

At the Regular Meeting of the Greensville County Water & Sewer Authority, held on Tuesday, February 18, 2020, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia.

Present: William B. Cain, Chairman  
James R. Brown, Vice-Chairman  
Tony M. Conwell  
Belinda D. Astrop

Chairman Cain called meeting to order.

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In Re: Closed Session

Mrs. Brenda Parson, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mr. Conwell moved, seconded by Mrs. Astrop, to go into Closed Session, as recommended by Staff. Voting aye: Mrs. Astrop, Mr. Brown, Mr. Conwell and Chairman Cain.

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In Re: Regular Session

Mrs. Parson stated that Staff recommended the Authority return to Regular Session.

Mr. Conwell moved, seconded by Mr. Brown, to go into Regular Session. Voting aye: Mrs. Astrop, Mr. Brown, Mr. Conwell and Chairman Cain.

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In Re: Certification of Closed Meeting – Resolution #WS-20-28

Mr. Conwell moved, seconded by Mr. Brown, to adopt the following Resolution. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

**RESOLUTION #WS-20-28  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

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In Re: Approval of Agenda

Mrs. Parson, Director stated that Staff recommended approval of the Agenda.

Mr. Conwell moved, seconded by Mrs. Astrop, to approve the Agenda, as submitted.  
Voting aye: Mrs. Astrop, Mr. Brown, Mr. Conwell, and Chairman Cain.

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In Re: Approval of the Consent Agenda

Mrs. Parson stated that Staff recommended approval of the Consent Agenda.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Consent Agenda consisting of the following items. Voting aye: Mrs. Astrop, Mr. Brown, Mr. Conwell and Chairman Cain.

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In Re: Minutes from the meeting of February 3, 2020.

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In Re: Budgetary Matters

Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #3, in the amount of \$7,000.00 and Fund #001 & 002 – Journal Voucher #4, in the amount of \$10,214.53, both of which are incorporated herein by reference.

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In Re: Warrants:

Approval of Total Accounts Payable for February 18, 2020, in the amount of,  
\$281,653.05

Approval of General Fund, in the amount of, \$129,387.48  
Approval of Special Projects, in the amount of, \$152,265.57

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In Re: Waiver of Water and Sewer Service Charges

Mrs. Lois Powell, Account Manager, addressed the Authority stating that the matter had been resolved. She stated that the family notified her earlier today that they did not wish to speak regarding the matter. Mrs. Powell stated no action was needed.

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In Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mrs. Astrop, to adjourn the meeting. Voting aye: Mrs. Astrop, Mr. Brown, Mr. Conwell and Chairman Cain.

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William B. Cain, Chairman  
Greensville County Water and Sewer Authority