

**GREENSVILLE COUNTY WATER AND SEWER AUTHORITY**

**A G E N D A**

LIVE STREAM DUE TO COVID-19

<https://www.youtube.com/channel/UCckhluQuINDf3FgwoWkpTLQ>

or

<https://tinyurl.com/gcvaboard>

**MONDAY, OCTOBER 5, 2020**

**REGULAR SESSION AT THE CONCLUSION OF THE BOARD OF SUPERVISORS MEETING  
LOCATED AT THE GOLDEN LEAF COMMONS**

- I. CALL TO ORDER
- II. CLOSED SESSION - Section 2.2-3711 (a) 1) Personnel Matters
  - A. Personnel Matters
- III. RETURN TO REGULAR SESSION
- IV. CERTIFICATION OF CLOSED MEETING – Resolution # WS-21-01
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF CONSENT AGENDA
  - A. Approval of Minutes – See Attachment – B-C.
  - B. Warrants – See Attachment – D.
  - D. Resolution #WS-21-03 – Personnel Matters Resulting from Closed Session
- VII. PUBLIC HEARING – None
- VIII. ITEMS WITH APPOINTMENTS – None
- IX. OLD BUSINESS – None
- X. NEW BUSINESS
  - A. Resolution #WS-21-03 – Contract Award for Automatic Meter Reading System – See Attachment – E.

XI. MISCELLANEOUS MATTERS

A. Staff Work Programs

B. Staff Meeting Minutes

XII. ADJOURNMENT

At the Regular Meeting of the Greenville County Water and Sewer Authority, Tuesday, September 8, 2020, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, via Live Stream due to the COVID-19 Pandemic, at the Golden Leaf Commons, 1300 Greenville County Circle, Emporia, Virginia.

Present: William B. Cain, Chairman  
James R. Brown, Vice-Chairman  
Tony M. Conwell  
Belinda D. Astrop

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Chairman Cain called the meeting to order.

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In Re: Closed Session

Chairman Cain recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 7) Legal Matters.

Mr. Conwell moved, seconded by Mr. Brown, to go into Closed Session, as recommended. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Regular Session

Mr. Cain recommended the Authority return to Regular Session.

Mr. Conwell moved, seconded by Mr. Brown, to go into Regular Session. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Certification of Closed Meeting – Resolution #WS-20-57

Mr. Astrop moved, seconded by Mr. Brown, to adopt the following Resolution. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

**RESOLUTION #WS-20-57**  
**CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

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In Re: Approval of Agenda

Chairman Cain recommended approval of the Agenda with no added items.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Agenda, as submitted. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Approval of the Consent Agenda

Chairman Cain recommended approval of the Consent Agenda containing the following items:

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In Re: Approval of Minutes for the Regular Meeting of August 17, 2020, Budget Session Meeting Minutes of August 19, 2020 and August 25, 2020.

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In Re: Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #26, in the amount of \$3,095.00; Fund #001 &002 – Journal Voucher #22, in the amount of \$275.14; Fund #002 – Journal Voucher #25, in the amount of \$19.33 and Journal Voucher #27, in the amount of \$7,159.00, all of which are incorporated herein by reference.

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Warrants:

Approval of Total Accounts Payable for September 8, 2020, in the amount of, \$111,430.43

Approval of General Accounts Payable, in the amount of, \$99,568.89  
Approval of Special Projects, in the amount of, 11,861.54

Approval of Payroll for August 31, 2020, in the amount of, \$102,766.31

Mr. Conwell moved, seconded by Mr. Brown, to approve the Consent Agenda. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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Re: Breez - In Performance Agreement

Mrs. Natalie Slate, Economic Development Director, address the Authority stating this was the same agreement as discussed during the County meeting. She stated that Staff had been working with the client. She also stated just to reiterate, the client would invest \$1 million and the facility is anticipated to create 25 full-time jobs. She further stated that the agreement noted that the Authority's incentives included permit fee waivers and a Deed of Gift of a small portion of land adjacent to the site. Mrs. Slate stated that the client had accepted the agreement and was requesting approval of the Performance Agreement by the Authority.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Breez-In Performance Agreement. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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Re: Infectious Disease Preparedness and Response Plan

Mrs. Natalie Slate, Economic Development Director, address the Authority stating the plan was identical to the County. She stated it was one plan that addressed both the County and the Authority

Mr. Conwell moved, seconded by Mr. Brown, to approve the Breez-In Performance Agreement. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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Re: Resolution #WS-20-58 Community Coalition of Sussex County

Mr. Glen Gibson, Assistant Director, addressed the Authority and read Resolution #WS-20-58 into record. He then requested approval of the following:

**RESOLUTION #WS 20-58  
COMMUNITY COALITION OF SUSSEX COUNTY - WATER & SEWER BILL  
ADJUSTMENT REQUEST**

**WHEREAS**, the Community Coalition (Coalition) of Sussex, VA is a non-profit organization that provides support, education, and training programs to promote self-sufficiency among members of the community; and

**WHEREAS**, the Coalition had a valve malfunction at their Jarratt, VA facility. The malfunction resulted in 475,100 gallons of water usage during the month of August. The August water charges are \$3,382.71 and the sewer charges are \$4,246.85. The combined total bill is \$7,629.56; and

**WHEREAS**, the Coalition is requesting their sewer charges be reduced to their normal minimum usage of \$44.64 and that the Authority grant them a 25% reduction in the monthly water charges. The adjusted water charges would be \$2,537.03. The adjusted combined August charges would be \$2,581.67; and

**WHEREAS**, the Coalition is also requesting they be allowed to enter into a 12-month payment plan to minimize the effect of this unexpected charge on their operations.

**IT IS, ACCORDINGLY, HEREBY RESOLVED**, that the GCWSA Board of Directors authorizes the Staff to adjust the Coalition's August 2020 water and sewer charges to \$2,581.67.

