

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Tuesday, July 6, 2010 at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman  
James C. Vaughan, Vice Chairman  
Peggy R. Wiley  
Dr. Margaret T. Lee

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Chairman Ferguson called the meeting to order.

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In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 7) Legal Matters.

Dr. Lee moved, seconded by Mr. Vaughan, to go into Closed Session, as recommended by Staff. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Regular Session

Mr. Vaughan moved, seconded by Dr. Lee, to go into Regular Session. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Certification of Closed Meeting – Resolution #10-26

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Dr. Lee, aye; Mr. Vaughan, aye; Mrs. Wiley, aye and Chairman Ferguson, aye.

## **RESOLUTION #11-01**

### **CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Greensville County Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Greensville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Water and Sewer Authority.

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Chairman Ferguson recessed the meeting until the Board of Supervisors Meeting.

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Chairman Ferguson reconvened the meeting.

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In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Mr. Vaughan moved, seconded by Mrs. Wiley, to approve the Agenda as submitted. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda containing the following items:

Dr. Lee moved, seconded by Mr. Vaughan, to approve the Consent Agenda. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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Approval of Minutes for June 21, 2010.

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Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #9, in the amount of \$694.00, which is incorporated herein by reference.

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Warrants:

Approval of Accounts Payable for July 6, 2010, in the amount of \$64,768.89

Approval of Payroll for June 30, 2010, in the amount of \$79,805.06

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In Re: Selection of a Consulting Engineer for the I-95, Exit #4, Potable Well

Mr. Moses Clements addressed the Authority stating that Staff was currently seeking to expand its potable water supply in the I-95, Exit 4, service area. He stated that in order to accomplish the task, the Authority had drilled a new Class II-B well and conducted quantity and quality tests. Mr. Clements stated that the well was tested and indicated that there was an adequate water supply and should be integrated into the existing potable water system. Mr. Clements stated that the Authority advertised the services, accepted/reviewed the proposals and conducted interviews. He stated that Staff had determined that the best firm to provide the services needed was B&B Consultants, Inc. He also stated that Staff requested authorization to award a contract to B&B Consultants and authorize the Director to execute the contract contingent upon a positive review by the County Attorney.

Mrs. Wiley moved, seconded by Dr. Lee, to award the contract to B&B Consultants and authorize execution of the contract by the Director contingent upon the County Attorney's review. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley, and Chairman Ferguson.

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In Re: Selection of a Consulting Engineer for I-95, Exit #4, Wastewater Treatment Plant Upgrade

Mr. James Warf, Superintendent of Public Utilities, addressed the Authority, stating that in order to accommodate the new commercial business adjacent to the Interstate 95, Exit #4 Interchange, and Staff needed to make some improvements to the existing Wastewater Treatment Plant. He stated that Staff had work with qualified engineering firms to provide the design services associated with the upgrade and had

received two proposals; one from Timmons in the amount of \$24,300 and the other from B&B Consultants, in the amount of \$8,900. Mr. Warf stated that Staff recommended awarding a contract to B&B Consultants to provide the needed services and authorize the Director to execute the contract after a favorable review by the County Attorney.

Mrs. Wiley moved, seconded by Mr. Vaughan, to award the contract to B&B Consultants and authorize the execution of the contract by the Director contingent upon favorable review by the County Administrator. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Selection of a Consulting Engineer for the Wood Fuel Developer's Project

Mr. Clements stated that Wood Fuel Developers was proposing to locate a production facility near the Town of Jarratt. He stated that in order to meet the industry's potable water and sanitary sewer needs, major infrastructure improvements were required. He further stated that those improvements included an 8" and 12" water main, the construction of a new elevated storage tank, and a major sanitary sewer improvement. Mr. Clements stated that Staff had advertised for the services, accepted/reviewed the proposals, and conducted interviews. He stated that Staff recommended that the Timmons Group would be the best fit and that Staff requested to award a contract for the design and construction administration and execution of the contract by the Director upon a favorable review by the County Administrator.

Mrs. Wiley moved, seconded by Dr. Lee, to accept Staff's recommendations contingent upon a favorable review by the County Attorney. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: FY2010-2011 Budget

Mr. Whittington addressed the Authority stating that Staff recommended the Authority set a date and time to review the budget by each line item by adjourning to a time, date and place to complete the task. He stated that Staff recommended Monday, July 12, 2010 at 3:00 p.m. in the meeting room.

Mrs. Wiley moved, seconded by Mr. Vaughan, to accept Staff's recommendation. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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In Re: Miscellaneous Matters

Various Departmental Reports and Staff Work Programs were prepared for the Authority's review and comments.

Chairman Ferguson asked if anyone had any questions. There were none.

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There being no further business to discuss, Dr. Lee moved, seconded by Mrs. Wiley, to adjourn the meeting to July 12, 2010 at 3:00 p.m.. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

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Michael W. Ferguson, Chairman  
Greenville County Water and Sewer Authority