

At the Regular Meeting of the Greensville County Water & Sewer Authority, held on Monday, November 18, 2019, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia.

Present: Raymond L. Bryant, Jr., Chairman
Tony M. Conwell, Vice-Chairman
Michael W. Ferguson
William B. Cain

Chairman Bryant called meeting to order.

In Re: Approval of Agenda

Mrs. Parson stated that Staff recommended approval of the Agenda.

Mr. Conwell moved, seconded by Mr. Ferguson, to approve the Agenda, as submitted.
Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson and Chairman Bryant.

In Re: Approval of the Consent Agenda

Mrs. Parson stated that Staff recommended approval of the Consent Agenda.

Mr. Conwell moved, seconded by Mr. Ferguson, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson, and Chairman Bryant.

In Re: Minutes from the meeting of November 4, 2019.

Budgetary matters consisting of the following: Fund #001 – Journal Voucher #1, in the amount of \$79.93, which is incorporated herein by reference.

In Re: Warrants:

Approval of Total Accounts Payable for November 18, 2019, in the amount of,
\$655,170.41

Approval of General Fund, in the amount of, \$391,496.70
Approval of Special Projects, in the amount of, \$263,673.71

In Re: Resolution #WS-20-10 – Determination to Procure Meters, Meter Reading
Equipment and Support Services by Competitive Negotiation

Mr. Gary Mitchell addressed the Authority stating that the Authority would be installing an automated meter reading system. He stated that Staff would like to procure the automated meter reading system consisting of meters, meter reading equipment and support services by competitive negotiation. He then stated that Staff was requesting approval of the following resolution.

**RESOLUTION #WS-20-10
DETERMINATION TO PROCURE METERS, METER READING EQUIPMENT AND
SUPPORT SERVICES BY COMPETITIVE NEGOTIATION**

WHEREAS, Virginia code Section 2.2-4303.C requires that when goods and nonprofessional services are to be procured by competitive negotiation, rather than by competitive sealed bidding, the governing body shall adopt a resolution declaring its intent to procure by competitive negotiation, and stating the reasons therefore; and

WHEREAS, the Greensville County Water and Sewer Authority of Greensville County, Virginia (“Board”) wishes to request proposals for the procurement of Meters, Meter Reading Equipment and Support Services; and

WHEREAS, the Board has determined that procurement of said services by competitive sealed bidding is neither practicable nor fiscally advantageous to Greensville County citizens; and

WHEREAS, the Board has determined that the best interests of Greensville County citizens would be served by procurement of said services by competitive negotiation to afford contractors some flexibility in making proposals, and enable the Authorities Staff to evaluate the proposals regarding said services to be procured.

IT IS, ACCORDINGLY, HEREBY RESOLVED that the Board has determined that procurement services by competitive sealed bidding is neither practicable nor fiscally advantageous to Greensville County Water and Sewer Authority citizens, and that the said services should therefore be procured by competitive negotiation.

Mr. Ferguson asked if Staff was also looking at equipment that could work through the office. Mr. Mitchell stated yes, Staff was looking at both ways.

Mr. Ferguson moved, seconded by Mr. Conwell, to approve Resolution #WS-20-10. Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson and Chairman Bryant.

In Re: Rate Analysis Report

Mr. Glen Gibson addressed the Authority stating that Staff evaluated the Authority's current water and sewer rates to determine the following: how were the rates compared to the surrounding localities, the last time there was an increase, the increased debt service and reserve that was expected in FY2021 and FY2022 and the effect of the City of Emporia's 3% water and sewer rate increase that went into effect in July, 2019. He stated that Staff has also included a recommendation in its report. He stated that the report was quite lengthy and provided the Board with a summary of the report; a copy of which is incorporated herein by reference. Mr. Gibson then requested approval of the following Resolution.

**RESOLUTION #WS-20-11
PUBLIC HEARING - WATER & SEWER RATES**

WHEREAS, the Greensville County Water & Sewer Authority must establish rates for the provision of potable water and the treatment and disposal of wastewater to cover the expenses necessary or properly attributable to furnishing the services; and

WHEREAS, the last water rate increase was effective in September 2014 and the last sewer increase was effective October 2016; and

WHEREAS, the expenses of the Authority have increased as to warrant a water rate increase of eight percent and a sewer increase of four percent for residential, commercial, industrial and institutional customers; and

WHEREAS, the Administration recommends having a public hearing on the proposed rate increase December 16, 2019 and implementing the rate increase effective January 1, 2020; and

NOW, THEREFORE, BE IT RESOLVED, THAT THE AUTHORITY:

Authorizes the Administration to advertise the public hearing for two weeks in the local paper and on the Authority's web site.

Will have a public hearing on the proposed water and sewer rates December 16, 2019.

Mr. Ferguson moved, seconded by Mr. Conwell, to approve Resolution #WS-20-11.
Voting aye: Mr. Conwell, Mr. Ferguson and Chairman Bryant. Mr. Cain abstained.

In Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mr. Ferguson, to adjourn the meeting. Voting aye: Mr. Cain, Mr. Conwell, Mr. Ferguson and Chairman Bryant.

Raymond L. Bryant, Chairman
Greenville County Water and Sewer Authority