Mr. Conwell moved, Seconded by Mr. Brown, to approve Resolution #WS-20-58. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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Re: Resolution #WS-20-59 Extension of the Suspension of Penalties, Fees and Service Disconnections

Mrs. Lois Powell, Customer Service Manager, addressed the Authority and read Resolution #WS-20-59 into record. She then requested approval of the following:

**RESOLUTION #WS-20-59  
COVID-19 – EXTENSION OF THE SUSPENSION OF PENALTIES, FEES AND  
SERVICE DISCONNECTIONS**

**WHEREAS**, On August 24, 2020, the State Corporation Commission (SCC) ordered an extension of the suspension of utility penalties, fees and service disconnections through September 16, 2020 due to the COVID-19 Virus; and

**WHEREAS**, In compliance with the SCC extension order, Greenville County Water & Sewer Authority extends the suspension of penalties, fees and service disconnections through September 16, 2020; and

**WHEREAS**, the essential water and sewer services provided by GCWSA are funded through revenues generated from metered sales. Although penalties, fees and service disconnections have been suspended during the time period covered in the initial SCC order and extension orders, charges are accruing and customers are responsible for payment of their water and sewer bill.

**IT IS, THEREFORE, HEREBY RESOLVED**, that the Greenville County Water & Sewer Authority approves the following:

1. Past due utility payments shall be made in full by October 7, 2020.
2. Service disconnections for non-payment and reconnection fees will resume October 8, 2020; and
3. Late payment penalties, will be applied to past due accounts as of September 22, 2020.
4. Customers who have suffered a documented substantial loss of income due to the COVID-19 virus are encouraged to contact the GCWSA business office and apply for a Cares grant. If approved the grant funds will be applied to the customers past due utility charges.

Mr. Cain asked if the customer's water would be turned off on September 16, 2020 if they could not pay. Mrs. Powell stated no. She stated that on the 22<sup>nd</sup> of September, the 10% penalty on the current balance would be applied. She also stated that then the customer would have until October 7 to pay the bill in full, make arrangements with office, make a payment plan or apply for the Covid-19 funds, if eligible. Mrs. Powell stated that if the customer did not make any arrangements, they would be disconnected on October 8, 2020.

Supervisor Cain asked if any arrangements were being made to contact the people who were months in the arrear. Mrs. Powell stated yes and that her office was actively working with customers who were 60-90 days past due.

Mrs. Cain stated he would love to have the CODE-RED alerts reach all Water & Sewer customers.

Mr. Gary Cifers stated that applications for the Covid-19 relief was sent out and the office was getting ready for a separate mailing that outlined the Covid-19 relief as well as the payment options to all water and sewer customers.

Mrs. Astrop moved, seconded by Mr. Conwell, to approve the Resolution #WS-20-59. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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Mr. Glen Gibson, Assistant Director, addressed the Authority and read Resolution #WS-20-60 into record. He then requested approval of the following:

**RESOLUTION #WS 20-60**  
**MEMORANDUM OF UNDERSTANDING – EMERGENCY WATER SUPPLY**

**WHEREAS**, the Virginia Department of Health has requested that Greensville County Water & Sewer Authority and the City of Emporia enter into an agreement to supply water to each other in the event of an emergency condition that makes one of the localities unable to fulfill the water demands of its customers; and

**WHEREAS**, the arrangement between the parties will address emergency circumstances only; and

**WHEREAS**, the first priority of the party supplying the water will be to supplying water to its own customers, and therefore the supplying party provide water to the other party only in such volumes as are available after the supplying party has satisfied the water needs of its own customers; and

**WHEREAS**, the parties agree that the party supplying the water will do so for a maximum of thirty (30) consecutive days only, and that the thirty (30) consecutive day period is subject to the aforesaid condition that the water needs of its own customers can be satisfied by the supplying party.

**IT IS, ACCORDINGLY, HEREBY RESOLVED**, by the GCWSA Board of Directors that the GCWSA Director is hereby authorized and directed to execute the Memorandum of Understanding in the form reviewed and approved by the GCWSA Director and the GCWSA Attorney.

Mrs. Astrop moved, seconded by Mr. Conwell, to approve the Resolution #WS 20-60. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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Re: Change Order for the Skippers Wastewater Treatment Plant Project

Mr. Glen Gibson, Assistant Director, addressed the Authority stating that Staff received the change order request for the Skippers Wastewater Treatment Plant Project. He stated that the change order was requesting additional funds for the installation of \$2,000 for the addition of a

12" gate near the discharge point at Fountain Creek that was needed to allow a tractor to get outside the fence for grass cutting around the discharge area. He also stated that \$2,500 was needed for additional wiring modification for the post aeration's blower control panel. He also stated the Engineer recommended both items as required for the efficient operation and maintenance of the new facility. Mr. Gibson then stated the three previous change orders had reduced the original contract price by \$7,637. He stated that with the change order, the contract price would increase \$4,500, but would still be \$3,137 less than the original contracted amount. He further stated that Staff concurred with the engineer's recommendation and request authorization that the Authority's Director execute the change order.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Change Order for the Skippers Wastewater Treatment Plant Project. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Miscellaneous Matters

Chairman Cain stated that the Staff Work Programs and Staff Meeting Meetings were prepared for the Authority's review. He asked if there were any questions. There as none.

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Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mrs. Astrop, to adjourn the meeting. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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William B. Cain, Chairman  
Greenville County Water and Sewer Authority

At the Regular Meeting of the Greensville County Water and Sewer Authority, held on Monday, September 21, 2020, with Regular Session beginning at the conclusion of the Board of Supervisors Meeting, via Live Stream due to the COVID-19 Pandemic, at the Golden Leaf Commons, 1300 Greensville County Circle, Emporia, Virginia

Present: William B. Cain, Chairman  
James R. Brown, Vice-Chairman  
Belinda D. Astrop  
Tony M. Conwell

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Chairman Cain called the meeting to order.

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In Re: Closed Session

Chairman Cain recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matter.

Mr. Conwell moved, seconded by Mr. Brown, to go into Closed Session, as recommended. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Regular Session

Mr. Cain recommended the Authority return to Regular Session.

Mrs. Astrop moved, seconded by Mr. Brown, to go into Regular Session. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Certification of Closed Meeting – Resolution #WS-20-62

Mr. Conwell moved, seconded by Mr. Brown, to adopt the following Resolution. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

**RESOLUTION #WS-20-62  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greensville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

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In Re: Approval of Agenda

Chairman Cain recommended approval of the Agenda with no added items.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Agenda, as submitted. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Approval of the Consent Agenda

Chairman Cain recommended approval of the Consent Agenda consisting of the following:

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Approval of minutes for the meeting of September 8, 2020.

