 is checked during the solicitation stage (including without limitation the SCC Form provided) is streamlined and not definitive, and the Commonwealth's use and acceptance of such form, or its acceptance of Contractor's statement describing why the bidder or offeror was not legally required to be authorized to transact business in the Commonwealth, shall not be conclusive of the issue and shall not be relied upon by the Contractor as demonstrating compliance.

5.31 **SUBCONTRACTS:** In the event that the Contractor desires to subcontract some part of its obligation hereunder, the Contractor shall furnish the Commonwealth with the names, qualifications and experience of their proposed Subcontractors. No portion of the contract shall be subcontracted without prior written consent of the Commonwealth. The Contractor shall remain fully liable and responsible for its Subcontractor(s) and shall assure compliance with all requirements of the contract. The bidder must include all planned subcontractors with their bid.

5.32 **WARRANTY (COMMERCIAL):** The contractor agrees that the supplies or services furnished under any award resulting from this solicitation shall be covered by the most favorable commercial warranties the manufacturer and contractor gives any customer for such supplies or services and that the rights and remedies provided therein are in addition to and do not limit those available to the Commonwealth *by any other clause of this solicitation*. Copies of these warranties shall be furnished with the bid. Specifications that state a warranty greater than the most favorable commercial warranty, will convey.

5.33 **PRICE ESCALATION/DE-ESCALATION:** Price adjustments may be permitted for changes in the contractor's cost of providing goods and services. The **PRODUCER PRICE INDEX/INDICES: 141101 PASSENGER CARS**, and other relevant market conditions as approved by DPS, will be used as guides to evaluate requested price changes. No price increases will be authorized for 365 calendar days after the effective date of the contract. Price escalation may be permitted only at the end of this period and each 365 days thereafter and only where verified to the satisfaction of the purchasing office. Price adjustments may also be allowed at the introduction of new model year. However, "across the board" price decreases are subject to implementation at any time and shall be immediately conveyed to the Commonwealth.

Contractor shall give not less than 30 days advance notice of any price increase to the purchasing office. Any approved price changes will be effective only at the beginning of the calendar month following the end of the full 30day notification period. The contractor shall document the amount and proposed effective date of any general change in the price materials. Documentation shall be supplied with the contractors request for increase which will: (1) verify that the requested price increase is general in scope and not applicable just to the Commonwealth of Virginia; and (2) verify the amount of percentage of increase which is being passed on to the contractor by the contractors suppliers.

The purchasing office will notify the using agencies and contractor in writing of the effective date of any increases which it approves. However, the contractor shall fill all purchase orders received prior to the effective date of the price adjustment at the old contract prices. The contractor is further advised that decreases which affect the cost of materials are required to be communicated immediately to the purchasing office.

5.34 **PURCHASE VOLUME REPORTS:** The Contractor shall furnish the Division of Purchases and Supply (DPS) a statement covering the total dollar volume of purchases made under this contract and a report of the total number of each contract item delivered under this contract on an annual basis and approximately 90 days prior to the contract expiration. See Section 6.0 for additional information.

5.35 **CONTINUITY OF SERVICES:**

- a) The Contractor recognizes that the services under this contract are vital to the Agency and must be continued without interruption and that, upon contract expiration, a successor, either the Agency or another contractor, may continue them. The Contractor agrees:

- (i) To exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor;
 - (ii) To make all Agency owned facilities, equipment, and data available to any successor at an appropriate time prior to the expiration of the contract to facilitate transition to successor; and
 - (iii) That the Agency Contracting Officer shall have final authority to resolve disputes related to the transition of the contract from the Contractor to its successor.
- b) The Contractor shall, upon written notice from the Contract Officer, furnish phase-in/phase-out services for up to ninety (90) days after this contract expires and shall negotiate in good faith a plan with the successor to execute the phase-in/phase-out services. This plan shall be subject to the Contract Officer's approval.
- c) The Contractor shall be reimbursed for all reasonable, pre-approved phase-in/phase-out costs (i.e., costs incurred within the agreed period after contract expiration that result from phase-in, phase-out operations) and a fee (profit) not to exceed a pro rata portion of the fee (profit) under this contract. All phase-in/phase-out work fees must be approved by the Contract Officer in writing prior to commencement of said work.

