

GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

A G E N D A

MONDAY, FEBRUARY 1, 2016

**REGULAR SESSION AT THE CONCLUSION OF THE BOARD OF SUPERVISORS
MEETING**

- I. CALL TO ORDER
- II. CLOSED SESSION - Section 2.2-3711 (a) 1) Personnel Matters
 - A. Personnel Matters
- III. RETURN TO REGULAR SESSION
- IV. CERTIFICATION OF CLOSED MEETING – Section 2.2-3712 Resolution #WS-16-24
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF CONSENT AGENDA
 - A. Minutes
 - B. Warrants
 - C. Resolution
- VII. PUBLIC HEARING -None
- VIII. ITEMS WITH APPOINTMENTS - None
- IX. OLD BUSINESS – None
- X. NEW BUSINESS
 - A. Smoke Testing Procedures
 - B. Resolution #WS-16-25 – Emergency Procurement
- XI. MISCELLANEOUS MATTERS
 - A. Staff Work Programs
- XII. ADJOURNMENT

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Tuesday, January 19, 2016, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice Chairman
Peggy R. Wiley
Raymond L. Bryant, Jr.

Chairman Ferguson called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 3) Acquisition of Real Property Matters.

Mr. Bryant moved, seconded by Mrs. Wiley, to go into Closed Session, as recommended by Staff. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Regular Session

Dr. Lee moved, seconded by Mr. Bryant, to go into Regular Session. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Certification of Closed Meeting – Resolution #WS-16-20

Mr. Bryant moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Bryant, aye; Dr. Lee, aye; Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-16-20
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Agenda as submitted. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Minutes from the meeting of January 4, 2016.

Budgetary Matters consisting of the following: Fund #001 – Budget Amendment Resolution #WS-16-21, in the amount of \$5,754.52 and Budget Amendment Resolution #WS-16-22, in the amount of \$10,575.71, both of which are incorporated herein by reference.

Warrants:

Approval of Accounts Payable for January 19, 2016, in the amount of \$185,713.19

Approval of Accounts Payables for the General Fund, in the amount of \$141,621.19

Approval of Accounts Payables for Special Projects, in the amount of \$44,092.00

In Re: Resolution #WS-16-23 – Determination to Procure Goods and Nonprofessional Services by Competitive Negotiation for the Procurement of Industrial Controls Electrician Services

Mr. Glen Gibson, Utility Projects Coordinator, addressed the Authority stating that the Authority needed to procure the services of an Industrial Controls Electrician. He stated that the electrician would respond to calls for electrical problems, process control issues and or emergencies at any of the Authority's water or wastewater facilities. He also stated that the contractor's services may also be used on new electrical projects the Authority planned and implemented. He further stated that the service would be procured for a three year period. Mr. Gibson stated that in order to properly procure the services, he respectfully requested that the Authority approve the following Resolution #WS-16-23.

**RESOLUTION WS-16-23
DETERMINATION TO PROCURE GOODS AND NONPROFESSIONAL
SERVICES BY COMPETITIVE NEGOTIATION FOR PROCUREMENT OF
INDUSTRIAL CONTROLS ELECTRICIAN SERVICES**

WHEREAS, Virginia code Section 2.2-4303.C requires that when goods and nonprofessional services are to be procured by competitive negotiation, rather than by competitive sealed bidding, the governing body shall adopt a resolution declaring its intent to procure by competitive negotiation, and stating the reasons therefore; and

WHEREAS, the Greenville County Water and Sewer Authority, ("Authority"), wishes to request proposals for a Industrial Controls Electrician; and

WHEREAS, the Industrial Controls Electrician will respond to calls, for electrical problems, process control issues and or emergencies at any of the Authority's water or wastewater facilities. The contractor's services may also be used on new electrical projects the Authority plans and implements. The procurement will be valid for three (3) years; and

WHEREAS, the Authority has determined that procurement of said services by competitive sealed bidding is neither practicable nor fiscally advantageous to the Authority's customers; and

WHEREAS, the Authority has determined that the best interests of the Authority's customers would be served by procurement of said services by competitive negotiation to afford vendors some flexibility in making proposals, and enable the Authority Staff to evaluate the proposals regarding equipment and services to be procured.

IT IS, ACCORDINGLY, HEREBY RESOLVED that the Authority has determined that procurement of a Industrial Controls Electrician by competitive sealed bidding is neither practicable nor fiscally advantageous to the Authority's customers, and that the said services and equipment should therefore be procured by competitive negotiation.