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Budgetary Matters consisting of the following: Fund #001 &002 – Journal Voucher #32, in the amount of \$30,951.00 and Journal Voucher #33, in the amount of \$1,259.00, both of which are incorporated herein by reference.

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Warrants:

Approval of Total Accounts Payable for September 21, 2020, in the amount of, \$1,379,535.25

Approval of General Accounts Payable, in the amount of, \$1,377,845.25  
Approval of Special Projects, in the amount of, \$1,690.00

Mrs. Astrop moved, seconded by Mr. Conwell, to approve the Consent Agenda with the exception of the minutes. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Public Hearing

Mr. Cain recommended that the Authority go into Public Hearing to solicit public comments regarding the Proposed Changes to the Water and Sewer Rates

Mr. Conwell moved, seconded by Mr. Brown, to go into Public Hearing. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Proposed Changes to Water and Sewer Rates

Mr. Glen Gibson, Assistant Director, addressed the Authority stating that the Authority previously adopted Resolution #WS-20-56 that set forth the Authority's proposed water rate increase at 6% and a 5% sewer increase. He stated that the resolution also authorized the administration to advertise the Public Hearing on the proposed rate change to be held tonight.

Chairman Cain asked if anyone present who wished to speak in favor of or in opposition of the proposed changes to the water and sewer rates.

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Mr. Linwood Matthews, 766 Courtland Road, addressed the Authority stating that he know water rates would have to be increased at some point due to expenses. He asked that the Authority not find any new corporations, prisons, etc., because every time the Authority find something, the water rates increased. He stated that with the correctional facility, upgrades to water plants and Dominion Power, the water rates still increased instead of decreasing. Mr.

Matthews stated that unless the Authority found something to come in to this community and make the Authority some money, projects needed to be kept to a minimum.

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In Re: Regular Session

Chairman Cain recommended that the Authority return to Regular Session.

Mrs. Astrop moved, seconded by Mr. Conwell, to return to Regular Session. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Proposed Increase to the Water and Sewer Rates Resolution #WS-20-63

Mr. Gibson stated that the resolution was needed to actually increase the water and sewer rates. He then read the following resolution into record as follows and requested approval.

**RESOLUTION #WS-20-63  
INCREASED WATER AND SEWER RATES**

**WHEREAS**, the Greensville County Water and Sewer Authority (GCWSA) has determined that its rates for the provision of potable water and treatment and disposal of wastewater must be increased to fund expenses necessarily and properly attributable to furnishing the services; and

**WHEREAS**, the most recent water rate increase for GCWSA was effective January 2020 and the most recent sewer rate increase for GCWSA was effective January 2020; and

**WHEREAS**, by resolution duly adopted on August 25, 2020, GCWSA set forth its proposed water rate increase of six percent (6%) and its proposed sewer rate increase of five percent (5%), which increased rates shall become effective on October 1, 2020; and

**WHEREAS**, in compliance with the Code of Virginia GCWSA published notice of a public hearing to be conducted on September 21, 2020, which notice set forth the proposed schedules of water and sewer rates; and on September 21, 2020, GCWSA duly conducted the public hearing as advertised; and

**WHEREAS**, the expenses of GCWSA have increased sufficiently as to warrant an increase of six percent (6%) in GCWSA's water rates and an increase of five percent (5%) in GCWSA's sewer rates, which increased rates shall become effective on October 1, 2020; and

**WHEREAS**, there will be no increase in the non-user water rates or the non-user sewer rates.

**NOW, THEREFORE, BE RESOLVED** that the Board of Directors of Greenville County Water and Sewer Authority hereby adopts the following increased rates for water and sewer service, which increased rates shall become effective on October 1, 2020:

**Water Rates**

<b>Residential</b>	<b>Existing</b>	<b>Proposed</b>
First 3,000 gallons per month	\$ 18.31	\$ 19.41
Each additional 1,000 gallons per month	\$ 6.10	\$ 6.47
Non-user rate per month	\$ 6.00	\$ 6.00
<b>Commercial, Industrial and Institution Customers</b>		
First 3,000 gallons per month	\$19.28	\$ 20.44
Each additional 1,000 gallons per month	\$ 6.43	\$ 6.82
Non-user rate per month	\$ 6.00	\$ 6.00
Negotiated Commercial, Industrial and Institutional Rates		+ 6.0%

**Sewer Rates**

<b>Residential</b>	<b>Existing</b>	<b>Proposed</b>
First 4,000 gallons per month	\$ 34.49	\$ 36.21
Each additional 1,000 gallons per month	\$ 6.90	\$ 7.25
Unmetered sewer supply	\$ 39.38	\$ 41.35
Non-user rate per month	\$ 9.97	\$ 9.97
<b>Commercial, Industrial and Institution Customers</b>		
First 4,000 gallons per month	\$40.22	\$ 42.23
Each additional 1,000 gallons per month	\$ 8.04	\$ 8.44
Non-user rate per month	\$ 9.97	\$ 9.97
Negotiated Commercial, Industrial and Institutional Rates		+ 5.0%

Mr. Conwell moved, seconded by Mr. Brown, to approve Resolution #WS-20-63. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, nay.

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In Re: Approval of Fiscal year 2021 Budget – Resolution #WS-20-64

Mr. Gibson read the following resolution into record and requested approval.

**RESOLUTION #WS-20-64**

## APPROVAL OF FISCAL YEAR 2021 BUDGET

**WHEREAS**, the Recommended Operating, the Capital Budget for the Fiscal Year 2021 and the Five Year Capital Improvement Plan has been duly presented to the Authority and revisions made;

**NOW, THEREFORE, BE IT RESOLVED** that for informational and fiscal planning purposes, the Greenville County Water and Sewer Authority adopts, as incorporated herein by reference, an Operating Budget – Water of \$2,914,415 and an Operating Budget – Sewer of \$2,797,084.

**NOW, THEREFORE, BE IT RESOLVED** that for informational and fiscal planning purposes, the Greenville County Water and Sewer Authority adopts, as incorporated herein by reference, a Capital Budget – Water of \$158,227, a Capital Budget – Sewer of \$299,705 and the Five Year Capital Improvement Plan.