5.36 FINANCIAL WARRANTY (ST&C #64): Contractor shall ensure that the prices, discounts, incentives, and other financial terms (collectively, the "financial deal") applicable to purchases under this Contract is always at least as favorable to the purchaser as the financial deal that the Contractor or its affiliates make available to any public body in Virginia for the same good(s)/service(s) outside this Contract. Throughout the term of this Contract, if Contractor (or any affiliate) makes a better financial deal available to a public body in Virginia for any good(s)/service(s) available under this Contract, Contractor shall immediately notify DGS of the details and, at DGS's option, sign an amendment to this Contract, so that an equivalent financial deal for the affected good(s)/service(s) is also available as an option under this Contract. Contractor may request exemption if the better financial deal was for a spot purchase, and DGS shall grant such request if DGS in good faith finds that the spot purchase involved special circumstances affecting cost that would make it unfair to apply an equivalent financial deal outside of that spot purchase. Upon DGS's request (and annually on August 1), Contractor shall submit to DGS an affidavit certifying full compliance with this Section. The Contractor (and any affiliate) shall waive any contractual or other right that inhibits any public body in Virginia from disclosing to DGS or others the financial terms made available to the public body, and upon request from DGS, Contractor shall ensure that a signed confirmation of the waiver is provided to the public body and DGS. As used in this Section, an affiliate is any entity that controls, is controlled by, or is under common control with, the Contractor.

Lot 1, Line #1: COMPACT-SIZE FLEET SPORT UTILITY VEHICLE, 4-Wheel Drive (4WD) or All Wheel Drive (AWD), 5-Passenger, with all standard features to include, but not limited to, the following minimum specifications and components to be included as this BASE VEHICLE;

Item #	Feature	Description	Awarded Order/Option Code
1	Model Year	NEW, 2013, or most current model year.	2013
2	Make/Model	Compact-Size Sport Utility Vehicle, Fleet Model, 4-Door, 5-passenger, Four-Wheel Drive (4WD) or All-Wheel Drive (AWD) that will meet the intended uses stated above. (incl. D&D)	MKJE49 / 26A
3	Engine	I4 minimum, gasoline or FFV	ED3
4	Wheelbase	103.0 " minimum	standard
5	Overall Length	Minimum: 172.0 inches Maximum: 189.9 inches	standard
6	Axle/Springs/Frame	Manufacturer's standard, as required for vehicle GVW rating.	standard
7	Transmission	Must be automatic transmission specifically recommended by the manufacturer for engine being offered	DAV
8	Fuel System	Factory Standard	standard
9	Steering	Power Steering, adjustable tilt-wheel	standard
10	Brakes	Four (4) wheel Anti-Lock Braking System (ABS)	standard
11	Restraint System	Minimum, Front driver and front passenger air bags required.	standard
12	Seating	Five (5) passenger cloth seating.	standard
13	Tires/Wheels:	Manufacturer's standard tire with standard wheels. All primary tires and wheels shall be identical (i.e., no cross brands or models). Each vehicle shall be equipped with a factory installed standard spare tire, jack and lug wrench. Spare tire may be mounted on a traditional steel wheel. All tires and wheels shall be properly balanced.	TTU
14	Mirrors	Power right/left exterior mirrors.	standard
15	Locks	Power door locks with remote device for entry.	standard
16	Interior Lighting	Factory Standard	standard
17	Floor Covering	Carpeted to include front and rear floor mats, color keyed to match carpet. Any mats other than OEM equipment will not be accepted.	standard
18	Glass	All glass shall be standard factory tinted.	standard
19	Windshield Wipers	Electric, two speed with intermittent wipe feature and washer system.	standard
20	Rear Window Wiper	Factory installed standard	standard
21	Rear Window Defrost/Defog	Factory installed standard	standard
22	Air Conditioning	Factory installed standard.	standard
23	License Plate Bracket	Vehicle shall be equipped with front and rear license plate brackets.	standard
24	Windows	Power - factory installed	standard
25	Keys	Provide two (2) sets of keys with vehicle with (2) key fobs.	standard
26	Speed control	Electronic, factory installed.	standard
27	Visors	Driver and front passenger sun visors.	standard
28	Technology	The vehicle shall not be equipped with any mandatory subscription based communication systems such as OnStar.	standard
29	Radio	Factory installed standard -AM/FM stereo. If the vehicle is normally equipped with a Satellite Radio, and the manufacturer provides a delete option, the Satellite Radio shall be deleted.	standard
30	Paint Options	Single paint color to be chosen by purchaser from manufacturer's regular production colors.	See ordering spreadsheet
31	Interior Options	Interior color shall be chosen by other purchasers from manufacturer's standard production colors.	See ordering spreadsheet