Dr. Lee moved, seconded by Mrs. Wiley, to approve Resolution #WS-16-23. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Proposed Agreement for Fire Hydrant Rental, Fire Protection Services and Water Supply Services between the Greenville County Water and Sewer Authority and Greenville County

Mr. Whittington addressed the Authority stating this was the same agreement that action was taken on by the Greenville County Board of Supervisors.

Mrs. Wiley moved, seconded by Mr. Bryant, to approve the Agreement. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Girl Scouts Troop 5012 and 5013

Troop Leader, Christina Dickens, addressed the Authority stating that she had eight girl scouts present and she then introduced each who included Addison Swenson, Blair Dickens, Tania Burwell, Abby Moseley, Natalie Hall, Emily Lynch, Hannah Wright and Dakota Dickens. Each girl scout asked the Authority members questions such as "sharing their various accomplishments while serving on the Board"; "what made each of them interest in being a member of the Board of Supervisors"; "why were there empty chairs available"; "how does the clerk type so fast during the meeting"; "how were things different today from when they first became members of the Board"; "how does the Board help the Government make decisions"; how can the Girl Scouts be active citizens" and "would anyone like to buy Girl Scout cookies". The Authority Board answered each

question. Ms. Dickens thanked the Board for their time and for taking the time to answer the scout's questions. Pictures were taken.

There being no further business to discuss, Dr. Lee moved, seconded by Mr. Bryant, to adjourn the meeting. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority

1/26/2016 FROM DATE- 2/01/2016
 07375 TO DATE- 2/01/2016
 FUND 3 - 001 MAINTENANCE EXPENDITURES

ACCOUNTS PAYABLE LIST
 SEVENSVILLE COUNTY WATER
 DEPT 3 - 02000 MAINTENANCE EXPENDITURES

VENOR NAME	PACKAGE TO	DESCRIPTION	INVOICE #	DATE	AMOUNT
WATER SERVICE		WATER SERVICE	0000233306026	1/14/2016	2,436.52 H
UNITS PARCEL SERVICE					24.12 H
VERIZON		TELECOMMUNICATIONS	080-045271-16	1/14/2016	146.53
VERIZON		TELECOMMUNICATIONS	336-155271-16	1/13/2016	53.24
VERIZON		TELECOMMUNICATIONS	336-15871-16	1/13/2016	84.80
VERIZON		TELECOMMUNICATIONS	535-72751-16	1/13/2016	44.92
VERIZON		TELECOMMUNICATIONS	634-98261-16	1/13/2016	21.20
VERIZON WIRELESS		TELECOMMUNICATIONS	875205454	1/12/2016	32.87
SPRINT		TELECOMMUNICATIONS	5401016258075	1/14/2016	8.01
SHARON WATSON SERV INC		WATER RENTAL	46128297	12/31/2015	393.69
SHARON WATSON SERV INC		WATER RENTAL	46189869	1/17/2016	92.43
SHARON WATSON SERV INC		WATER RENTAL	46189857	1/14/2016	82.43
BOBT OWENSON		TRAVEL AND TRAINING	RELEASE/12-2015	12/11/2015	543.55 H
BOBT OWENSON		TRAVEL AND TRAINING	RELEASE/12-2015	12/11/2015	7.56
BOBT OWENSON		TRAVEL AND TRAINING	RELEASE/12-2015	12/11/2015	7.56
HOLLIN DOWELL		TRAVEL AND TRAINING	RELEASE/1-2016	1/20/2016	0.05
CHARLES A. SAGE		TRAVEL AND TRAINING	RELEASE/1-2016	1/15/2016	19.44
FRANK H. JACKSON		TRAVEL AND TRAINING	RELEASE/12-2015	12/31/2015	51.30
FRANK H. JACKSON		TRAVEL AND TRAINING	RELEASE/12-2015	12/31/2015	97.74
FRANK H. JACKSON		TRAVEL AND TRAINING	RELEASE/12-2015	12/31/2015	104.88
CALVIN LYNN		TRAVEL AND TRAINING	RELEASE/1-2016	1/15/2016	6.48
JERRITT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	0127231	1/14/2016	189.35 H
JERRITT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	0227707	1/12/2016	4.99
JERRITT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	0227742	1/13/2016	68.48
JERRITT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	0228753	1/13/2016	39.23
JERRITT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	0228802	1/14/2016	29.43
JERRITT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	0250091	1/19/2016	25.86
JERRITT HARDWARE		REPAIR & MAINTENANCE SUPPLIES	0230165	1/20/2016	23.88
SHAWBEE, INC		REPAIR & MAINTENANCE SUPPLIES	993282909	1/06/2016	24.99
SHAWBEE, INC		REPAIR & MAINTENANCE SUPPLIES	993351996	1/07/2016	722.80
WALMART COMMUNITY/GENS		REPAIR & MAINTENANCE SUPPLIES	165904935	1/12/2016	162.94
WALMART COMMUNITY/GENS		REPAIR & MAINTENANCE SUPPLIES	165908613	1/12/2016	14.96
HERTZ EQUIPMENT RENTAL		REPAIR & MAINTENANCE SUPPLIES	2842455-001	1/07/2016	9.96
HERTZ EQUIPMENT RENTAL		REPAIR & MAINTENANCE SUPPLIES	28429148-001	1/11/2016	167.28
FARM & LAWN SERVICE		FARM EQUIPMENT SUPPLIES	153731	1/21/2016	68.88
					1,363.88 H
					33.90 H
					33.90 H
					6,251.49