**FURTHER, BE IT RESOLVED**, that no expenditure shall be made or money shall be paid out until an appropriation is made by this governing body.

Mr. Conwell moved, seconded by Mr. Brown, to approve Resolution #WS-20-64. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Moratorium on Annual Merit Increases for Authority Employees – Resolution #WS-20-65

Mrs. Parson stated that the resolution mirrored the resolution presented by the County over a month ago. She stated that Staff was requesting action regarding the following resolution.

### **RESOLUTION #WS-20-65 MORATORIUM ON ANNUAL MERIT INCREASES FOR AUTHORITY EMPLOYEES**

**WHEREAS**, the COVID-19 crisis has imposed hardships on Greenville County Water and Sewer Authority (“GCWSA”), including the possibility that the Authority’s revenues may be less than in previous years;

**WHEREAS**, the Authority has a longstanding policy of awarding merit increases to employees, each year, based on each employee’s level of performance; and

**WHEREAS**, on account of COVID-19 issues, including the unpredictable impact on revenues, the Authority has decided to impose a moratorium on the awarding of annual merit increases until such time as the COVID-19 crisis has passed.

**IT IS, ACCORDINGLY, HEREBY RESOLVED as follows:**

1. The Authority hereby imposes a moratorium on the awarding of annual merit increases, as a result of which moratorium no annual merit increases will be hereafter awarded until the Authority rescinds the moratorium effected hereby.
2. The Greenville County Water and Sewer staff will continue its practice of preparing annual evaluations of each employee throughout the term of the moratorium, so that the Authority will have that information available to it if and when the moratorium is rescinded.
3. Unless the moratorium has been rescinded at an earlier date, at a duly convened meeting of the GCWSA in March 2021, the Authority will review the moratorium effected hereby, and make such revisions to said moratorium, if any, as the Authority determines to be appropriate.

Mrs. Astrop moved, seconded by Mr. Brown, to approve Resolution #WS-20-65. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr Brown, aye; Mr. Conwell, nay and Chairman Cain, aye.

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In Re: Resolution #WS-20-66 – General Engineering Services Contract

Mr. Gibson addressed the Authority and read the following resolution into record. He then requested approval.

**RESOLUTION #WS-20-66  
AWARD OF CONTRACTS FOR GENERAL ENGINEERING SERVICES**

**WHEREAS**, Greenville County Water and Sewer Authority (“GCWSA”) issued a Request for Proposals (“RFP”) for General Engineering Services; and

**WHEREAS**, GCWSA received proposals from five firms; and

**WHEREAS**, after reviewing and evaluating all proposals submitted in response to the RFP, The selection committee interviewed four of the firms; and

**WHEREAS**, GCWSA has determined contracts should be awarded to both the Timmons Group and B&B Consultants, Inc., for the provision of general engineering services.

**NOW, THEREFORE, BE RESOLVED** that the Board of Directors (“Board”) of Greenville County Water and Sewer Authority hereby:

1. Awards contracts to both the Timmons Group and B & B Consultants, Inc., for the provision of general engineering services for a term of three years as set forth in the RFP.

2. Adoption of this resolution constitutes publication of the Board's award of each said contract.
3. The Board authorizes the preparation of a notice of its award for each of said contracts, and further directs that such notice be emailed and sent via First Class U. S. Mail to all unsuccessful firms which submitted proposals in response to the RFP.
4. The Board authorizes the GCWSA Attorney to draft contracts between GCWSA and the Timmons Group and B&B Consultants, Inc. and further authorizes the GCWSA Director, to execute said contracts, conditioned on approval thereof by the GCWSA Assistant Director and the GCWSA Attorney.

Supervisor Conwell moved, seconded by Supervisor Astrop, to approve Resolution #WS-20-66. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Resolution #WS-20-67 – Covid-19 – Extension of the Service Disconnections

Mrs. Lois Powell, Account Manager, addressed the Authority and requested approval of the following resolution.

**RESOLUTION #WS-20-67**  
**COVID-19 – EXTENSION OF THE SERVICE DISCONNECTIONS**

**WHEREAS**, On September 14, 2020, the State Corporation Commission (SCC) received correspondence from Governor Ralph S. Northam, requesting the Commission extend the moratorium through October 5, 2020; and

**WHEREAS**, NOW THE COMMISSION, upon consideration of this matter, is of the opinion and finds that it will extend the moratorium on jurisdictional utility service cut-offs through October 5, 2020, as requested by Governor Northam in his letter of September 14, 2020, in which he explained that he and the General Assembly need this additional time to address this issue in the ongoing General Assembly special session that began August 18, 2020; and

**WHEREAS**, The Commission, however, will not extend the moratorium beyond October 5, 2020. Since the Commission first imposed the moratorium on March 16, 2020, and have warned repeatedly that this moratorium is not sustainable indefinitely. The mounting costs of unpaid bills must eventually be paid, either by the customers in arrears or by other customers who themselves may be struggling to pay their bills. The Commission has further emphasized in past orders that "utility regulation alone" cannot solve the problem; and

**WHEREAS**, The Commission has urged the Governor and General Assembly to appropriate funds for direct financial assistance to those customers who are unable to pay their bills due to the COVID-19 pandemic, in order to avoid shifting these costs to other customers. The Commission hope the General Assembly uses this additional time to act on this recommendation; and

**WHEREAS**, the essential water and sewer services provided by GCWSA are funded through revenues generated from metered sales. Although service disconnections have been suspended during the time period covered in the initial SCC order and extension orders, charges are accruing and customers are responsible for payment of their water and sewer bill; and

**IT IS, THEREFORE, HEREBY RESOLVED**, that the Greenville County Water & Sewer Authority approves the following:

- 1) Customers who have suffered a documented substantial loss of income due to the COVID-19 pandemic are encouraged to contact the GCWSA business office and apply for a Cares grant. If approved, the grant funds will be applied directly to the customers past due utility charges; and
- 2) Customers in the arrears, which do not qualify for the Cares grant are encouraged to contact the Customer Service Manager, Lois Powell, to set up a 12-month payment plan. Customers who have entered into such extended payment plans and are current thereon, shall not have their utility service cut-off or be charged late penalties; and
- 3) Late payment penalties, will be applied to past due accounts as of September 22, 2020; and
- 4) Past due utility payments shall be made in full by October 7, 2020 or have an extended payment plan on file; and
- 5) Service disconnections for non-payment and reconnection fees will resume October 8, 2020.