End of Contract Line 1 Technical Specifications

CONTRACT # E194-72766

PRICING SCHEDULE

Effective: 8/1/2014 through 7/31/2015

LINE #	BASE VEHICLE PRICING	Order Code	Contract Unit Price
1	2015, Jeep Compass Sport 4x4, 4dr.; <ul style="list-style-type: none"> o 2.4L I4 DOHC 16V Dual VVT Engine (ED3), o Continuously Variable Transaxle II (DAV) with Autostick automatic transmission (DHD) and Tip Start (XBN) o Inclusive of all specifications listed in our technical specs above. o Price includes all destination and delivery charges to <u>any</u> delivery location in Virginia. No extra charges allowed. 	MKJE49 / 26A	\$ 19,750.00

(Note: www.Fueleconomy.gov EPA combined MPG rating of 23mpg was used in the Life Cycle Evaluation and Award.)

LINE #	OPTIONS: <u>ADD-ONS</u>		Option Order Code	Contract Unit Price <small>(Factory Installed = 72% off MSRP) (Dealer installed = 86% off MSRP)</small>
A3	HIGH BEAM DAYTIME RUNNING HEADLAMPS - (Included with AD3).		LMK	\$ 11.20
A4	ENGINE BLOCK HEATER - (Included with AD3)		NHK	26.60
A5	SUPPLEMENTAL FRONT SEAT SIDE AIRBAGS		CJ1	\$ 70.00
A6	DRIVER SEAT LUMBAR ADJUST		CDL	\$ 14.00
A7	STANDARD PAINT OPTIONS **MUST CHOOSE ONE**	BLACK	PX8	\$ 0.00
A8		BLACK FOREST GREEN PEARL	PGZ	\$ 0.00
A9		BRIGHT SILVER METALLIC	PS2	\$ 0.00
A10		BRIGHT WHITE	PW7	\$ 0.00
A11		DEEP CHERRY RED CRYSTAL PEARL	PRP	\$ 0.00
A12		MINERAL GRAY METALLIC	PDM	\$ 0.00
A13		TRUE BLUE PEARL	PBU	\$ 0.00
A14		WINTER CHILL PEARL	PBA	\$ 0.00
A15	STANDARD INTERIOR OPTIONS	DARK SLATE GRAY INTERIOR, PREMIUM CLOTH BUCKET SEATS	C7DV	\$ 0.00
A16	**MUST CHOOSE ONE**	DARK SLATE GRAY/LIGHT PEBBLE BEIGE INTERIOR, PREMIUM CLOTH BUCKET SEATS	C7DK	\$ 0.00
LINE	OPTIONS: <u>DELETES</u>		Option Order Code	Contract Unit Price
NONE				

No other vehicle model year, type, trim level or options are available or orderable under this contract.