TOTAL

AP375 GREENVILLE COUNTY WATER TO DATE - 2/01/2014

FUND # - 001 MAINTENANCE EXPENDITURES DEPT # - 02000 UTILITY MAINTENANCE

VENOR NAME CHARGE TO INVOICE# DATE EMPLOYEE

DEPT # - 02200 WASTEWATER TREATMENT - APPROPRIATE

REPAIRS TREATMENT - APPROPRIATE

PARSER BIL CO INC	6-P INTAKE REPAIRS	755765	1/04/2014	175.53
PARSER BIL CO INC	6-P INTAKE REPAIRS	758254	1/07/2014	278.61
PARSER BIL CO INC	6-P INTAKE REPAIRS	762017	1/11/2014	203.56
PARSER BIL CO INC	6-P INTAKE REPAIRS	762019	1/14/2014	209.97
				887.67 *
				1,090.60
				1,090.60 *

REPAIR & MAINTENANCE SERVICES

WAGNER HF ELECTRONIC	TELECOMMUNICATIONS	54006162528725	1/16/2014	7.16
				7.16 *

LEASE FACILITIES (30 OF 40)

TECH OF SERVICE	LEASE/FUEL 2014		2/01/2014	2,299.00
				2,299.00 *

UNIFORM RENTAL

ARMAROK UNIFORM SERV INC		66156693	1/07/2014	58.88
				58.88 *

LAD SUPPLIES

WASH COMPANY		9794364	1/11/2014	69.34
				69.34 *

REPAIR & MAINTENANCE SUPPLIES

JARVATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	6127173	1/11/2014	2.78
JARVATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	6229697	1/22/2014	2.79
JARVATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	6229699	1/14/2014	5.99
PARSON BATTERY INC.	REPAIR & MAINTENANCE SUPPLIES	683374	1/12/2014	50.50
				62.06 *
				4,454.71

RECORD LOGGE WELL SYSTEMS

AMERICAN VIRGINIA PUMPS	RECORD LOGGE WELL SYSTEMS	26387263071-16	1/14/2014	357.49
				357.49 *

ELECTRICAL SERVICES

VERIZON	ELECTRICAL SERVICES	336-154571-16	1/13/2014	53.24
				53.24 *
				410.73

RECORDSON FIELD HOME WATER SYSTEMS

VERIZON	RECORDSON FIELD HOME WATER SYSTEMS	634-008771-16	1/17/2014	52.22
				52.22 *

TELECOMMUNICATIONS

JARVATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES	6230407	1/19/2014	63.79
				63.79 *
				116.01

RECALLING RAW SEWAGE TREAT. PLANT

UNLES & REED & ASSOC INC	RECALLING RAW SEWAGE TREAT. PLANT	1601028	1/13/2014	241.00
				241.00 *

LABORATORY SERVICES

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1/25/2016 FROM DATE - 2/01/2016
 APPTS TO DATE - 2/01/2016
 FUND # - 001 *MUNICIPAL EQUIPMENT*

ACCOUNTS PAYABLE LINY
 GREENVILLE COUNTY WATER
 DEPT # - 03400 *FALLING RUN SEWAGE TREAT. PLANT*

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VENOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	DATE	MS PAY \$*
SPENT	TELECOMMUNICATIONS		54010162583775	1/16/2016	6.04
JARRATT HONORARE	REPAIR & MAINTENANCE SUPPLIES		8228878	12/19/2015	6.04 *
		TOTAL			3.99
					3.99 *
					251.03