Supervisor Conwell moved, seconded by Supervisor Astrop, to approve Resolution #WS-20-67. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mrs. Astrop, to adjourn. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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William B. Cain, Chairman  
Greenville County Water and Sewer Authority

ACCOUNTS PAYABLE LIST  
GREENSVILLE COUNTY WATER  
DEPT # - 000110 \*\*OTHER ASSETS\*\*

FROM DATE- 9/30/2020  
TO DATE- 10/05/2020  
FUND # - 001 \*\*OPERATING FUND-WATER\*\*

VENUE NAME      CHARGE TO      DESCRIPTION      INVOICE#      DATE      SS      PBY      SS

DEPT # - 000110 \*\*OTHER ASSETS\*\*

VENUE NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	SS	PBY	SS
**OTHER ASSETS**							
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/5988		10/01/2020	8.16		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/6908		10/01/2020	5.23		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/6936		10/01/2020	2.93		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/7274		10/01/2020	1.39		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/7586		10/01/2020	68.77		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/7685		10/01/2020	4.35		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/7984		10/01/2020	64.66		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/7998		10/01/2020	5.61		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8066		10/01/2020	5.61		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8184		10/01/2020	129.05		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8264		10/01/2020	69.44		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8270		10/01/2020	65.48		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8271		10/01/2020	5.67		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8304		10/01/2020	36.72		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8324		10/01/2020	5.61		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8346		10/01/2020	21.61		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8419		10/01/2020	56.12		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8448		10/01/2020	5.61		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8467		10/01/2020	53.39		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8499		10/01/2020	5.61		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8509		10/01/2020	5.61		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8549		10/01/2020	49.55		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8566		10/01/2020	7.60		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8596		10/01/2020	17.49		
TREASURER OF VIRGINIA	ACCOUNTS RECEIVABLE - WATER	UNCLAIMED/8635		10/01/2020	68.31		
TREASURER, GREENSVILLE COU	ACCOUNTS RECEIVABLE - WATER	DETRICE BRANK		10/01/2020	1.29		
TREASURER, GREENSVILLE COU	ACCOUNTS RECEIVABLE - WATER	QUENTIN MCBEETH		10/01/2020	8.25		
					776.94 *		
		TOTAL			776.94		

DEPT # - 010000 \*\*ADMINISTRATION-WATER\*\*

SLAYTON & CLARY	**ADMINISTRATION-WATER**	13869		9/20/2020	159.60		
BAFFMAN & CHAPLES	PROF. SERVICES-LEGAL	1100991		8/06/2020	10,561.25		
					10,720.85 *		
TREASURER OF GREENSVILLE C	PURCHASE SERVICES FROM GREENSV	16040-10/OCT 20		10/01/2020	2,222.22		
					2,222.22 *		
RICOH USA INC	LEASE OF EQUIPMENT	34020628		9/11/2020	144.26		
					144.26 *		
		TOTAL			15,087.33		

DEPT # - 011000 \*\*AUTHORITY BOARD-WATER\*\*

INDEPENDENT MESSENGER	**AUTHORITY BOARD-WATER**	1785/8-2020		8/31/2020	66.96		
	ADVERTISING				66.96 *		

ACCOUNTS PAYABLE LIST  
GREENSBURG COUNTY WATER  
DEPT # - 011000 \*\*AUTHORITY BOARD-WATER\*\*

9/30/2020 FROM DATE- 9/30/2020  
59375 TO DATE- 10/05/2020  
FUND # - 001 \*\*OPERATING EXPENDITURES\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	AMOUNT
QUILL CORPORATION	OFFICE SUPPLIES		10047045	8/31/2020	7.84
HERTE'S FLOWER SHOP, INC.	OFFICE SUPPLIES		002665	9/21/2020	14.40
HERTE'S FLOWER SHOP, INC.	OFFICE SUPPLIES		002667	9/01/2020	11.00
		TOTAL			33.24 *
					100.20

DEPT # - 020000 \*\*UTILITY MAINTENANCE-WATER\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	AMOUNT
**UTILITY MAINTENANCE-WATER**					
KEL LARK SERVICE, LLC	CONTRACTUAL SERVICE: GRASS CUT		8024	9/27/2020	1,411.60
					1,411.60 *
NECKLEBURG ELECTRIC COUPE	ELECTRICAL SERVICES		439360850079-20	9/15/2020	29.87
NECKLEBURG ELECTRIC COUPE	ELECTRICAL SERVICES		90000517879-20	9/17/2020	1,323.04
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		950017500679-20	9/11/2020	7.51
					1,360.42 *
VERIZON	TELECOMMUNICATIONS		336-158779-20	9/18/2020	49.40
					49.40 *
CINTAS CORPORATION #143	UNIFORM RENTAL		4060579912	9/03/2020	16.80
CINTAS CORPORATION #143	UNIFORM RENTAL		4061193447	9/10/2020	16.80
CINTAS CORPORATION #143	UNIFORM RENTAL		4061879440	9/17/2020	16.80
					50.40 *
TREASURER OF GREENSBURG CO	REPAIR & MAINTENANCE SUPPLIES		EXP 07720-09/20	9/30/2020	674.17
					674.17 *
EMPRESA HARDWARE CO, INC	REPAIR & MAINTENANCE SUPPLIES		13067	9/10/2020	9.80
FERGUSON ENTERPRISES, INC	REPAIR & MAINTENANCE SUPPLIES		7028997	9/16/2020	179.98
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-058543	9/09/2020	16.99
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-059173	9/15/2020	34.78
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-059425	9/17/2020	7.99
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-059504	9/18/2020	5.79
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-060102	9/23/2020	10.56
USA BLENDER	REPAIR & MAINTENANCE SUPPLIES		361236	9/16/2020	565.27
BENCHMARK COMMUNITY BANK	REPAIR & MAINTENANCE SUPPLIES		VALLEY SUPPLY	8/31/2020	406.62
BENCHMARK COMMUNITY BANK	REPAIR & MAINTENANCE SUPPLIES		VALLEY SUPPLY CM	9/23/2020	73.63-
					1,164.15 *
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-288959	9/09/2020	40.04
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-291556	9/23/2020	42.36
					82.40 *
		TOTAL			4,792.54