Contract Line Item #	Vehicle Configurator DPS Contract # E194-72766 Effective: Sept. 1, 2014 to August 31, 2015 Commodity: COMPACT-SIZE FLEET SUV, 4WD NIGP Commodity Code: 07180 eVA Vendor: Capital Auto Group eVA Vendor ID#: VS0000092143 *This form may be used to order a model with the same options & configuration per column. Please complete additional spreadsheets as needed for models with different configurations/options. Any grayed lines mean the option is not available for the model. Be sure to attach all spreadsheets to your Purchase Order. Complete the yellow blocks only.	Option / Code	UNIT PRICE	Vehicle Configuration 1 ENTER QUANTITY IN YELLOW COLUMN ONLY.		Vehicle Configuration 2 ENTER QUANTITY IN YELLOW COLUMN ONLY.	
				1 ea	#DIV/0!	1 ea	#DIV/0!
1	BASE VEHICLE: 2015 JEEP COMPASS SPORT 4X4, per the contract base vehicle specifications. (Inclusive of all Delivery Charges)	MIKJE49 / 26A	\$ 19,750.00	1 ea	#DIV/0!	1 ea	#DIV/0!
A3	HIGH BEAM DAYTIME RUNNING HEADLAMPS (Included with AD3).	LMK	\$11.20	0	-	0	-
A4	ENGINE BLOCK HEATER (Included with AD3)	NHK	\$26.60	0	-	0	-
A5	SUPPLEMENTAL FRONT SEAT SIDE AIRBAGS	CJ1	\$70.00	0	-	0	-
A6	DRIVER SEAT LUMBAR ADJUST	CDL	\$14.00	0	-	0	-
A7	STANDARD PAINT OPTION: BLACK	PX8	\$0.00	0	-	0	-
A8	STANDARD PAINT OPTION: BLACK FOREST GREEN PEARL	PGZ	\$0.00	0	-	0	-
A9	STANDARD PAINT OPTION: BRIGHT SILVER METALLIC	PS2	\$0.00	0	-	0	-
A10	STANDARD PAINT OPTION: BRIGHT WHITE	PW7	\$0.00	0	-	0	-
A11	STANDARD PAINT OPTION: DEEP CHERRY RED CRYSTAL PEARL	PRP	\$0.00	0	-	0	-
A12	STANDARD PAINT OPTION: MINERAL GRAY METALLIC	PDM	\$0.00	0	-	0	-
A13	STANDARD PAINT OPTION: TRUE BLUE PEARL	PBU	\$0.00	0	-	0	-
A14	STANDARD PAINT OPTION: WINTER CHILL PEARL	PBA	\$0.00	0	-	0	-
A15	INTERIOR OPTION: DARK SLATE GRAY INTERIOR, PREMIUM CLOTH BUCKET SEATS	C7DV	\$0.00	0	-	0	-
A16	INTERIOR OPTION: DARK SLATE GRAYLIGHT PEBBLE BEIGE INTERIOR, PREMIUM CLOTH BUCKET SEATS	C7DK	\$0.00	0	-	0	-
Total Cost for each Base Vehicle plus Mileage and Options				1 ea	#DIV/0!	1 ea	#DIV/0!
Total Cost for all Vehicles ordered in each column.				0	-	0	-

Grand Total of all Vehicles ordered on this spreadsheet: \$

Enter Color and Other Information or Instructions in Yellow Block to the Right (choose your exterior color above. Do not enter it here.)

**GREENSVILLE COUNTY
2016-2020 CAPITAL PROJECT REQUEST**

Department/Agency

Maintenance

1. Project Title:

Courthouse HVAC Controls Upgrade (Phase 2)

2. Purpose of Request:

- Add a Project
 Delete a Project
 Modify a Project

3. Department Priority

- Urgent Necessary Desirable
 Ready to Proceed by Fiscal Year _____
 Previous Planning Done Yes No

4. Description/Location: *Upgrade 4 Control Units from the current Legacy equipment in use that repair parts are no longer available for.*

5. Justification (Consider legal requirement, economic development, health/safety issues):

The Legacy Control units remaining at CHS are no longer available. In order to decrease down time for future repairs, it is necessary to continue the upgrade process. Approval of Phase 1 was granted and is in the process of completion. Phase 1 upgraded 3 of the 4 control units on site.

