

OVERVIEW

Greenville County is seeking proposals for the design, provision, installation and setup of Network Infrastructure equipment including, Firewall/Router/Switches and wireless access points. The Firewall/Router needs to support SFP fiber connections. The Switches should support POE functionality for the wireless access points.

This document constitutes a request for sealed proposals from qualified entities to provide, install, migrate and test the proposed solution.

PURPOSE

The purpose of this RFP is to solicit proposals for the design, provision, installation and service of the County's Network Infrastructure. The County shall choose the offeror which it believes would best be able to address the County's needs based on the selection criteria.

The County seeks to purchase a turnkey system including, but not limited to, any and all equipment and software necessary to provide complete functional performance and all necessary services to support and maintain the network infrastructure.

The County requires a single offeror, acting as a prime contractor, to supply the requested networking components for the system under this procurement including, but not limited to, hardware, software, mounting equipment and cabling, as well as project design, integration with existing equipment, and management. The work to be performed includes designing the components necessary for a properly functioning system, and the furnishing of all labor, materials, equipment, drawings, engineering and related services necessary for the installation of a complete functioning system. The County also requires the offeror to provide warranty, maintenance and continued support services options to maintain the functionality and dependability of the system. The proposed system should meet or exceed the results that would be obtained by this equipment.

The proposed equipment will be replacing a system currently in use at the County Office. This system is comprised of a Cisco 5510 ASA Firewall, connecting to various remote sites through site-to-site IPsec tunnels, including an offsite backup data center using a Cisco 5505 ASA Firewall and a Netgear switch. Also, the County is using two Cisco 3970s for VLAN functionality and routing, and four Cisco 2950s for switching. The County provides internet and network connectivity via Fiber to two other offices that will be requiring a switch and wireless access points as well.

The offeror should be able to seamlessly migrate the County's current Network Infrastructure Configuration into the proposed Network Solution with minimal Network downtime.

A committee appointed by the Greensville County Board of Supervisors ("Committee") with the concurrence in and by Rural Development will evaluate all proposals received, determine the two or more offerors with which negotiations shall be conducted, conduct negotiations with such offerors, and make a recommendation to the Board of Supervisors. The Board of Supervisors will determine the offeror whose proposal will be selected, and will act to award a contract to that offeror. The Board of Supervisors will award the contract at a regularly scheduled meeting.

If the committee determines that an offeror has failed to provide adequate information to enable the committee to evaluate the offeror's proposed system and system features, the committee may either determine such proposal to be non-responsive, and therefore disqualify it from consideration or the committee may request from the offeror such additional information it deems necessary to make an informed decision.

The County will not be responsible for any costs incurred by an offeror in preparing, submitting and negotiating its response.

CONTENT OF THE PROPOSAL

Each proposal shall include the following elements:

1. Firm name, address, telephone and fax numbers, email address, and identity of contact person for the offeror.
2. Identification of the Network components which the offeror proposes as best suiting the needs of the County.

This identification shall include a list of all equipment the offeror proposes for the County. The offeror shall include an explanation of the suggested design and layout of the proposed system and any advantages offered by the proposed systems. The offeror shall include a list of all optional upgrades or additional equipment available for the County to consider.

The information provided must include a description of the equipment specifications and an outline of the relevant product features. Copies of product brochures should be submitted. The proposal should include information about the reliability and functional capabilities of the system proposed.

3. References from counties, cities, or towns to which the offeror has provided Network equipment and/or support services.

4. All of the information in paragraphs 1 and 3 above relating to any subcontractor who will be involved in this project on behalf of the offeror.
5. A description of all warranties relating to the equipment and services procured. A description of how the proposer would provide warranty and maintenance services including the identification of the location of facilities from which the services would be provided and anticipated response time for service calls.
6. A description of the maintenance services or extended warranty options to be offered by the offeror. If possible, the offeror shall include a form of a proposed maintenance agreement. A description of how the offeror would provide warranty and maintenance services including the identification of the location of facilities from which the services would be provided and anticipated response time for service calls.
7. The name of any county, city or town in Virginia currently using the equipment proposed (regardless of whether that equipment was provided by the offeror or some other company), and the name and telephone number of a contact person in such locality.
8. An explanation of the compatibility of the identified equipment with the existing Network equipment and services currently being used by the County.
9. General description of the proposed training of county personnel, and the timetable therefore. The offeror should include information related to the availability of ongoing training, if so offered.
10. Pricing information for the recommended system and equipment components and for any available upgrades or additional equipment. The proposal should identify each phase of the project, equipment components, and services by cost line item so specific items and services can be added, deleted or revised.
11. Description of the timetable from the time the contract is signed to the time that the equipment is installed and functioning.

SELECTION CRITERIA

Each proposal shall be evaluated based on its satisfaction of the requirements stated in this RFP. The following criteria are listed in order of importance as follows:

1. The capabilities and functionality of the proposed Network equipment, specifically including the reliability, performance, security, and seamless integration of the system with existing network equipment and systems in the Government Center, and with the existing site-to-site connections.

2. The history of the offeror's experience in providing, installing, maintaining, and servicing the proposed equipment and systems (in Virginia or elsewhere). This criteria shall include the offer's experience, qualifications and company resources available to meet the maintenance needs, response needs, and emergency repair and replacement demands of the County.
3. The ease of use of the proposed system for IT staff.
4. The offeror's capability to provide prompt and effective warranty and maintenance services.
5. Costs of entire turnkey system.
6. Costs of extended warranty and service options available.

ACCEPTANCE TESTING

The contractor shall be required to provide an acceptance testing procedure for approval by the County. These tests shall be designed to demonstrate that the hardware and software, as installed, will meet the requirements of this RFP.

DEADLINE FOR RESPONSE

Proposals must be received prior to 5:00 p.m. on July 29, 2016. Each offeror must submit four (4) copies of the proposal. Proposals may not be submitted by fax or email.

ADDRESS/PLACE FOR RESPONSE

Four (4) copies of each offeror's proposal must be received in the office of the Greensville County Administrator prior to 5:00 p.m. on Wednesday July 29, 2016, the address for which is as follows:

1781 Greensville County Circle
Emporia, VA 23847

Proposals should be identified as "NETWORK INFRASTRUCTURE – Attn: Ryan E. Aerni"

NON-DISCRIMINATION

Greenville County does not discriminate against race, color, religion, sex, national origin, age, disability, political affiliation, belief or faith-based organizations.

"This institution is an equal opportunity provider and employer."

ADDITIONAL INFORMATION

Any communications pertaining to the scope of work, the preparation or submission of a proposal, and all other communications with respect to this RFP shall be made to:

Ryan E Aerni

Information Systems Specialist

Greenville County

1781 Greenville County Circle

Emporia, VA 23847

Telephone (434) 348-4116

Email: raerni@greenvillecountyva.gov

RIGHT TO REJECT

The County reserves the right, at any time prior to the award of the contract, to reject any or all proposals, or any part thereof, to make no award, or to issue a new RFP.

TERMS AND CONDITIONS

The specific terms and conditions between the County and the contractor shall be subject to negotiation. The County anticipates including terms and conditions of the type that are commercially reasonable and customary in similar contracts between contractors and local governments.