DEPT # - 022000 \*\*WATER TREATMENT - JARRATT\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	AMOUNT
**WATER TREATMENT - JARRATT**					
TOWN OF JARRATT	LEASE: FACILITIES (12-2022)			10/01/2020	2,299.00
					2,299.00 *
HACH COMPANY	LAB SUPPLIES		12139574	9/28/2020	1,108.10
JARRATT HARDWARE	HOUSEKEEPING SUPPLIES		2009-059944	9/21/2020	1,188.10 *
					28.77

ACCOUNTS PAYABLE LIST  
GREENSVILLE COUNTY WATER  
DEPT # - 022000 \*\*WATER TREATMENT - JARRATT\*\*

9/30/2020 FROM DATE- 9/30/2020  
AP375 TO DATE- 10/05/2020  
FUND # - 001 \*\*\*OPERATING EXPENDITURES\*\*\*

VENDOR NAME	CHARGE ID	DESCRIPTION	INVOICES	INVOICE DATE	\$\$\$ PAY \$\$\$
JARRATT HARDWARE	HOUSEKEEPING SUPPLIES		2009-040419	9/25/2020	44.37
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-058004	9/03/2020	71.14 *
		TOTAL			139.01
					139.01 *
					3,617.25

DEPT # - 023000 \*\*SKIPPER'S HELL SYSTEMS\*\*

BUNNION ENERGY VIRGINIA  
\*\*SKIPPER'S HELL SYSTEMS\*\*  
ELECTRICAL SERVICES

			2634792630/9-20	9/11/2020	205.74
		TOTAL			205.74 *
					205.74

DEPT # - 061100 \*\*CAPITAL PROJECTS - WATER\*\*

\*\*CAPITAL PROJECTS - WATER\*\*

SAP INC	JNTP-REFURBISH 1ST FILTER		320200076/TANK1	8/24/2020	2,698.00
SAP INC	JNTP-REFURBISH 1ST FILTER		320200076/TANK1	8/24/2020	2,698.00-
SAP INC	JNTP-REFURBISH 1ST FILTER		234360	9/30/2020	1,694.00
REPAIR TECH INDUSTRIAL CON	JNTP-REFURBISH 1ST FILTER		11073	9/24/2020	14,469.00
		TOTAL			14,163.00 *
SAP INC	JNTP-REFURBISH 2ND FILTER		320200076/TANK1	8/24/2020	2,698.00-
SAP INC	JNTP-REFURBISH 2ND FILTER		320200076/TANK1	8/24/2020	2,698.00
SAP INC	JNTP-REFURBISH 2ND FILTER		320200076/TANK2	8/24/2020	2,698.00
SAP INC	JNTP-REFURBISH 2ND FILTER		320200076/TANK2	8/24/2020	2,698.00-
REPAIR TECH INDUSTRIAL CON	JNTP-REFURBISH 2ND FILTER		11074	9/24/2020	8,276.00
		TOTAL			8,276.00 *
					24,439.00
		FUND TOTAL			47,019.00

ACCOUNTS PAYABLE LIST  
GREENSVILLE COUNTY WATER  
DEPT # - 010100 \*\*ADMINISTRATION-SEWER\*\*

FROM DATE- 9/30/2020  
TO DATE- 10/05/2020  
FUND # - 002

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	\$\$\$	PAY	\$\$\$	INVOICE	DATE
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**ADMINISTRATION-SEWER**									
SLAYTON & CLARY			13869	9/20/2020		239.40			
KAUFMAN & CABLES			1100991	8/06/2020		6,938.75			
						7,178.15 *			
TREASURER OF GREENSVILLE C			16040-10-001 20	10/06/2020		3,333.33			
						3,333.33 *			
RIGBH USA INC			34020628	9/11/2020		216.39			
						216.39 *			
			TOTAL			10,727.87			
**AUTHORITY BOARD-SEWER**									
INDEPENDENT MESSENGER			1785/B-2020	8/31/2020		108.44			
						100.44 *			
QUILL CORPORATION			10847045	8/31/2020		11.76			
MONTE'S FLOWER SHOP, INC.			002665	8/21/2020		21.59			
MONTE'S FLOWER SHOP, INC.			002687	9/01/2020		18.50			
						49.65 *			
			TOTAL			150.29			
**UTILITY MAINTENANCE-SEWER**									
PAI LAWN SERVICE, LLC			8024	9/27/2020		2,117.40			
						2,117.40 *			
CORNUMHEALTH ENGINEERING &			36566	9/28/2020		7,765.00			
						7,765.00 *			
MECKLENBURG ELECTRIC COOPE			3396200600/9-20	9/14/2020		81.48			
MECKLENBURG ELECTRIC COOPE			388601000/9-20	9/14/2020		117.17			
MECKLENBURG ELECTRIC COOPE			4395500700/9-20	9/15/2020		30.16			
MECKLENBURG ELECTRIC COOPE			9000005810/9-20	9/17/2020		519.20			
DOMINION ENERGY VIRGINIA			0111782504/9-20	9/09/2020		34.21			
DOMINION ENERGY VIRGINIA			0232262410/9-20	9/09/2020		497.13			
DOMINION ENERGY VIRGINIA			3691790004/9-20	9/09/2020		74.82			
DOMINION ENERGY VIRGINIA			9910651922/9-20	9/11/2020		269.17			
						1,623.34 *			
VERIZON			336-1587/9-20	9/18/2020		49.40			
VERIZON			634-9713/9-20	9/21/2020		24.95			
VERIZON			348-4223/9-20	9/24/2020		24.95			
						99.30 *			
CINTAS CORPORATION 3143			4066579912	9/03/2020		25.20			
CINTAS CORPORATION 3143			406119447	9/10/2020		25.20			
CINTAS CORPORATION 3143			4061879440	9/17/2020		25.20			
						75.60 *			