DEPT # - 03200 *WHITE CREEK SEWAGE TREAT. PLANT*

WHITE CREEK SEWAGE TREAT. PLANT

JAMES N NEED & ASSOC INC	LABORATORY SERVICES		1601030	1/13/2016	1,149.00
					1,149.00 *
SPENT	TELECOMMUNICATIONS		54010162583775	1/16/2016	7.07
BARBARC WITFORD SERV INC	UNIFORM RENTAL		4616092	1/07/2016	137.90
BARBARC WITFORD SERV INC	UNIFORM RENTAL		4616986	1/14/2016	7.07 *
JARRATT HONORARE	REPAIR & MAINTENANCE SUPPLIES		8228551	12/21/2015	12.48
JARRATT HONORARE	REPAIR & MAINTENANCE SUPPLIES		8229557	1/09/2016	1.79
JARRATT HONORARE	REPAIR & MAINTENANCE SUPPLIES		8229942	1/14/2016	59.11
BOY VISA CARD #1595	REPAIR & MAINTENANCE SUPPLIES		308088 INVO#1	1/21/2016	1,531.70
TRUE BELTERS LLC	REPAIR & MAINTENANCE SUPPLIES		101	1/10/2016	398.84
H BERRY'S SERVICE CENTER	VEHICLE SUPPLIES		9024281	1/07/2016	1,874.02 *
					142.29
					142.29 *
Q & N TRUCK REPAIRS LLC	READY EQUIPMENT SUPPLIES		229706	12/30/2015	315.61
Q & N TRUCK REPAIRS LLC	READY EQUIPMENT SUPPLIES		229706	12/30/2015	3.43-
		TOTAL			312.18 *
					3,622.46

DEPT # - 03400 *JARRATT SEWAGE TREATMENT PLANT*

JARRATT SEWAGE TREATMENT PLANT

JAMES N NEED & ASSOC INC	LABORATORY SERVICES		1601029	1/13/2016	522.00
					522.00 *
		TOTAL			522.00

DEPT # - 03500 *SMITHERS SEWAGE TREAT. PLANT*

SMITHERS SEWAGE TREAT. PLANT

JAMES N NEED & ASSOC INC	LABORATORY SERVICES		1601027	1/13/2016	70.00
					70.00 *
COLUMBIA RELIABILITY	REPAIR & MAINTENANCE SERVICES		590556	1/13/2016	190.00
COLUMBIA RELIABILITY	REPAIR & MAINTENANCE SERVICES		590557	1/08/2016	200.00
					190.00 *
BERKSON VISTAIR FURNER	ELECTRICAL SERVICES		5558978622/1-16	1/14/2016	710.42
					710.42 *
ELECTRICAL EQUIPMENT	REPAIR & MAINTENANCE SUPPLIES		3472480-00	1/12/2016	257.60
					257.60 *

1/26/2016

FY09 DATE- 2/01/2016
TH DATE- 2/01/2016

ACCOUNTS PAYABLE CHECKS
GREENVILLE COUNTY WATER

PAGE 1

FUND NO.

DESCRIPTION

\$\$\$ PAY \$\$\$

001

COMPENSATING EXPENDITURES**

432,724.63

TOTAL

32,724.62

1/22/2016

FROM DATE- 2/01/2016
TO DATE- 2/01/2016

ACCOUNTS PAYABLE CHECKS
GREENSBORO GAS AUTH

PAGE 1

FUND NO. DESCRIPTION

AMOUNT PAID

001 *****
TOTAL

57,601.12
57,601.12

GREENSVILLE COUNTY WATER & SEWER AUTHORITY

MEMO

TO: Greensville County Water & Sewer Authority

FROM: Kathie W. Little, Customer Accounts Manager

RE: Smoke Testing Procedures

DATE: January 21, 2016

I have attached to this memo the staff recommendation for Smoke Testing Procedures of the Authority's wastewater system.

Staff requests approval of these procedures.

/s

Attachment

GREENSVILLE COUNTY WATER & SEWER AUTHORITY

SMOKE TESTING PROCEDURES

1. NOTICE OF TEST :

- a. Independent Messenger (newspaper)
- b. Website
- c. Sheriff's Office
- d. Fire Department – Emporia and Jarratt

2. AFTER TEST:

- a. Maintenance to provide administrative office with information
 - i. Property address
 - ii. Detail of problem
 - iii. Any repaired by us
 - iv. Copy of information to Building Official

3. LETTERS:

- a. Administrative office to mail notice to property owner detailing problem, advising of service fee if not repaired within 60 days and requesting to call office when repaired.
- b. Inspection by Maintenance after 60 day period and each month thereafter; until repaired.
- c. After 60 days from date of letter; owner of property – charges will accrued until repairs are complete.
Residential - \$30.00 service fee per month.
Commercial, industrial and institutional – \$30.00 service fee per month unless it has been determined by the Maintenance Supervisor that inflow is substantial then a meter will be installed to measure flow and customer will be charged according to rate per 1,000 gallons as stated in Rules & Regulations of the Authority.
- d. Can be sent to EPA as a health issue could arise due to sewer gases.