6. Cost Summary:

\$ Amount

Planning/Engineering/Legal	_____
Acquisition	_____
Construction	_____
Equipment/Furniture (Includes installation)	<u>36,000.00</u>
TOTAL	<u>36,000.00</u>
Source of Estimates:	
<i>Trane 804-747-3588</i>	

7. Impact on Operation Costs/Personnel Requirements/Service Level:

Decrease down time in high priority areas of the Courthouse to include Courtrooms and Judge's Chambers from two weeks to 3 days. Allow more control of heating and cooling cycles and improve efficiency of the overall HVAC system.

8. Alternatives to Requested Project: *N/A*

9. Submitting Authority: Date: *12/9/14*

Submitted by: *Chuck Edwards*

Signature: *[Signature]*

Position: *Maintenance Supervisor*

10. Reserved:

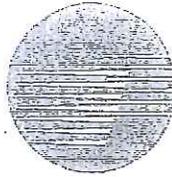
**County of Greensville, Virginia
Building Automation System Upgrade
Sole Source Procurement Justification for Trane controls**

Trane is the only manufacturer of Trane control products and is the only vendor/contractor that could implement this project in phases to meet the fiscal needs of the county. No other manufactured control product will communicate with the Trane controls.

The Trane Corporation has three commercial companies in the Commonwealth of Virginia. Trane Corporation has created corporate boundaries where each company must operate and are prohibited from operating outside these boundaries. The Greensville County Courthouse is located within the Richmond Trane Company boundary and has utilized Trane BAS controls since the renovation in the 1990's.

The component parts to replace the obsolete component parts belong to Trane and since these are provided directly to the County of Greensville there is no third-party mark-up. Knowing the County of Greensville has had significant budget challenges over the past few years, Trane has worked with county personnel to design the replacement of the obsolete components using as much of the original system as practical, which also results in savings. Finally, by using Trane engineers and workers, the County of Greensville saves in time and effort by not having to wait for an outside company to go through the lengthy process to study and learn the system enough to implement the needed changes.

Trane design engineers met with the County of Greensville's HVAC experts on several occasions to discuss the pending problems with the soon to become obsolete components of the existing system. The County of Greensville was educated to the ramifications and became an active partner in subsequent meeting in discussing the possible solutions for a successful fix. This solution is being presented in efforts of eliminating downtime for the operation of the Courthouse along with utilizing advancements in the system to provide energy savings.



TRANE®

369 S. Boundary Rd.
Hampden Sydney, VA

9:00

Greensville County Court House Controls Upgrade plan

Background:

The existing Trane Building Automation System in the Greensville County Courthouse was installed during the building renovations in the early 1990s. Technology advancements and enhancements over the years have resulted in components within your system that are no longer supported by Trane and are also not available for purchase (PCMs and UCPMs). This system is also not easily accessed remotely and is not very efficient compared to today's standards. Per our conversation, Trane understands your concerns in regards to down time in the event of a failure, resulting in the potential closure of courts, damages to floors, walls and work environments. These are concerns that we would all like to alleviate by presenting a phased in approach to upgrading your system, beginning with the most critical components.

Phase I

Greensville County Courthouse

Critical Components (PCM, UCPM) not available for purchase

Solution:

Replace the current non-supported air handler controllers (PCM and UCPM) with new supported unit. Provide converted graphics. Provide controls support in the form of training and/or maintenance.

Budget requirements:

Based on our experience with projects of similar size, scope, scale and complexity, we recommend that you consider a capital budget for each individual component of its type under consideration.