ACCOUNTS PAYABLE LIST  
GREENSVILLE COUNTY WATER  
DEPT # - 020100 \*\*UTILITY MAINTENANCE-SEWER\*\*

FROM DATE- 9/30/2020  
TO DATE- 10/05/2020  
FUND # - 002

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
TREASURER OF GREENSVILLE C	REPAIR TO COUNTY MAINTENANCE SH	EXP 07/20-09/20		9/30/2020	1,011.26
					1,011.26 *
FERGUSON ENTERPRISES, INC	REPAIR & MAINTENANCE SUPPLIES	7026997		9/16/2020	269.97
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-057979		9/03/2020	39.38
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-057998		9/03/2020	30.28
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-050543		9/09/2020	25.49
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-059173		9/15/2020	52.18
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-059425		9/17/2020	11.99
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-060356		9/25/2020	7.48
ELECTRICAL EQUIPMENT COMPA	REPAIR & MAINTENANCE SUPPLIES	3935916-00		9/12/2020	281.89
CITY AUTO SUPPLY HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-007081		9/03/2020	17.15
CITY AUTO SUPPLY HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-009017		9/22/2020	25.15
CITY AUTO SUPPLY HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-009098		9/23/2020	7.98
RESEARCH COMMUNITY BANK	REPAIR & MAINTENANCE SUPPLIES	VALLEY SUPPLY		8/31/2020	609.94
RESEARCH COMMUNITY BANK	REPAIR & MAINTENANCE SUPPLIES	VALLEY SUPPLY CH		9/23/2020	110.45-
					1,268.43 *
D'REILLY AUTO PARTS	VEHICLE SUPPLIES	2269-288959		9/09/2020	60.05
D'REILLY AUTO PARTS	VEHICLE SUPPLIES	2269-291556		9/23/2020	63.52
					123.57 *
EVROGA WATER TECHNOLOGIES	CHEMICALS	904612384		9/21/2020	8,444.80
					8,444.80 *
XYLEN DEWATERING SUBUNITION	HEAVY EQUIPMENT SUPPLIES	401038932		9/24/2020	30.48
					30.48 *
		TOTAL			22,559.18
DEPT # - 031000 **FALLING RUN SEWAGE TREAT. PLANT**					
JAMES R REED & ASSOC INC	LABORATORY SERVICES	2009045		9/14/2020	300.00
					300.00 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-058683		9/10/2020	139.44
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	2009-059902		9/21/2020	35.99
FARO & LAHN SERVICE	REPAIR & MAINTENANCE SUPPLIES	01-19024		8/31/2020	16.24
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES	3429450		9/24/2020	317.94
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES	3429450		9/24/2020	158.97
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES	3429450 CH		9/24/2020	317.94-
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES	3429451		9/24/2020	555.00
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES	3429451 CH		9/24/2020	555.00-
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES	3430299		9/25/2020	403.57
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES	3430299 CH		9/25/2020	403.57-
					350.64 *
		TOTAL			650.64
DEPT # - 032000 **THREE CREEK SEWAGE TREAT. PLANT**					
JAMES R REED & ASSOC INC	LABORATORY SERVICES	2009047		9/14/2020	186.00

ACCOUNTS PAYABLE LIST  
GREENSVILLE COUNTY WATER  
DEPT # - 032000 \*THREE CREEK SEWAGE TREAT. PLANT\*\*

FROM DATE- 9/30/2020  
TO DATE- 10/05/2020  
FUND # - 002

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2009048	9/14/2020	1,092.00
REDBOOT EQUIPMENT COMPANY	REPAIR & MAINTENANCE SERVICES		RE93C	9/24/2020	1,278.00 *
CENTAS CORPORATION 0143	UNIFORM RENTAL		4061879484	9/17/2020	225.00
CENTAS CORPORATION 0143	UNIFORM RENTAL		4062502619	9/24/2020	225.00 *
WALMART COMMUNITY/SYNOB	OFFICE SUPPLIES		TR807940	9/23/2020	42.80
WALMART COMMUNITY/SYNOB	LAB SUPPLIES		TR807940	9/23/2020	42.00
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-057887	9/02/2020	84.00 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-059984	9/02/2020	303.23 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2009-059985	9/22/2020	31.52 *
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES		3429451	9/24/2020	40.65
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES		3430299	9/25/2020	8.56
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-287841	9/03/2020	3.99
UNITAR USA INC	CHEMICALS		R157269 08	9/15/2020	185.00
UNITAR USA INC	CHEMICALS		R177285	9/15/2020	403.57
UNITAR USA INC	CHEMICALS		R177771	9/24/2020	641.77 *
TOTAL					4.49
TOTAL					4.49 *
TOTAL					500.00-
TOTAL					2,200.00
TOTAL					4,210.45
TOTAL					5,910.45 *
TOTAL					8,470.46

DEPT # - 034000 \*\*JARRATT SEWAGE TREAT. PLANT\*\*

JAMES R REED & ASSOC INC	LABORATORY SERVICES		2009044	9/14/2020	574.00
TOTAL					574.00 *
TOTAL					574.00

DEPT # - 035000 \*\*SKIPPERS SEWAGE TREAT. PLANT\*\*

JAMES R REED & ASSOC INC	LABORATORY SERVICES		2009046	9/14/2020	114.00
BONHAMIN ENERGY VIRGINIA	ELECTRICAL SERVICES		5559978622/9-20	9/11/2020	114.00 *
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES		3429450	9/24/2020	860.56
L/B WATER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES		3429451	9/24/2020	860.56 *
EMPHORIA BUILDING CENTER	REPAIR & MAINTENANCE SUPPLIES		SR010219	9/14/2020	158.97
WATER GUARD, INC	CHEMICALS		0283126-IN	9/22/2020	370.00
TOTAL					34.32
TOTAL					563.29 *
TOTAL					146.00
TOTAL					146.00 *
TOTAL					1,683.85

