

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Monday, June 2, 2014, at the conclusion of the Board of Supervisors meeting, at the Greensville County Government Center, 1781 Greensville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman  
Dr. Margaret T. Lee, Vice Chairman  
James C. Vaughan  
Peggy R. Wiley

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Chairman Ferguson called the meeting to order.

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In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mrs. Wiley moved, seconded by Dr. Lee, to go into Closed Session, as recommended by Staff. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Regular Session

Mrs. Wiley moved, seconded by Mr. Vaughan, to go into Regular Session. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Certification of Closed Meeting – Resolution #WS-14-39

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Dr. Lee, aye; Mr. Vaughan, aye; Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-14-39  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greensville County Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

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Chairman Ferguson recessed the meeting until the conclusion of the Board of Supervisors Meeting.

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Chairman Ferguson reconvened the meeting.

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In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Mr. Vaughan moved, seconded by Dr. Lee, to approve the Agenda as submitted. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Dr. Lee moved, seconded by Mr. Vaughan, to approve the Consent Agenda consisting of the following items. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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Approval of Minutes for May 19, 2014.

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Warrants:

Approval of the Accounts Payable for June 2, 2014, in the amount of \$73,111.84

Approval of Payroll for May 30, 2014, in the amount of \$86,639.40

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In Re: Virginia Retirement System Employer Contribution Rates

Mrs. Whitby addressed the Authority stating that the certified rate for next year was 7.13% which was a decrease from 7.78%. She then requested approval of resolution #WS-14-40.

Dr. Lee moved, seconded by Mrs. Wiley, approval of Resolution #WS-14-40. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Jarratt Water Treatment Plant – Sludge Handling System

Mr. Clements stated that Staff was requesting a Preliminary Engineering Report because there were three or four different methods that could be employed to handle the sludge problem that existed at the plant. He stated that it needed to be explored fully and not just on the capital cost but also the long term costs. He also stated that Staff was requesting authorization to negotiate a contract with B&B Consultants, Inc. for the work and authorize the Authority's Director to execute the contract contingent upon a positive review by the County Attorney.

Mr. Vaughan moved, seconded by Mrs. Wiley, to accept Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Route 301 Sanitary Sewer Rehabilitation Project

Mr. Clements stated that the project was an implementation project for Route 301 Sanitary Sewer Rehabilitation, not a preliminary engineering project. He stated that Staff had conducted a Preliminary Engineering Report on the project last year by B&B Consultant and the report showed a number of priority items needed to be done. He also stated that Staff had accomplished the first two items on the list and was now moving forward with the third priority which was the rehabilitation of the manholes and sewer wet well. Mr. Clements stated that a consulting engineer was needed to implement the program by providing plans and specifications for the work. He then stated that Staff's recommendation was to authorize Staff to negotiate a contract with B&B Consultants and authorize the execution of the contract after review by the County Attorney.

Dr. Lee moved, seconded by Mrs. Wiley, to accept Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: I-95, Exit #4 Well Integration Project

Mr. Clements stated that a group of citizens approached the Authority about the extension of potable water to an area west of the Interchange. He stated that a study was prepared to determine what would be the methodology to extend the service. He also stated that the first thing to be done would be to enhance the amount of water available at the interchange. He then stated that the Authority owned a well that was drilled and tested at that location and it met all the requirements with the Virginia Department of Health. He stated that it would need to be added into the well system that was already in place. Mr. Clements stated that the second thing to do would be to improve the water treatment and the third item would be to extend the line to the residents so Staff was moving forward with Phase I of the project. He also stated that Staff advertised for services in the local paper, solicited bidders on the bid list and only one proposal was received from B&B Consultants. Mr. Clements stated that the selection committee reviewed the proposal and interviewed the firm and concluded that B&B Consultants was a successful applicant. He then stated that Staff requested the Authority authorize Staff to negotiate a contract with B&B Consultants and authorize the Director to execute the document contingent upon a positive review by the Attorney.

Mrs. Wiley moved, seconded by Mr. Vaughan, to accept Staff's recommendations. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Miscellaneous Matters

Various Departmental Reports and Staff Work Programs were prepared for the Authority's review and comments.

Chairman Ferguson asked if anyone had any questions. There were none.

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There being no further business to discuss, Dr. Lee moved, seconded by Mr. Vaughan, to adjourn the meeting. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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Michael W. Ferguson, Chairman  
Greenville County Water and Sewer Authority