Component	Budget	Qty
PCM/UCPM	\$8,500	94

#9,000 12/9/14 Updated Price

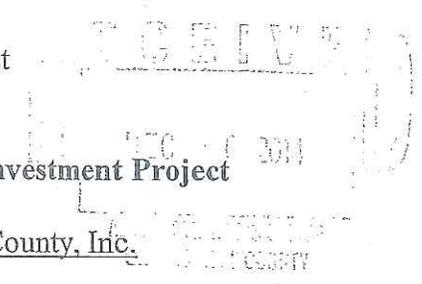
Given the number of unsupported components currently being controlled by the current Trane Summit System and your feedback, we understand single project upgrade would be cost prohibitive. The project can, however, be done in smaller annual phases with portions of the system getting upgraded each year or over a time table that works best for the County. The current BCU-BMTX will stay on line to talk to those remaining components:

Thomas Barrett
Virginia Trane
804-747-3588

Confidential & Proprietary

Budget Only

County of Greensville Capital Projects Request
FY 2015-2016



PROGRAM & AGENCY APPLICATION---BGC Teen Center Capital Investment Project

1. DEPARTMENT/AGENCY:

Name of Agency/Organization: Boys & Girls Club of Emporia/Greensville County, Inc.

Contact Person: Stacy L. Gray, Executive Director

Mailing Address: P.O. Box 972 Emporia, VA 23847

Location: 105 School Street Emporia, VA (Old National Guard Armory)

Telephone: 434-336- 1443 Fax: 434-336-9173

Email Address: staygray4u@yahoo.com

MISSION: The mission of the Club is: To inspire and enable all young people, especially those who need us the most circumstances, to realize their full potential as productive, responsible, and caring citizens.

GREENSVILLE COUNTY	
201 6-2020 CAPITAL PROJECT REQUEST	
DEPARTMENT /AGENCY: <i>Boys & Girls Club –Armory Site</i>	
1. PROJECT TITLE: ARMORY TEEN CENTER CAPITAL INVESTMENT	
2. PURPOSE OF REQUEST: <i>ADD A PROJECT</i>	3. DEPARTMENT PRIORITY: NECESSARY READY TO PROCEED IN 2015-16 FISCAL YEAR PREVIOUS PLANNING DONE---YES
4. DESCRIPTION/LOCATION: 105 SCHOOL STREET –OLD NATIONAL GUARD ARMORY BLDING	
5. JUSTIFICATION---SEE BELOW	
6. COST SUMMARY: Planning- \$0 Acquisition- \$0 Construction-\$0 Equipment/Furniture- \$15,000 Total: \$15000	7. Impact on Operation Costs/Personnel Requirements/Service Level: Bids and proposals for work to be done will be sought from qualified contractors. Three bids will be sought and lowest cost will be selected.
8. Alternatives to Requested Project: none	
9. Submitting Authority: Date: 12-10-14	
Submitted by: Stacy Gray, Executive Director	Signature:
Reserved:	

5. JUSTIFICATION & EVALUATION: How will you know the program is successful? (Be specific on what is measured; how it is measured; and, what goals are set.) **The success of this project will be evaluated**

with the completion each of the following phase's of facility improvement and comparison of attendance and academic progression data annually.