9/30/2020 FROM DATE- 9/30/2020  
4P375 TO DATE- 10/05/2020  
FUND # - 002

ACCOUNTS PAYABLE LIST  
GREENSVILLE COUNTY WATER  
DEPT # - 035000 \*\*SKIPPIERS SEWAGE TREAT. PLANT\*\*

VENOR NAME CHARGE TO INVOICE INVOICE# DATE \$5 PAY \$5

DEPT # - 061100 \*\*CAPITAL PROJECTS - SEWER\*\*

\*\*CAPITAL PROJECTS - SEWER\*\*  
REPAIR TECH INDUSTRIAL CON FALLING ROR UNIT CLARIFIER REF

11061 9/15/2020  
10,300.00  
10,300.00 \*  
10,300.00

TOTAL

DEPT # - 061101 \*\*SKIPPIERS UNIT FORCE MAIN\*\*

\*\*SKIPPIERS UNIT FORCE MAIN\*\*  
SLAYTOR & CLARY ATTORNEY FEES & APPRAISALS  
CLERK OF CIRCUIT COURT ATTORNEY FEES & APPRAISALS  
WARDLAW, BOYD, CHERRY AND ATTORNEY FEES & APPRAISALS  
VIRGINIA-CAROLINA APPRAISA ATTORNEY FEES & APPRAISALS  
VIRGINIA-CAROLINA APPRAISA ATTORNEY FEES & APPRAISALS  
N. CURTIS DUTTER, ATTORNEY ATTORNEY FEES & APPRAISALS

13869 9/20/2020 190.00  
SMITH #44-80 9/18/2020 194.00  
19267 9/21/2020 4,708.15  
200051 9/18/2020 200.00  
200057 8/20/2020 1,400.00  
GUARDIAN FEE 9/18/2020 600.00  
7,364.15 \*  
7,364.15

TOTAL

DEPT # - 061104 \*\*HAC OFF-SITE WASTEWATER SYS\*\*

\*\*HAC OFF-SITE WASTEWATER SYS\*\*  
RALPH HOFFE CONSTRUCTION C CONSTRUCTION

HAC OFF-SITE #6 9/03/2020 55,235.55  
55,235.55 \*  
55,235.55

TOTAL

FUND TOTAL

TOTAL DUE

Approved

Signed Olivia Whitty

Finance Manager  
Title

9/30/2020  
Date

117,723.99  
164,742.99

FUND NO.	DESCRIPTION	AMOUNT
001	**OPERATING EXPENDITURES**	\$47,019.00
002		\$117,723.99
	TOTAL	164,742.99

ACCOUNTS PAYABLE LIST  
GREENSVILLE CO HAS AUTH  
DEPT # - 077000 \*\*RESERVOIR/INTER.PUMP STATION\*\*

9/29/2020 FROM DATE-10/05/2020  
89375 TO DATE- 10/05/2020  
FUND # - 001 \*\*\*EXPENDITURES\*\*\*

VENDOR NAME	CHANGE TO	DESCRIPTION	INVOICE #	INVOICE DATE	PAY DATE	\$\$\$ PAY \$\$\$
DEPT # - 077000 **RESERVOIR/INTER.PUMP STATION**						
SLAYTON & CLARY		**RESERVOIR/INTER.PUMP STATION**	13869	9/20/2020	10/05/2020	1,178.00
GENTRY LOCKE ATTORNEYS		PRF. SERVICES-LEGAL	279530 //122	9/18/2020	10/05/2020	4,225.00
TIMMONS GROUP		PRF. SERVICES-LEGAL	247467	9/09/2020	10/05/2020	2,332.50
		TOTAL				7,735.50 *
		FUND TOTAL				7,735.50
		TOTAL DUE				7,735.50

Approved \_\_\_\_\_

Signed Alvin Whaley

Title Finance Manager

Date 9/29/2020



**RESOLUTION #WS-21-02**  
**CONTRACT AWARD FOR AUTOMATIC METER READING SYSTEM**

**WHEREAS**, in compliance with the Virginia Public Procurement Act, on December 5, 2019, Greensville County Water and Sewer Authority (“GCWSA”) issued RFPs seeking proposals for an automatic meter reading system; and

**WHEREAS**, GCWSA received six proposals; and

**WHEREAS**, the six proposals were reviewed and interviews were conducted with three of the companies which submitted proposals; and

**WHEREAS**, the interview committee concluded that Core and Main submitted the proposal which would best serve the interests of GCWSA; and

**WHEREAS**, the fiscal year of GCWSA commences each October 1, and extends through the next-following September 30 (e.g., FY21 will commence on October 1, 2020, and extend through September 30, 2021).

**IT IS, ACCORDINGLY, HEREBY RESOLVED** by the GCWSA Board of Directors (“Board”) as follows:

1. The proposal submitted by Core and Main is hereby accepted.
2. The cost of services to be rendered by Core and Main for FY21 shall total \$163,366.00.
3. Amounts due from GCWSA for FY22, FY23, FY24 and FY25 are subject to annual appropriations by the Board, and if any of said four annual appropriations is not made by the Board in any of said four fiscal years, the contract terms shall continue in effect, as a result of which Board shall have the right to appropriate funds for any of the said four fiscal years, even if the Board has failed to appropriate funds for a fiscal year preceding the fiscal year of the appropriation.
4. For the last four fiscal years of the contract, the unadjusted amounts due to Core and Main, subject to annual appropriations by the Board, are as follows: FY22, \$77,153.00; FY23, \$79,355.50; FY24, \$81,518.00; FY25, \$83,846.00.
5. Core and Main shall have the right to negotiate for an increase in the contract prices set forth above for FY22 through FY25, subject to the limitation that the contract cost for any fiscal year shall not increase by a percentage greater than the increase in the Consumer Price Index (“CPI”) published by the U.S. Department of Labor Statistics for the calendar year preceding the commencement of the fiscal year in question, which CPI adjustment shall be determined as set forth in the RFP.

6. GCWSA will enter into a contract with Core and Main which sets forth the material and services to be provided by Core and Main, and which incorporates all relevant terms and conditions of the RFP, the proposal submitted by Core and Main, and any other matters relevant to the services being provided by Core and Main.
7. On October 6, 2020, GCWSA shall notify all offerors of the Board's decision to accept the proposal submitted by Core and Main, as aforesaid, and to award a contract to Core and Main, effective October 16, 2020.
8. The GCWSA Director and Assistant Director, either of whom is authorized to act alone, are hereby authorized to execute, on behalf of GCWSA, a five-year contract with Core and Main, which contract shall be drafted by the attorney for GCWSA, in consultation with the GCWSA Director and Assistant Director.

ADOPTED this 5<sup>th</sup> day of October, 2020.

VOTING AYE	VOTING NAY	ABSENT/ABSTAIN

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly noticed, called and convened meeting of Greenville County Water and Sewer Authority held on the 5<sup>th</sup> day of October, 2020, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

\_\_\_\_\_  
Clerk