4. FOLLOW UP:

- a. Maintenance to check property monthly
- b. Administrative office to mail another letter 90 days after test if problem remains

GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

TO: Greensville County Water and Sewer Authority
FROM: Michael D. Smith, Chief Wastewater Treatment Operator
RE: Emergency Repair Resolution
DATE: January 27, 2016

On January 26, 2016 a waterline serving the Disinfection Building at the Three Creek Waste Water Treatment Plant (Three Creek WWTP) ruptured. The water line break was located under the building. It caused extensive damage to the structure.

The Disinfection Building contains equipment that is essential for the operation of the Three Creek WWTP. It is imperative that the repairs are completed as soon as possible. Accordingly, the staff has drafted an Emergency Procurement Resolution. It is attached.

The Resolution provides additional details on the situation and requests authorization to exempt the building improvements from the Authority's procurement requirements. Be assured, the Authority Staff will insure that any required procurements will be obtained, to the greatest extent possible, in a competitive manner.

I hereby respectfully request that the Authority take formal action to adopt Resolution # 16-25. The Resolution must be adopted via a Roll Call Vote.

Please contact me if you have questions or need additional information. Thank you for your attention to this matter.

s.

GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

RESOLUTION #WS 16-25

RE: EMERGENCY PROCUREMENT

RECITATIONS:

- R-1** On January 26, 2016, a 6" water line broke under the Disinfection Building at Three Creek Waste Water Treatment Plant (Three Creek WWTP). The pressurized water caused structural damage to the building slab and building walls.
- R-2** The GCWSA employed B&B Consultants, Inc. (B&B) to assess the structural damage to the building. B&B's structural engineer informed that the building was damaged, but is repairable. There is major damage to the concrete slab and the masonry walls.
- R-3** The B&B structural engineer recommended that the concrete slab be cored to assess the extent of the damage. The staff directed B&B to coordinate the core samples. That work was conducted on January, 27, 2016. The results of the slab evaluation should be available on or about January 29, 2016.
- R-4** Repair work will be required to restore the damaged building and water line. Other work may be required, which work will be identified by the assessment now being performed by B&B.
- R-5** The repair of the disinfection building and water line is of critical importance to the operation of the Three Creek WWTP plant.
- R-6** The foregoing facts create an emergency, as a result of which one or more contracts must be awarded without competitive sealed bidding or competitive negotiation; although the GCWSA shall effect such procurement with such competition as is practicable under the circumstances.
- R-7** Virginia Code Section 2.2-4303.F. authorizes the award of a contract without competitive sealed bidding or competitive negotiation in case of an emergency.

IT IS, ACCORDINGLY, HEREBY RESOLVED AS FOLLOWS:

1. On account of the foregoing facts, the GCWSA Board of Directors ("Board") hereby declares that an emergency exists; and
2. Because the Board has declared that an emergency exists, contracts for the needed goods and services will be awarded without competitive sealed bidding or competitive negotiation; and
3. The GCWSA shall effect such procurements with such competition as is practicable under the circumstances; and

4. Once contractors have been selected to provide the needed goods or services, the GCWSA shall issue a written notice stating that the contracts are being awarded on an emergency basis, identifying that which is being procured, the contractors selected, and the date on which the contracts were, or will be awarded. The notice shall be posted on the Department of General Services' central electronic procurement website, or other appropriate websites, and in addition, the GCWSA shall publish said written notice in the Independent Messenger on the day the GCWSA awards, or announces its decision to award the contracts, whichever occurs first, or as soon thereafter as is practicable; and
5. The GCWSA shall cause said written notice to be posted in the public area heretofore designated by the Board for the posting of public notices; and
6. A copy of this resolution shall be included in the contract file for these procurements.

ADOPTED this 1st day of February 2016.

VOTING AYE

VOTING NO

_____	_____
_____	_____
_____	_____
_____	_____

The undersigned hereby certifies that the foregoing resolution was adopted by vote of those members of the Board of Directors for the Greenville County Water and Sewer Authority present on the 1st day of February, 2016, at a duly convened meeting of said Board, and that the vote of the members of said Board is accurately recorded above.

Clerk