Phase	Description	GOALS AND MEASURES	EVALUATION
One- FY2013- 2014	Gym Improvements 1- Windows improvements, kitchen improvements	<p><u>Program improvements:</u> Window improvements will include framing & new windows for more energy efficiency. Kitchen improvements will include appliances/equipment to make kitchen a teaching kitchen.</p> <p><u>Capacity Building Goal:</u></p> <ul style="list-style-type: none"> • Allow cooking classes for teens • Increase rental activity for more operations income for sustainability <p>Status: Work completed September 2013</p>	<p><u>8 Gym Windows covered with Flexan. (hard acrylic)</u> <u>Paid by County \$10,000</u></p> <p><u>BGC Club Match:</u> Kitchen Improvements completed with matching funding from Arby's foundation Grant (\$5000). New commercial stove and refrigerator installed. New open shelving installed. Gym and 2 class rooms painted (\$1000)</p>
Two- FY2014- 2015	Flooring & painting improvements-	<p><u>Program improvements:</u> replace worn flooring & baseboards in activity rooms throughout the teen center. Repaint walls.</p> <p><u>Capacity Building Goal:</u></p> <ul style="list-style-type: none"> • Update facility, increasing appeal to teens. • Increase teen enrollment <p>Status: Gathering bids to have work complete—Target completion date of March 2015</p>	<p><u>New carpet install in classrooms, new tiles for kitchen and front reception area. Replace & paint worn baseboards.</u></p> <p><u>BGC Club Match:</u> Canopy to cover front door- \$2000</p>
Three- FY 2015- 2016	Grounds & Landscaping	<p><u>Program improvements:</u> Damage playground fence will be replaced, repair to concrete paving in front of building. Grading & Paving of parking lot in front of teen center and outdoor basketball court.</p> <p><u>Capacity Building Goal:</u></p> <ul style="list-style-type: none"> • Update facility, increasing appeal to teens. • Increase teen enrollment • Increase rental activity for more operations income for sustainability 	<p><u>Bids will be taken in July 2015.</u></p> <p><u>Target date to complete project is November 2015</u></p> <p><u>BGC Club Match:</u> (\$2000) <u>Commercial outdoor trash cans for front & front landscaping</u></p>
Four- FY 2016- 2017	Furniture & equipment	<p><u>Program improvements:</u> New furniture will be purchased to replace outdated and tables & chairs, study carrels, and fitness center equipment.</p> <p><u>Capacity Building Goal:</u></p> <ul style="list-style-type: none"> • Update facility, increasing appeal to teens. • Increase teen enrollment 	

GREENSVILLE COUNTY
2016-2020 CAPITAL PROJECT REQUEST

Department/Agency *Emporia Fire Dept.*

1. Project Title: *Brush Truck Rechassis*

2. Purpose of Request:

- Add a Project
 Delete a Project
 Modify a Project

3. Department Priority

Urgent Necessary Desirable

Ready to Proceed by Fiscal Year *15-16*

Previous Planning Done Yes No

4. Description/Location:

Replace chassis under Brush Truck

5. Justification (Consider legal requirement, economic development, health/safety issues):

Age of current apparatus

6. Cost Summary: \$ Amount

Planning/Engineering/Legal _____
Acquisition _____
Construction _____
Equipment/Furniture _____
(Includes installation) _____

TOTAL \$125,000

Source of Estimates:

7. Impact on Operation Costs/Personnel Requirements/Service Level:

*Save on costly repairs
and downtime*

8. Alternatives to Requested Project:

9. Submitting Authority: Date: *12/9/14*

Submitted by: *Kiri Dept*

Signature: *W. Christopher Kelling*

Position: *Fire Chief*

10. Reserved:

**GREENSVILLE COUNTY
2016-2020 CAPITAL PROJECT REQUEST**

Department/Agency Emporia Fire Dept

1. Project Title: Replace Engine 33

2. Purpose of Request:
 Add a Project
 Delete a Project
 Modify a Project

3. Department Priority
 Urgent Necessary Desirable
 Ready to Proceed by Fiscal Year 16/17
 Previous Planning Done Yes No

4. Description/Location:
Replace Engine 33 with new Engine

5. Justification (Consider legal requirement, economic development, health/safety issues):
Age of current apparatus

6. Cost Summary: \$ Amount

Planning/Engineering/Legal	_____
Acquisition	_____
Construction	_____
Equipment/Furniture (Includes installation)	_____
TOTAL	<u>\$600,000</u>
Source of Estimates:	_____

7. Impact on Operation Costs/Personnel Requirements/Service Level:
Save on costly repairs and downtime

8. Alternatives to Requested Project:

9. Submitting Authority: Date: 12/9/14

Submitted by: Kris Dept

Signature: W. Christopher Poling

Position: Kris Chief

10. Reserved:

GREENSVILLE COUNTY
2016-2020 CAPITAL PROJECT REQUEST

Department/Agency Empona Fire Dept.

1. Project Title: Replace Ladder 3

2. Purpose of Request:

Add a Project
 Delete a Project
 Modify a Project

3. Department Priority

Urgent Necessary Desirable
Ready to Proceed by Fiscal Year 17-18
Previous Planning Done Yes No

4. Description/Location:

Replace Ladder 3 with new Ladder

5. Justification (Consider legal requirement, economic development, health/safety issues):

Age of current apparatus

6. Cost Summary: \$ Amount

Planning/Engineering/Legal _____
Acquisition _____
Construction _____
Equipment/Furniture _____
(Includes installation) _____

TOTAL \$900,000
Source of Estimates: _____

7. Impact on Operation Costs/Personnel Requirements/Service Level:

Save on costly repairs
and downtime

8. Alternatives to Requested Project:

9. Submitting Authority: Date: 12/9/14

Submitted by: Fire Dept.

Signature: W. Christopher [Signature]

Position: Fire Chief

10. Reserved:

Otterdam Road

Phase I

4/9/2015

10/1/2013

Construction	\$ 5,955,619
Meck Elec	\$ -
Verizon	\$ -
Contingency	\$ 595,562
VDOT Oversight	\$ -
Acquisition	\$ 735,500
Advertising	
Legal	
Inspections (CE&I)	\$ 375,000
Environmental	\$ 166,500
Engineering	\$ 499,350
VDOT Design Review	\$ 16,650
	\$ 8,344,181

Revenues

VDOT Industrial Access Fund	\$ 508,000
VDOT FY 14 Revenue Sharing	\$ 3,376,220
VDOT FY 15 Revenue Sharing	\$ -
RIFA	\$ 8,650
Greenville County	\$ 8,000
TIC Round 3 Mega Site	\$ 300,000
TiIC Round 4 Mega Site	\$ 4,143,311
	<u>\$ 8,344,181</u>

APPENDIX C
ECONOMIC DEVELOPMENT STRATEGY

Economic Development Strategy

1. Regional Marketing.

Work with Brunswick, Mecklenburg, Nottoway, Lunenburg and Charlotte Counties and the City of Emporia to create TransTech and participate in Trans Tech to implement regional marketing and economic development activities.

2. Target Industries

Focus on those industries that:

- a) Pay a wage which will increase average wage level in the community
- b) Make a substantial capital investment
- c) Diversify the economy
- d) Generate new employment opportunities to the resident of the community.

3. Enterprise Zone

Continue the County's participation in the Enterprise Zone Program that is administered by the Virginia Department of Housing and Community Development. Apply for a joint zone with the City of Emporia to enhance the regional marketing opportunities.

4. Local Marketing Program

Develop a robust local marketing program that incorporates the existing industrial and commercial economic development assets of Greensville County.

5. Workforce Development

Continue to provide opportunities to improve the skills and workforce development opportunities.

6. Business Incubator

Plan and construct a facility and develop a program to provide an incubator for small business and industry.

7. **Southside Virginia Education Center**

Plan and construct the Southside Virginia Education Center to provide educational opportunities for workforce development as identified by local business and industries. The development of the course includes the provision of the Comprehensive One Stop Center, the Longwood Center and Mary Baldwin College.

8. **Existing Industry Program**

Implement an existing industry program that identifies the needs of existing industry and address those needs along with proposed solution to the Greenville County Board of Supervisors and the Greenville County Water and Sewer Authority.

9. **Additional Economic Development Assets**

Identify properties suitable for public initial development into an economic development asset.

10. **MAMaC** Continue the planning, site acquisition, development and marketing of MAMaC through the Regional Industrial Facilities Authority.

11. Support planning and development of large scale economic development projects.